



**TOWN OF RIVER BEND**

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River Bend, NC 28562**

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**RIVER BEND TOWN COUNCIL  
PROPOSED AGENDA**

Work Session Meeting

May 14, 2026

River Bend Town Hall – 45 Shoreline Drive

5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. Presentation – Water / Sewer AIA's – Gary Flowers Municipal Engineering - Jackson
3. Presentation – Stormwater AIA – Bobby Blowe Municipal Engineering - Jackson
4. Discussion – Town Ordinance 7.01.003 Recommendation - Joll
5. Discussion – Town Ordinance 9.01 Animals Recommendation - Jackson
6. Discussion – Surplus Real Property Bids - Jackson
7. Review Agenda
8. Adjournment

Pledge Next Week: Noonan

# Town of River Bend Asset & Inventory Assessment (AIA) Water and Wastewater Systems

FUNDED BY THE NORTH CAROLINA DIVISION OF WATER INFRASTRUCTURE  
STATE AIA PROJECT NOS. AIA-D-ARP-0132 (WATER) AND AIA-W-ARP-0131 (WASTEWATER)



Presented By:  
Municipal Engineering Services Company, PA  
May 14, 2026



# AIA Program Overview

## Asset & Inventory Assessment (AIA) Grant Program

- ▶ The Asset Inventory and Assessment (AIA) grant program was established to encourage municipalities to become viable and proactive in the management of their water and wastewater systems. The grants provide funding for developing water and wastewater asset inventories, condition assessments of critical assets and other components of a comprehensive asset management program. The program is administered by the North Carolina Department of Environmental Quality, Division of Water Infrastructure.
- ▶ In March 2023, the Town of River Bend was offered, and accepted, water and wastewater system AIA grants from the North Carolina Division of Water Infrastructure in the amount of \$150,000 each. As stated in the Town's AIA application and preliminary project scope, the grant funds were used to GIS map the water and wastewater systems, conduct a condition assessment of select segments of the gravity sewer system, develop a water system hydraulic model and develop a Water and Wastewater Asset Management Plan (AMP) that includes a 10-year Capital Improvements Plan (CIP).

# Water System AIA

## Summary of Work – Water System

- Hydraulic Water System Model

# Water System Hydraulic Model

## Water System Hydraulic Model

- ▶ A properly developed and calibrated water system model can be used to replicate the behavior of the existing system as well look at the effects of the system under simulated and future conditions, estimate fire protection capacities, identify low pressure and water age/quality issues as well as guide the town in making capital investment decisions. A water system model can also aid the Town in analyzing the effects of new extensions, estimate future demands and analyze the effects of rehabilitation and/or upgrade projects on the existing system.
- ▶ Another benefit of having a calibrated hydraulic water system model is that certification of the model can be submitted to the State Fire Marshall for the ISO ratings in lieu of Fire Department two-hydrant flow tests of all hydrants every five years.



# Wastewater System AIA

## Summary of Work – Wastewater System

- Sanitary Sewer Limited Condition Assessment

# Limited Wastewater System Assessment

## Sanitary Sewer Limited Condition Assessment

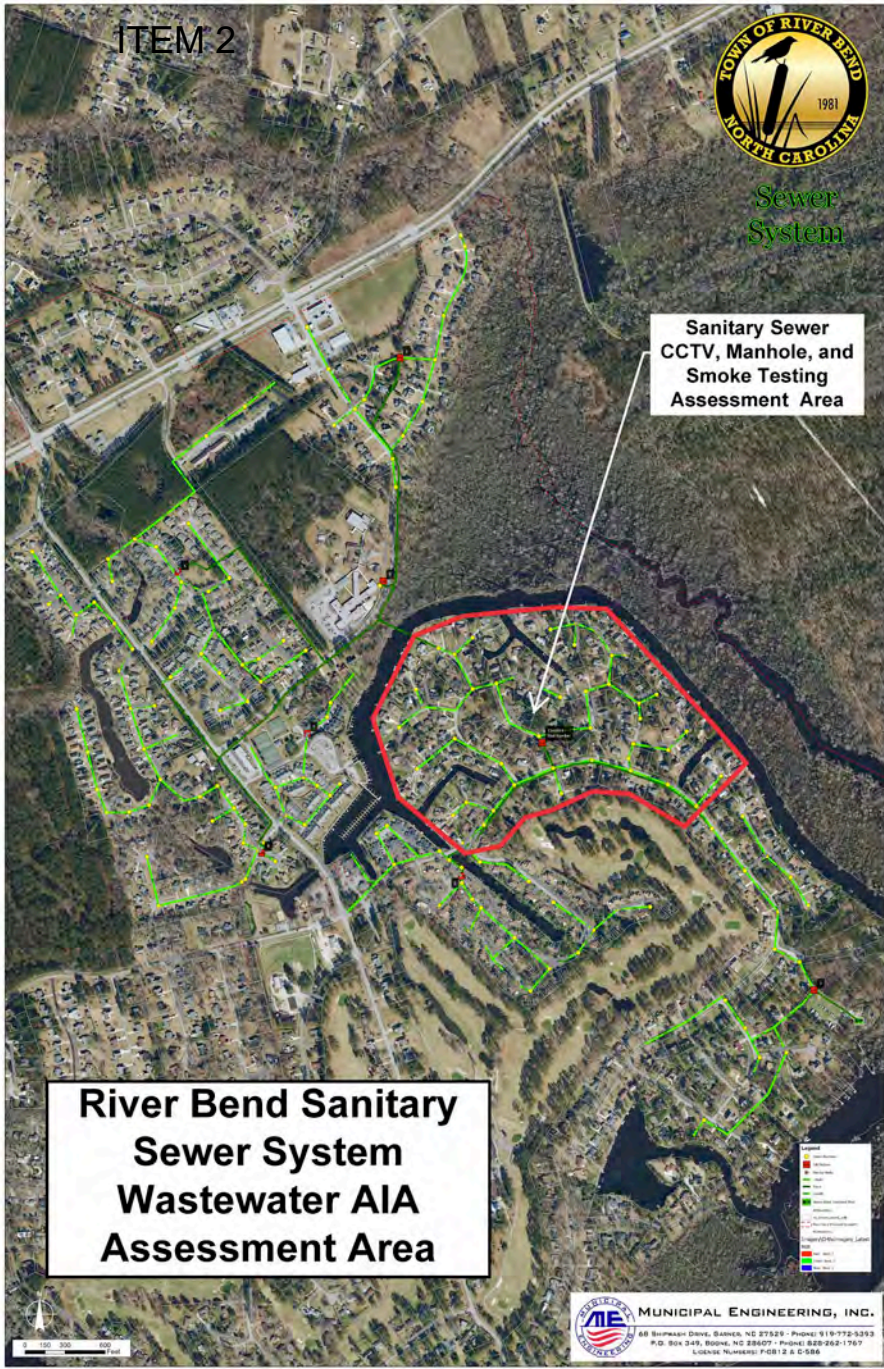
- ▶ As part of the AIA project, a limited condition assessment of select segments of the gravity sewer system was performed. The assessment areas were selected by town personnel as the most critical areas in town based on age, condition, and suspected inflow and infiltration.
- ▶ The assessment consisted of closed-circuit television (CCTV) inspection of the collector sewers, a level 2 aboveground inspection of the manholes and smoke testing of the collector lines. Approximately 9,300 feet of sewer pipe was CCTV inspected and smoke tested along with a Level II visual inspection of 44 manholes. The pipes and manholes were inspected and graded using protocols and standards established by the National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) and the Manhole Assessment Certification Program (MACP).
- ▶ Most of the sewers inspected in the project area were constructed of 8" and 10" thermoplastic, composite, double-wall pipe commonly referred to as "Truss" pipe. Most of the pipe itself was in fair to good condition. Many of the defects encountered were typical for pipes 30-40 years old; debris, cracks, fractures, holes, tap intrusions, soil infiltration, and pipe sags. Similarly, many of the manholes inspected were found to be in fair to good condition. Manholes were constructed of precast concrete and with some experiencing active infiltration at wall joints and pipe connections. Smoke testing revealed no sewer cross-connections and only two leaking or missing service lateral cleanout caps.

