



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562
T 252.638.3870
F 252.638.2580
www.riverbendnc.org

RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

January 9, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Update on BIRM Media Project - Benton
3. Discussion – Pickle Ball Courts Design - Jackson
4. Discussion – Regional Hazard Mitigation Plan 5-Year Update – Jackson
5. Discussion – 2025-2026 Legislative Goals “Top 10” – Jackson
6. Discussion – 2025-2026 Budget Kick-Off (presentation next week) – Jackson
7. Discussion – Messaging Sign - Leonard
8. Review Agenda – Nobles
9. Adjournment

Pledge: Noonan

ITEM



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Regular Meeting
January 16, 2025

River Bend Town Hall – 45 Shoreline Drive
7:00 p.m.

Pledge: Noonan

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council
 - A. Judith Williams – Alternate route out of River Bend & two new stop signs
5. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

6. Public Hearings - NONE
7. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the December 12, 2024 Regular Council Meeting
8. FY 2025-2026 Budget Kick – Off Presentation – Delane Jackson
9. Town Manager's Report – Delane Jackson
 - Activity Reports
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. **VOTE** – Appointments to Parks & Recreation Advisory Board
 - I. Diana Pantall
 - II. Stephanie Viers
 - C. Organic Garden Report
11. CAC – Councilwoman Benton
 - A. CAC Report
 - B. BIRM Media Update
12. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
13. Environment And Waterways – Councilman Leonard
 - A. EWAB Report
 - B. **VOTE** – Regional Hazard Mitigation Plan 5-Year Update to the Town's Mitigation Actions
14. Mayors Report
15. Adjournment

ITEM 3

Town of River Bend

Fiscal Year 2025-2026

Budget Kick-Off

AGENDA

1. Opening Remarks from Mayor
2. Remarks from Manager/Budget Officer
3. Discussion of Vision Statement-Priorities
4. Discussion of Budget Workshop Schedule & Budget Calendar (expedited as we did last year)
5. Preview Proposed Workshop Agendas
6. Preview Budget Brochure
7. Comments from Council



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

February 13, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Pickle Ball Courts – Leonard
 - A. Q&A with Engineer Kevin Avolis
3. **VOTE** – ARPA Funding Policies – Jackson
 - A. Internal Control Policy
 - B. Property Management Policy
4. **VOTE** – Audit Contract for FY25-26 - Gilbert
5. Discussion – Communicating with Public Via Text Messages - Bledsoe
6. Discussion – Resolution Opposing Senate Bill 382 – Town Attorney
7. CLOSED SESSION – NCGS 143-318.11(a)(3)
8. Discussion – Trademark of Town Seal – Benton
9. Discussion – Donations and Sponsorships - Benton
10. Review Agenda – Nobles
11. Adjournment

Pledge: Weaver



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PUBLIC NOTICE

The River Bend Town Council meeting scheduled for February 20, 2025 has been cancelled due to inclement weather. It has been rescheduled to February 25, 2025 at 5 p.m. The meeting will be held at Town Hall, located at 45 Shoreline Drive. The meeting is open to the public. The agenda remains as previously published and can be seen on the town's webpage or by requesting a copy at Town Hall.

Posted 2/19/25
3:25 pm 



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**RIVER BEND TOWN COUNCIL
PROPOSED AGENDA**

Regular Meeting

~~February 20, 2025~~ February 25, 2025

River Bend Town Hall – 45 Shoreline Drive

~~7:00 p.m.~~ 5:00 p.m.

Pledge: Weaver

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council
5. Public Comment

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6. Public Hearings - NONE

7. Consent Agenda

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- A. Approve:

*Minutes of January 9, 2025 Work Council Meeting
Minutes of January 16, 2025 Regular Council Meeting*

8. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

9. DISCUSSION – Pickleball Court - Benton

Administrative Reports:

10. Public Safety – Councilwoman Noonan
 - A. Community Watch

11. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
12. CAC – Councilwoman Benton
 - A. CAC Report
13. Finance – Councilwoman Benton for Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – FY25-26 Water and Wastewater Capital Improvements Resolution
14. Adjournment



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PUBLIC NOTICE

The River Bend Town Council will conduct a Special Meeting on Tuesday, March 11, 2025 at 4:00 p.m. at Town Hall, located at 45 Shoreline Drive. The purpose of the meeting is to discuss funding options and scope of work for the town's water and sewer projects. The meeting is open to the public.

