

**River Bend Parks & Recreation Advisory Board**  
**Regular Meeting Minutes**  
**September 3, 2025**  
**Municipal Building**

Board Members Present: Diana Pantall, Beth Stokes, Victoria Stuppy

Board Members Absent: None

Others Present: Barbara Mauer

Victoria Stuppy called the meeting to order at 6:44 pm with a quorum present.

Victoria Stuppy moved to adopt the agenda. Beth Stokes seconded. The motion carried unanimously.

Victoria Stuppy motioned to approve the minutes of August 6, 2025. Beth Stokes seconded. The motion carried unanimously.

No update from Town Council, members not present.

Victoria Stuppy reported that the Board has spent \$81 thus far. This was spent on signs for the Blood Drive. The signs purchased are generic with no date printed on them so we can reuse them in the future.

Victoria Stuppy reported that the flyer for recruitment for the town advisory boards will be in the next water bill scheduled to go out on Friday. The flyer will be posted at Town Hall as well. In regards to the P & R Facebook page, the board members need to try to like and share our post so we can reach as many people as possible.

**Past Events**

- A. Fun Run – Weekly – 2 – 6 people every week. Downtown started a weekly fun run at the same time. Since the weather is starting to cool down, maybe adjust the time in the future. Diana will keep it going to see how things go.
- B. Red Cross Blood Drive – We didn't meet our goal of 31 people. We had 28 people that were able to give. The volunteer canceled at the last minute, but the RC coordinator of the event was able to fill in. For the next drive, if the drive is again a weekday, Victoria will ask about adjusting the hours to later hours for people that are working.

## Future Events

- A. Bingo Night – We will use the new bingo game. We will get 3 gift cards and other prizes. 9/19. Diana will create boxes for the prizes for the night.
- B. Food Truck – Need to see if we can get one booked for that night. Beth will call Tonia's German Street Food. Victoria will call the Mexican food truck that came before if they are not available.
- C. Community Yard Sale – 9/27 - 7am – 2pm – Everything is all set for this event. Victoria gave the banner to Allison. Victoria will f/u with her to get her to get the banner up so the community can prepare.
- D. NNO – 10/7 - 5pm – 8pm – Victoria will buy candy & will order the acrylic markers for the rock painting. Need to set up by 4pm.
- E. Fall Festival – 10/25 1pm – 3pm – Petting Zoo & Alpaca Farm are booked. Victoria contacted the RHEMS Fire Department, they are willing to participate in the festival. The New Bern festival is the same day, but starts at 5pm.

We will have an obstacle course; company will confirm delivery & set up. Face painter – Payasita Luna – She does face painting plus balloon animals. \$125 an hour. She can limit the menu so the options are quick to do. Victoria will confirm & book.

DJ – We will borrow the speakers & create a play list to save this money.

Pumpkins - \$2 a piece at White's Farm. We will purchase 50.

We will get our games out since the weather is cooler. This includes Tug of War, Sack Races & 3 Legged Races. Diana will not be available for this event, so if we are not able to get volunteers, we may have to cancel. Victoria will send an email to volunteers. Victoria will add the fall back drop to the list of things to get out of the shed.

After the yard sale on 9/27 we will have lunch and talk about the logistics of the festival.

## Public Comments:

Barbara Mauer will contact her resource about hay bales to see if she can get a deal for us to use for the fall festival. We will use these to set up a picture opportunity.

Meeting was adjourned at 7:27pm. Victoria Stuppy motioned to adjourn. Beth Stokes seconded. The motion carried unanimously.

  
Beth Stokes, Secretary