ITEM 2

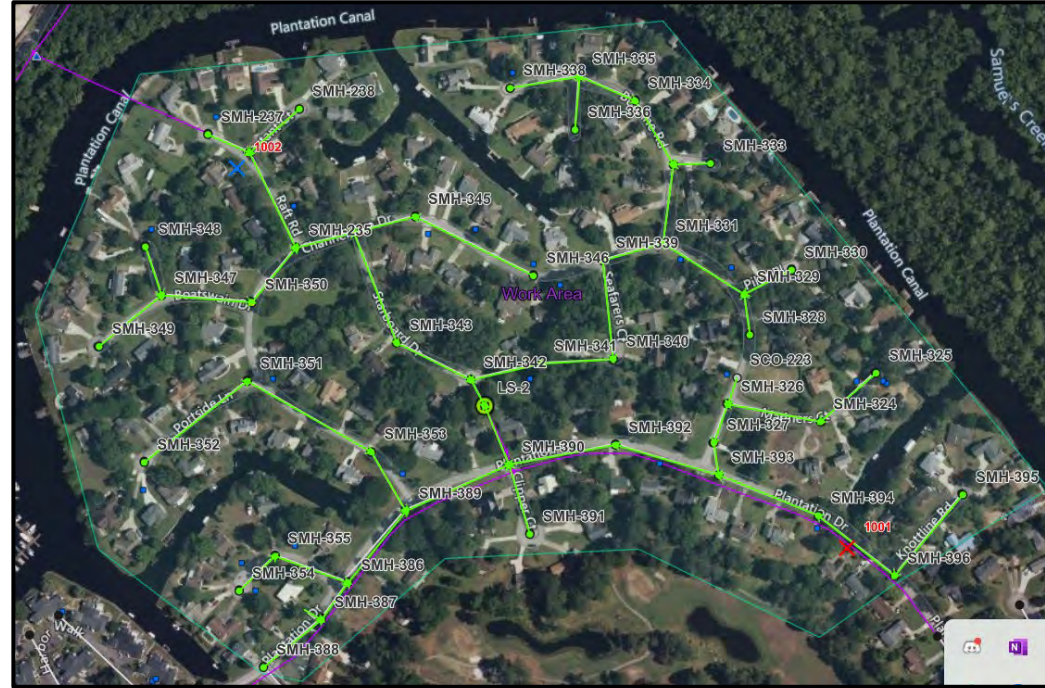
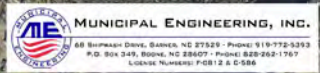


Sewer System

Sanitary Sewer CCTV, Manhole, and Smoke Testing Assessment Area



River Bend Sanitary Sewer System Wastewater AIA Assessment Area



# Wastewater System Assessment Area

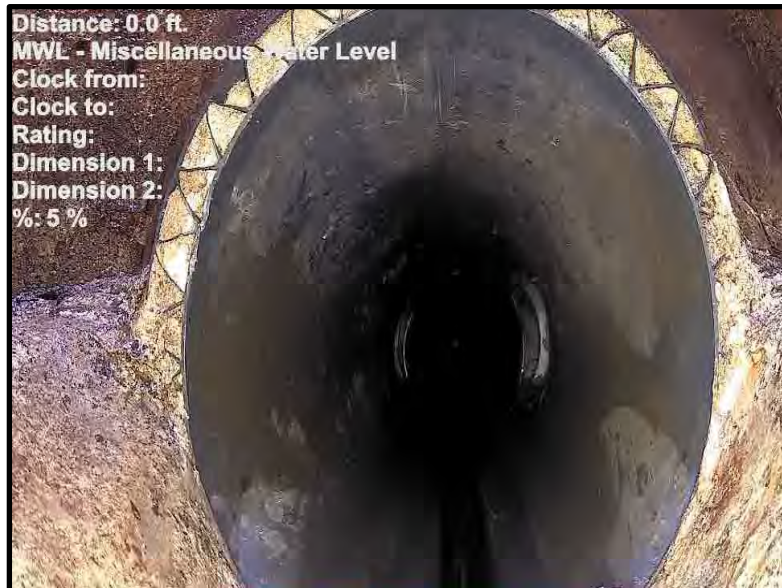
## River Bend Wastewater AIA



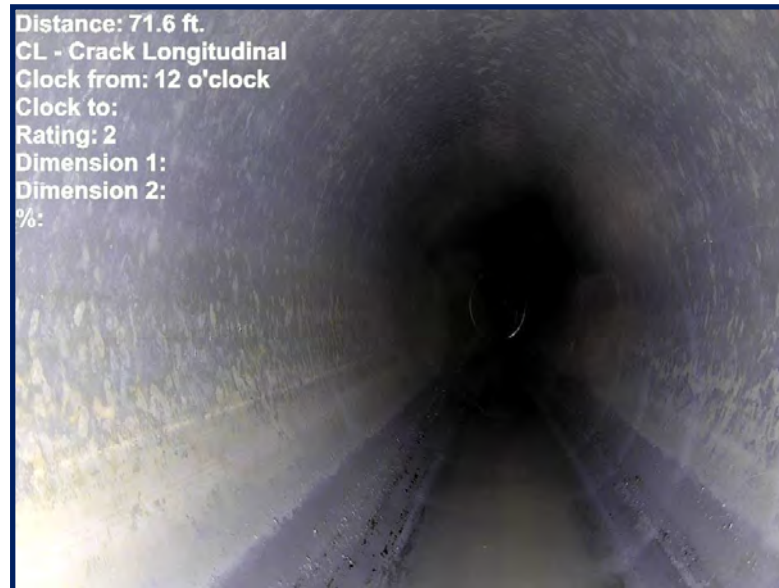
# CCTV Limited Pipe Assessment

## Condition Assessment – Typical Pipe Defects Encountered

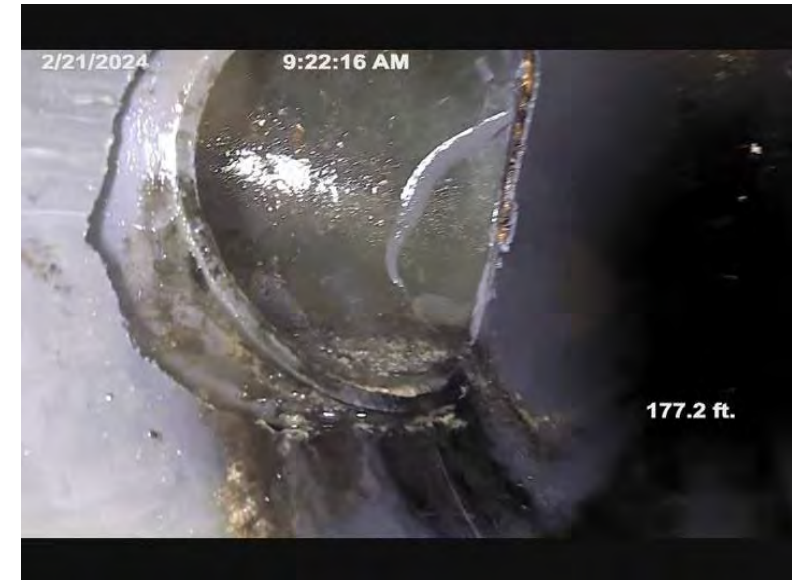
Typical X-Section – Truss Sewer Pipe



Typical Sewer Pipe Interior



Typical "Hammer" Tap Connection



# CCTV Limited Pipe Assessment

## Condition Assessment – Typical Pipe Defects Encountered

Debris Build-Up in Pipe



Hole in Pipe Wall (w/soi infiltration)



