



TOWN OF RIVER BEND

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River Bend, NC 28562

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www.riverbendnc.org

RIVER BEND TOWN COUNCIL PROPOSED AGENDA January 15, 2026 River Bend Town Hall – 45 Shoreline Drive 5:00 p.m.

Pledge: Benton

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council - NONE
6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE
8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of December 4, 2025 Work Council Meeting
Minutes of December 11, 2025 Regular Council Meeting*

9. Audit Presentation for Fiscal Year 2024-2025 by Sam Potts of Thompson, Price, Scott, Adams & Co., P.A.
10. FY 2025-2026 Budget Kick – Off Presentation – Delane Jackson
11. Town Manager's Report – Delane Jackson
 - Activity Reports*
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

- 12. CAC – Councilwoman Benton
 - A. CAC Report
- 13. Planning Board – Councilman Sheffield
 - A. Planning Board Report
- 14. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
- 15. Finance – Councilwoman Benton for Councilman Leonard
 - A. Financial Report - Finance Director
- 16. Mayor's Report
- 17. Closed Session - NCGS§143-318.11(a)(3)
- 18. Adjournment

**River Bend Town Council
Work Session Minutes
December 4, 2025
Town Hall
5:00 p.m.**

Present Council Members:	Mayor Pro Tempore Buddy Sheffield Lisa Benton Brian Leonard Kathy Noonan Jeff Weaver (arrived at 5:01 p.m.)
Absent Council Member:	Mayor Mark Bledsoe
Town Manager:	Delane Jackson
Town Attorney:	Ross Hardeman
Town Clerk:	Kristie Nobles
Police Chief:	Sean Joll

Members of the Public Present: 6

CALL TO ORDER

Mayor Pro Tempore Sheffield called the meeting to order at 5:00 p.m. on Thursday, December 4, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Addition to the Agenda

Councilwoman Benton motioned to amend the agenda by removing item #5. The motion carried unanimously. (Councilman Weaver was absent from this motion)

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as amended. The motion carried unanimously. (Councilman Weaver was absent for this motion)

Discussion – 2026 Town Council Meeting Schedule

The Manager stated that the 2026 Council Meeting Schedule is included in the agenda, and the Council would adopt it at the next meeting.

Discussion – 2026 Employee Holiday Schedule

The Manager stated that the 2026 Employee Holiday Schedule is included in the agenda, and the Council would adopt it at the next meeting.

Discussion – Town Letterhead Usage

Councilwoman Benton called on the Town Manager. The Town Manager stated that he has consulted with the town attorney and the town's code of ethics language could be used to address this topic in lieu of developing a policy regarding the town's letterhead usage. The Town Attorney stated that the code of ethics does address the situation and another policy could be duplicative and overlapping of the code of ethics. Mayor Pro Tem Sheffield asked if the Council agrees that when the town letterhead is used that a disclaimer would be used which states that the person is not speaking on behalf of the Town. It was agreed by Council that they would use a disclaimer when distributing memos on town letterhead.

Discussion – Advisory Board Ordinance

Councilman Leonard stated that he would like for clarification on excused and unexcused absences for members on advisory boards. Councilman Weaver stated that after reviewing the

proposed changes to the advisory board ordinance he thinks the best option would be removing the section which allows the advisory board to remove a member and then place that responsibility on the Council to remove a member if they miss three consecutive meetings without being excused. The Council agreed.

VOTE – Advisory Board Ordinance

Councilman Leonard motioned to direct the Town Manager to draw up an option for the Advisory Board Ordinance. The motion carried unanimously.

