



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

RIVER BEND TOWN COUNCIL PROPOSED AGENDA Regular August 21, 2025 River Bend Town Hall – 45 Shoreline Drive 5:00 p.m.

Pledge: Benton

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions / Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE
8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

Minutes of July 17, 2025 Regular Council Meeting

9. Town Manager's Report – Delane Jackson
Activity Reports
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* from Interim Director of Public Works Jones
 - C. *Monthly Work Order Report* from Interim Director of Public Works Jones
 - D. *Monthly Zoning Report* from Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton
 - A. CAC Report
11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Internet Policy for Advisory Board Sites

12. Environment & Waterways – Councilman Leonard
A. EWAB Report

13. Parks & Recreation – Councilman Weaver
A. Parks and Rec Report
B. Organic Garden Report
C. **VOTE** – Pickleball Court Construction Bid

14. Mayors Report
A. **VOTE** – Town Resolution on Social Media

15. Closed Session - NCGS§143-318.11(a)(3)(6)

16. Adjournment

**River Bend Town Council
Regular Meeting Minutes
July 17, 2025
Town Hall
5:00 p.m.**

Present Council Members: Mayor Mark Bledsoe
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Absent Council Member: Buddy Sheffield

Town Manager: Delane Jackson
Public Works Director: Brandon Mills
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles

Members of the Public Present: 14

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, July 17, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Addition to the Agenda

Councilman Weaver motioned to amend the agenda by adding Addresses to the Council – Victoria Stuppy, Parks and Recreation Chair, as item 9C. The motion carried unanimously.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as amended. The motion carried unanimously.

PUBLIC COMMENTS

Don Fogle – 107 Anchor Way – Addressed the Council in support of pickleball courts in Town. He presented a petition with residents' signatures in support of pickleball courts being built in the Town.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. *Councilwoman Noonan moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

A. Approve:

*Minutes of June 12, 2025, Work Council Meeting
Minutes of June 19, 2025, Regular Council Meeting*

TOWN MANAGER'S REPORT

The Manager stated that he had good news and bad news for the Council.

The Manager stated that he was notified on Wednesday that the Town had been awarded a \$3,100,000 grant and a \$3,000,000 1% interest loan for two new wells. He also stated that there has been an issue with the new Birm media that was recently installed and the town sent out a

public notice, which is included in the agenda. He stated that the Public Works Director, Brandon Mills is present to answer any questions the Council may have.

Councilman Leonard asked the Manager if this is new funding other than what has been awarded to the town previously and the Manager stated yes. The Manager presented a PowerPoint presentation on "Where the Project Stands and Funding". After the presentation the Mayor stated that he felt it was important to say that if the Council decided today to move forward with this project, it would be 2028 or 2029 before the first drops of water go through the new system. The Manager stated that he had asked the engineer if everything fell perfectly into place for this project when is the soonest he felt the Town could put bids out and what is the soonest he felt that the Town could put this plant in service? The Engineer, Greg Churchill, told the Manager that he thought it would take 27 months to be prepared to receive bids, which would be October 2027, and with the time he has given for construction he expects it to be completed in July 2029. The Town Manager stated that he expects to have a ribbon cutting ceremony at the regular Council meeting in July 2029. He stated that this timeline would not change even if the town had the funds readily available. He stated that the town still has to go through the same process, regardless of funding.

Councilwoman Benton stated that the Town of River Bend is not the only town pulling water from the upper section of the Castle Hayne Aquaphor and asked Brandon Mills if he knew how the other towns were dealing with the cosmetic issues. He stated that a lot of these towns have replaced their filter media several times. He stated that River Bend is one of the very few towns that still use Birm media filtration and that most towns use green sand. Councilman Weaver asked if there was anything that could be done within the next five years, prior to the new system, to improve our current system and Brandon Mills stated that an aerator could be added to outside of the building which requires permitting, and that would give more time to oxidize the iron and manganese and the town could increase flushing. The Mayor asked Brandon Mills what is the process of handling a work order for brown water and he stated that a Public Works Technician will go to the home and take a sample of the water then flush the meter and the lines outside. The Mayor stated that he encourages anyone with water issues to contact Town Hall to have a work order created, because it does not appear that there are a lot of concerns coming through Town Hall. Councilwoman Benton asked if there is an afterhours emergency number for residents to call and he stated that there is. She asked how many complaints have there been in the past month and Brandon stated that there were roughly about five. The Mayor and the Council thanked Brandon Mills and the Public Works team for all of their efforts and hard work.

At this time the Manager recognized Police Chief Joll. Chief Joll stated that the police department has a couple of upcoming events.

- July 25 – Coffee with a Cop at Good Vibes Coffee Shop in River Bend
- August 2 – Water Fun Day – 115 Wildwood Drive
- September 1 – Fishing with a Cop
- October 7 – National Night Out

Chief Joll stated that there have been calls about solicitors soliciting in Town, after the fact. He stated that if anyone sees or has any dealings with anyone soliciting in the Town to please call the nonemergency number to report them immediately. The phone number is 252-638-1108 extension 1, to get the officer on duty.

ADMINISTRATIVE REPORTS

PARKS & RECREATION – Councilman Weaver

Councilman Weaver stated that the Parks and Recreation Advisory Board did not meet in July.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report from the July meeting:

The summer garden is in full swing. June was a month of large harvests. The produce goes to gardeners, Interfaith Refugee Ministries, neighbors, visitors and friends of the garden. Gardeners labored 125 hours. The next meeting is scheduled for August 4, 2025, at 1:30 pm in the Municipal building. Guests are always welcome at the meetings and in the garden.

ADDRESSES TO THE COUNCIL – Victoria Stuppy

Councilman Weaver introduced Victoria Stuppy, chair for the Parks and Recreation Advisory Board. Ms. Stuppy stepped to the podium to address the Council and spoke in favor for the Town adding Pickleball court to the town's amenities. (Ms. Stuppy's statement is attached)

DISCUSSION – Pickleball Courts

Councilman Weaver stated that the Council has been discussing adding pickleball court to the town's amenities for over two years now. He stated that the quote that was received in the amount of \$85,000 is modest and offers the community broad and lasting benefits. He stated that the project directly aligns with the Parks and Recreation priorities as proven by the survey that was conducted in the community at the Council's request. He stated that funding is readily available with \$40,000 in the Parks and Recreation CIP and \$50,000 from the Council's discretionary fund. He stated that this project is a small shovel-ready project and is low maintenance and one that the community supports. Councilman Leonard stated that he supports getting pickleball courts in the Town, but however at the budget workshops, the Council planned for a two-year process to fund the courts. He stated that he feels it will be fiscally irresponsible if the Council choose to use their discretionary funds at the beginning of the year. Councilwoman Benton stated that she agrees with Councilman Leonard, however right now funding is an issue. She stated that she is for appropriating the CIP funds that are available for Parks and Recreation to the pickleball courts but she cannot, with a clear conscience, use all the Council discretionary funds towards pickleball courts, leaving the Council to use their general fund balance that is currently at approximately 1.6 million dollars. She stated that the Council recently passed a four-cent tax increase to rebuild the General Fund to two million dollars and if the Council continues to spend that money, they will not reach that goal. She stated that she is not in favor of pickleball courts at the current time with the proposed funding. Councilman Weaver stated that if they Council waited two years there would not be enough funds to fund this project and the Council did not raise taxes to increase the general fund, the tax rate was increased to offset inflation. Councilwoman Noonan stated that she agrees with building the pickleball courts and feels it is good for the community and the children of town. She stated that she feels that they should use the money they have. The Mayor stated that Councilman Sheffield is absent from this meeting due to family health issues. The Manager stated that the town's Rules of Procedure dictate that if the Mayor becomes involved in debate, he must pass the gavel to someone else. At this time the gavel was passed to Councilman Leonard. The Mayor stated that he likes the idea of pickleball and would like to see it in the town and he understands that it is a big expense, and it is all at once. He stated that the optics of raising the town's taxes and immediately doing a large-scale project is not a good optics, but it can benefit a large part of the community. He stated that he has thought about what would be the best long-term benefit for the town and if the town did fireworks on July 4, it would be 15 minutes of fun. He stated that the long-term benefit for him would be what would best suit the residents of River Bend.