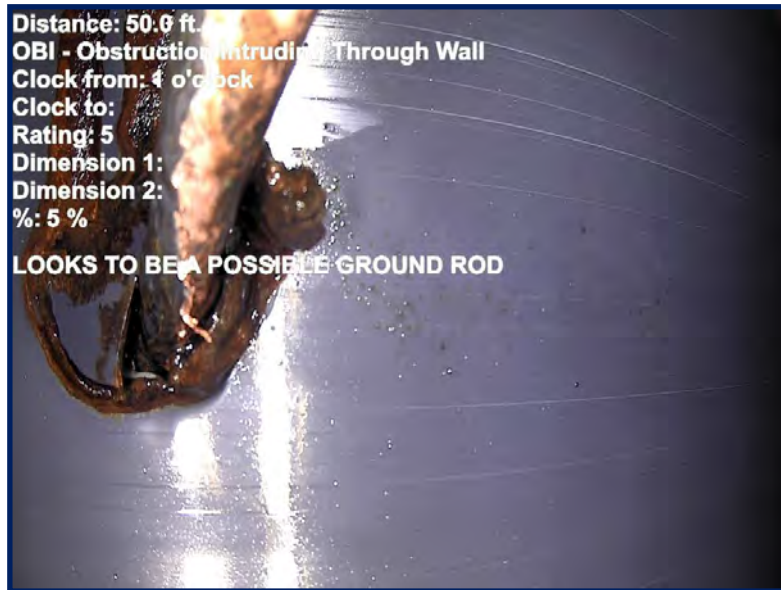
Structural Damage (cause unknown)



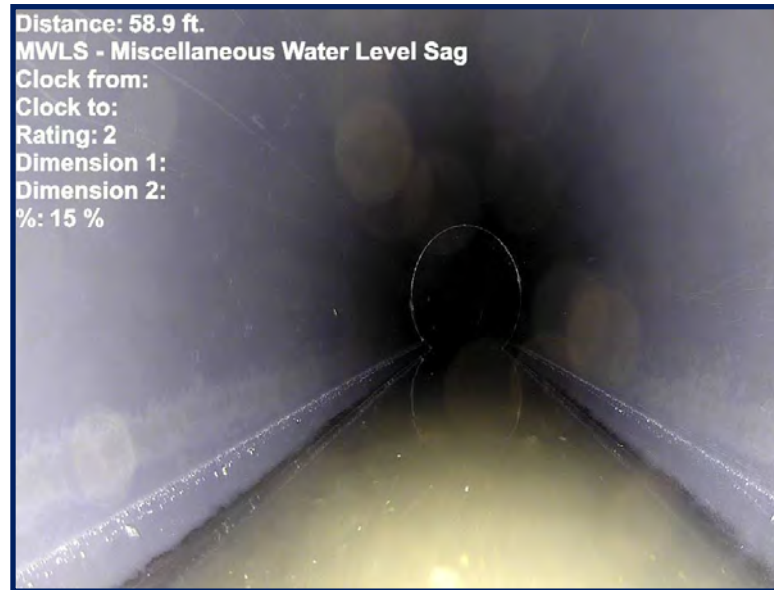
# CCTV Limited Pipe Assessment

## Condition Assessment – Typical Manhole Defects Encountered

Obstruction Thru Pipe (grounding rod)



Pipe Sag w/Standing Water



Pipe Wall Crack w/Infiltration Stain



# Level II Manhole Inspection

## Condition Assessment – Typical Manhole Defects Encountered

Typical Precast Manhole Interior



Typical Precast Manhole Bottom



Hole in MH w/Soil Infiltration



# Level II Manhole Inspection

## Condition Assessment – Typical Manhole Defects Encountered

Manhole Frame Defects



Backed Up Manhole



Soil Infiltration at Base of Manhole



# Smoke Testing

## Smoke Testing

Leaking Clean-out Cap



Missing Clean-Out Cap



Missing Clean-Out (Inflow Source)

