



## TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562

T 252.638.3870  
F 252.638.2580

[www.riverbendnc.org](http://www.riverbendnc.org)

### RIVER BEND TOWN COUNCIL PROPOSED AGENDA

Work Session Meeting  
February 12, 2026  
River Bend Town Hall – 45 Shoreline Drive  
5:00 p.m.

1. **VOTE** – Agenda: Additions / Deletions / Adoption
2. **VOTE** – CAC Appointment – Benton
3. **VOTE** – P&R Appointment – Weaver
4. **VOTE** – Surplus Property Resolution – Noonan
5. Discussion – Building Use Policy Amendment – Weaver
6. Discussion – Animal Control Ordinance Amendment – Jackson
7. Discussion – Water Resources Policy Manual, Penny Policy – Gilbert
8. **VOTE** – FY26-27 Council Priorities – Jackson
9. **VOTE** – 250<sup>th</sup> Anniversary Banners – Leonard
10. Discussion – Snow Removal Plan Update – Jackson
11. Review Agenda – Nobles
12. Adjournment

Pledge Next Week: Leonard



RECEIVED  
TOWN OF RIVER BEND  
DEC 08 2025  
TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562  
T 252.638.3870  
F 252.638.2580  
www.riverbendnc.org

REQUEST FOR APPOINTMENT TO BOARDS OR COMMISSIONS

CAC

BOARD/COMMISSION FOR WHICH YOU ARE APPLYING

STEVEN SARG

NAME

jsengshui22001@yahoo.com

E-MAIL ADDRESS

99 QUARTER DECK NEW BERN, N.C. 28502

STREET ADDRESS

252-350-3420

PHONE #

If you listed a post office box, do you live in the Town of River Bend?  Yes  No

PLEASE LIST ANY EDUCATION, SPECIAL SKILLS, OR EXPERIENCE YOU HAVE THAT WOULD BE OF USE TO THE TOWN COUNCIL IN CONSIDERING YOUR APPLICATION (Please include any committees you have belonged to and offices held that would be helpful in considering your application):

DEGREE IN HORTICULTURE / LANDSCAPE DESIGN

IF YOU NOW SERVE OR HAVE SERVED ON ANY TOWN COMMITTEES, PLEASE LIST DATES:

RIVER BEND COMMUNITY WATCH

This information will be used by the Town Council in making appointments to Boards and Commissions, and in the event you are appointed, it may be used as a news release to identify you to the community. This form will be retained by the Town for two years after its submission. If after two years, you have not been appointed and wish to be considered for future appointments, you must resubmit your application.

Please submit application to  
townclerk@riverbendnc.org

ASy  
SIGNATURE

12/8/20  
DATE

RECEIVED

JAN 20 2026



TOWN OF RIVER BEND  
TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562  
T 252.638.3870  
F 252.638.2580  
www.riverbendinc.org

REQUEST FOR APPOINTMENT TO BOARDS OR COMMISSIONS

Parks & Recreation

BOARD/COMMISSION FOR WHICH YOU ARE APPLYING

Kay Thomson

kaythomson12@gmail.com

NAME

E-MAIL ADDRESS

208 Outrigger Rd. River Bend

262.573.3414

STREET ADDRESS

PHONE #

If you listed a post office box, do you live in the Town of River Bend?  Yes  No

PLEASE LIST ANY EDUCATION, SPECIAL SKILLS, OR EXPERIENCE YOU HAVE THAT WOULD BE OF USE TO THE TOWN COUNCIL IN CONSIDERING YOUR APPLICATION (Please include any committees you have belonged to and offices held that would be helpful in considering your application):

- BBA and MBA in marketing
- 30+ years experience as a marketing manager and product manager for a variety of consumer products companies, B2B organizations and owning/operating a wine & cheese shop.
- Currently employed by a CA company working remotely full time as marketing manager.
- Project management skills, extensive computer background in all MS applications as well as graphic design, website and social media experience.
- Experience managing people and projects from ideation to execution. Excellent written and verbal communication skills and organizational capabilities. Financial background, great with excel and budgets. Trade show planning and execution. Advertising and promotional expertise.

IF YOU NOW SERVE OR HAVE SERVED ON ANY TOWN COMMITTEES, PLEASE LIST DATES:

\_\_\_\_\_  
\_\_\_\_\_

This information will be used by the Town Council in making appointments to Boards and Commissions, and in the event you are appointed, it may be used as a news release to identify you to the community. This form will be retained by the Town for two years after its submission. If after two years, you have not been appointed and wish to be considered for future appointments, you must resubmit your application.

1/17/2026

SIGNATURE

DATE

Please submit application to townclerk@riverbendnc.org

TRB Form 4 Rev. 11/21

## **Resolution Declaring Surplus Property and Authorizing Sale of General Fund Equipment**

**WHEREAS**, the Town of River Bend desires to dispose of certain surplus property of the Town;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of River Bend that:

1. The following described property is hereby declared to be surplus to the needs of the Town:

**2004 Hawke Dump Trailer  
VIN: 4BATS10164M021700**

2. The Town Manager is authorized and directed to receive, on behalf of the Town Council, bids for the purchase of the property described above and shall establish a time and date by which all bids must be received. He is also authorized to employ the action method he deems most advantageous to the Town.

