

**River Bend Town Council
Regular Meeting Minutes
December 11, 2025
Town Hall
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Buddy Sheffield
Brian Leonard
Kathy Noonan
Lisa Benton
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles

Members of the Public Present: 7

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, December 11, 2025, at the River Bend Town Hall with a quorum present, followed by invocation and the pledge of allegiance.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

PUBLIC COMMENTS

No Public Comments

CONSENT AGENDA

The Mayor Pro Tempore presented the Council with the Consent Agenda. *Councilwoman Noonan moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

A. Approve:

*Minutes of November 13, 2025 Work Council Meeting
Minutes of November 20, 2025 Regular Council Meeting
2026 Council Meeting Schedule
2026 Employee Holiday Schedule*

TOWN MANAGER’S REPORT

No Managers Report

ADMINISTRATIVE REPORTS

PLANNING BOARD – Councilman Sheffield

Councilman Sheffield stated that the regular November, December and January meetings were canceled, and a special meeting is tentatively scheduled for January 22.

VOTE – Advisory Board Ordinance

Councilman Sheffield motioned to adopt the Advisory Board Ordinance Amendment as presented. The motion carried unanimously. (see attached)

PARKS & RECREATION – Councilman Weaver

Councilman Weaver gave the following report:

The annual tree lighting was held on Friday, December 5 despite the weather. This event could not be moved because the Community Building was already rented for all of the alternate dates. Residents who braved the cold enjoyed the festivities, especially Councilman Sheffield's new Jolly Toggle (you can call it what you like) and P&R will start a new tradition of having children vie to turn the tree on every year with a contest. You can see photos on the P&R Facebook page. There are no more events planned until the Red Cross Blood Drive on January 24. And given that there have only been three members on this Board for the past eight months, events will be limited in 2026 unless a few residents step up to serve or at least volunteer on a regular basis.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report:

Garden activity decreased as cold weather arrived. Primary activities included harvesting and garden maintenance. Work hours totaled 88, bringing the annual total to 1396 hours. The harvest weight for November was seventy pounds. Year to date weight is 2996 pounds. The next meeting is scheduled for Monday, January 5th at 1:30 pm in the Municipal building. Guests are always welcome at the meetings and in the garden.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of November to the Council. She stated the total of the Town's Cash and Investments as of November 30, 2025, were \$2,566,794 and Ad Valorem Tax Collections for FY25-26 were \$199,618 and Vehicle Ad Valorem Tax Collections were \$45,684.

COMMUNITY APPEARANCE COMMISSION – Councilwoman Benton

Councilwoman Benton stated that the Holley Trolley event is scheduled for December 19 and refreshments will be served. She stated that CAC is in need of volunteers.


MAYORS REPORT

Mayor Bledsoe gave the following message.

As we approach the end of the year, I want to take a moment to express my sincere gratitude for the passion and generosity of our community. Our town is a resilient and strong place, and it is the community spirit and kindness that truly sets it apart. A special thank you to all the staff, volunteers, and emergency services who continue to look after us, particularly during the busy festive period. Wishing you all a very happy and healthy Christmas and a peaceful and positive New Year.

ADJOURNMENT

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting adjourned at 5:08 p.m.



Kristie J. Nobles, MMC
Town Clerk

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE TOWN OF RIVER BEND

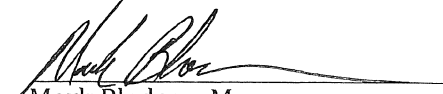
BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title III, Administration, Chapter 3.05, Board and Commissions, Section 3.05.070, Appointment/Removal to Board be amended as follows:

§ 3.05.070 APPOINTMENT/REMOVAL TO BOARD

- (A) No appointment to fill a vacancy on an Advisory Board shall be made until the vacancy has been advertised for at least 2 weeks. Applicants are encouraged to attend the Council meeting where their consideration of appointment is scheduled, whereby they will be introduced to the Council.
- (B) The following application procedure shall be followed by all applicants:
 - (1) Any person interested in appointment to an Advisory Board shall complete and submit an Advisory Board Application.
 - (2) Before being considered for appointment, an applicant must have attended at least 1 meeting of the Advisory Board they request to be appointed to.
 - (3) All applications for appointment will be reviewed by the Advisory Board. The Advisory Board shall consider all applicants and submit a recommendation for appointment to the Town Council.
 - (4) The Advisory Board Liaison shall submit the appointment recommendation to the Town Council.
- (C) Advisory Board members may resign at any time for any reason. All resignations must be immediately reported in writing or via email to the Town Manager by the Chair, or Liaison. Once a member's resignation becomes effective, that member may only be considered for reappointment following the procedure described herein.
- (D) The Council may remove a Board member, at its discretion, by vote in an open meeting.
- (E) Council members may not serve on an Advisory Board. Upon appointment or election to the Council, an Advisory Board member shall immediately resign from the Advisory Board or be removed from the Advisory Board by a vote of the Council.

This Ordinance shall be in full force and effect upon its adoption.

Adopted this the 11th day of December, 2025


Mark Bledsoe, Mayor

ATTEST:


Kristie Nobles, Town Clerk