Town of River Bend Planning Board
Minutes for Regular Meeting – 4 April 2024 – River Bend Municipal Building

Board Members present:	Chair Egon Lippert, Vice Chair Bob Kohn, Keith Boulware, Linda Cummings, Kathleen Fleming, Kelly Forrest, Jon Hall
Board Members absent:	None
Others present:	Councilman Brian Leonard, Town Manager Delane Jackson, Assistant Zoning Administrator Allison McCollum, Keith Spalding-Robbins (StrongRock), 5 members of the public

1. **Call to Order**

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 4 April 2024, in the River Bend Municipal Building meeting room with a quorum present.

2. **Approval of 7 March 2024 Regular Meeting Minutes**

    The Board reviewed the Minutes of the 7 March 2024 Regular Meeting. **Motion** was made by Board Member Keith Boulware to accept the Minutes as presented. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

3. **Reports**

    a. **Zoning Report**

    AZA Allison McCollum presented the Board with a typed report summarizing the number of permits issued, the type of permit issued, and the total of all permit fees for the month of March 2024. The members of the Board reviewed the report and asked questions as needed.

    b. **Council Report**

    Councilman Brian Leonard summarized recent actions by the Town Council. The Board asked questions as needed.

4. **Public Comment**

    None.

5. **Old Business**

    None.

6. **New Business**

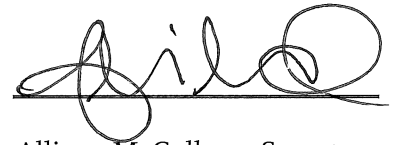   a. **Preliminary Plat Submittal Discussion (Parcel #8-200-029)**

Town Manager Delane Jackson presented a PowerPoint presentation summarizing the preliminary plat of a new development submitted for consideration for Parcel #8-200-029. Following the presentation members of the Board asked a variety of questions, including but not limited to, the number of lots, drainage considerations, sidewalks, access roads, wetlands and flood prevention, and estimated timelines. Questions were addressed by both Town Manager Delane Jackson and Keith Spalding-Robbins, a representative from StrongRock Engineering.

7. **Other**

The next regular meeting is scheduled for Thursday, May 2nd, 2024 at 6pm.

8. **Adjournment**

Motion was made by Board Member Keith Boulware to adjourn the meeting. Motion was **seconded** by Vice Chair Bob Kohn. **Motion carried unanimously** and the meeting adjourned at 7:00 PM.

Allison McCollum, Secretary