3. The Town Clerk shall cause a notice of this sale to be posted on the town's webpage and on the town's bulletin board. The Town shall retain the right to reject any and all bids.

**Adopted this 12<sup>th</sup> day of February, 2026**

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Mark Bledsoe  
Mayor

Attest:

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Kristie Nobles, Clerk

**Yellow**=add/modify**Grey**=Delete

## TOWN OF RIVER BEND BUILDING USE POLICY

As a service to the community, the town's meeting rooms may be made available on an equitable basis for the lawful activities of groups or individuals. Approval by the town to use its facilities does not constitute official endorsement of the event nor of the beliefs, viewpoints, policies or affiliation of its sponsors. The meeting rooms shall not be used for any purpose that is not a permitted use in the town's zoning regulations.

**(I) WHO MAY USE THE MEETING ROOM/FACILITY.** The town's meeting rooms may be reserved for activities by the following. These are examples and it is not an all-inclusive list.

- a. Individuals
- b. Groups officially affiliated with the Town of River Bend
- c. Other agencies that are affiliated with local, state or federal governments
- d. Legally established organizations, non-profits and civic groups such as Boy Scouts of America, Girl Scouts of the USA, Lions Club, Rotary Club, Shriners, etc.
- e. Private organizations such as homeowner's associations, political party organizations and other private groups

The person who signs the meeting room request form will be recognized as the sponsor of the event and shall be the person who is responsible for compliance with this policy.

**(II) HOURS.** The hours the Meeting Room may be used are:

Monday through Friday	8:30 a.m. to 10:00 p.m.
Saturday	8:30 a.m. to 10:00 p.m.
Sunday	11:00 a.m. to 7:00 p.m.

**(III) RESERVATIONS.** Requests for the use of the room must be submitted to the town during normal town office hours. **A request for use of the building must be submitted on a completed Meeting Room Use Form (TRB Form #51).** All applicable fees/rent shall be paid in advance of the use. Reservations are not official until confirmed by the town. Adult supervision and responsibility are required for events involving children/minors. **For the purpose of this policy, "children" or "minors" shall be defined as any individual under the age of eighteen (18) years.** The sponsor is required to notify the town immediately of any cancellations. **Rental fees are non-refundable if a cancellation notice is not confirmed by the town within 72 hours prior to the date of the event.** Official meetings of the town government and its boards and commissions **or other government agencies** have first priority and take precedence over all other activities, **including previously reserved events.** Any conflict in scheduling shall be resolved in the town's favor. Non-town affiliated groups/individuals are prohibited from reserving the room/facility on a long-term basis, which is defined as: more than once per week or any usage during more than twelve consecutive months. All **long-term recurring** reservations must be renewed each calendar year on a first-come basis.

- a. The town reserves the right to assign/change room reservations, based on the number of attendees at the function, when rooms are being used simultaneously.
- b. Use of the kitchen will be granted by reservation only. No town supplies may be used without permission.

**ITEM 5**

- c. Rental fees are assessed per room. If you reserve multiple rooms, you are charged per room.
- d. The Municipal Building is the primary location for all meetings. The large meeting room in Town Hall is available for usage but only in very limited circumstances.

**(IV) RESPONSIBILITIES OF THE SPONSOR.** Activities must begin and end in a timely manner to allow for setup, cleanup and restoration of the room within the time allotted. Without prior approval from the town, this means that you cannot access the room prior to the start-time of your reservation and you must exit the building by the end-time of your reservation. The sponsor is responsible for setting up the room for the use for which it is intended and for cleaning and restoring it to its original configuration upon completion of the meeting. The sponsor is responsible for disposal of any/all trash generated during the function. The sponsor assumes all responsibility for any damage caused to town’s facilities and equipment during their usage of the facility. Any damage must be reported immediately to the town. If the meeting begins or ends outside of normal town office hours, the sponsor is responsible for arranging opening and closing, including locking the building once all participants have vacated the building. This can be done by notifying the police officer on-duty by calling 252-638-1108.

**(V) PROHIBITIONS.**

- a. Smoking of any kind (tobacco or e-cigarettes)
- b. Open flames of any kind, except those specifically designed for and used to warm prepared food pans, such as those typically used by caterers
- c. Alcoholic beverages
- d. Cooking (does not include simply warming foods that are cooked elsewhere)
- e. Animals
- f. Any unlawful activity
- g. Painting\*\*
- h. Attaching anything to any painted surface or door except by use of painters tape.

*\*\* the painting prohibition does not apply to official town organizations and/or events*

Events that include the serving of food/drinks are allowed. However, any foods that require cooking shall be cooked elsewhere prior to being used in the town’s facilities. Activities that involve more than normal wear and tear on the meeting room facility, generate excessive noise or are disruptive to the conduct of town business may not be permitted.

**(VI) RENTAL FEES.**

Rooms in the facility may be rented in either partial-day (up to 4 hours) or full-day (more than 4 hours) increments only. It is not available for rent by-the-hour.