VOTE – Award of Contract for Pickleball Court

Councilman Weaver motioned to award the contract for the pickleball courts to Recreational Ventures, Inc. dba Court One as presented. The vote was tied with 2 ayes (Councilman Weaver and Councilwoman Noonan) and 2 nays (Councilwoman Benton and Councilman Leonard). The Mayor voted aye and the motion carried.

CAC – Councilwoman Benton

Councilwoman Benton stated that CAC did not meet in June but has a Special Meeting scheduled in July. She stated that CAC hosted a Patriotic Wreath Event and the annual July 4, Independence Day Festive Award was successful.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of June to the Council. She stated the total of the Town's Cash and Investments as of June 30, 2025, were \$2,940,367 and Ad Valorem Tax Collections for FY24-25 were \$987,733 and Vehicle Ad Valorem Tax Collections were \$112,801.

VOTE– 2023 Appropriation Act Resolution

Councilman Leonard then called on the Town Manager to review the 2023 Appropriation Resolution.

Councilman Leonard motioned to approve the 2023 Appropriation Act Resolution as presented. The motion carried unanimously. (see attached)

VOTE– Budget Amendment 25-B-01

Councilman Leonard then called on the Town Manager to review Budget Amendment 25-B-01.

Councilman Leonard motioned to approve Budget Amendment 25-B-01 as presented. The motion carried unanimously. (see attached)

VOTE– Budget Amendment 25-B-02

Councilman Leonard then called on the Town Manager to review Budget Amendment 25-B-02. The Manager stated that with approval of awarding the pickleball courts, this budget amendment appropriates the funds for that project.

Councilman Leonard motioned to approve Budget Amendment 25-B-02 as presented. The motion carried unanimously. (see attached)

ENVIRONMENTAL & WATERWAYS – Councilman Leonard

Councilman Leonard provided the following report from the July meeting.

EWAB July 7th, 2025, Meeting. Chairman Hall called the meeting to order at 7:01 PM. There was a quorum of members present. There were no visitors. The minutes for the January and May 2025 meetings were approved. Old Business: Still working to provide fishing line recycling containers. Waterways clean up in the fall with help from the Scouts. Informal depth readings to take place on 7/29/25 on the waterways in town. New Business: Getting quotes for tee shirts for members. Marker # 3 is missing from the entrance to the Plantation canal. Voted to recommend Jeff Myer to Council as a new member of EWAB. Councilman Leonard gave a Council update and answered members questions. Volunteer Hours: 6 The next meeting will be on August 4th, 2025, at 7 PM in the small conference room in the municipal building. The public is welcome to attend. The meeting adjourned at 7:27 PM

PUBLIC SAFETY – Councilwoman Noonan

Councilwoman Noonan stated that Community Watch assisted with the July 4th celebrations and parade. She also stated that there is a new member.

CLOSED SESSION

Councilwoman Noonan motioned to go into Closed Session under NCSG §143-318.11(a)(6). The Council entered Closed Session at 6:29 p.m.

OPEN SESSION

Councilwoman Noonan motioned to return to Open Session at 6:58 p.m. The motion carried unanimously.

VOTE – Town Manager Merit Pay

Councilman Leonard motioned to give Manager Jackson merit pay in the amount of \$6,600. The motion carried unanimously.

ADJOURNMENT

There being no further business, Councilwoman Noonan moved to adjourn. The motion carried unanimously. The meeting adjourned at 7:00 p.m.

Kristie J. Nobles, MMC
Town Clerk

RESOLUTION BY TOWN COUNCIL OF THE TOWN OF RIVER BEND


- WHEREAS,** the Town of River Bend has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$9,252,105 to perform work detailed in the submitted application, and
- WHEREAS,** the Town of River Bend intends to perform said project in accordance with the agreed scope of work,
- NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:**

That Town of River Bend does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$5,112,650.

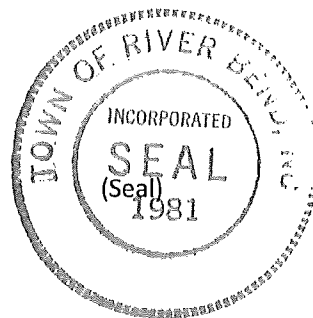
That the Town of River Bend does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Delane Jackson, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this 17th day of July, 2025 at River Bend, North Carolina.

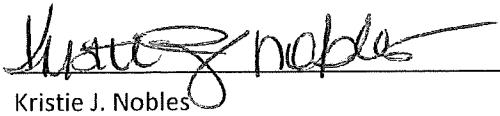

Mark Bledsoe, Mayor


Kristie J. Nobles, Town Clerk, MMC, NCCMC



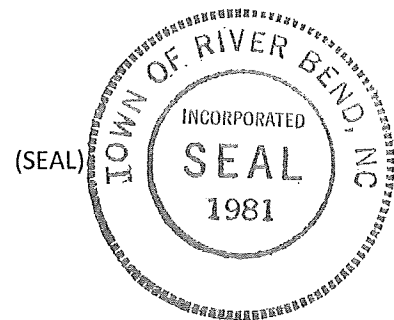
CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Town Council duly held on the 17th day of July 2025; and, further, that such resolution has been
fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have
hereunto set my hand this 17th day of July 2025.



Kristie J. Nobles

Town Clerk





**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 25-B-01
FISCAL YEAR 2025 - 2026**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2025-2026 Budget Ordinance be amended as follows:

Summary

General Fund	2,707,895
General Capital Reserve Fund	154,144
Law Enforcement Separation Allowance Fund	540
Water Fund	712,800
Water Capital Reserve Fund	25,000
Sewer Fund	788,550
Sewer Capital Reserve Fund	26,000
Total	4,414,929

Section 1. General Fund

Anticipated Revenues

AD VALOREM Taxes 2025-2026	1,153,846
AD VALOREM Tax-Motor Vehicle	140,000
Vehicle Registration Fee	30,800
Animal Licenses	1,500
Sales Tax 1% Article 39	225,177
Sales Tax 1/2% Article 40	132,451
Sales Tax 1/2% Article 42	112,435
Sales Tax Article 44	16,436
Sales Tax Hold Harmless Distribution	125,643
Solid Waste Disposal Tax	2,200
Powell Bill Allocation	109,000
Beer and Wine Tax	13,490
Video Programming Sales Tax	45,303
Utilities Franchise Tax	135,931
Telecommunications Sales Tax	6,530
Court Refunds	500
Zoning Permits	5,000
Miscellaneous	9,000
Interest- Powell Bill Investments	5
Interest-General Fund Investments	45,859
Contributions	900
Wildwood Storage Rents	18,144
Rents & Concessions	18,000
Sales Tax	11,365
Sale of Capital Assets	12,000
Transfer From Capital Reserve Fund	130,500
Appropriated Fund Balance	205,880
Total	2,707,895

Section 1. General Fund (continued)

Authorized Expenditures

Governing Body	81,200
Administration	348,725
Finance	161,290
Tax Listing	19,500
Legal Services	44,000
Elections	0
Police	839,700
Public Buildings	75,125
Emergency Services	5,370
Animal Control	27,820
Street Maintenance	317,675
Public Works	290,325
Leaf & Limb and Solid Waste	76,725
Stormwater Management	88,300
Wetlands and Waterways	3,025
Planning & Zoning	62,415
Recreation & Special Events	14,200
Parks & Community Appearance	76,000
Contingency	25,156
Transfer To General Capital Reserve Fund	151,344
Transfer To L.E.S.A. Fund	0
Total	<u>2,707,895</u>

Section 2. General Capital Reserve Fund

Anticipated Revenues

Contributions from General Fund	151,344
Interest Revenue	2,800
Total	<u>154,144</u>

Authorized Expenditures

Transfer to General Fund	130,500
Future Procurement	23,644
Total	<u>154,144</u>

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:

Contributions from General Fund	0
Interest Revenue	540
Total	<u>540</u>

Authorized Expenditures:

Separation Allowance	0
Future LEOSSA Payments	540
Total	<u>540</u>

Section 4. Water Fund

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	200,120
Utility Usage Charges, Classes 3 & 4	18,239
Utility Usage Charges, Class 5	12,854
Utility Usage Charges, Class 8	4,933
Utility Customer Base Charges	283,169
Hydrant Availability Fee	17,934
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	7,790
Interest Revenue	15,060
Sales Tax	4,300
Sale of Capital Asset	0
Transfer from Capital Reserve Fund	25,000
Appropriated Fund Balance	111,651
Total	<hr/> 712,800

Authorized Expenditures

Administration & Finance [1]	530,625
Operations and Maintenance	161,675
Transfer To Fund Balance for Capital Outlay	0
Transfer To Water Capital Reserve Fund	20,500
Total	<hr/> 712,800

[1] Portion of department for bond debt service: 133,671

Section 5. Water Capital Reserve Fund

Anticipated Revenues

Contributions From Water Operations Fund	20,500
Interest Revenue	350
Appropriated Fund Balance	4,150
Total	<hr/> 25,000

Authorized Expenditures

Transfer to Water Operations Fund	25,000
Future Expansion & Debt Service	0
Total	<hr/> 25,000

Section 6. Sewer Fund

Anticipated Revenues:

Utility Usage Charges, Classes 1 & 2	255,040
Utility Usage Charges, Classes 3 & 4	39,981
Utility Usage Charges, Class 5	28,328
Utility Usage Charges, Class 8	10,146
Utility Customer Base Charges	298,921
Taps & Connection Fees	1,250
Late payment Fees	8,222
Interest Revenue	23,006
Sales Tax	4,050
Sale of Capital Asset	0
Transfer from Sewer Capital Reserve	25,000
Appropriated Fund Balance	94,606
Total	<hr/> 788,550

Authorized Expenditures:

Administration & Finance [2]	533,650
Operations and Maintenance	229,400
Transfer to Fund Balance for Capital Outlay	0
Transfer to Sewer Capital Reserve Fund	25,500
Total	<hr/> 788,550

[2] Portion of department for bond debt service: 115,429

Section 7. Sewer Capital Reserve

Anticipated Revenues:

Contributions From Sewer Operations Fund	25,500
Interest Revenue	500
Total	<hr/> 26,000

Authorized Expenditures:

Transfer to Sewer Operations Fund	25,000
Future Expansion & Debt Service	1,000
Total	<hr/> 26,000

Section 8. Levy of Taxes

There is hereby levied a tax at the rate of twenty-eight cents (\$0.28) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2025-2026" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$413,245,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.72%. The estimated collection rate is based on the fiscal year 2023-2024 collection rate of 99.72% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$50,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. Fees and Charges

There is hereby established, for Fiscal Year 2025-2026, various fees and charges as contained in Attachment A of this document.

Section 10. Special Authorization of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. Classification and Pay Plan

Cost of Living Adjustment (COLA) for all Town employees shall be 2.8% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.


Section 12. Utilization of the Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2025-2026 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. Copies of this Budget Ordinance

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 17th day of July, 2025.


Mark Bledsoe, Mayor

Attest:


Kristie J. Nobles, Town Clerk, MMC, NCCMC



**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 25-B-02
FISCAL YEAR 2025 - 2026**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2025-2026 Budget Ordinance as last amended on July 17, 2025, be amended as follows:

Summary

General Fund	2,747,895
General Capital Reserve Fund	194,144
Law Enforcement Separation Allowance Fund	540
Water Fund	712,800
Water Capital Reserve Fund	25,000
Sewer Fund	788,550
Sewer Capital Reserve Fund	26,000
Total	4,494,929

Section 1. **General Fund**

Anticipated Revenues

AD VALOREM Taxes 2025-2026	1,153,846
AD VALOREM Tax-Motor Vehicle	140,000
Vehicle Registration Fee	30,800
Animal Licenses	1,500
Sales Tax 1% Article 39	225,177
Sales Tax 1/2% Article 40	132,451
Sales Tax 1/2% Article 42	112,435
Sales Tax Article 44	16,436
Sales Tax Hold Harmless Distribution	125,643
Solid Waste Disposal Tax	2,200
Powell Bill Allocation	109,000
Beer and Wine Tax	13,490
Video Programming Sales Tax	45,303
Utilities Franchise Tax	135,931
Telecommunications Sales Tax	6,530
Court Refunds	500
Zoning Permits	5,000
Miscellaneous	9,000
Interest- Powell Bill Investments	5
Interest-General Fund Investments	45,859
Contributions	900
Wildwood Storage Rents	18,144
Rents & Concessions	18,000
Sales Tax	11,365
Sale of Capital Assets	12,000
Transfer From Capital Reserve Fund	170,500
Appropriated Fund Balance	205,880
Total	2,747,895

Section 1. General Fund (continued)

Authorized Expenditures

Governing Body	36,200
Administration	348,725
Finance	161,290
Tax Listing	19,500
Legal Services	44,000
Elections	0
Police	839,700
Public Buildings	75,125
Emergency Services	5,370
Animal Control	27,820
Street Maintenance	317,675
Public Works	290,325
Leaf & Limb and Solid Waste	76,725
Stormwater Management	88,300
Wetlands and Waterways	3,025
Planning & Zoning	62,415
Recreation & Special Events	14,200
Parks & Community Appearance	161,000
Contingency	25,156
Transfer To General Capital Reserve Fund	151,344
Transfer To L.E.S.A. Fund	0
Total	<u>2,747,895</u>

Section 2. General Capital Reserve Fund

Anticipated Revenues

Contributions from General Fund	151,344
Interest Revenue	2,800
Appropriated Fund Balance	<u>40,000</u>
Total	194,144

Authorized Expenditures

Transfer to General Fund	170,500
Future Procurement	<u>23,644</u>
Total	194,144

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:

Contributions from General Fund	0
Interest Revenue	<u>540</u>
Total	540

Authorized Expenditures:

Separation Allowance	0
Future LEOSA Payments	<u>540</u>
Total	540

Section 4. Water Fund

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	200,120
Utility Usage Charges, Classes 3 & 4	18,239
Utility Usage Charges, Class 5	12,854
Utility Usage Charges, Class 8	4,933
Utility Customer Base Charges	283,169
Hydrant Availability Fee	17,934
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	7,790
Interest Revenue	15,060
Sales Tax	4,300
Sale of Capital Asset	0
Transfer from Capital Reserve Fund	25,000
Appropriated Fund Balance	111,651
Total	<hr/> 712,800

Authorized Expenditures

Administration & Finance [1]	530,625
Operations and Maintenance	161,675
Transfer To Fund Balance for Capital Outlay	0
Transfer To Water Capital Reserve Fund	20,500
Total	<hr/> 712,800

[1] Portion of department for bond debt service: 133,671

Section 5. Water Capital Reserve Fund

Anticipated Revenues

Contributions From Water Operations Fund	20,500
Interest Revenue	350
Appropriated Fund Balance	4,150
Total	<hr/> 25,000

Authorized Expenditures

Transfer to Water Operations Fund	25,000
Future Expansion & Debt Service	0
Total	<hr/> 25,000

Anticipated Revenues:

Authorized Expenditures:

[2] Portion of department for bond debt service: 115,429

Anticipated Revenues:

Authorized Expenditures:

Page 4 of 5

Section 8. **Levy of Taxes**

There is hereby levied a tax at the rate of twenty-eight cents (\$0.28) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2025-2026" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$413,245,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.72%. The estimated collection rate is based on the fiscal year 2023-2024 collection rate of 99.72% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$50,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. **Fees and Charges**

There is hereby established, for Fiscal Year 2025-2026, various fees and charges as contained in Attachment A of this document.

Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 2.8% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2025-2026 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 17th day of July, 2025.