AGENDA

1. Call to Order- Mayor
2. Presentation of Funding Options- Jackson
3. Council Discussion and Consideration of Project Options
4. Closed Session - NCGS 143-318.11(a)(4)(5)
5. Adjourn



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

March 13, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. **VOTE** – Asset Management Plan Resolution - Jackson
3. Discussion – Sponsorship Policy - Ferguson
4. Discussion – Meeting Start Time - Jackson
5. Discussion – Pamlico Sound Regional Hazard Mitigation Plan - Jackson
6. Review Agenda – Nobles
7. Adjournment

Pledge: Benton



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

**Regular Meeting
March 20, 2025**

**River Bend Town Hall – 45 Shoreline Drive
7:00 p.m.**

Pledge: Benton

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council - NONE
5. Public Comment

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6. Public Hearings - NONE

7. Consent Agenda

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A. Approve:

*Minutes of February 13, 2025 Work Council Meeting
Minutes of February 25, 2025 Special Council Meeting
Minutes of March 11, 2025 Special Council Meeting*

8. Town Manager's Report – Delane Jackson

Activity Reports

- Monthly Police Report by Chief Joll*
- Monthly Water Resources Report by Director of Public Works Mills*
- Monthly Work Order Report by Director of Public Works Mills*
- Monthly Zoning Report by Assistant Zoning Administrator McCollum*

Administrative Reports:

9. Parks & Recreation – Councilman Weaver
 - Parks and Rec Report*
 - Organic Garden Report*

10. CAC – Councilwoman Benton
 - A. CAC Report
 - B. Arbor Day Proclamation
11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Water Study Supply Plan Resolution
12. Public Safety – Councilwoman Noonan
 - A. Community Watch
 - B. **VOTE** – Pamlico Sound Regional Hazard Mitigation Plan
13. Mayor's Report
14. CLOSED SESSION - NCGS§ 143-318.11(a)(3)
15. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

April 10, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Sponsorship Policy - Jackson
3. **VOTE** – Authorized Agent Resolution for Phase II Water Grant - Jackson
4. **VOTE** – Authorized Agent Resolution Phase II Wastewater Grant - Jackson
5. Discussion – Engineering Contract Amendment for Water Treatment Grant - Jackson
6. Discussion – CAC Median Project Recommendation - Benton
7. Discussion – Craven-Pamlico Regional Library Funding Request - Leonard
8. Review Agenda – Nobles
9. Adjournment

Pledge Next week: Leonard



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Regular Meeting

April 17, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Leonard

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council - NONE
5. Public Comment

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6. Public Hearings - NONE

7. Consent Agenda

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- A. Approve:

*Minutes of March 13, 2025 Work Council Meeting
Minutes of March 20, 2025 Special Council Meeting*

8. Special Presentations

- A. CAC Median Project – Brenda Hall & Elena Ruth Landscape Design
 - B. Craven-Pamlico Regional Library – Katherine Clowers

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton
 - A. CAC Report
 - B. **VOTE** – Sponsorship Policy
11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Craven-Pamlico Regional Library Funding Request
12. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
13. Planning Board – Councilman Sheffield
 - A. Planning Board Report
14. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
15. CLOSED SESSION - NCGS§ 143-318.11(a)(6)
16. Adjournment

Town of River Bend

Fiscal Year 2025-2026 Budget Workshop

Date-April 28

AGENDA

- 1. Employee Compensation and Benefits**
- 2. Labor Allocations**
- 3. Capital Improvement Plans**
- 4. Utility and Fuel Prices**
- 5. Governing Body**
- 6. Administration**
- 7. Finance**
- 8. Tax Listing**
- 9. Legal Services**
- 10. Elections**
- 11. Street Maintenance**
- 12. Storm Water**
- 13. Public Works**
- 14. Public Buildings**