Day	Available Hours	Fee
Monday – Friday	8:30 a.m. – 10:00 p.m. (13.5 hours)	\$135
Saturday	8:30 a.m. – 10:00 p.m. (13.5 hours)	\$135
Sunday	11:00 a.m. – 7:00 p.m. (8 hours)	\$80
Partial-day (≤ 4 hours)	Any day	\$50

\$ 20.00\* fee for kitchen use

ITEM 5

*\*Uses that are eligible for room use exemption are exempt from kitchen use fee*

a. Meetings organized by the Town of River Bend, its advisory boards, town-sponsored organizations or town authorized meetings of other local, state or federal governments are exempt from rental fees **and deposit.** Local chapters, that serve the Craven County area, of legally established organizations, non-profits, and civic groups such as Boys Scouts of America, Girls Scouts of the USA, Lions Club, Rotary Club, Shriners, etc. may also be exempted from rental fees. Groups such as these may be considered for exemption from the rental fees by requesting a waiver from the Town Manager, using the form provided by the Town.

b. In addition to the exemption examples stated in VI (a), any meeting/function/activity that is fully open to the public, allows full public participation and does not require an attendee to be a member of the group, pay an admission fee, own property to be eligible to participate or vote or assesses any type of participation/membership dues or fees may be eligible for exemption **from the rental fee, but not the deposit.**

c. Any meetings/function/activity that is not eligible for exemption based on VI (a)(b) and restricts public attendance and/or participation based on membership, ownership, assessment of fees or in any other manner, or is a private function, is not exempt from the rental fees.

**(VII) DEPOSIT.**

Any event, **activity or group not exempted in VI (a)** conducted by non-officially town affiliated groups that includes the serving of food and/or beverages of any kind or any craft activity requires the pre-payment of a \$250 deposit. The deposit may be fully returned to the sponsor following an inspection by the town, provided that the facility was not damaged during the event **and all building use rules were followed.** Any damages caused during the event, as solely determined by town, shall be assessed to the sponsor and deducted from the deposit. If the damages exceed the amount of the deposit, the sponsor shall be responsible for any additional payment necessary to repair the damages to the town's satisfaction. Failure to pay for any damages shall result in legal action against the sponsor and possible prohibition of future use of the facility by the sponsor/individual/group.

ADOPTED: 12-21-94.

AMENDED: 12-20-00  
12-19-01  
8-19-21  
4-20-23  
**2-19-26**



## Town of River Bend Municipal Building Meeting Room Use Request Form

Application Date			
Name of Organization /Group / Individual Requesting the Building			
Type of Business / Meeting Being Conducted		Is this event a PUBLIC Event in which anyone may attend and fully participate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>CONTACT INFORMATION</b>			
Name		Phone Number	
		Email	
Address			
<b>RESERVATION INFORMATION</b>			
Date of Event	Reservation Time Start Time:                      End Time:	Will the kitchen be used? <input type="checkbox"/> YES <input type="checkbox"/> NO	
		Will food or drinks be served? <input type="checkbox"/> YES <input type="checkbox"/> NO	
		Craft activities conducted? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<input type="checkbox"/> One-Time Event <input type="checkbox"/> Recurring (if yes, how often)			
<b>ROOM SELECTION</b>		<b>ROOM USAGE FEES</b>	
Please select one of the <b>Municipal Building</b> rooms listed below		<input type="checkbox"/> \$40.00 - Up to Four Hours Use in a Day <input type="checkbox"/> \$80.00 - More than Four Hours Use in a Day <input type="checkbox"/> \$20.00 - Kitchen Use <input type="checkbox"/> \$100.00 - Deposit	
Max Capacity: 124 people	Max Capacity: 84 people		
<input type="checkbox"/> Large Room	<input type="checkbox"/> Small Room		
<b>REQUEST FOR WAIVER OF MEETING ROOM USAGE FEE</b>			
If you are requesting a waiver of the meeting room fee, please provide a brief justification below.			
<input type="checkbox"/> <b>Waiver Requested</b> - Please explain			
<hr/> <hr/>			
<b>By Signing Below You Agree to the Following:</b>			
<ul style="list-style-type: none"> <li>• Town business takes precedence over all reservations, and it may become necessary for you to reschedule.</li> <li>• You have received a copy of the Town's Building Use Policy and agree for you and your guests to abide by it.</li> <li>• It is your responsibility to clean up after your activity and return the building to its pre-event condition.</li> <li>• You will notify a town employee or Police Officer (252-638-1108 option 1) of any damages that occur ASAP.</li> <li>• Failure to clean up or damage to the building will result in loss of your deposit and possible loss of future usage.</li> <li>• You can only use the building between the start time and end time stated above.</li> <li>• The person who signs below is personally/financially responsible for any damages that occur during the event.</li> <li>• Use <b>ONLY</b> painters tape, provided by the town, to attach anything to the walls.</li> </ul>			
Responsible Party Signature		Date	Printed Name
<b>For Official Town Use Only</b>			
Room Usage Approval by Town Manager		Date	Waiver Approval by Town Manager                      Date
Fees Received By		Date	Amount                      Payment Method

## Water Resources Department Policy Manual

Class 9 – Connected to a water meter greater than 5/8” (typical domestic service), with or without sewer connection, where the use served is vacant or otherwise out of use. In order to qualify for this Class, the property must be vacant or otherwise out of use, the customer must use less than 2,000 gallons per two month billing cycle, and must request, in writing to the Water Resources Department, to be changed to this Class. If more than 2,000 gallons are used in a subsequent two- month billing cycle, the customer shall automatically revert to the Class appropriate for the connection served.