Mark Bledsoe, Mayor

Attest:



Kristie J. Nobles, Town Clerk, MMC, NCCMC

FIRST ANNUAL

“Fishing with a Cop” Kids’ Tournament

We hope to have an exciting time hosting a family-friendly recreational experience by inviting youth to fish alongside their local police officers



Date: Monday, September 1, 2025

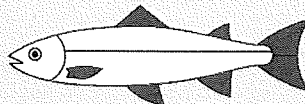
(Labor Day)

Time: 7:30 AM–1:00 PM

**45 Shoreline Drive,
New Bern, NC 28562**

CATEGORIES:

- Most Fish Caught
- Largest Fish Caught

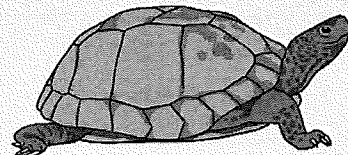


PARTICIPANT AGE GROUPS:

- Group A: Ages 7 and under
- Group B: Ages 8–11
- Group C: Ages 12–15

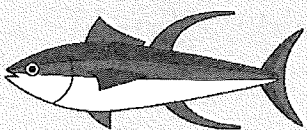
PRIZES:

- 1st Place Overall– Ribbon & Trophy
- 2nd Place Overall– Fishing Rod & Tackle Set
- 3rd Place Overall– Gift Card to Panichelli’s

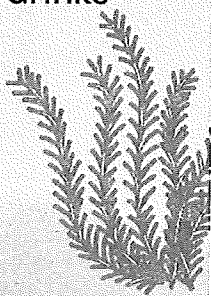


AMENITIES:

- Complimentary Snacks provided: Hot dogs, chips, and drinks
- Parents welcome to participate alongside children
- Fishing rods and tackle will be provided if necessary



Sponsored by the
River Bend Police Department



TOURNAMENT RULES:

1. Check-In: All participants must be checked in by 7:30 AM
2. Orientation: Mandatory rules briefing begins at 7:45 AM
3. Fishing Timeframe: Competition runs from 8:00 AM- 12:30 PM
4. Fishing Method: Rod and reel only or cane pole; nets, traps, or hand-lining prohibited
5. Supervision: All minors must be accompanied by a parent or guardian
6. Catch Policy: Catch and release only--fish are measured and returned
7. Scoring Criteria
 - a. Most Fish Caught: Based on successful total catches
 - b. Largest Fish Caught: Measured from nose to tail
8. Adult Support: Adults may assist with baiting and casting, but children must reel in their own fish
9. Conduct: Sportsmanship is required; judges may disqualify participants for violations

CONTACT & COORDINATION:

- For more information or volunteer/sponsor inquiries, contact the River Bend Police Department at 252-638-1108 or email Officer Royston at aroyston@riverbendnc.org
- 
- A collection of simple line drawings of fish, mostly oriented horizontally, scattered across the bottom of the page. The fish vary slightly in size and orientation, some facing left and some right.



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2025

	ACTIVITIES	2025 May	2025 June	2025 July	% of Total Calls	% Change Last 2 Mos.
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (0)	9	7	9	0.68%	29.00%
2	ANIMAL COMPLAINTS	11	2	0	0.00%	-100.00%
3	ARRESTS	1	2	3	0.23%	50.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	2	5	5	0.38%	0.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	25	26	25	1.89%	-4.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	36	21	34	2.57%	62.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	55	35	27	2.04%	-23.00%
8	ASSIST OTHER AGENCIES	2	4	3	0.23%	-25.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	2	0.15%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	5	8	4	0.30%	-50.00%
11	DOMESTICS	4	5	1	0.08%	-80.00%
12	FIRES / ALARM	4	2	5	0.38%	150.00%
13	IDENTITY THEFT / FRAUD	4	0	3	0.23%	0.00%
14	INVOLUNTARY COMMITMENTS	2	1	1	0.08%	0.00%
15	JUVENILE COMPLAINTS	2	1	1	0.08%	0.00%
16	LARCENIES	3	1	1	0.08%	0.00%
17	LITTERING	1	1	1	0.08%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	3	2	2	0.15%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	3	1	2	0.15%	100.00%
20	PROPERTY DAMAGE / VANDALISM	2	0	2	0.15%	0.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1,211	998	1,064	80.30%	7.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	1	0.08%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	1	1	3	0.23%	200.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	8	6	12	0.91%	100.00%
26	TOWN ORDINANCE CITATIONS	1	0	1	0.08%	0.00%
27	TOWN ORDINANCE VIOLATIONS	2	2	2	0.15%	0.00%
28	TRAFFIC ACCIDENTS	1	5	1	0.08%	-80.00%
29	TRAFFIC STOPS	60	100	101	7.62%	1.00%
30	TRAFFIC COMPLAINTS-RADAR	7	9	8	0.60%	-11.00%
31	DWI	0	0	0	0.00%	0.00%
32	CHECKPOINTS	1	0	0	0.00%	0.00%
33	DRUG VIOLATIONS	1	1	1	0.08%	0.00%
34	WELFARE CHECKS	11	1	3	0.23%	200.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	5	3	2	0.15%	-33.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	13	19	17	1.28%	-11.00%
37	TRESPASSING	0	1	2	0.15%	100.00%
38	OVERDOSE	1	1	1	0.08%	0.00%
39	TOTAL	1497	1271	1325	100.00%	4.00%

Traffic Violations

- 37 State Citations
- 41 Total State Charges
- State Warnings
- 1 Town Citations
- 2 Town Warnings

Community Watch Checks

- 57 100 Pirates
- 71 100 Plantation
- 55 200 Lakemere
- 69 200 Rockledge
- 43 Piner Estates

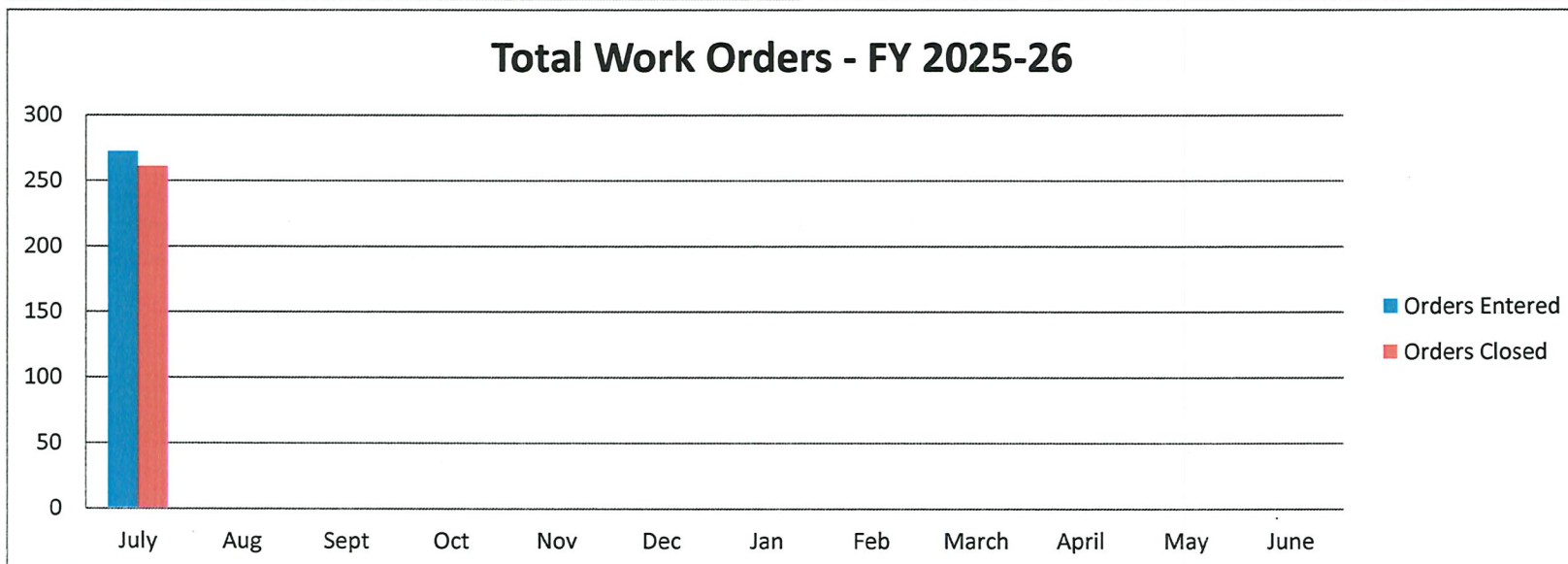
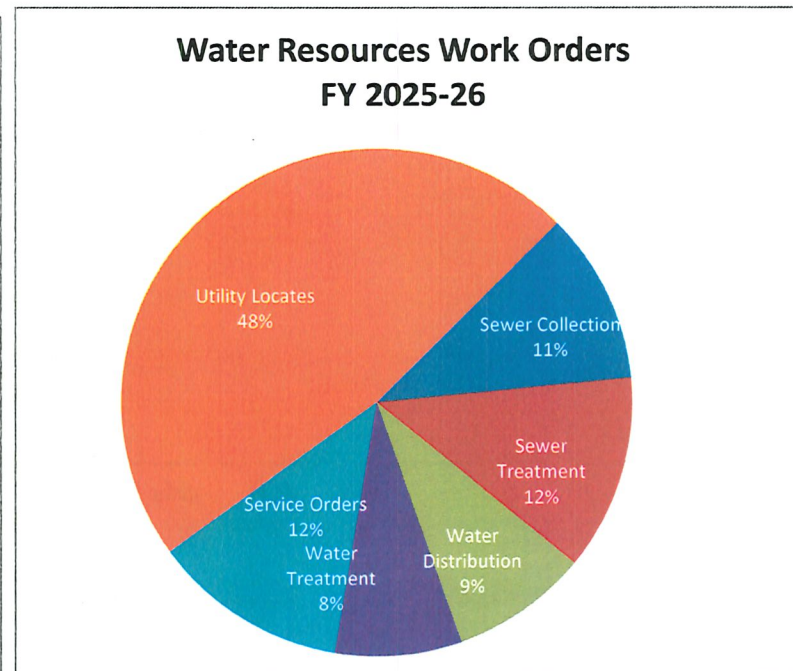
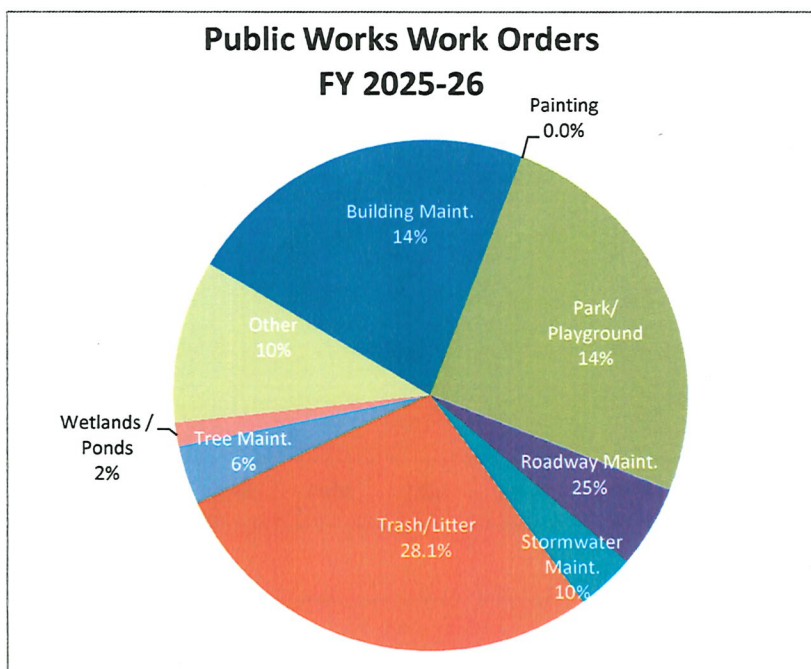
Phone Calls Answered (638-1108)