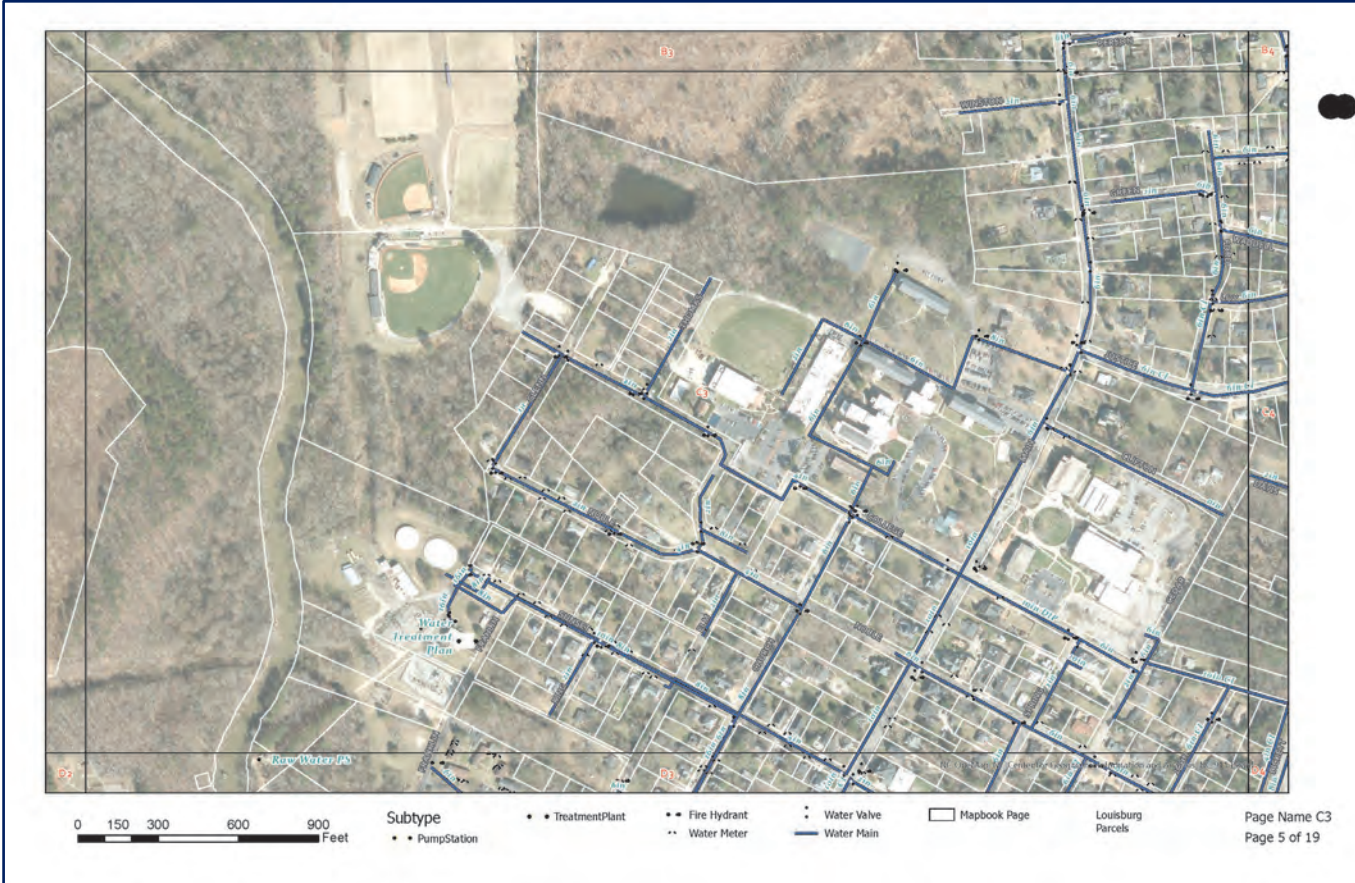


# GIS Mapping

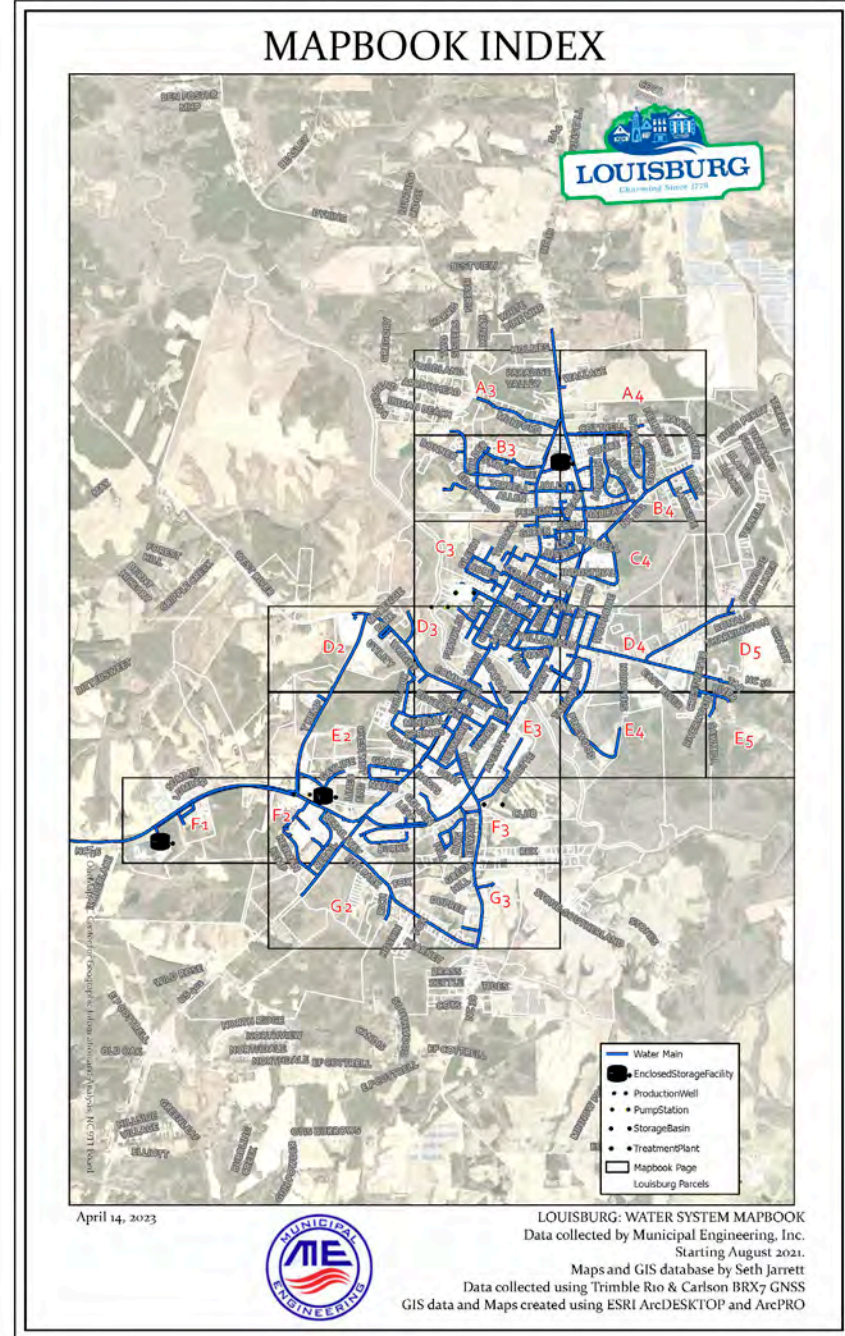
## GIS Mapping – Water Distribution and Sewer Collection Systems

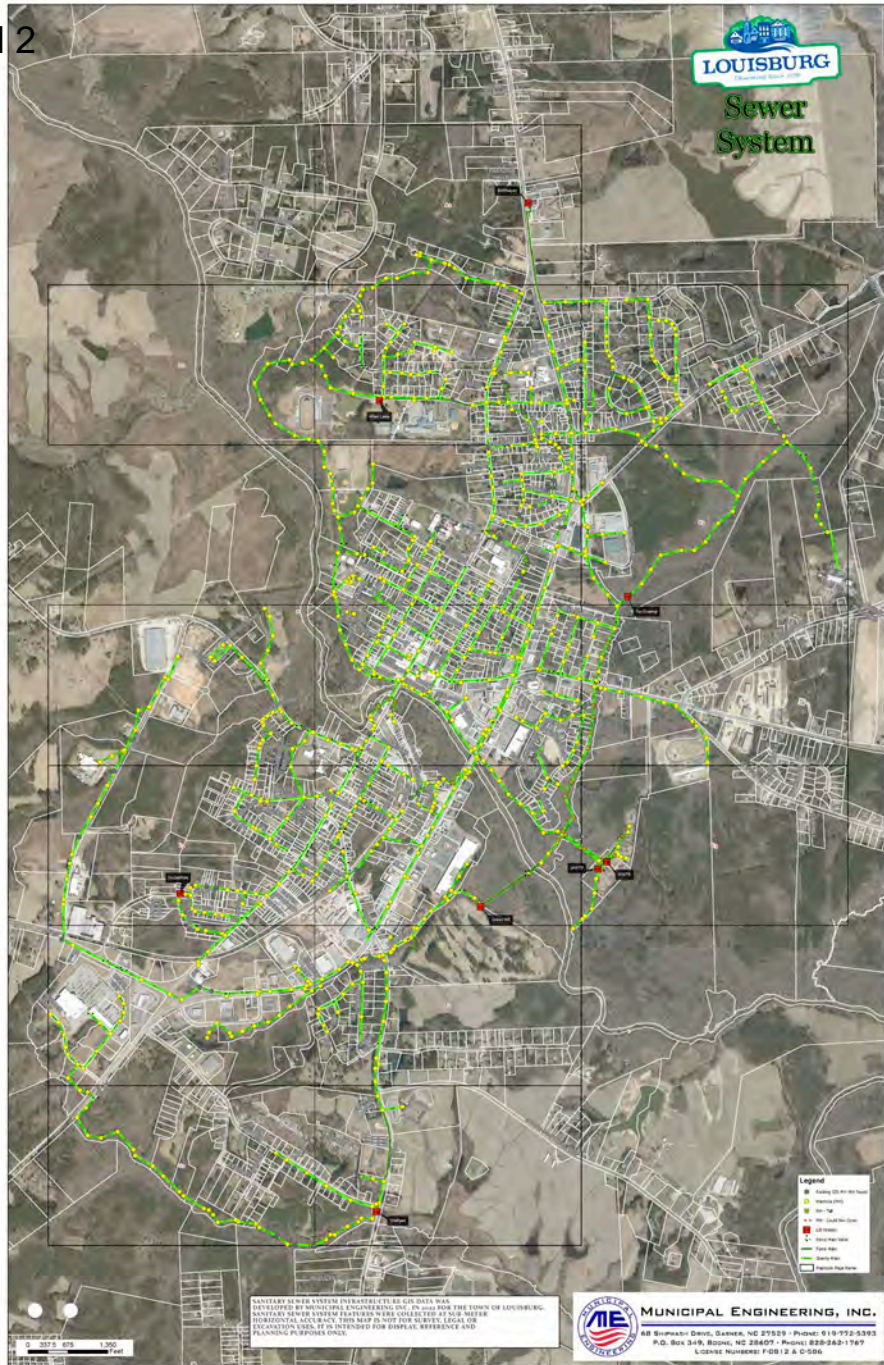
- ▶ The town's entire water and sewer systems were GIS mapped as part of the AIA projects. The collection of data for the mapping portion of the project involved a 3-stage process. The data was first collected in the field by our GIS surveyors.
- ▶ Once the field data was collected, it was processed by our GIS team in Raleigh and Boone to create physical maps of the water and sewer systems. The GIS team then created an interactive GIS database that included the location and attributes of the infrastructure assets. The final stage of the process involved a Quality Assurance/Quality Control (QA/QC) review by town staff to ensure the maps were as accurate and complete as possible.