Class 10 – Connected to a 5/8” (typical domestic service) water meter and to the sewage collection system, where the use served will be permanently vacant. This class is intended to accommodate owners that do not anticipate that their property will be occupied again during their ownership and therefore not serviced by an active user account. In the event that an owner requests to return to an active user account, the owner will be required to pay a reactivation fee. See Section 7, Item I (Vacant Residences) for more information.

## B. Rate Setting

The Town Council reviews rates each year during the budget process. Using a professionally designed rate model, the Council examines current and future needs (including adequate reserves) of the systems in order to establish rates that are adequate to meet these needs. The rates are included in a Fee Schedule adopted annually with the Budget Ordinance and sets forth the charges to be used for customer billing purposes.

Yellow= new language

## Section 5 - Billing for Service

### A. Billing Cycle

1. Bi-monthly bills are mailed out no later than the 10<sup>th</sup> day of the billing month – January, March, May, July, September and November (odd-numbered months).
2. A bill is past due if not paid by 4:00 p.m. on the 30th day following the bill date. A 10% late payment fee will be assessed on all past due accounts, and a second notice including the late payment fee will be mailed the following day.
3. No third notice will be mailed. The Department may attempt a call using our automated notification system to a phone number provided by the customer alerting the customer as to the planned date of disconnection. Disconnections will only be made Monday through Thursday in order to give customers the opportunity to make payment and have service reconnected before a weekend.
4. Service is scheduled to be discontinued if payment is not received by 4:00 p.m. on the 45<sup>th</sup> day following the bill date. The nonpayment fee will be charged to any customer whose bill is unpaid at 4:00 p.m. on the 45<sup>th</sup> day following the bill date. The fee and past due balance must be paid in full before service is reconnected.
5. No service will be reconnected between the hours of 4:00 p.m. and 7:00 a.m.

## Water Resources Department Policy Manual

6. A charge, as noted in the Section 7.D. of these policies, will be imposed against any customer who reconnects the customer's own meter.
7. Due to the unavailability of the proper coins to make exact payment or change, the customer or town may elect for an account to carry an outstanding balance of up to \$1 without incurring additional fees.

**B. Meter Reading**

Customer water meters are read bi-monthly and the water consumption is calculated accordingly. Should meter reading data be unavailable for any reason, an estimated consumption for the billing period based on prior billing data may be used. Any adjustments resulting from subsequent more accurate data will be made part of the next bill.

The Department utilizes state of the art water meter reading (radio read) technology that does not require a meter reader to read each individual meter. However, the technology is dependent upon the customer maintaining the area of the meter box serving the property in a manner that keeps it unobstructed by shrubs, grass, weeds, mulch, dirt, or other similar materials. Similarly, vehicles may not be parked over the water meter. If a "radio read" meter fails to transmit reading data, an operator will visit the location. If the failure to transmit is due to customer (or their agent) obstruction or due to damage caused by a customer (or agent), notice will be given to the customer, and a fee to recover repair costs shall be invoiced and applied to the customer's account.

**C. Application of Payments and Payment Options**

Partial payment of balances due on a customer's account shall be applied in the following order:

1. Charges and fees – such as, but not limited to, late payment penalties, nonpayment fees, and charges resulting from damage to Department equipment and/or property.
2. Sewer service charges (if applicable)
3. Water service charges