REVIEW – Agenda for the December 11, 2025, Council Meeting

The Council reviewed the agenda for the December 11, 2025, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 5: 17 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk

**River Bend Town Council
Regular Meeting Minutes
December 11, 2025
Town Hall
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Buddy Sheffield
Brian Leonard
Kathy Noonan
Lisa Benton
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles

Members of the Public Present: 7

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, December 11, 2025, at the River Bend Town Hall with a quorum present, followed by invocation and the pledge of allegiance.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

PUBLIC COMMENTS

No Public Comments

CONSENT AGENDA

The Mayor Pro Tempore presented the Council with the Consent Agenda. *Councilwoman Noonan moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

A. Approve:

*Minutes of November 13, 2025 Work Council Meeting
Minutes of November 20, 2025 Regular Council Meeting
2026 Council Meeting Schedule
2026 Employee Holiday Schedule*

TOWN MANAGER'S REPORT

No Managers Report

ADMINISTRATIVE REPORTS

PLANNING BOARD – Councilman Sheffield

Councilman Sheffield stated that the regular November, December and January meetings were canceled, and a special meeting is tentatively scheduled for January 22.

VOTE – Advisory Board Ordinance

Councilman Sheffield motioned to adopt the Advisory Board Ordinance Amendment as presented. The motion carried unanimously. (see attached)

PARKS & RECREATION – Councilman Weaver

Councilman Weaver gave the following report:

The annual tree lighting was held on Friday, December 5 despite the weather. This event could not be moved because the Community Building was already rented for all of the alternate dates. Residents who braved the cold enjoyed the festivities, especially Councilman Sheffield's new Jolly Toggle (you can call it what you like) and P&R will start a new tradition of having children vie to turn the tree on every year with a contest. You can see photos on the P&R Facebook page. There are no more events planned until the Red Cross Blood Drive on January 24. And given that there have only been three members on this Board for the past eight months, events will be limited in 2026 unless a few residents step up to serve or at least volunteer on a regular basis.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report:

Garden activity decreased as cold weather arrived. Primary activities included harvesting and garden maintenance. Work hours totaled 88, bringing the annual total to 1396 hours. The harvest weight for November was seventy pounds. Year to date weight is 2996 pounds. The next meeting is scheduled for Monday, January 5th at 1:30 pm in the Municipal building. Guests are always welcome at the meetings and in the garden.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of November to the Council. She stated the total of the Town's Cash and Investments as of November 30, 2025, were \$2,566,794 and Ad Valorem Tax Collections for FY25-26 were \$199,618 and Vehicle Ad Valorem Tax Collections were \$45,684.

COMMUNITY APPEARANCE COMMISSION – Councilwoman Benton

Councilwoman Benton stated that the Holley Trolley event is scheduled for December 19 and refreshments will be served. She stated that CAC is in need of volunteers.

MAYORS REPORT

Mayor Bledsoe gave the following message.

As we approach the end of the year, I want to take a moment to express my sincere gratitude for the passion and generosity of our community. Our town is a resilient and strong place, and it is the community spirit and kindness that truly sets it apart. A special thank you to all the staff, volunteers, and emergency services who continue to look after us, particularly during the busy festive period. Wishing you all a very happy and healthy Christmas and a peaceful and positive New Year.

ADJOURNMENT

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting adjourned at 5:08 p.m.

Kristie J. Nobles, MMC
Town Clerk

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE TOWN OF RIVER BEND

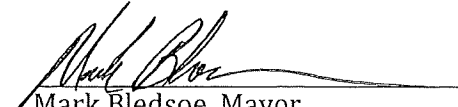
BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title III, Administration, Chapter 3.05, Board and Commissions, Section 3.05.070, Appointment/Removal to Board be amended as follows:

§ 3.05.070 APPOINTMENT/REMOVAL TO BOARD

- (A) No appointment to fill a vacancy on an Advisory Board shall be made until the vacancy has been advertised for at least 2 weeks. Applicants are encouraged to attend the Council meeting where their consideration of appointment is scheduled, whereby they will be introduced to the Council.
- (B) The following application procedure shall be followed by all applicants:
 - (1) Any person interested in appointment to an Advisory Board shall complete and submit an Advisory Board Application.
 - (2) Before being considered for appointment, an applicant must have attended at least 1 meeting of the Advisory Board they request to be appointed to.
 - (3) All applications for appointment will be reviewed by the Advisory Board. The Advisory Board shall consider all applicants and submit a recommendation for appointment to the Town Council.
 - (4) The Advisory Board Liaison shall submit the appointment recommendation to the Town Council.
- (C) Advisory Board members may resign at any time for any reason. All resignations must be immediately reported in writing or via email to the Town Manager by the Chair, or Liaison. Once a member's resignation becomes effective, that member may only be considered for reappointment following the procedure described herein.
- (D) The Council may remove a Board member, at its discretion, by vote in an open meeting.
- (E) Council members may not serve on an Advisory Board. Upon appointment or election to the Council, an Advisory Board member shall immediately resign from the Advisory Board or be removed from the Advisory Board by a vote of the Council.