- 212 Incoming Calls

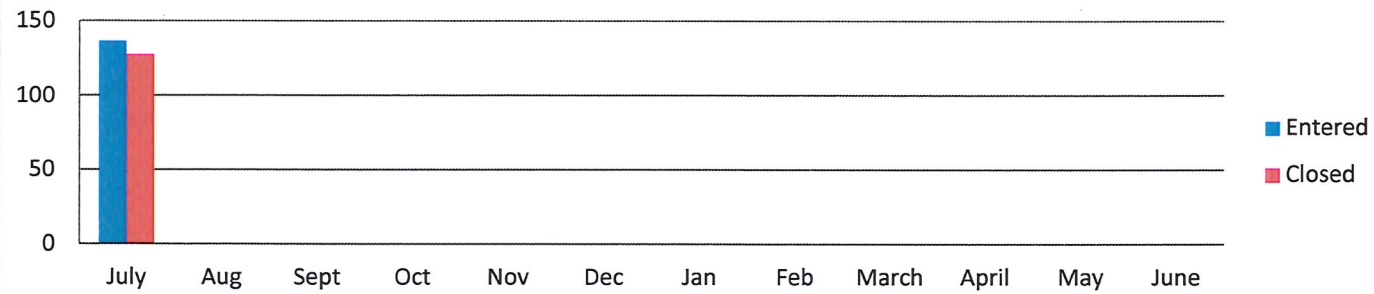
The data being presented in this report is a representation of the original call as it was dispatched.

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	30												30	0
Painting	0												0	0
Park/Playground	34												34	1
Roadway Maintenance	7												7	0
Stormwater Maintenance	5												5	0
Trash/Litter	38												38	0
Tree Maintenance	5												5	0
Wetlands / Ponds	2												2	1
Other	14												14	0
TOTAL	135	0	0	0	0	0	0	0	0	0	0	0	135	2

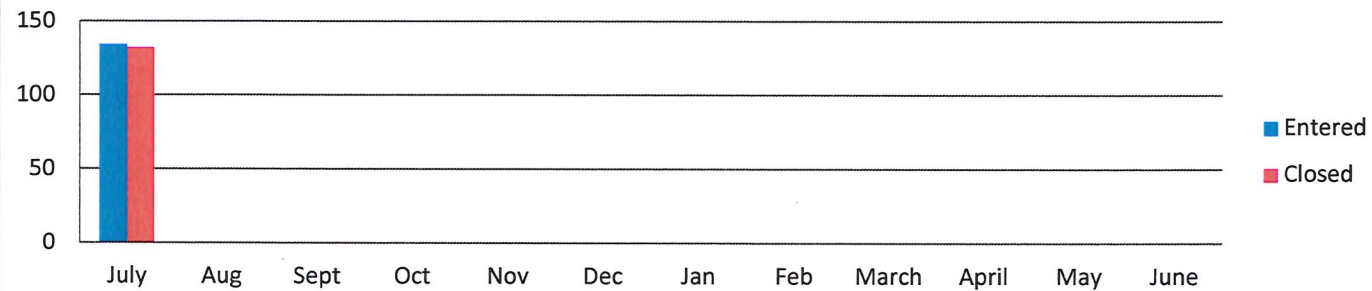
[illegible][illegible][illegible][illegible]



Water Resources - Work Orders



Public Works - Work Orders





MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	3	3
Permits Issued	3	3
Fees Collected	95.60	95.60
Violations Noted During Weekly Patrol	20	20
Complaints Received From Citizens	0	0
Notice Of Violations Initiated *see details below	11	11
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
106 Randomwood	Boat	9-Jul
316 Shoreline	Boat	9-Jul
101 Ketch	RV	9-Jul
104 Outrigger	Trailer	9-Jul
103 Teakwood	Grass	16-Jul
103 Outrigger	State of disrepair	23-Jul
102 Outrigger	Trailer	23-Jul
112 Gangplank	Car in grass	23-Jul
101 Portside	Car in grass	23-Jul
253 Pirates	Trailer	30-Jul
1200 Plantation	Grass	30-Jul

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

[illegible]