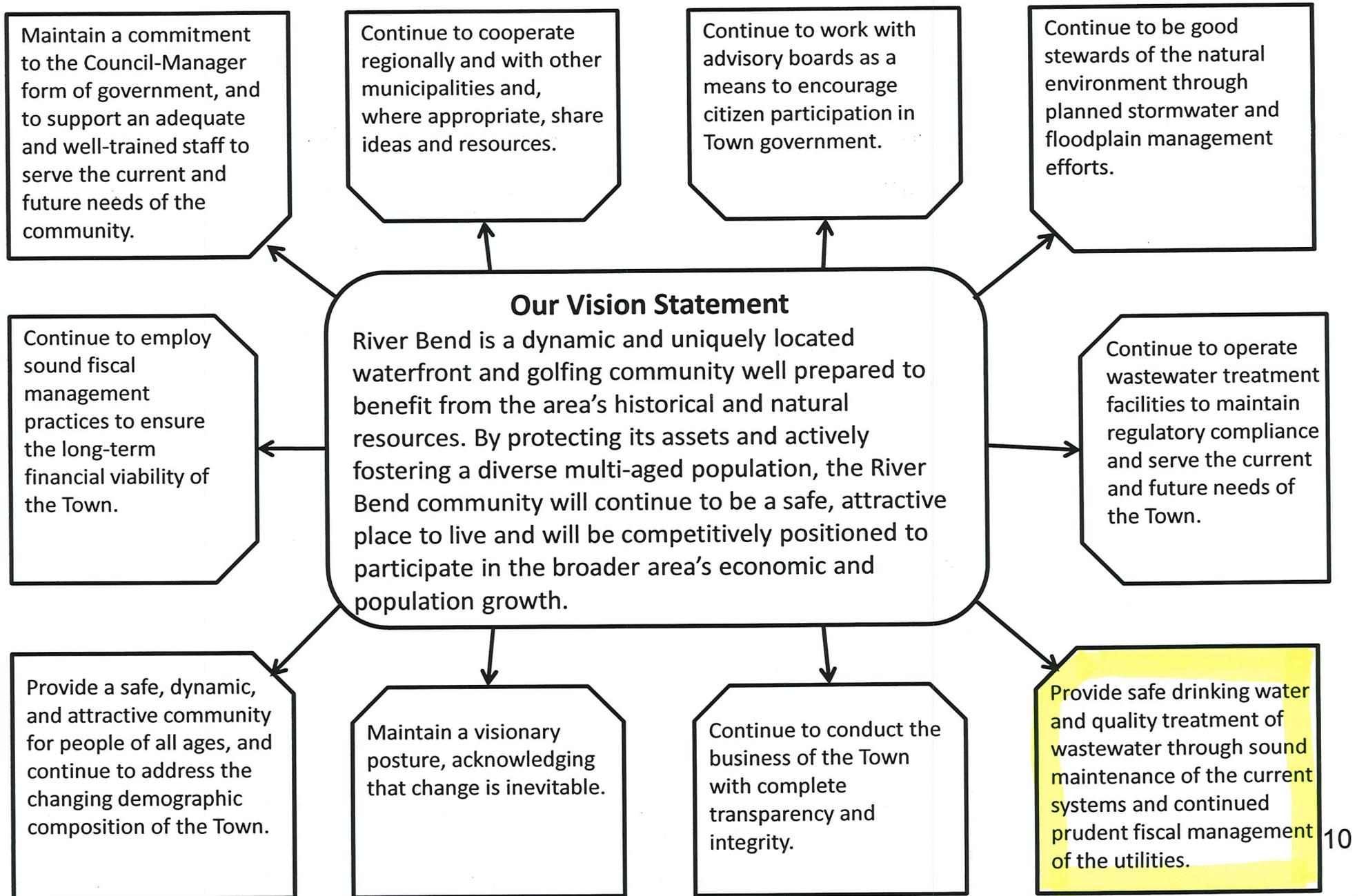
**Payment Drop-Box:** A drop-box is located in the center island of the Town Hall parking lot for check and money order payments. Cash payments are receipted in Town Hall during regular business hours, Monday – Friday, 8:00 a.m. to 4:00 p.m. Any payments placed in the drop-box after 4pm will be posted the next business day.

**Direct Bank Draft:** Customers can have their bill drafted directly from their bank account each billing cycle. A completed Enrollment Form along with a voided check is required to sign up for this service.

**On-line or by Phone:** The Town accepts payments by credit cards, debit cards, and electronic checks through *ACI Payments, Inc.*, a third party company. Payments may be made through Official Payments by using their secure web site or interactive voice response phone system. Their web-based service provides a record of payment, and the phone system a confirmation number. ACI Payments, Inc. will charge a separate convenience fee for credit card payments and E-Check payments. Please note, ACI Payments, Inc. will

# Town of River Bend

## Mayor and Town Council Priorities as approved for Fiscal Year 2025-26





355 Park Ave.  
 Youngsville, NC 27596  
 1 (800) 332-6798  
[www.moscadesign.com](http://www.moscadesign.com)

Created Date 2/6/2026  
 Expiration Date 3/6/2026  
 Quote Number 00005024  
 Payment Terms Net 20 Days  
 Estimate   
 Firm Freight

Prepared By Sam Hardwick  
 Email sam@moscadesign.com

Contact Name Delane Jackson  
 Phone Number 252-638-3870 Ext 213  
 Email manager@riverbendnc.org  
 Shipping Contact Name Delane Jackson  
 Shipping Contact Email mail@riverbendnc.org  
 Shipping Contact Phone 2526383870

Bill To Name Town of River Bend, NC  
 Bill To 45 Shoreline Drive  
 River Bend, NC 28562-8970  
 US

Ship To Name Town of River Bend, NC  
 Ship To 45 Shoreline Drive  
 River Bend, NC 28562-8970  
 US

Quantity	Product	Product SKU	Description	List Price	Discounted Item Price	Total Price
4.00	CUSTOM BANNER	BANNER	Size: 30" X 60". Digitally printed on vinyl fabric as shown on mockup 17873.26kb, revision 1, page 1 of 3.	\$1.00	\$81.50	\$325.98
4.00	CUSTOM BANNER	BANNER	Size: 30" X 60". Digitally printed on marine acrylic fabric as shown on mockup 17873.26kb, revision 1, page 2 of 3.	\$1.00	\$86.99	\$347.94
4.00	CUSTOM BANNER	BANNER	Size: 30" X 60". Digitally printed on vinyl fabric as shown on mockup 17873.26kb, revision 1, page 3 of 3.	\$1.00	\$81.50	\$325.98

All orders paid with a credit card will include a 3.5% Bank Service Fee added to the final bill.  
 Shipping & handling are additional. Freight estimates available; final charges invoiced upon shipment.