Town of River Bend

Fiscal Year 2025-2026 Budget Workshop

May 1, 2025

15. Police

16. Recreation and Special Events

17. Parks and CAC

18. Emergency Services

19. Animal Control

20. Wetlands & Waterways

21. Leaf & Limb

22. Planning and Zoning

23. General Fund- Revenue/Expense

24. General Fund- Fund Balance

Town of River Bend

Fiscal Year 2025-2026 Budget Workshop

May 6, 2025

- 25. Water and Sewer Fund Cash Levels**
- 26. Water Fund Departments**
- 27. Sewer Fund Departments**
- 28. Utility Financial Model**
- 29. Water and Sewer Revenue/Expense**



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

May 8, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Recommendation of Award for Wastewater Treatment Plant Enhancements, Phase I - Jackson
3. Discussion – Aare Creek Preliminary Plat - Jackson
4. Discussion – Budget Amendment for Leaf & Limb Department
5. Review Agenda – Nobles
6. Adjournment

Pledge Next week: Sheffield

Town of River Bend

Fiscal Year 2025-2026 Budget Workshop

May 8, 2025

30. Tax Rates, Utility Rates, and Other Fees

- Ad Valorem Tax Rate
- Utility Rates and Fees
- Schedule of Rates and Fees



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA Regular Meeting May 15, 2025 River Bend Town Hall – 45 Shoreline Drive 5:00 p.m.

Pledge: Sheffield

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council - NONE
5. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

6. Public Hearings - NONE

7. Consent Agenda

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A. Approve:

*Minutes of April 10, 2025 Work Council Meeting
Minutes of April 17, 2025 Regular Council Meeting
Minutes of April 28, 2025 Budget Workshop Meeting
Minutes of May 1, 2025 Budget Workshop Meeting
Minutes of May 6, 2025 Budget Workshop Meeting
Minutes of May 8, 2025 Budget Workshop Meeting*

8. Town Manager's Report – Delane Jackson

- A. Birm Media Update Memo
- B. Presentation – Draft FY 25-26 Budget Message & Budget Ordinance

Departmental Activity Reports

- C. *Monthly Police Report* by Chief Joll
- D. *Monthly Water Resources Report* by Director of Public Works Mills
- E. *Monthly Work Order Report* by Director of Public Works Mills
- F. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

9. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Budget Amendment for #24-B-04
 - C. **VOTE** – Wastewater Treatment Plant Capital Project Fund Ordinance Amendment #4
 - D. **VOTE** – Award Contract for Wastewater Treatment Plant Enhancements, Phase I
10. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
11. Planning Board – Councilman Sheffield
 - A. Planning Board Report
12. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
13. CAC – Councilwoman Benton
 - A. CAC Report
14. Mayor's Report
15. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting
June 12, 2025
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Public Hearing - FY 25-26 Proposed Budget
3. **VOTE** – Leaf & Limb Contract Award - Jackson
4. **VOTE** – Leaf & Limb Schedule FY 25-26 - Nobles
5. Discussion – CAC Median Recommendation - Benton
6. **VOTE** – Engineering Services Agreement Amendment for Water Treatment Plant - Jackson
7. **VOTE** – Water Treatment Plant Capital Project Ordinance Amendment - Jackson
8. Discussion – July Council Meeting Schedule - Jackson
9. Discussion – Advisory Board Appointments - Jackson
10. **VOTE** – Council Discretionary Spending Project - Benton
11. Review Agenda – Nobles
12. CLOSED SESSION - NCGS§143-318.11(3)
13. Adjournment

Pledge Next week: Noonan



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Regular Meeting

June 19, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Noonan

1. Call to Order (Mayor Bledsoe Presiding)

2. Recognition of New Residents

3. Additions/Deletions to Agenda

4. Addresses to the Council

A. Peter Blackburn – Advertising tennis club event on town website.

5. Public Comment

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6. Public Hearings - NONE

7. Consent Agenda

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A. Approve:

Minutes of May 8, 2025 Work Council Meeting

Minutes of May 15, 2025 Regular Council Meeting

Revised Minutes of February 16, 2023 Regular Council Meeting

B. Advisory Board Reappointments

PLANNING BOARD: Reappoint Keith Boulware, Kathleen Fleming and Jon Hall to terms beginning July 1, 2025, and ending on June 30, 2027;

PARKS AND RECREATION: Reappoint Elizabeth Stokes to a term beginning July 1, 2025, and ending on June 30, 2027;

CAC: Reappoint Donna Perry and Maryann Taylor to terms beginning July 1, 2025, and ending on June 30, 2027;

ENVIRONMENT AND WATERWAYS ADVISORY BOARD: Reappoint Paige Ackiss and Jon Hall to terms beginning July 1, 2025, and ending on June 30, 2027;

8. Town Manager's Report – Delane Jackson
 - Activity Reports*
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

9. CAC – Councilwoman Benton
 - A. CAC Report
10. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – FY25-26 Budget Ordinance
 - C. **VOTE** – Library Services Agreement
 - D. **VOTE** – Library Lease Agreement
 - E. **VOTE** – Leaf and Limb Contract 2025-2028
11. Planning Board – Councilman Sheffield
 - A. Planning Board Report
 - B. DISCUSSION – Advisory Board Alternates
12. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. **VOTE** – Letter of Support for New Craven County Convenience Center
 - D. Discussion – Pickleball Bids
13. Mayor's Report
14. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Regular Meeting

July 17, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Weaver

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council - NONE
5. Public Comment

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6. Public Hearings - NONE

7. Consent Agenda

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- A. Approve:

*Minutes of June 12, 2025 Work Council Meeting
Minutes of June 19, 2025 Regular Council Meeting*

8. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

9. Parks & Recreation – Councilman Weaver

- A. Parks and Rec Report
- B. Organic Garden Report
- C. **VOTE** – Award of Contract for Pickleball Court

10. CAC – Councilwoman Benton
 - A. CAC Report
11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – 2023 Appropriation Act Resolution
 - C. **VOTE** – Budget Amendment 25-B-01
12. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
13. Public Safety – Councilwoman Noonan
 - A. Community Watch
14. Closed Session - NCGS§143-318.11(a)(6)
15. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

August 14, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Alternate for Planning Board - Sheffield
3. Discussion – Internet Policy for Advisory Board Site - Leonard
4. Discussion – User Fee for Pickleball Courts - Leonard
5. **VOTE** – Accept Gift Parcel of Land on Pirates Road Described as
Craven County PIN 8-206-00B - Jackson
6. Discussion – Town Resolution on Social Media - Weaver
7. Review Agenda – Nobles
8. Closed Session - NCGS§143-318.11(a)(3)(6)
9. Adjournment

Pledge Next week: Benton



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
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www.riverbendnc.org

RIVER BEND TOWN COUNCIL PROPOSED AGENDA Regular August 21, 2025 River Bend Town Hall – 45 Shoreline Drive 5:00 p.m.

Pledge: Benton

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions / Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE

8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:

Minutes of July 17, 2025 Regular Council Meeting

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* from Interim Director of Public Works Jones
- C. *Monthly Work Order Report* from Interim Director of Public Works Jones
- D. *Monthly Zoning Report* from Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton

- A. CAC Report

11. Finance – Councilman Leonard

- A. Financial Report - Finance Director
 - B. VOTE – Internet Policy for Advisory Board Sites

12. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
13. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. **VOTE** – Pickleball Court Construction Bid
14. Mayors Report
 - A. **VOTE** – Town Resolution on Social Media
15. Closed Session - NCGS§143-318.11(a)(3)(6)
16. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting
September 11, 2025
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Constitution Week Proclamation - Jackson
3. Discussion - Budget Amendment - Jackson
4. **VOTE** – 2025 Paving Program Recommendation - Jackson
5. **VOTE** – Draft Personnel Policy Amendment- Jackson
6. Discussion – July 4, 2026 Celebration Options - Leonard
7. Review Agenda – Nobles
8. Closed Session - NCGS§143-318.11(a)(3)(6)
9. Adjournment