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY	
	Original	Current													Total	% Budget	% Budget
1 Ad Valorem Taxes	1,153,846	1,153,846	-												-	0.0%	0.2%
2 Ad Valorem Taxes - Vehicle	140,000	140,000	-												-	0.0%	0.0%
3 Vehicle Registration Fee	30,800	30,800	-												-	0.0%	0.0%
4 Animal Licenses	1,500	1,500	90												90	6.0%	4.7%
5 Local Gov't Sales Tax*	486,499	486,499	45,824												45,824	9.4%	8.5%
6 Hold Harmless Distribution	125,643	125,643	11,712												11,712	9.3%	7.8%
7 Solid Waste Disposal Tax	2,200	2,200	-												-	0.0%	0.0%
8 Powell Bill Fund Appropriation	-	-	-												-	0.0%	0.0%
9 Powell Bill Allocation	109,000	109,000	-												-	0.0%	0.0%
10 Beer & Wine Tax	13,490	13,490	-												-	0.0%	0.0%
11 Video Programming Tax	45,303	45,303	-												-	0.0%	0.0%
12 Utilities Franchise Tax	135,931	135,931	-												-	0.0%	0.0%
13 Telecommunications Tax	6,530	6,530	-												-	0.0%	0.0%
14 Court Cost Fees	500	500	23												23	4.5%	5.4%
15 Zoning Permits	5,000	5,000	96												96	1.9%	3.2%
16 Federal Grants*	-	-	12,317												12,317	#DIV/0!	0.0%
17 Federal Grants - BVP Program	-	-	-												-	0.0%	0.0%
18 State Grants	-	-	-												-	0.0%	0.0%
19 Federal Disaster Assistance	-	-	-												-	0.0%	0.0%
20 State Disaster Assistance	-	-	-												-	0.0%	0.0%
21 Miscellaneous	9,000	9,000	1,086												1,086	12.1%	2.4%
22 Insurance Settlements	-	-	-												-	0.0%	0.0%
23 Interest - Powell Bill	5	5	-												-	0.0%	0.0%
24 Interest - Investments	45,859	45,859	4,233												4,233	9.2%	11.4%
25 Contributions	900	900	476												476	52.9%	73.3%
26 Wildwood Storage Rents	18,144	18,144	1,631												1,631	9.0%	8.9%
27 Rents & Concessions	18,000	18,000	1,880												1,880	10.4%	11.2%
28 Sale of Capital Assets	12,000	12,000	-												-	0.0%	0.0%
29 Sales Tax Refund Revenue	-	11,365	-												-	0.0%	0.0%
30 Trans. from Capital Reserve	130,500	170,500	170,500												170,500	100.0%	100.0%
31 Trans. from L.E.S.A. Fund	-	-	-												-	0.0%	0.0%
32 Appropriated Fund Balance*	201,350	205,880	-												-	0.0%	0.0%
Total	2,692,000	2,747,895	249,867	0	0	0	0	0	0	0	0	0	0	0	249,867	9.1%	5.3%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.



General Fund

Expenditures		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
		Original	Current													Total	% Exp	% Exp
1	Governing Body	79,200	36,200	7,544												7,544	20.8%	10.9%
2	Administration*	348,000	348,725	52,209												52,209	15.0%	7.0%
3	Finance*	156,500	161,290	15,791												15,791	9.8%	10.2%
4	Tax Listing	19,500	19,500	-												-	0.0%	0.0%
5	Legal Services*	44,000	44,000	-												-	0.0%	1.7%
6	Elections	-	-	-												-	0.0%	0.0%
7	Public Buildings*	74,500	75,125	3,611												3,611	4.8%	8.9%
8	Police*	836,200	839,700	77,312												77,312	9.2%	7.8%
9	Emergency Management	5,100	5,370	975												975	18.2%	36.2%
10	Animal Control*	27,800	27,820	2,662												2,662	9.6%	10.5%
11	Street Maintenance*	317,000	317,675	6,739												6,739	2.1%	4.7%
12	Public Works*	289,000	290,325	20,750												20,750	7.1%	8.7%
13	Leaf & Limb, Solid Waste*	76,700	76,725	7,780												7,780	10.1%	10.0%
14	Stormwater Management*	88,000	88,300	7,343												7,343	8.3%	5.6%
15	Waterways & Wetlands	2,900	3,025	124												124	4.1%	1.7%
16	Planning & Zoning	62,000	62,415	6,079												6,079	9.7%	9.2%
17	Recreation & Special Events	13,500	14,200	704												704	5.0%	7.8%
18	Parks*	75,600	161,000	5,599												5,599	3.5%	6.6%
19	Transfers	151,344	151,344	151,344												151,344	100.0%	100.0%
20	Contingency	25,156	25,156	-												-	0.0%	0.0%
Total		2,692,000	2,747,895	366,566	0	0	0	0	0	0	0	0	0	0	0	366,566	13.3%	10.9%

Capital / Debt (included above)		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Capital Outlay*	355,350	440,350	-												-	0.0%
2	Debt Service - Principle	-	-	-												-	0.0%
3	Debt Service - Interest	-	-	-												-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	283,169	283,169	46,760												46,760	16.5%	16.6%
Consumption	236,146	236,146	39,667												39,667	16.8%	19.9%
Other, incl. transfers*	59,600	63,900	26,442												26,442	41.4%	7.7%
Hydrant Fee	17,934	17,934	18,117												18,117	101.0%	100.0%
Appropriated Fund Bal.*	111,651	111,651	-												-	0.0%	0.0%
Total	708,500	712,800	130,986	0	0	0	0	0	0	0	0	0	0	0	130,986	18.4%	17.5%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	530,000	530,625	50,800												50,800	9.6%	7.1%
Supply & Treatment*	74,000	76,500	15,499												15,499	20.3%	6.5%
Distribution	84,000	85,175	31,041												31,041	36.4%	53.7%
Transfers / Contingency	20,500	20,500	20,500												20,500	100.0%	100.0%
Total	708,500	712,800	117,840	0	0	0	0	0	0	0	0	0	0	0	117,840	16.5%	13.9%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay*	30,100	30,100	-												-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	475,047											0
Water Capital Reserve Fund	17,835											0

Water Produced

	Limit	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
Total Gallons		6,176,000												6,176,000	
Average daily gallons	925,000*	199,226	0	0	0	0	0	0	0	0	0	0	0	199,226	

* This is the permitted daily limit.



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	298,921	298,921	49,197												49,197	16.5%	16.6%
Consumption	333,495	333,495	52,907												52,907	15.9%	18.1%
Other, incl. transfers*	57,478	61,528	27,427												27,427	44.6%	15.4%
Appropriated Fund Bal.*	94,606	94,606	-												-	0.0%	0.0%
Total	784,500	788,550	129,531	0	0	0	0	0	0	0	0	0	0	0	129,531	16.4%	15.7%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	533,000	533,650	55,818												55,818	10.5%	7.2%
Collection*	87,000	88,100	2,296												2,296	2.6%	8.3%
Treatment	139,000	141,300	20,479												20,479	14.5%	3.6%
Transfers / Contingency*	25,500	25,500	25,500												25,500	100.0%	100.0%
Total	784,500	788,550	104,093	0	0	0	0	0	0	0	0	0	0	0	104,093	13.2%	9.8%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	30,100	30,100	-												-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	750,598											0
Sewer Capital Reserve Fund	26,757											0

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		3,038,000												3,038,000	
Average daily gallons	330,000*	98,000	0	0	0	0	0	0	0	0	0	0	0	98,000	

* This is the permitted daily limit.

Current Webpage Policy

The Town of River Bend operates a webpage. The main goal of the webpage is to make information about the Town of River Bend easily available to the public. Additionally, only information about groups, organizations, events or activities that are officially affiliated with or sponsored/sanctioned by the Town of River Bend may be placed on the Town's webpage. The webpage is also used to share time sensitive Town alerts, such as notice of meetings, weather advisories or other emergency/special notices. The Town's webpage can also be used to share information from or about other government units or agencies thereof that may be useful to River Bend residents. For example, information from Craven County, The State of North Carolina or its agencies, such as NCDOT, any U.S. Federal agency such as FEMA, CDC, HUD, The National Weather Service, etc. or any such similar government unit and/or agency. Use of the Town's website for a purpose other than what is stated in this policy is strictly prohibited.

Adopted 12-8-22

Proposed Revision to include Social Media Platforms (changes highlighted)

The Town of River Bend operates a webpage and other social media platforms, such as Face Book. The main goal of these sites is to make information about the Town of River Bend easily available to the public. Additionally, only information about groups, organizations, events or activities that are officially affiliated with or sponsored/sanctioned by the Town of River Bend may be placed on the Town's webpage or social media platforms. The webpage is also used to share time sensitive Town alerts, such as notice of meetings, weather advisories or other emergency/special notices. The Town's platforms can also be used to share information from or about other government units or agencies thereof that may be useful to River Bend residents. For example, information from Craven County, The State of North Carolina or its agencies, such as NCDOT, any U.S. Federal agency such as FEMA, CDC, HUD, The National Weather Service, etc. or any such similar government unit and/or agency. Use of the Town's website or social media platforms for a purpose other than what is stated in this policy is strictly prohibited.

