

Town of River Bend
Community Appearance Commission (CAC)
Meeting Minutes - January 19, 2022

Present: Chair - Brenda Hall, Nancy Del’Aria, Meg Williams

Council Liaison - Barbara Maurer

Absent: Lona Farula, Jack Mehan,

1. Call to Order - 4pm

2. Approval of November 17, 2021 Minutes. Motion made by Nancy Del’Aria. Seconded by Brenda Hall. Minutes unanimously approved.

3. Discussion of 2022 CAC Projects to include:

- Create more lighted ‘Crab Pot Balls’ for the Town Entrance Christmas Decorations. Explore joint effort with Parks and Rec to hold a community Crab Pot Light instruction class with participants creating one ball for themselves and one for the town.
- Create a ‘Yard of the Quarter’ Program. Offering an award for the best looking yard of the quarter. Awards can include a ‘Beautification Award’ for landscaping and a ‘Festive Award’ for seasonal displays. Participation and judging parameters will be developed by CAC members.
- Review the existing 2018 River Bend Entrance Landscape Design Plan. Make suggestions, modifications, and advisement to Town Manager on what items to move forward with.
- Assess and recommend improvements to median strips on River Bend Town roads, including Plantation Road and Anchor Way. Present findings to Town Manager and Town Council upon request.

A motion was made by Brenda Hall to vote on each of the projects listed above. All CAC members present unanimously passed the projects presented.

4. Discussion held for CAC Budget requests for FY 22/23. Requests due to Town Manager by 2/11/2022. Budget requests include:

- € \$1500 for creation of Crab Pot Ball Lights for front entrance to include community involvement event.
- € \$1,500 for tree arborist consultation for Plantation Drive Median Project

€ \$4,000 for landscape design plan for Plantation Median Project to include appropriate trees and shrubs, re-design or alternative use for median space.

€ \$500. For miscellaneous replacement shrubs, plants.

Total CAC Budget Request for FY 22/23 is \$7,500. Brenda Hall made the motion to request this amount for the FY 22/23 CAC budget. All CAC members present unanimously passed the proposed items for the budget request.

5. CAC Members, please email Brenda with VOLUNTEER hours provided to the Town through CAC actions.

6. Advertise the Community Appearance Commission Advisory Board open positions on Social Media. Brenda Hall to attend the February Garden Club meeting to discuss CAC opportunities.

7. Town council member, Barbara Maurer, provided the latest Council actions and notifications.

8. No additional Open Discussion.

9. Meeting Adjourned at 5:49 pm.