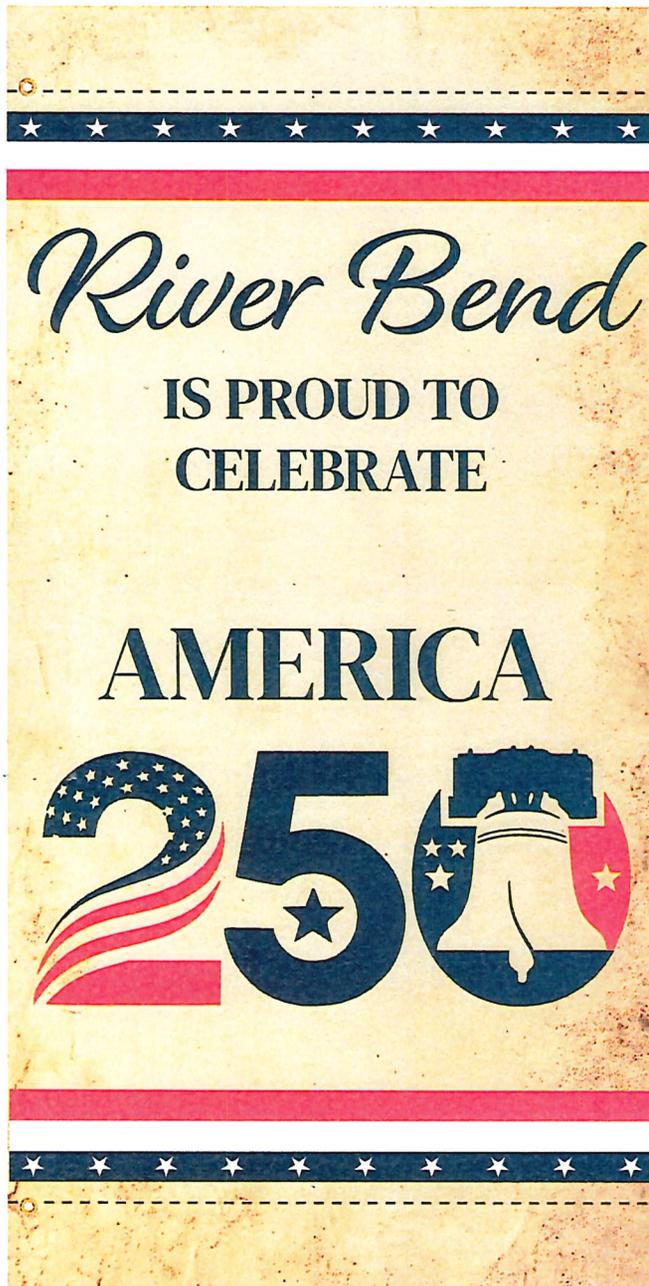
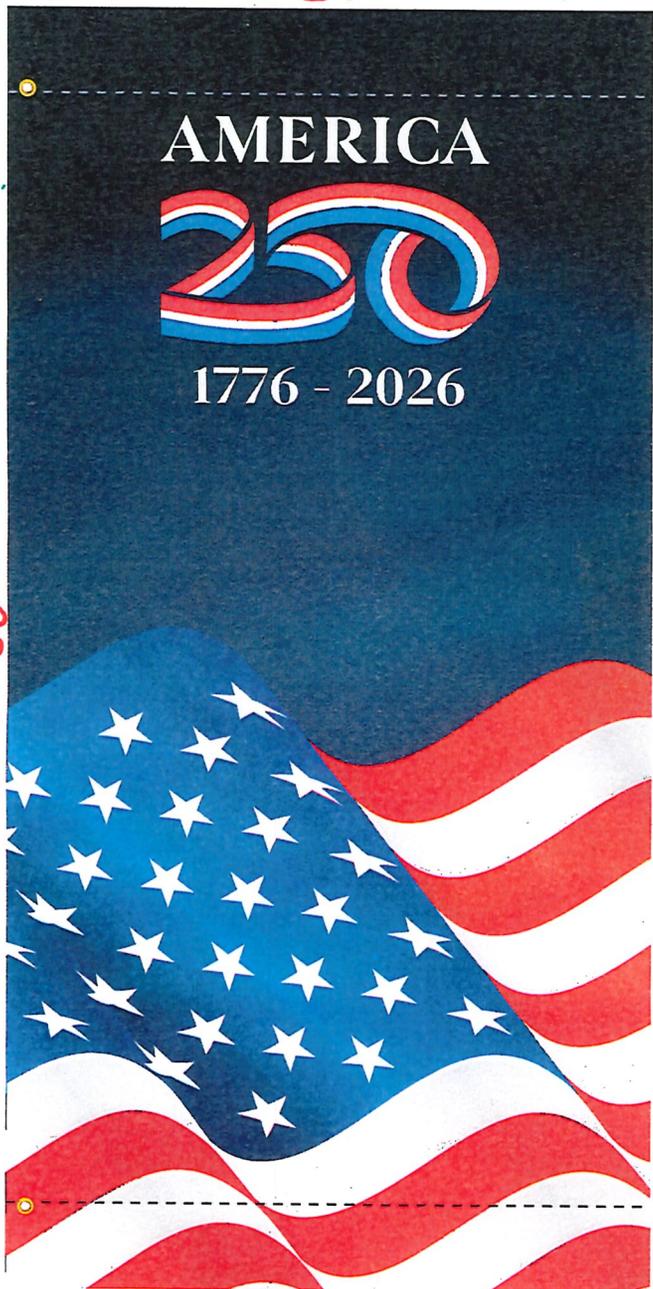
Total Price \$999.90  
 Tax \$70.19  
 Shipping and Handling \$40.00  
 Grand Total \$1,110.09