This Ordinance shall be in full force and effect upon its adoption.

Adopted this the 11th day of December, 2025


Mark Bledsoe, Mayor

ATTEST:


Kristie Nobles, Town Clerk

TOWN OF RIVER BEND

AUDIT PRESENTATION

FOR THE YEAR ENDED JUNE 30, 2025



THOMPSON, PRICE, SCOTT, ADAMS & CO., P.A.
4024 OLEANDER DRIVE SUITE 103
WILMINGTON, NORTH CAROLINA 28403
TELEPHONE (910) 791-4872
FAX (910) 239-8294

TOWN OF RIVER BEND

BOARD MEETING

Presentation of Audit Results

- I. General Comments
- II. Required Communications
- III. Audit Results
- IV. Questions and Comment
- V. Close

TOWN OF RIVER BEND REQUIRED COMMUNICATIONS

Requirement

Results

1 **Responsibilities Under Generally Accepted Auditing Standards, Government Auditing Standards, OMB Uniform Guidance, and the State Single Audit Implementation Act.**

Design the audit to provide reasonable assurance that the financial statements are free of material error and in compliance with government regulations.

- Accomplished. No material error noted.

Perform all planned procedures and have complete access to both management and required information.

- Completed. Our work was not limited in any way.

Communicate significant deficiencies in the internal control.

- None

TOWN OF RIVER BEND

REQUIRED COMMUNICATIONS (CONTINUED)

Requirement

Results

2 **Adoption or Change in Accounting Policies**

Communicate the initial adoption of or a change in an accounting principle which had or is expected to have a significant effect on the financial statements.

- GASB 101 – Sick Leave.

3 **Management Judgment and Accounting Estimates**

Assess methodologies used and basis of evidence for matters requiring judgments and estimates.

- Methods used and evidence considered appear to have led to reasonable amounts being included in the financial statements.

4 **Significant Audit Adjustments or Unrecorded Differences**

Communicate significant recorded and unrecorded differences.

- None out of the normal course.

TOWN OF RIVER BEND

REQUIRED COMMUNICATIONS (CONTINUED)

Requirement

Results

5 **Disagreements with Management**

Communicate any disagreements on financial or reporting matters that, if not satisfactorily resolved, would cause a modification of our report.

- None.

6 **Consultation with Other Accountants**

Communicate any consultation that took place with other accountants.

- None noted.

7 **Prior to Retention Issues**

Communicate any major issues that management discussed with the auditor in connection with the retention of the auditor, including the application of accounting principles and auditing standards.

- None.

TOWN OF RIVER BEND

REQUIRED COMMUNICATIONS (CONTINUED)

Requirement

Results

8 **Significant Difficulties**

Any serious difficulties the auditor encountered in dealing with management such as unreasonable delays in providing needed information, unreasonable timetable set by management, or unavailability of client personnel.

- None noted.

9 **Irregularities and Illegal Acts**

Communicate the existence of any material irregularities and/or illegal acts determined during the audit.

- None noted.

TOWN OF RIVER BEND

GENERAL FUND

Dear Board Members:

Below is a summarization of some of the key items in the audit report.

