



Draft Meeting Minutes for May 20, 2026  
River Bend Municipal Building  
51 Shoreline Drive

1. The meeting was called to order at 4:03 PM.
2. Members present: Brenda Hall - Chairperson, Pat Lineback, Jackie Herbster, Jon Hall, Steve Sarg, Lisa Benton - CAC liaison. Guest present: Barbara Maurer
3. Motion to approve the May 20, 2026 CAC meeting minutes was made by Jon Hall and approved by Jackie Herbster. Motion approved.
4. Projects
  - i. CAC Sidewalk Gardens, Raised Bed Garden, and Veteran's Memorial Garden
    1. Jackie has spent a lot of time weeding and cleaning up the beds. Everything looks great.
    2. Schedule for garden caretakers - Brenda and Jackie will work on a schedule.
  - ii. Festive Award Program documentation review, updates, and revision
    1. "Home" will be changed to "Residence".
    2. Jon Hall made a motion to approve the form with the above correction. Jackie seconded. Motion approved.
    3. Pat will create a logo to be included on all CAC documentation.
  - iii. Move all CAC program supplies into new storage room and organize
    1. Jon will reach out in fall to complete the project.
- b. Programs
  - i. Festive Award
    1. Fall Festive Award
      - a. No action needed
    2. Christmas Festive Award
      - a. No action needed
- c. Events
  - i. Arbor Day with CAC and EWAB

1. Both bird houses and bat houses are left over and can be used next year.
2. Continue to use the scouts.
- ii. Christmas Festive Award Town Tours.
  1. No action needed.
- iii. Fall Festive Award Town Tours
  1. Discussion of collaborative efforts to find a suitable trailer, bus, for hayride through Town to view Fall/Halloween Fall Festive nominations and winners
    - a. Jon Hall is waiting for a call back from Simply Natural to discuss a hayride vehicle.
- d. Workshops
  - i. Crab Pot Christmas Globes/luminaries
    1. Christmas Globe workshop - No action needed.
    2. Luminary Workshop - No action needed.
5. FY 26/27 Budget discussion - Still are waiting for final 26/27 budget. We will purchase more workshop supplies with any remaining funds.
6. Volunteer hours updates from CAC members
7. Recruitment for CAC Volunteers
  - a. Will continue to try recruiting at workshops.
8. Updates from Town Council Liaison - Lisa thanked all CAC members and will distribute thank you gift cards. Lisa discussed the tax increase initiative and fielded questions. Motorized scooters for kids under 16 will be approved at next council meeting. Updated playground equipment is high priority. Fourth of July will take place this year on the fourth and it will be at the country club. There will be a parade, food trucks, the pool will be open, a band, bouncy house, a petting zoo, and a golf tournament.
9. Discussion and public comment period (limited to 3 minutes)
  - a. A motion was made by Jon and seconded by Steve to cancel the July meeting and schedule a Special Meeting for Wednesday, August 19th. A vote was taken and motion passed.
10. Adjournment
  - a. The meeting was adjourned at 5:25 PM

Respectfully submitted

Pat Lineback