Accepted By: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

30"

60"



# CURRENT

## TOWN OF RIVER BEND EMERGENCY SNOW REMOVAL PLAN

**BACKGROUND:** Snow events in this area of North Carolina are not frequent and, as a result, no significant investment in snow removal equipment has been made nor is such an investment justified.

**PLAN:** The Town's emergency snow removal plan will be implemented whenever a snowfall or more than two inches is forecast for this area by the local weather service. The decision to implement shall be made after discussion involving the Manager, the Police Chief and the Public Works Superintendent. The Mayor will be advised about the need to implement the plan.

The plan has the following elements:

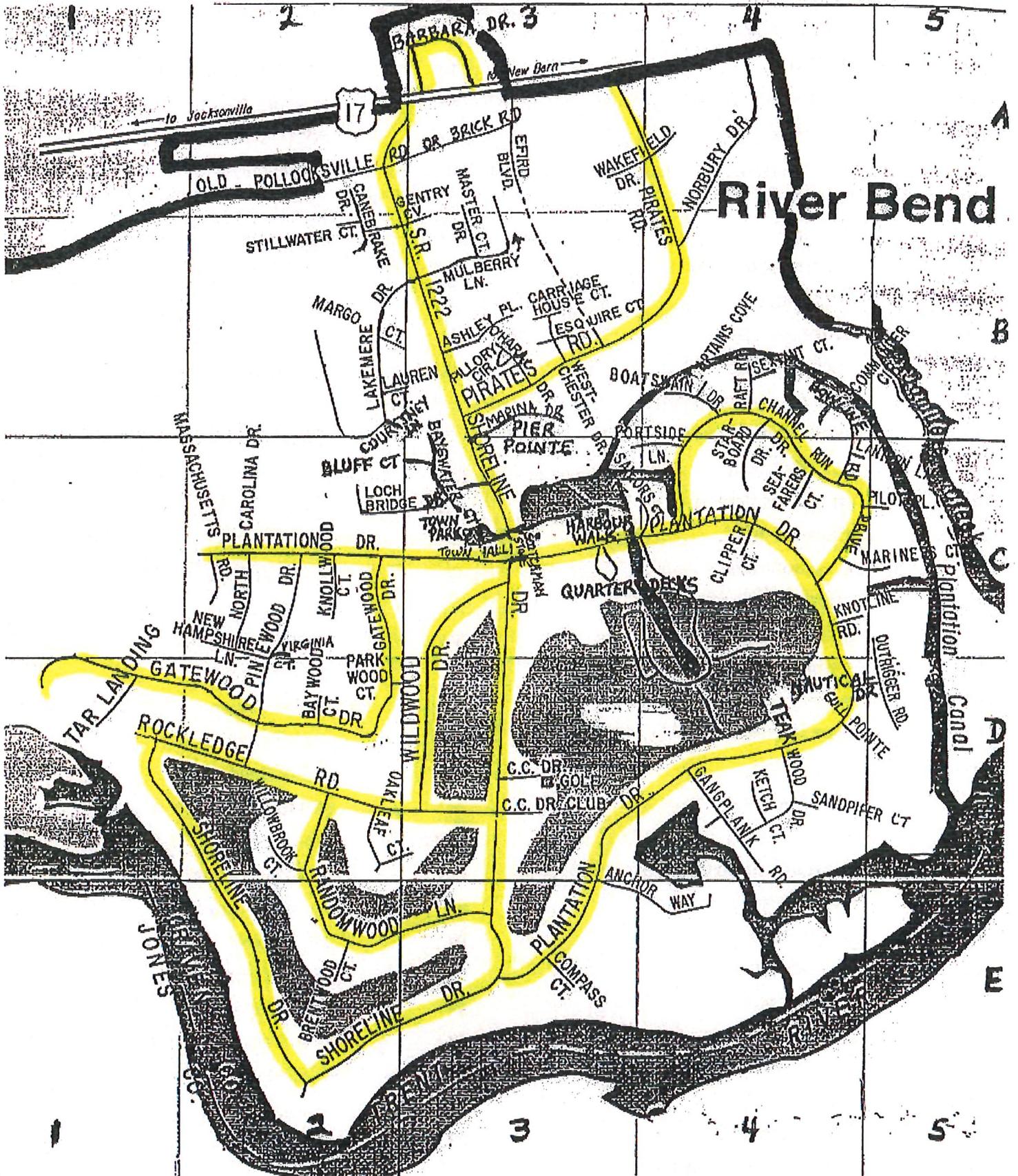
1. Contact the vendor that provides service to the Town under terms of the current leaf and limb contract. Request that the vendor make appropriate tractor(s) and operator(s) available in Town to perform snow removal on designated Town streets.
2. Streets to be plowed are the through-streets show on the attached street map. By accomplishing this limited snow removal on through-streets the risk of vehicular accidents will be significantly reduced. Travel on other streets is at low speed and the accident risk is not as great.
3. The major intersections in Town will be sanded. The Town Police Chief will identify the intersections that shall be sanded.
4. If the snow fall amount exceeds the two inch criteria mentioned in PLAN above, weather reports should be monitored carefully and the need to expand removal operations to non-through streets considered. Generally, any expansion of removal efforts will be done to accommodate the free movement of emergency vehicles.