Adopted 8-21-25

EWAB August 4th, 2025

Chairman Hall called the meeting to order at 7:00 PM.

There was a quorum of members present.

There was one visitor.

The minutes for the July 2025 meeting were approved.

Old Business:

Fishing line recycling containers have been installed.

Volunteer shirts.

Discussion about having a canal clear up in conjunction with local Scouts, P&R, and CaC.

Jeff Meyer attended meeting and was recommended to be added to EWAB as a member.

There is still one vacancy on EWAB.

Markers #3 & #4 need repair.

Waterways soundings were conducted in July 2025.

New Business: NNO EWAB will man a table.

Councilman Leonard gave a council update and answered members questions

Volunteer Hours: 13

The guest had several questions for the board.

September 1st, 2025, meeting is canceled.

The next meeting will be on October 6th, 2025, at 7 PM in the small conference room in the municipal building.

The public is welcome to attend.

The meeting adjourned at 7:48 PM

River Bend Community Organic Garden (RBCOG)**Monthly Report for P&R – 8/4/25****July Activity**

It has been a brutal summer for growing vegetables. The July harvest was good but most summer crops have now been removed. The garden will remain open in the fall and winter with a reduced number of winter vegetables.

Gardeners labored 177 hours in July. Volunteers continue to fill the daily work schedule and attend alternate Saturday workdays.

The next meeting has been re-scheduled to Tuesday, September 2nd at 1:30 pm in the Municipal building. The change is due to the Labor Day holiday. Guests are always welcome at the meetings and in the garden.

bjm-8/4/25



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

TO: Prospective Bidders

FROM: Delane Jackson, Town Manager

Re: Pickleball Court Construction

DATE: May 28, 2025

The Town of River Bend (owner) is informally soliciting proposals for the construction of pickleball courts. Please review the details below. If interested, complete the form below by inserting your price in the designated area, sign and return to me. We are utilizing the informal bid procedure. Proposals are due to me by June 17, 2025 at 3 p.m. You can email your proposal to me or hand deliver it. If you are not interested in submitting a bid, please respond to this email and let me know that you are not interested in submitting a proposal. The Town reserves the right to reject any and all proposals.

SCOPE OF WORK:

The construction of two (2) all-weather pickleball courts with approximate overall dimensions of 64' x 68' per attached layout. Contractor shall perform the following unless otherwise indicated:

SITE PREPARATION:

1. Contractor shall provide all clearing and rough grading, to include all excavating, filling, grading and leveling work; excavation and removal of any and all unsuitable soil and vegetation debris. Ensure that the sub-base will be properly compacted to 95% and will be plus or minus one tenth (.10) foot of the final sub-grade elevation. Ensure that the degree of slope shall be a minimum of 1" in 10' (.83%), and a maximum of 1%, all in one direction and on one plane. Ensure that the graded area shall extend a minimum of three (3) feet beyond the perimeter of the court and the cleared area shall extend a minimum of 15' beyond the perimeter of the court, although additional clearing may be warranted depending on the growth habits of surrounding trees.
2. Underground utilities shall be located and marked by Contractor or others. Contractor is not responsible for damage to unmarked utilities incurred during its performance of the scope of work.

*see clarification
note on page 3
below

CONSTRUCTION:

3. Contractor shall survey and stake subgrade. Court to be located approx. 10' off the existing basketball court per the attached layout, near 115 Wildwood Drive in River Bend. Exact location to be determined by consultation with owner prior to project commencement.
4. Contractor shall fine grade subgrade as necessary.
5. Contractor to install and compact a crushed stone base course to a compacted thickness of six (6) inches using a laser-operated motor grader. Stone shall extend approximately 12" beyond edge of asphalt.
6. Contractor to install and compact hot-mix asphalt, Type RS9.5B, to a compacted thickness of 3" in two (2) – 1 ½" lifts.

FENCING:

7. Contractor to provide and install a full perimeter Black vinyl-coated/galvanized chain link fence system. System to include approximately 176 l.f. of six-foot-high fence with 9-gauge vinyl-coated fabric and 88 l.f. of four-foot-high fence with 9-gauge vinyl-coated fabric, 2" mesh, 3" OD terminal posts, 2-1/2" OD line posts, 1-5/8" OD toprail, 7-gauge bottom tension wire, corner braces and truss rods and all associated hardware. Posts to be Black SS40 pipe and toprail to be Black SS40 pipe. Also included are two (2) single-leaf walk gates (4' x 4').

SURFACING SYSTEM AND ACCESSORIES:

8. Contractor to provide and install net post foundations (18" dia. x 36" deep - bell shaped) and center strap anchors in concrete. Net posts to be sleeved in PVC pipe. Spoil (except asphalt) can be wasted around courts. Removal of spoil from pickleball court area would be extra.
9. After asphalt has cured a minimum of thirty (30) days, patch depressions/birdbaths holding more than 1/16" water, after one hour on a sunny, 70-degree Fahrenheit day, shall be corrected with acrylic patching material.
10. Contractor to apply two (2) coats of acrylic resurfacer (Laykold or equal) according to manufacturer's directions.
11. Contractor to apply one (1) sand-filled coat and one (1) finish coat of Laykold Colorcoat (or equal) according to manufacturer's directions.
Color: Centers - **Dark Blue** Kitchen – **Light Blue** Borders - **Medium Green**
12. Contractor to layout, mask, and hand paint playing lines (2") with Laykold Textured White Acrylic Line Paint to conform to USA Pickleball specifications. Lines to be sealed with Laykold Line Prime prior to the application of line paint.
13. Contractor to provide and install two (2) sets of black Putterman Athletics (PROPB2B) external- wind pickleball net posts (2-7/8" OD) with removable handles and two (2) Putterman Athletics pickleball nets with center straps (#PRO1223).
14. Contractor to clean up area and dispose of all debris related to Contractor scope of work. Leave courts ready for play.

MISCELLANEOUS

15. Owner shall provide potable water, meter if necessary, and electricity.
16. Contractor is not responsible for excessive mud on courts due to higher surrounding terrain, or improper drainage. Contractor will provide clean off work upon the parties' mutually signing a written change order.
17. The Contract Price does not include boring through any rock. Contractor may be asked to perform said work upon the parties' mutually signing a written change order.
18. Owner warrants that the project is located on real property owned by the Owner and that Owner shall provide equipment and vehicle access to the project site at such times and on such dates as Contractor reasonably requires in connection with the execution and completion of the work.
19. Price does not include any backfilling, seeding, or landscaping. Contractor may be asked to perform or subcontract said work upon the parties' mutually signing a written change order.
20. Owner is responsible for any necessary permits, fees, approvals, etc. unless otherwise indicated.
21. Contractor to call 811 as required (3) days prior to mobilization and notify them to mark any utilities in the area of work. However, this does not cover any private utilities that may be present. The owner will locate its utilities.
22. Any organics or unsuitable soils encountered in the existing subgrade will need to be removed and replaced with structural fill material. Any materials that need to be imported or hauled away will be provided by Contractor upon the parties' mutually signing a written change order. The proposed grading plan provides for a balanced site with no anticipated import or export required.
23. Striped organic material to be spoiled on site and removed by Owner unless agreed upon by the parties' mutually signing a written change order.
24. The Owner will be responsible for the removal of any trees and associated root matter. Tree removal to be completed by Owner prior to Contractor mobilizing on the project.
25. **Note:** Owner is aware of depending on the source and location of the aggregate used to make the asphalt (which contractor has no control over), iron contamination may be present in the asphalt mix. In time, this may result in the appearance of rust stains, and, eventually, blemishes in the court surface. There is no way to predetermine the presence or quantity of iron contamination in a particular load of asphalt, nor is there any way to eliminate this chemical reaction once it has begun. Contractor shall not be responsible for the presence of iron contamination in an asphalt mix produced from locally obtained aggregates. Importing of aggregates (at a higher cost) is the only way to ensure this problem will not occur. Recoating will not "hide" the rust spots while the spot of contamination is still reacting. Once it has run its course, patching of the affected area will typically repair the problem. Owner agrees that work may be performed at an extra charge upon completion of written work order.

