



TOWN OF RIVER BEND

ZONING PERMIT APPLICATION

PERMIT NO:

PROPERTY INFORMATION

OWNER NAME:	PARCEL ID #:
MAILING ADDRESS:	PHONE:
CITY, STATE & ZIP CODE:	ZONING DISTRICT:
PHYSICAL ADDRESS:	SERVED BY MUNICIPAL SEWER: <input type="checkbox"/> YES <input type="checkbox"/> NO
EMAIL:	FLOOD ZONE: <input type="checkbox"/> X <input type="checkbox"/> 0.2% ANNUAL <input type="checkbox"/> 1%

CONTRACTOR/AGENT INFORMATION

AGENT NAME:	COMPANY:
MAILING ADDRESS:	PHONE:
CITY, STATE & ZIP CODE:	EMAIL:

PROJECT INFORMATION

CONSTRUCTION: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> RENOVATION <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> ACCESSORY BUILDING <input type="checkbox"/> FENCE <input type="checkbox"/> POOL <input type="checkbox"/> DOCK/BULKHEAD <input type="checkbox"/> OTHER	DIMENSIONS OF STRUCTURE (AS APPLICABLE)		
	WIDTH: _____ FT	LENGTH: _____ FT	HEIGHT: _____ FT
	SETBACKS (AS APPLICABLE)		
PROJECT DESCRIPTION / USE:	FRONT YARD: _____ FT	REAR YARD: _____ FT	
	SIDE YARD (1): _____ FT	SIDE YARD (2): _____ FT	
	WATER: _____ FT	OTHER STRUCTURES: _____ FT	

REQUIRED SUPPLEMENTAL INFORMATION

<input type="checkbox"/> SURVEY / SITE PLAN	<input type="checkbox"/> STORMWATER DRAINAGE PLAN	<input type="checkbox"/> FLOOR PLAN / BUILDING PROFILE	<input type="checkbox"/> DRIVEWAY / PAVING PLAN
PROJECT COST: \$ _____	ESTIMATED DATE OF COMPLETION: _____		

APPLICANT ACCOUNTABILITY AGREEMENT

I, the undersigned, hereby apply for a permit and certify that all the information on the application and attached is true and correct to the best of my knowledge. I acknowledge responsibility for providing accurate setback measurements and to know where affected property lines are. I affirm that all work performed will be done in accordance with all applicable laws and regulations. I understand that construction cannot begin without ALL necessary permits (including from other agencies) and that if work does occur without all necessary permits, I am subject to fines and/or removal of the non-permitted structure(s). I understand that this permit may become invalid if work does not being within 6 months of issuance and/or is not completed within 1 year of issuance. I attest that I have read all instructions and requirements from the Town of River Bend, both on this form (front and back) and within the Town's Code of Ordinances.

I hereby authorize members of the Town of River Bend Zoning Department to enter the affected property, at a reasonable time, for purposes of obtaining information pertinent to my application request and/or to conduct inspections.

APPLICANT SIGNATURE: _____	DATE: _____
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FOR MUNICIPAL USE ONLY

DATE RECEIVED: _____	<input type="checkbox"/> APPROVED:	<input type="checkbox"/> DENIED:	
CONDITION/COMMENTS:			
AUTHORIZATION: _____ <i>Zoning Administrator / Authorized Agent</i>	DATE ISSUED: _____		
PERMIT FEE: \$ _____	<input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> MO	DATE PAID: _____	

PLEASE COMPLETE ALL ITEMS. IF A FIELD DOES NOT APPLY TO YOUR PROJECT, WRITE N/A OR LEAVE BOX UNCHECKED.
ANY PROJECT LOCATED IN A FLOOD ZONE MUST ALSO COMPLETE THE FLOODPLAIN DEVELOPMENT PERMIT APPLICATION.

A permit is required for proposed developments (new construction, renovation, additions, and the like) located within the jurisdictional area of the Town of River Bend to assure conformity with the requirements of the Town's Zoning Ordinance. The Zoning Ordinance, along with all other Town ordinances are available on the Town's website at www.riverbendnc.org.

INSTRUCTIONS FOR REQUIRED SUPPLEMENTAL INFORMATION

<p>SURVEY / SITE PLAN</p> <p>**MUST FLAG / MARK PROPERTY**</p>	<p>Application should be accompanied with a plat plan or survey signed and sealed by a licensed surveyor, drawn to scale and showing accurate dimensions of the lot, applicable easements, elevations of the site, driveways, drainage features, relationship to adjacent lots, and accurate dimensions of the structures being constructed or altered.</p>
<p>STORMWATER DRAINAGE PLAN</p>	<p>Any project that will impact the flow of water on the lot and/or change the topography of the lot, must provide a stormwater drainage plan that shows compliance with the NCDEQ Stormwater Design Manual. This plan must be signed and sealed by a professional engineer, licensed to practice in North Carolina.</p>
<p>FLOOR PLAN / BUILDING PLAN</p>	<p>Applications should include building plans, including elevation drawings with accurate dimensions, when relevant for the project.</p>
<p>DRIVEWAY / PAVING PLAN</p>	<p>All new homes must have a paved driveway to be in compliance. The installation of driveway tiles must be coordinated with the Town of River Bend Public Works Director.</p>
<p>PROJECT COST</p>	<p>Project cost shall include both material and labor, even if the project is being self-performed.</p>
<p>ESTIMATED DATE OF COMPLETION</p>	<p>Approved permits are good for one (1) year after the date of issuance. Limited extensions may be granted by the Zoning Administrator.</p>

FEE SCHEDULE

Permit fees are based on the total cost of the project as follows:

<p>RESIDENTIAL ZONING PERMIT</p> <p>Base Fee — \$30</p>	<p>\$2 for every \$1,000 of project value between \$1,000 and \$100,000</p>
	<p>\$1 for every \$1,000 of project value above \$100,000 (all values rounded to the nearest \$1,000)</p>
<p>COMMERCIAL ZONING PERMIT</p> <p>Base Fee — \$50</p>	<p>\$4 for every \$1,000 of project value between \$1,000 and \$100,000</p>
	<p>\$2 for every \$1,000 of project value above \$100,000 (all values rounded to the nearest \$1,000)</p>

UPON COMPLETION OF PROJECT, THE ZONING ADMINISTRATOR MUST BE CONTACTED TO CONDUCT A FINAL ZONING INSPECTION AND ISSUE A CERTIFICATE OF ZONING COMPLIANCE BEFORE A CERTIFICATE OF OCCUPANCY

CONTACT US:

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