Attachment (on reverse): Maps With Streets to Be Cleared.

ADOPTED BY TOWN COUNCIL ON FEBRUARY 16, 2000

Updated 2/18/2010

EMERGENCY SNOW REMOVAL PLAN:  
STREETS TO BE CLEARED



UPDATED AS OF OCT. 98.

**DRAFT REVISION**

**TOWN OF RIVER BEND  
EMERGENCY SNOW REMOVAL PLAN**

**BACKGROUND:** Snow events in this area of North Carolina are not frequent and as a result, the town's snow removal equipment is limited. Significant investment in snow removal equipment by the town is not justified.

**PLAN:** The town's emergency snow removal plan will be implemented whenever a snowfall of more than three inches is forecast falls for this area by the National Weather Service office in Newport or at such time as necessary. The decision to implement shall be made after discussion involving the Town Manager, the Police Chief and the Public Works Director. The Mayor and Council will be notified when the plan has been implemented.

The plan has the following elements:

- 1) The Public Works Director will make appropriate equipment and personnel available to perform snow removal on designated town streets. No snow removal will be provided by the town on private streets and/or private property.
- 2) Streets to be plowed are the streets designated on the accompanying map. For the purpose of this plan, they are referred to as the "primary" streets. All other streets shall be considered "secondary" streets. By accomplishing snow removal on the primary streets, the risk of vehicular accidents will be significantly reduced and general access will be provided to the public and emergency vehicles to all areas of town.
- 3) The major intersections or bridges in Town will receive additional pre-treatment when snow and/or ice is forecast. The Police Chief will recommend such areas.
- 4) If the snow fall amount exceeds the three-inch criteria mentioned in the plan above, weather reports should be monitored carefully and the need to expand removal operations to secondary streets considered. Generally, any expansion of removal efforts will be done to accommodate the free movement of emergency vehicles.
- 5) If deemed necessary, private vendors may be contracted to assist in snow removal activities.

See accompanying map with primary streets designated.

ADOPTED: 02-16-00  
Updated 2-18-2010



NO.	DESCRIPTION	BY	DATE
	Revisions		

**LEGEND**

- Street to be Cleared
- Corporate Limits
- Barbara Dr Street Name



PROJECT NO. 24021
SCALE: AS NOTED
DRAWN BY: MSP
CHECKED BY: JKA
DATE:

LEGISE NO. 0416

AVOLIS ENGINEERING, P.A.  
 P.O. BOX 15564  
 NEW BERN, NC 28561  
 PH: (252) 633-0666, FAX: (252) 633-6507

EMERGENCY SNOW REMOVAL PLAN  
 TOWN OF RIVER BEND  
 CRAVEN COUNTY, NORTH CAROLINA  
 STREET CLEARING PLAN

A  
 C1 | C1

STREET CLEARING PLAN  
 SCALE 1"=500'

PLAN  
 NORTH

JANUARY 29, 2025

GRAPHIC SCALE: 1" = 600'

**C1**

24021



**RIVER BEND TOWN COUNCIL  
DRAFT PROPOSED AGENDA  
February 19, 2026  
River Bend Town Hall – 45 Shoreline Drive  
5:00 p.m.**

Pledge: Leonard

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

*The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.*

7. Public Hearings - NONE
8. Consent Agenda

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A. Approve:

*Minutes of January 8, 2026 Work Council Meeting  
Minutes of January 15, 2026 Regular Council Meeting  
Minutes of January 20, 2026 Special Council Meeting*

9. Town Manager's Report – Delane Jackson
  - Activity Reports*
    - A. *Monthly Police Report* by Chief Joll
    - B. *Monthly Water Resources Report* by Director of Public Works Mills
    - C. *Monthly Work Order Report* by Director of Public Works Mills
    - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

**Administrative Reports:**

10. Environment & Waterways – Councilman Leonard
  - A. EWAB Report

11. Planning Board – Councilman Sheffield
  - A. Planning Board Report
  
12. Public Safety – Councilwoman Noonan
  - A. Community Watch
  
13. Parks & Recreation – Councilman Weaver
  - A. Parks and Rec Report
  - B. Organic Garden Report
  
14. Finance – Councilman Leonard
  - A. Financial Report - Finance Director
  
15. CAC – Councilwoman Benton
  - A. CAC Report
  
16. Mayor's Report
  
17. Adjournment