# River Bend GIS Water Distribution System Map Book





# Town of River Bend Sanitary Sewer System Map



# Water & Wastewater System Asset Management Plans

**Asset Management Plan (AMP)** The town's combined Water & Wastewater Asset Management Plan (AMP) serves as a long-term guidance and planning document that describes how River Bend will manage the infrastructure assets associated with the Town-owned water and sewer system. The plan is an effective tool for combining technical, management and financial practices to ensure that the level of service required by the community is provided at the appropriate cost.

- ▶ The Water & Wastewater Asset Management Plan contains the four (4) required items that comprise the AMP; 1) inventory of water and sewer system assets including maps; 2) assessment of the condition of the assets in the inventory; 3) 10-year Capital Improvement Plan with projected cost estimates; and 4) an operation and maintenance plan to ensure the proper management and long-term sustainability of the systems assets.

# Asset Inventory and Assessment

## Budget – Water System

Description – Water System AIA	Costs
Project Management	\$ 10,000
GIS Mapping – Water Distribution System	70,000
Water System Hydraulic Model	50,000
Water & Wastewater System Assessment Management Plan	15,000
Grant Administration	5,000
<b>TOTAL WATER SYSTEM AIA PROJECT COSTS</b>	<b>\$ 150,000</b>

# Asset Inventory and Assessment Budget – Wastewater System

Description – Wastewater System AIA	Costs
Project Management	\$ 10,000
GIS Asset Inventory & Mapping	70,000
Limited Wastewater Condition Assessment	60,000
Combined Water & Wastewater Asset Management Plan	10,000
Grant Administration	5,000
<b>TOTAL SEWER SYSTEM AIA PROJECT COSTS</b>	<b>\$ 155,000</b>

# Project Deliverables

- ▶ The town will be furnished with all GIS Maps (PDF Format) and ArcGIS Database files (.shp format) in electronic format. These database can be used by the town if they use ArcGIS, or can be furnished to the county for inclusion in the county's GIS mapping system.
- ▶ Digital database files of the water hydraulic model for use by the town if they use WaterGEMS software, or for use by a consultant that provides water system modeling.
- ▶ One (1) digital copy of the Sewer Condition Assessment performed by Compliance Environmental Services (CES) including inspection reports, PACP/MACP database with CCTV inspection media, summaries and reference data, on USB thumb drive.
- ▶ One (1) digital copy of the Water & Wastewater Asset Management Plan and Engineer's Executive Summary of the project's goals and accomplishments, on USB thumb drive.

# Summary

- ▶ With the updates to the Water and Sewer GIS Mapping System, Asset Management Plan, development of the hydraulic water system model, and the limited condition assessment of critical sewer assets, the Town of River Bend has the knowledge, guidance and planning tools necessary to approach water and wastewater infrastructure asset management proactively, rather than reactively.
- ▶ Utilizing these tools will allow the town to identify and prioritize critical infrastructure projects, determine the timing of those projects, and investigate potential methods for funding projects through planned rate increases and/or state and federal funding programs.



# QUESTIONS?



# Town of River Bend

## *Stormwater Asset Inventory Assessment*

FUNDED BY THE NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY



Presented By:  
Municipal Engineering Services Company, PA  
May 14, 2026



# Project Overview

## Background and Need for the Project

- ▶ Areas of Town frequently suffer from localized flooding following excessive rainfall events with tidal influence. Municipal Engineering, Inc. (MEI) was tasked with establishing a GIS based mapping system and database of the existing stormwater infrastructure.
- ▶ Avolis Engineering, PA prepared a report and drawings for *a portion* of the Town in 2020. MEI reviewed those drawings and recommendations in determining the focus of this study.
- ▶ MEI worked with the Town staff to locate the existing stormwater assets, identify and resolve connectivity issues / discrepancies, determine attribute data, and establish a GIS database.
- ▶ **Areas outside of the 1% Annual Chance Flood Hazard Boundary:** the inventory included the location of all visible and accessible drainage structures, drop inlets, culverts, and cross-sectional survey of ditches.
- ▶ **Areas inside the 1% Annual Chance Flood Hazard Boundary:** the inventory included all of the above, *plus*, a cross-sectional survey of roadside swales with inlet and outlet inverts of the driveway tiles.

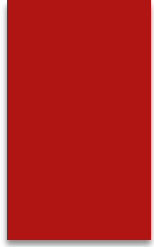
# 100 Year Floodplain Findings

## Area within the 1% Annual Chance Flood Hazard Boundary (100 Year Floodplain)

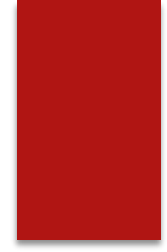
- ▶ Natural Swales in lieu of Curb and Gutter
- ▶ Approximately 13,750 linear feet of streets
- ▶ Approximately 570 Roadway / Driveway Tiles were surveyed with inlet and outlet elevations established for both ends
- ▶ Approximately 140 or 24.5% discovered to be on some percent of reverse grade
- ▶ Condition Assessment using Zoom & Pole Mounted Cameras was performed of the curb/drop inlets, junction boxes, and storm manholes within the Flood Zone.
- ▶ Approximately 20% were found to be clogged, underwater, buried or otherwise unable to be inspected. Additional cleaning is recommended.



Node 10112 – Shoreline Drive Catch Basin



Node 10363: 206 Channel Run



Node 10364: 204 Channel Run



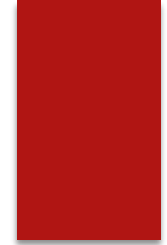
SW Pipe 10053 -10054: 217 Lakemere Dr.



Cross Drain 10107 – 10108: 200 Bayswater Court (downstream)

