

Town of River Bend
Community Appearance Commission
May 20, 2026, Meeting Agenda
River Bend Municipal Building, 4:00 PM
51 Shoreline Drive, New Bern, NC 28562

1. Call to order (minutes will be recorded)
2. Introduction of any guests
3. Approval of March 18, 2026, CAC meeting minutes
4. Discussion about new, ongoing, and annual projects, programs, events, and workshops for 2026:
 - a. Projects
 - i. CAC Sidewalk Gardens, Raised Bed Garden, and Veteran’s Memorial Garden
 1. Sidewalk, Veteran’s Memorial, and Dog Park Gardens weeded, mulched, and planted where needed
 2. Schedule for garden caretakers
 - ii. Festive Award Program documentation review, updates, and revision
 1. Jackie to present updated draft for CAC review.
 - iii. Move all CAC program supplies into new storage room and organize
 1. Jon to lead effort and CAC to set date to accomplish task.
 - b. Programs
 - i. Festive Award
 1. Fall Festive Award
 - a. Dates for Fall Festive Award 2026 tentatively set-no action needed at this point
 2. Christmas Festive Award
 - a. Dates for Christmas Festive Award 2026 tentatively set-no action needed at this point
 - c. Events
 - i. Arbor Day with CAC and EWAB
 1. Planning details for 2026 event partnering with EWAB
 - a. Event successfully completed
 - b. Post event discussion to improve upon and ideas for 2027 event
 - ii. Christmas Festive Award Town Tours
 1. Date set for December 18, 2026 and Municipal Building reserved for event-no action needed at this point
 - iii. Fall Festive Award Town Tours
 1. Discussion of collaborative efforts to find a suitable trailer, bus, for hayride through Town to view Fall/Halloween Fall Festive nominations and winners

- a. Update and discussion on any suitable hayride/tractor service found
 - b. Determine whether to proceed
 - d. Workshops
 - i. Crab Pot Christmas Globes/luminaries
 - 1. Christmas Globe workshop date set for November 14, 2026, and Municipal Building reserved-no action needed at this point
 - 2. Luminary Workshop date set for November 14, 2026, to follow Globe Workshop, and Municipal Building reserved-no action needed at this point
- 5. FY 26/27 Budget discussion
- 6. Volunteer hours updates from CAC members
- 7. Recruitment for CAC Volunteers
- 8. Updates from Town Council Liaison
- 9. Open Discussion and public comment period (limited to 3 minutes)
 - a. Follow up with CAC Liaison about the Town resident's request that the Plantation bridge be painted
- 10. Adjournment