

River Bend Parks & Recreation Advisory Board
Regular Meeting Minutes - DRAFT
August 6, 2025
Municipal Building

Board Members Present: Diana Pantall, Beth Stokes, Victoria Stuppy

Board Members Absent: None

Others Present: Kathy Noonan, Barbara Mauer

Victoria Stuppy called the meeting to order at 6:36 pm with a quorum present.

Victoria Stuppy moved to adopt the agenda. Beth Stokes seconded. The motion carried unanimously.

Victoria Stuppy motioned to approve the minutes of May 7, 2025. Diane Pantall seconded. The motion carried unanimously.

Kathy Noonan reported that the plans for the Pickle Ball courts are still in discussion with the council, including the location.

Victoria Stuppy reported that the Board finished the FY 24-25 year \$120 under budget and used some of the funds in June to:

- Replenished supplies for future events
- Purchased Christmas Tree
- Purchased New Bingo Set

The new budget year started in July 2025. Our new budget is \$6000 for the year.

- July & August – Under budget
- The money saved from these months will be moved to be used for future events.

Victoria Stuppy continues to promote events on the Parks & Rec Facebook page & NextDoor. We have 345 followers on Facebook. NextDoor she is seeing a minimum of 400-500 views per post, more when there are images included.

Victoria Stuppy suggested post highlights from meetings on both pages along with Save the Dates. She is trying to post more information to increase our views. She also suggested creating a flyer with a description of each of the Community Advisory Boards to send out in

the next water bill. This will help reach those that do not use social media and hopefully spark interest in community members in joining the boards or volunteering.

Kathy Noonan suggested a possible meet and greet for all the advisory boards somewhere local for the community to come meet the people on the different boards.

Past Events Review –

- July 4th – We discussed the 4th of July event. The Parks & Rec Board will be making some suggestions to the Town.
- Weekly Walk/Run – Diana Pantall stated this is off to a slow start. The people that have participated seem to enjoy the coffee shop. The start & stop point is the coffee shop. Diana stated that we need a way to notify people to let them know when this event is canceled when the weather is bad. Diana would like to keep this event active for the next couple of months to see if the interest grows. She would also like to post flyers at the local businesses.

Future Events –

- A. Blood Drive – 8/29 – Victoria Stuppy has coordinated with the Red Cross. They will supply a volunteer. 12 people have signed up. There are 51 slots. Our goal is to reach 30 people. If we reach the goal, we will receive a \$100 gift card. The board discussed raffling off the gift card to participants. Victoria will discuss with Delane to be sure we are allowed to do that.
- B. Community Yard Sale – 9/27 – 9 people have signed up. Victoria has a banner ready to go up to advertise. Parks & Rec Board members will ride around town on a golf cart to take pictures & visit the yard sellers.
- C. Fall Festival/Halloween Fest – Red Caboose Library is planning a fall event on 10/18, but may move depending on P&R's decision. We will hold our event on 10/25, 1pm – 3pm. Victoria will send out vendor contact information to Beth and Diana so we can reach out to vendors to see who is available on that date. Details will be discussed at the September meeting. Note: If we do pumpkin painting, we will need to purchase paint pens.
- D. NNO – National Night Out – 10/7, 5pm – 8pm – Parks & Rec will have a booth at this event. We will have rock painting for the kids to add to Balboa. We would like to use our projector and screen to display pictures of past events. Victoria will create a

post on social media for people to send pictures to be used if they have some they would like to share.

- E. Veteran's Day – 11/11, 11am – We will need speakers. Victoria Stuppy will post on our Facebook page to save the date and see if we can get some volunteers to speak.
- F. Friendsgiving – 11/22, 1pm – 3pm – This is the Saturday before Thanksgiving. This will be the 3rd year we have sponsored this event.
- G. Holiday Tree Lighting – 12/5, 6pm
- H. Bingo Night – 9/19, 7pm – Beth Stokes will host. The board will come up with different prizes. We have a new bingo game to use. Victoria Stuppy will contact a food truck for this event. The last food truck said they were very successful and would love to come back. Victoria will send Beth & Diana the food truck list.
- I. Teen Events – We need more information on what they would like to see as an event geared towards their age group. We would like to schedule some events for them in the future.
- J. Craven Senior Center – A RB resident reached out to Victoria Stuppy and informed that the CSC is considering holding senior events in various communities. The CSC Director would like to start with once a month and will reach out to P&R once plans are solidified. We will need to coordinate with the center and reserve a room.

Elections/Appointments:

Victoria Stuppy – Chair. Beth Stokes nominated. Diana Pantal 2nd. The motion carried unanimously.

Beth Stokes – Secretary. Victoria Stuppy nominated. Diana Pantal 2nd. The motion carried unanimously.

Diana Pantal – Vice Chair. Beth Stokes nominated. Victoria Stuppy 2nd. The motion carried unanimously.

Public Comments:

Barbara Mauer – Maybe offer a Bunko game day, during the day.

Meeting was adjourned at 7:59pm. Victoria Stuppy motioned to adjourn. Beth Stokes 2nd. The motion carried unanimously.