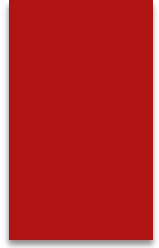


SW Pipe 10006 – 10007: 15 Shoreline Drive

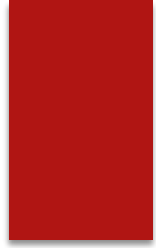
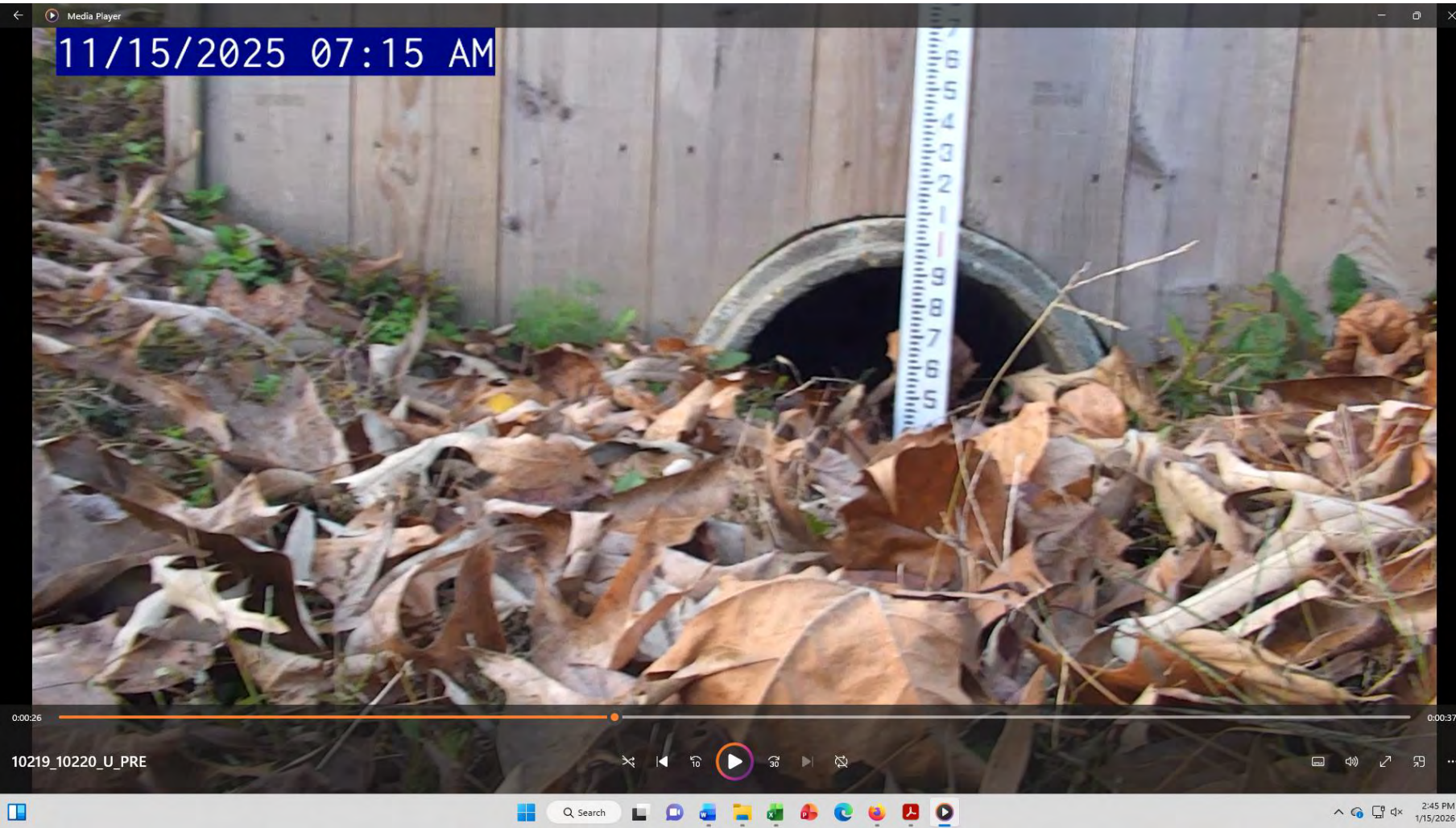


Driveway Culvert 10234 – 10233: 316 Channel Run Drive

ITEM 3

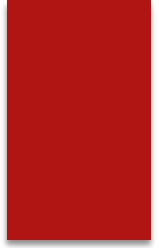


Driveway Culvert 10548 – 10547: 412 Plantation Drive



Driveway Culvert 10219 – 10220: 905 Plantation Drive

ITEM 3



Numerous Driveway Drain Tiles

# Conclusions & Recommendations

- ▶ The Town's Stormwater Drainage System, particularly the Natural Swales, have suffered gradual siltation over the years. Many driveway tiles are no longer on proper grade.
- ▶ In at least one case, new swales or stormwater piping may be required
- ▶ Recommended Scope for the next phase includes the design of the repair and upgrading of the storm drainage system serving the 13,750 linear feet of streets within the 100 Year Floodplain
- ▶ The anticipated construction would include the regrading of existing and new ditches; repair and replacement of existing storm drainage pipes and structures; and driveway / headwall repairs.
- ▶ Additional storm drains may also be required

# QUESTIONS



Chief of Police  
Sean Christian Joll



**TOWN OF RIVER BEND**  
POLICE DEPARTMENT

45 Shoreline Drive  
River Bend, NC 28562  
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May 11, 2026

FROM: Sean Joll, Chief of Police

TO: Town Manager

SUBJECT: Recommendation for Town Ordinance on Motorized Vehicles

After meeting with Councilman Weaver in reference to town ordinance, 7.01.003 Unlicensed Motor Vehicle Operation Prohibited, we recommend the following changes:

1. Delete - (B) No unlicensed motorized vehicle shall be operated by anyone under 16 years of age on the streets or highways of the town.
2. Add - (B) All unlicensed motor vehicles operated on the streets or highways of the town, shall be operated in accordance with Chapter 20 of the North Carolina General Statute.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Joll', is written over a faint, larger version of the same signature.

Sean Christian Joll  
Chief of Police  
Town of River Bend

## GENERAL PROVISIONS

### § 9.01.001 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ANIMAL.** Any live vertebrate creature.

#### **DANGEROUS ANIMAL.**

- (1) One which, when unprovoked, engages in any behavior that requires a defensive action by any person to prevent bodily injury when the person and the animal are off the property of the owner or keeper; or
- (2) One which, when unprovoked, bites a person causing injury less severe than that defined as a "severe injury;"
- (3) One which has been trained in attack methods;
- (4) One which has been trained or is kept primarily or in part for the purpose of fighting, or any animal trained for fighting; or
- (5) Any animal which, when off the property of its owner or keeper, has killed, seriously bitten, inflicted injury or otherwise caused injury by attacking a domestic animal when unprovoked.

#### **DOMESTIC ANIMAL.**

- (1) An animal that typically is found in a domesticated or tame state and usually is kept as a pet.
- (2) This definition includes but is not limited to dogs and cats.

**EQUINE.** Any horse, pony, mule, donkey, or hinny.

*Added 02/18/21; Ref: 2021-ORD-01*

#### **LIVESTOCK.**

- (1) An animal that typically is kept principally for productive or useful purposes, rather than as a pet.
- (2) The definition includes but is not limited to horses, cows, pigs, goats, sheep, mules and chickens.
- (3) Equine animals may be kept within the corporate boundaries of the town in compliance with § 9.01.017 herein.

*Amended 02/18/21; Ref: 2021-ORD-01*

**POTENTIALLY DANGEROUS ANIMAL.** Any animal which causes any person being chased or approached to reasonably believe that the animal will cause physical harm to the person when off the property of the owner or keeper.

**SEVERE INJURY.** Any physical injury to a human being that results in muscle tears, disfiguring lacerations, multiple sutures, corrective surgery, cosmetic surgery, broken bones or hospitalization; either individually or in any combination thereof.

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**RUNS AT LARGE.**

- (1) An animal runs at large when it is off the premises of the owner and is not under the immediate and effective constraint of the owner or other competent person in charge of the animal.
- (2) The term **IMMEDIATE AND EFFECTIVE CONTROL** means that the animal is sufficiently restrained by use of a leash that constrains the animal to the close proximity of the owner or other competent person and to override the animal's ability to depart therefrom.

**VICIOUS ANIMAL.** Any animal which, when unprovoked, inflicts severe injury on a human being; provided, however, that the phrase vicious animal shall not apply to the following:

- (1) Any dog or other animal that has bitten, attacked or attempted to attack only persons unlawfully on its owner's premises for the purpose of committing a crime;
- (2) Any dog or other animal which has bitten, attacked or attempted to attack only when provoked by physically abusive or inhumane treatment; or
- (3) Any dog that inflicts an injury upon a human who is injured while attempting to break apart two or more dogs engaged in a dogfight; provided that the injury to the human is less severe than that defined as a "severe injury."

**WILD ANIMAL.** An animal that typically is found in a non-domesticated state and that poses or reasonably appears to pose a potential danger to persons, other animals, or property.

(Prior Code, Ch. 6, Art. I)

**§ 9.01.002 INTERFERENCE WITH ANIMAL CONTROL OFFICER.**

- A. No person may obstruct, interfere with, hinder or molest the animal control officer in the lawful performance of any duty authorized by this chapter.
- B. No person may release or attempt to release any animal that is in the custody of the animal control officer.

(Prior Code, Ch. 6, Art. VI) Penalty, see § 1.01.999

**§ 9.01.003 ANIMAL FECES.**

It will be unlawful for any person within the town to fail or neglect to remove immediately any animal feces deposited on public or private property without the consent of the owner of the property, by an animal in the care, charge, control or custody of the person, or owned, possessed or harbored by the person.