Pledge Next Week: Leonard



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

September 18, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Leonard

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Special Presentations
 - A. Constitution Week Proclamation – Mayor Bledsoe
 - B. Daughters of the American Revolution – Donna Stebbins
6. Addresses to the Council - NONE
7. Public Comment

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8. Public Hearings - NONE
9. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of August 14, 2025 Work Council Meeting
Minutes of August 21, 2025 Regular Council Meeting*

10. Town Manager's Report – Delane Jackson

Activity Reports

 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* from Interim Director of Public Works Jones
 - C. *Monthly Work Order Report* from Interim Director of Public Works Jones
 - D. *Monthly Zoning Report* from Assistant Zoning Administrator McCollum

Administrative Reports:

11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Budget Amendment 25-B-03
 - C. **VOTE** – Accept Easement and Authorize Drainage Project
 - D. Discussion – July 4th, 2026 Festivities
12. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
13. Mayor's Report
14. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

October 9, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Water Resources Department Policy Manual Amendments / Deposit, Other - Jackson
3. Discussion – Notary Public Service Guidelines - Jackson
4. Discussion – July 4, 2026 Event - Benton
5. Discussion – Official Town Spokesperson Role - Benton
6. Review Agenda – Nobles
7. Closed Session - NCGS§143-318.11(a)(3)
8. Adjournment

Pledge Next Week: Sheffield



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

October 16, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Sheffield

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE

8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:

Minutes of September 11, 2025 Work Council Meeting

Minutes of September 18, 2025 Regular Council Meeting

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton

- A. Official Town Spokesperson Role

11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Water Resources Department Policy Manual Amendments / Deposits, Other
 - C. **VOTE** – Notary Public Service Guidelines
12. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
13. Planning Board – Councilman Sheffield
 - A. Planning Board Report
14. Public Safety – Councilwoman Noonan
 - B. Community Watch
15. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
16. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting

November 13, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Discussion – Official Town Spokesperson Role – Benton
3. Discussion – Water Committee - Weaver
4. Discussion – Planning Board Member Appointment - Sheffield
5. Discussion – Pickleball Grant Application - Jackson
6. Discussion – Kayak Launch Access - Jackson
7. Review Agenda – Nobles
8. Adjournment

Pledge Next Week: Noonan



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

November 20, 2025
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Noonan

1. Call to Order (Mayor Pro Tem Sheffield Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

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7. Public Hearings - NONE

8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of October 9, 2025 Work Council Meeting
Minutes of October 16, 2025 Regular Council Meeting*

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton

- A. CAC Report

11. Environment & Waterways – Councilman Leonard

- A. EWAB Report

12. Planning Board – Councilman Sheffield
 - A. Planning Board Report
13. Public Safety – Councilwoman Noonan
 - B. Community Watch
14. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
15. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
16. Adjournment



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting
December 4, 2025
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. DISCUSSION – Adoption of 2026 Town Council Meeting Schedule - Jackson
3. DISCUSSION – Adoption of 2026 Employee Holiday Schedule – Jackson
4. DISCUSSION – Town Letterhead Usage - Benton
5. DISCUSSION – Public Comment Policy - Leonard
6. DISCUSSION – Advisory Board Ordinance - Leonard
7. Review Agenda – Nobles
8. Adjournment

Pledge Next Week: Weaver



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RIVER BEND TOWN COUNCIL PROPOSED AGENDA

December 11, 2025

River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.

Pledge: Weaver

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE

8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:

*Minutes of November 13, 2025 Work Council Meeting
Minutes of November 20, 2025 Regular Council Meeting
2026 Council Meeting Schedule
2026 Employee Holiday Schedule*

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. Planning Board – Councilman Sheffield
 - A. Planning Board Report
 - B. **VOTE** – Advisory Board Ordinance

11. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
12. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
13. CAC – Councilwoman Benton
 - A. CAC Report
14. Mayor's Report
15. Adjournment