26. Contractor agrees to maintain the price submitted herein, below for a period of 30 days after due date of proposal.
27. Contractor must be licensed as a General Contractor in North Carolina and maintain adequate general liability insurance and workers compensation coverage as required by law.
28. Owner will hire a project inspector, at no cost to the Contractor, to perform regular inspections and review of pay request. Prior to final acceptance of proposal, both parties will execute a contract with greater details and specificity in regard to General Conditions and other pertinent details.

Contractor proposes to furnish material and labor, to complete project in accordance with above specifications, for the sum of:

Eighty-Four Thousand Five Hundred Seventy-Three Dollars

\$ 84,573.00

(Spell out amount here, Ex: nine hundred twenty three dollars)

(enter numeric value)

Contractor Name: Recreational Ventures, Inc. dba Court One

Address 59 Craftsman Drive

City Youngsville **State** NC

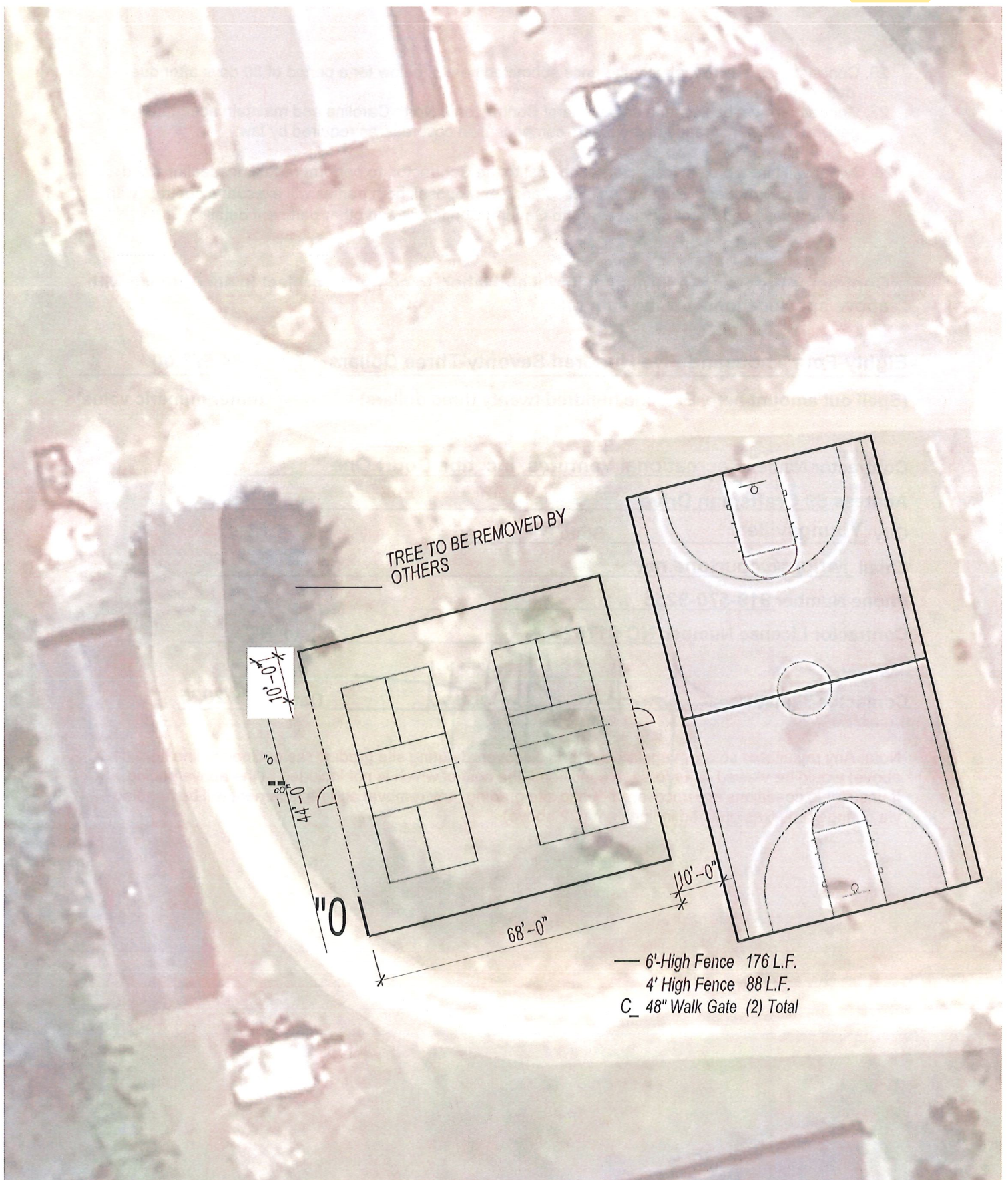
Email jwright@courtone.net

Phone Number 919-570-9255

Contractor License Number NC 31762 **State** NC

Contractor Signature  **Date** 5/29/2025

Note: Any unsuitable soils or vegetative debris discovered during site grading (as outlined in line item #1 above) would be viewed as unforeseen conditions, the cost of which is not included in the above pricing. If unsuitable conditions are uncovered during site grading, any removal and replacement will be handled via change order (as outlined in line item #22 above).



Town of River Bend

115 Wildwood Dr.
 River Bend, NC

In an effort to clarify the town's official position on the matter, the River Bend Town Council adopted the resolution below on September 19, 2024. The town's position remains the same. Recently, some citizen concerns have been voiced over the operation of a local Facebook page called "River Bend Community Page". The Council has discussed these concerns and any potential legal issues related to the same, as well as Council members' participation in, and operation of social media platforms. Today, the Council is publicly acknowledging that we have received citizen concerns, comments and input about this site. Furthermore, the Council publicly states that the Town Council, as a collective governing body, has no legal authority to regulate, monitor or control the action and/or participation of Council members on this particular site or any other social media platform and is in no way affiliated with the "River Bend Community Page" on Facebook. As is stated below, the Town of River Bend is not responsible for or liable for any content on non-Town sites.

Town of River Bend Resolution on Social Media

Whereas, social media, in numerous platforms, is a common tool for people, business and government to communicate and exchange thoughts, ideas and positions; and

Whereas, the Town of River Bend does use social media in a very limited manner and only on platforms that are approved for use by the Town Council; and

Whereas, the Town of River Bend recognizes the potential advantages and the potential disadvantages of social media, and encourages everyone to exercise caution in separating fact from fiction while consuming information on non-official social media sites; and

Whereas, the Town of River Bend finds it necessary to officially adopt a stance on social media;

Now, therefore be it resolved, by the Town of River Bend Town Council that:

1. No town staff, employee or elected official is authorized to officially speak, post or comment on non-Town social media sites on behalf of the Town of River Bend.
2. The Town of River Bend is only responsible for the content of social media sites that are officially approved by and operated by the Town of River Bend.
3. The Town of River Bend does not monitor or exercise any control over, or have any responsibility for, the operation or content of any non-Town operated social media sites and/or the users thereof.
4. The Town of River Bend is not responsible for or liable for any content on non-Town sites.

Reaffirmed this the 21th day of August, 2025

Mark Bledsoe, Mayor

ATTEST:

Kristie Nobles, Town Clerk

North Carolina law allows public bodies, such as the River Bend Town Council, to meet in closed session to discuss certain topics. However, prior to going into closed session, the Council must announce the closed session and the topic for which the closed session is being called and that must be done while the Council is in open session. This requirement allows the public to know in general what the closed session is concerning. The closed session must also be adjourned in open session. For the purpose of this guide, open session simply means in view of the public and closed session simply means it private. The topics that may be discussed in closed session are listed below and are numbered 1 through 10. Most of the time, the Council knows in advance that a closed session is needed and the General Statute citation which identifies the purpose of the closed session is included on the agenda. However, that is not always the case. The need for a closed session may arise without enough warning to publish the citation on the agenda. The law does not require advanced notice of a closed session. In any case, planned or not, the Council will state the appropriate citation. The citation will always begin with 143-318.11(a). The numbers that follow in parenthesis will identify the particular closed session topic. For example: The citation 143-318.11(a)(3)(5) will allow the Council to consult with an attorney (#3) and to discuss the acquisition of real property (#5).

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents

concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)