(Prior Code, Ch. 6, Art. VI) Penalty, see § 1.01.999

**REGULATION AND CONTROL**

**§ 9.01.015 RUNNING AT LARGE PROHIBITED.**

- A. No person owning or having possession, charge, custody or control of any animal shall cause, permit or allow the animal to stray or in any manner to run at large upon any public street, sidewalk or other public property or to stray, run at large or otherwise trespass upon the private property of another.
- B. Except as otherwise allowed by federal or state law, no person shall trap or capture, or attempt to trap or capture, any domesticated animal, livestock or wild animal that runs at large. The prohibition contained herein shall not apply to the animal control officer, or any other federal, state or local official or employee acting under the authority of his position.
- C. A violation of any of the provisions of this chapter shall be penalized as provided in §1.01.999.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

**§ 9.01.016 ANIMALS CREATING A NUISANCE.**

No person may allow or have any animal within the town that:

- A. Habitually or repeatedly, without provocation, chases, snaps at, or attacks pedestrians, bicyclists or vehicles;
- B. Causes serious annoyance to neighboring residents and interferes with the reasonable use and enjoyment of their property by habitual barking, howling, whining or meowing;
- C. Repeatedly pilfers or turns over garbage or waste receptacles, damages gardens, flowers, shrubs or vegetables;
- D. Habitually trespasses upon neighboring properties and carries off articles or objects not belonging to the animal's owner; or
- E. Repeatedly defecates on public or private property other than that of the owner, without the owner or other competent person in charge of the animal removing any animal feces immediately, and dispose of it in a safe and sanitary manner.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

**§ 9.01.017 PROHIBITION OF CERTAIN ANIMALS.**

No person may have or keep within the corporate boundaries of the town any livestock or wild animals, except:

- A. Livestock or wild animals possessed or kept in conformance with a federal, state or local program designed to protect and promote the public health, safety and welfare, but only if the program has been approved by the Town Council.
- B. Equine animals kept on any parcel of land within the corporate boundaries of the town provided that the parcel is a minimum size of 8 acres, and provided that the parcel provides adequate size to meet any setback requirements herein. No more than 1 equine animal per 2 acres shall be allowed on any parcel.

*Amended 02/18/2021; Ref: 2021-ORD-01*

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

**§ 9.01.018 POTENTIALLY DANGEROUS, DANGEROUS, AND VICIOUS ANIMALS.**

A. Vicious animals. Any owner of a vicious animal must keep such animal confined at all times while on the owner's premises. Any vicious animal beyond the premises of its owner must be securely muzzled and restrained by a chain or leash no longer than six feet in length and under the physical restraint of an individual at least 18 years of age. The muzzle shall be made in a manner that will not cause injury to the animal or interfere with its vision or respiration, but shall prevent such animal from biting any human or other animal. Further, the owner of a vicious animal shall comply with the following provisions within 30 days after any determination or decision that the animal is a vicious animal, which determination or decision either is not appealed within the period provided § or is not subject to further appeal:

- 1. The owner shall display in a prominent place on the owner's premises a clearly visible warning sign, which shall be provided by the town, indicating that there is a vicious animal on the premises. The same warning sign must be posted on the pen or structure in which such animal is confined.
- 2. The owner shall provide to the town clerk proof of public liability insurance in the amount of at least \$500,000.00 insuring the owner for any personal injuries inflicted by the vicious animal and such insurance policy shall name the town as an additional insured.

B. Potentially dangerous animals and dangerous animals. Any owner of a potentially dangerous animal or dangerous animal must ensure that said animal is kept within the confines of the owner's yard. Any potentially dangerous animal or dangerous animal beyond the premises of its owner must be securely restrained by a chain or leash no longer than six (6) feet in length and under the physical restraint of a person.

~~When an animal becomes vicious or a menace to the public health, the owner of the animal or person harboring the animal, shall not permit the animal to leave the premises on which kept unless on a leash in the care of a responsible person.~~

~~(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999~~

**§ 9.01.019 LOCATION AND MAINTENANCE OF ANIMAL PENS AND ENCLOSURES.**

Lots, pens, coops, stables and other enclosures where animals are kept or fed shall not be allowed in any

front yard and shall be located at a distance from dwellings and places of concentrated human activity and at a distance from sources of water or food supply or food preparation as may be necessary to protect the public health.

- A. All stables used for the keeping of equine animals, shall be kept a minimum of 50 feet from all property lines and 50 feet from any residential building.

*Amended 02/18/21; Ref: 2021-ORD-01*

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

#### **§ 9.01.020 BIRD SANCTUARY CREATED.**

The territory within the corporate limits of the town is hereby declared a bird sanctuary in accordance with the authority conferred upon the municipality by North Carolina General Statutes.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

#### **§ 9.01.021 LICENSE AND REGISTRATION FEE AND TAG.**

- A. No dog or cat shall be owned, kept, harbored, maintained or cared for within the corporate limits of the town unless it first is licensed and registered with the town pursuant to this subchapter and, at all times, has attached the license tag issued by the town as proof thereof. Person registering dog or cat must be a minimum of 16 years of age. The dog or cat must also have attached proof of current rabies vaccination. If no rabies vaccination at this time due to being under 4 months of age, proof of age must be presented, either by written record or statement from a veterinarian.
- B. A license and registration fee shall be charged by the town for each dog and cat licensed effective with the issuance of the 1999 animal tags.
- C. Animal licenses hereunder shall be issued on an annual basis, being valid for the period from the March 1 of a given year through March 31 of the following year. The license and registration fee provided in division (B) above shall be the same regardless of the date during the year that the license is issued. The owner or person registering the animal must present proof of current rabies vaccination when applying for the license.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

### **RABIES**

#### **§ 9.01.035 QUARANTINE OF ANIMALS SUSPECTED OF HAVING RABIES.**

- A. Every animal that has bitten any person or other animal or that shows symptoms of rabies shall be securely confined for a period of at least 10 days before the animal shall be released.
- B. (1) The owner of an animal that has bitten any person or that has shown symptoms of rabies shall report the same immediately to the local health director.  
(2) In addition, any person bitten by an animal shall immediately report the incident to the local health director.
- C. Animals quarantined in accordance with this section shall be confined in a veterinary hospital or

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any other place designated by the local health director, the expense of the confinement to be paid by the owner of the animal.

- D. Any animal, confined pursuant to this section, upon being diagnosed by a licensed graduate veterinarian as free of rabies, shall be released to the owner upon payment by owner of fees and expenses incurred by the confinement and diagnoses.

(Prior Code, Ch. 6, Art. III) Penalty, see § 1.01.999

**§ 9.01.036 DISPOSITION OF RABID ANIMALS.**

- A. Every rabid animal, after rabies has been diagnosed by a licensed graduate veterinarian, shall be killed at once in a humane manner by its owner or a peace officer, except that if the animal has bitten a human being, the animal shall be confined under the supervision of a licensed graduated veterinarian until death of the animal. The remains of the animal shall be disposed of as provided in North Carolina General Statutes.
- B. An animal bitten by a proven rabid animal or animal suspected of having rabies that is not available for laboratory diagnosis shall be destroyed immediately by its owner or a peace officer unless the bitten animal has been vaccinated against rabies more than 3 weeks prior to being bitten, and is given a booster dose of rabies vaccine within 3 days of the bite.

(Prior Code, Ch. 6, Art. III) Penalty, see § 1.01.999

**CARE AND PROTECTION**

**§ 9.01.050 CARE REQUIRED; ABANDONMENT PROHIBITED.**

The owner of every animal shall be responsible for the care, vaccination, registration and/or licensing and behavior of the animal. No owner may fail to provide his animals with sufficient good and wholesome food and water, proper shelter and protection from the weather and veterinary care when needed to prevent suffering.

(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999

**§ 9.01.051 CRUELTY TO ANIMALS.**

No person shall willfully overdrive, overload, wound, injure, torture, cruelly beat, needlessly mutilate, trap, entice, or kill any animal or cause or procure the same.

(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999

**§ 9.01.052 RESPONSIBILITY OF INJURING ANIMALS.**

Any person who, as the operator of a motor vehicle or bicycle, strikes and injures a domestic animal shall stop at once and render assistance as may be possible and shall immediately report the incident to the animal's owner. If the owner cannot be ascertained or located with reasonable effort, the operator shall notify the Town Clerk or Town Police or the County Sheriff's Office.

(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999

### **ENFORCEMENT AND APPEALS**

#### **§ 9.01.060 ANIMAL CONTROL OFFICER.**

The animal control officer shall be the Chief of Police, or his or her designee, and shall be responsible for enforcement of this chapter. The animal control officer shall be an "authorized representative of the town" as provided in chapter.

#### **§ 9.01.060 BOARD OF ANIMAL CONTROL.**

- A. There hereby is established a board of animal control. The board shall consist of three (3) members appointed by the Town Council for a term of two (2) years. Any member of the board of animal control may be removed from office by the Town Council for any reason. Vacancies occurring for reasons other than expiration of term shall be filled by the Town Council as they occur for the period of the unexpired term being filled.
- B. The board shall elect a chairperson who shall conduct the meetings of the board. Selection as chairperson does not preclude the chairperson of his or her authority to vote on all matters before the board. No official action of the board shall be taken at other than a meeting at which a quorum of two or more members are present. Any action approved by the majority vote of those members present shall be the action of the board.
- C. The board shall hear appeals provided for under this subsection. The board may only affirm or reverse the determination appealed from, and the decision of the board shall be the final determination by the town. The decision shall be in writing, shall be delivered by personal service to the animal control officer or any other authorized representative of the town who shall have issued the related notice and/or civil citation, and shall be delivered either by personal service or by registered or certified mail, return receipt requested, to the animal's owner.

#### **§ 9.01.061 ANIMALS IN VIOLATION.**

Any permitted animal found in violation of this chapter shall be subject to the following:

- A. *Civil citation.* A police officer or other authorized representative of the town is empowered to issue a civil citation to any owner where there is reasonable cause to believe that the owner has violated any provision of this chapter. A civil penalty shall be levied against any such owner for each violation of this chapter, such civil penalty to be in the amount of \$100.00 for the first violation of this chapter, \$200.00 for the second violation of this section, and \$500.00 for each subsequent violation of this section, which penalty shall be paid within 30 days of the date of the citation or appealed as provided for in this subsection.
- B. In addition to the penalties referenced in other sections of this Code, the owner of any animal determined by the animal control officer or any other authorized representative of the town to be a vicious animal, dangerous animal or potentially dangerous animal shall be subject to the following civil penalties, provided that no penalty in excess of \$500.00 shall be imposed for any single act, omission, or condition that constitutes a violation of this chapter:
1. \$75.00 for each animal declared potentially dangerous;

2. \$150.00 for each animal declared dangerous; and
  3. \$225.00 for each animal declared vicious.
- C. Injunction. A police officer or other authorized representative of the town is empowered to apply to the appropriate division of the general court of justice for a mandatory or prohibitory injunction commanding any person violating this chapter to cease such violation.
- D. Impoundment. Any such permitted animal may be taken up and impounded by a police officer or other authorized representative of the town and delivered to the Craven County animal shelter or to an authorized representative of the county for impoundment. It shall be unlawful for any person to obstruct or interfere in any way with the impoundment of an animal pursuant to this section, or to release or attempt to release an animal being so impounded. No notice to the owner shall be required prior to impoundment. pursuant to this section; provided, however, that a reasonable effort shall be made to notify the owner of a licensed animal prior to impoundment.
- E. Destruction of animals. A permitted animal may be properly destroyed by a police officer or other authorized representative of the town without prior notice to the owner in the following circumstances:
1. Where an animal cannot be captured and impounded safely due to resistance by the animal resulting in danger to the police officer, other authorized representative of the town or the public in general.
  2. Where the animal reasonably appears to be suffering from rabies or any other infectious disease which threatens public safety, or from a life-threatening injury or disability.
  3. Where the animal is in the act of biting, attacking, pursuing, injuring or killing any person or any domestic animal.

#### § 9.01.062 NOTICES.

- A. Service of all notices provide for under this article may be affected by one of the following methods or by any other method permitted by law:
1. By personally delivering a copy of the notice to the owner or to any person capable of receiving process for the owner being served under Rule 4 of the North Carolina Rules of Civil Procedure. Any notice personally delivered shall be served when delivered or deemed served if refused or rejected.
  2. By mailing a copy of such notice by registered or certified mail, return receipt requested, addressed to the owner. Any notice so mailed shall be served when delivered or deemed served if refused or rejected.
- B. If either of the methods of service specified above is attempted without success, then the notice may be served by publishing the notice one time in a newspaper having general circulation in the town. Any notice so published shall be deemed served upon publication.

#### § 9.01.063 APPEALS.

- A. The owner of any animal determined by the animal control officer or any other authorized representative of the town to be a potentially dangerous animal, dangerous animal, or vicious animal and notified of such determination may appeal the determination to the board of animal control by filing written objections with the town within three days after service of the aforesaid notice. The board of animal control shall schedule a hearing within 10 days of the filing of the appeal. Appellate filing fees will be \$50.00 per appeal, per animal, payable to the town. In the

event that the board of animal control reverses the decision of the animal control officer, the owner shall be entitled to a refund of the appellate filing fee. Any appeal from the final decision of the board of animal control pertaining to the determination of whether or not an animal is a potentially dangerous animal, dangerous animal, or vicious animal shall be taken to North Carolina Superior Court by filing notice of appeal and a petition for review within 10 days of the final decision of the board of animal control.

B. An appeal of any citation for a violation of the provisions of this chapter, other than those provided for in subsection A of this section 9.01.063, shall be made by filing written objections with the town within 30 days of the date of the citation. The board of animal control shall consider such objections at its next regular meeting or at a later meeting in the board's discretion but in no event later than 30 days from the date the appeal is received by the town.

**BID FORM**

**Complete and submit this form to have your bid considered**

Name \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

Property Being Bid on- 111 Starboard Drive, River Bend NC

I hereby submit the following bid for the property described above:

My bid amount is: \$ \_\_\_\_\_.

*(The minimum bid amount is \$18,000)*

My deposit amount is \$ \_\_\_\_\_ (5% of bid) and is included.

I have read the Notice of Sale of Surplus Property and submit my bid in accordance with the terms and conditions therein.

\_\_\_\_\_

Signature of Bidder

\_\_\_\_\_

Date

**No bids were  
received**



**RIVER BEND TOWN COUNCIL  
DRAFT PROPOSED AGENDA  
May 21, 2026  
River Bend Town Hall – 45 Shoreline Drive  
5:00 p.m.**

Pledge: Noonan

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

*The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.*

7. Public Hearings - NONE
8. Consent Agenda

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A. Approve:

*Minutes of April 9, 2026 Work Council Meeting  
Minutes of April 16, 2026 Regular Council Meeting  
Minutes of April 28, 2026 Budget Workshop Meeting  
Minutes of April 30, 2026 Budget Workshop Meeting  
Minutes of May, 11, 2026 Budget Workshop Meeting  
Minutes of May 14, 2026 Budget Workshop Meeting*

9. Town Manager's Report – Delane Jackson
  - Activity Reports*
    - A. *Monthly Police Report* by Chief Joll
    - B. *Monthly Water Resources Report* by Director of Public Works Mills
    - C. *Monthly Work Order Report* by Director of Public Works Mills
    - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

ITEM 7

**Administrative Reports:**

10. CAC – Councilwoman Benton
  - A. CAC Report
11. Environment & Waterways – Councilman Leonard
  - A. EWAB Report
12. Planning Board – Councilman Sheffield
  - A. Planning Board Report
13. Public Safety – Councilwoman Noonan
  - A. Community Watch
14. Parks & Recreation – Councilman Weaver
  - A. Parks and Rec Report
  - B. Organic Garden Report
15. Finance – Councilman Leonard
  - A. Financial Report - Finance Director
16. Mayor's Report
17. Adjournment