2025

Total Revenues and Other Financing Sources	\$	2,218,052
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Total Expenditures and Other Financing Uses	\$	2,245,256
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Net Change	\$	(27,204)
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Minimum Undesignated Fund Balance as Recommended by the Local Government Commission (34% Of Expenditures)	\$	763,387
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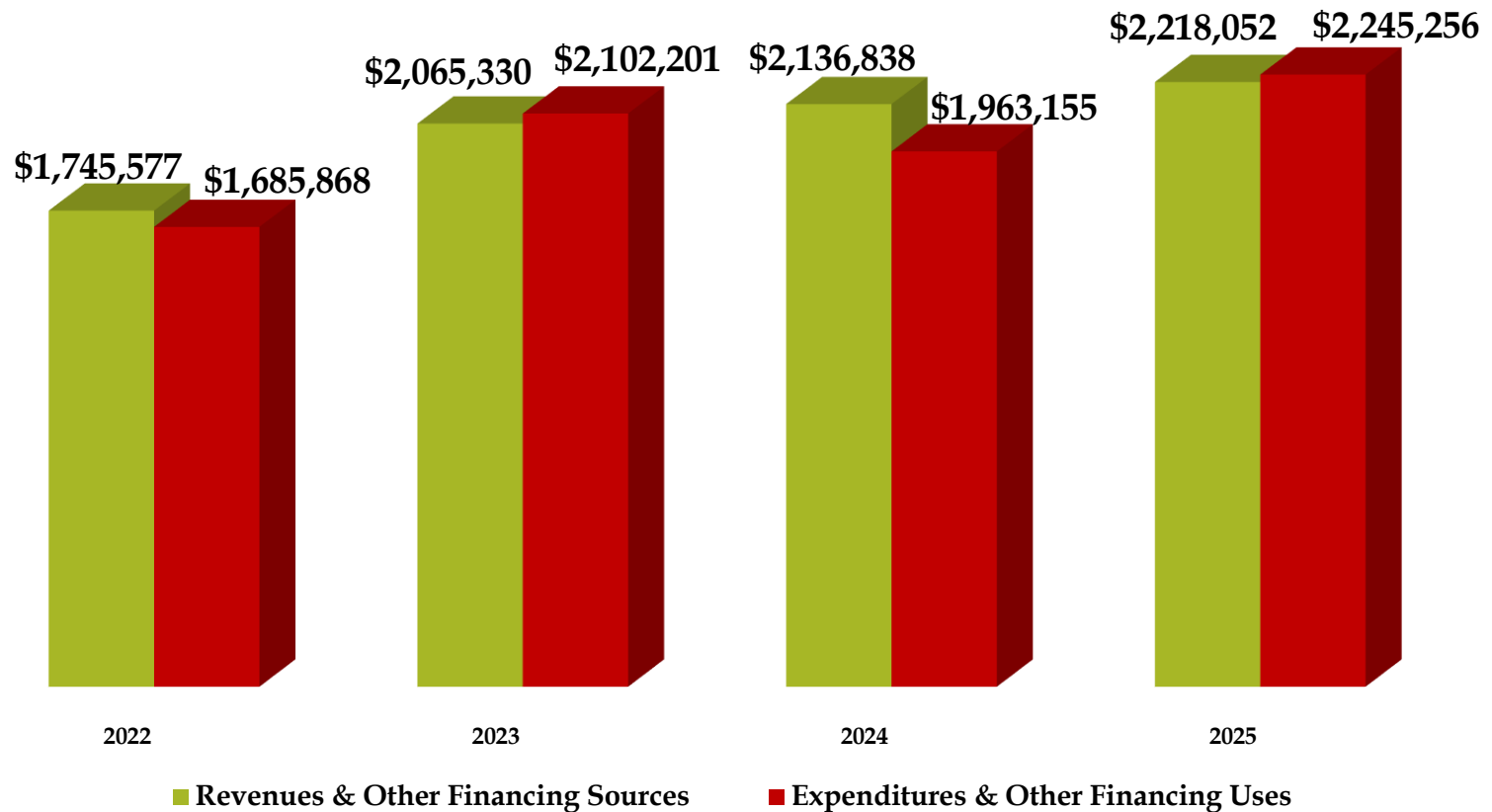
Unassigned Fund Balance	\$	1,027,098
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Fund Balance Available as a Percentage of General Fund Expenditures		62.54%
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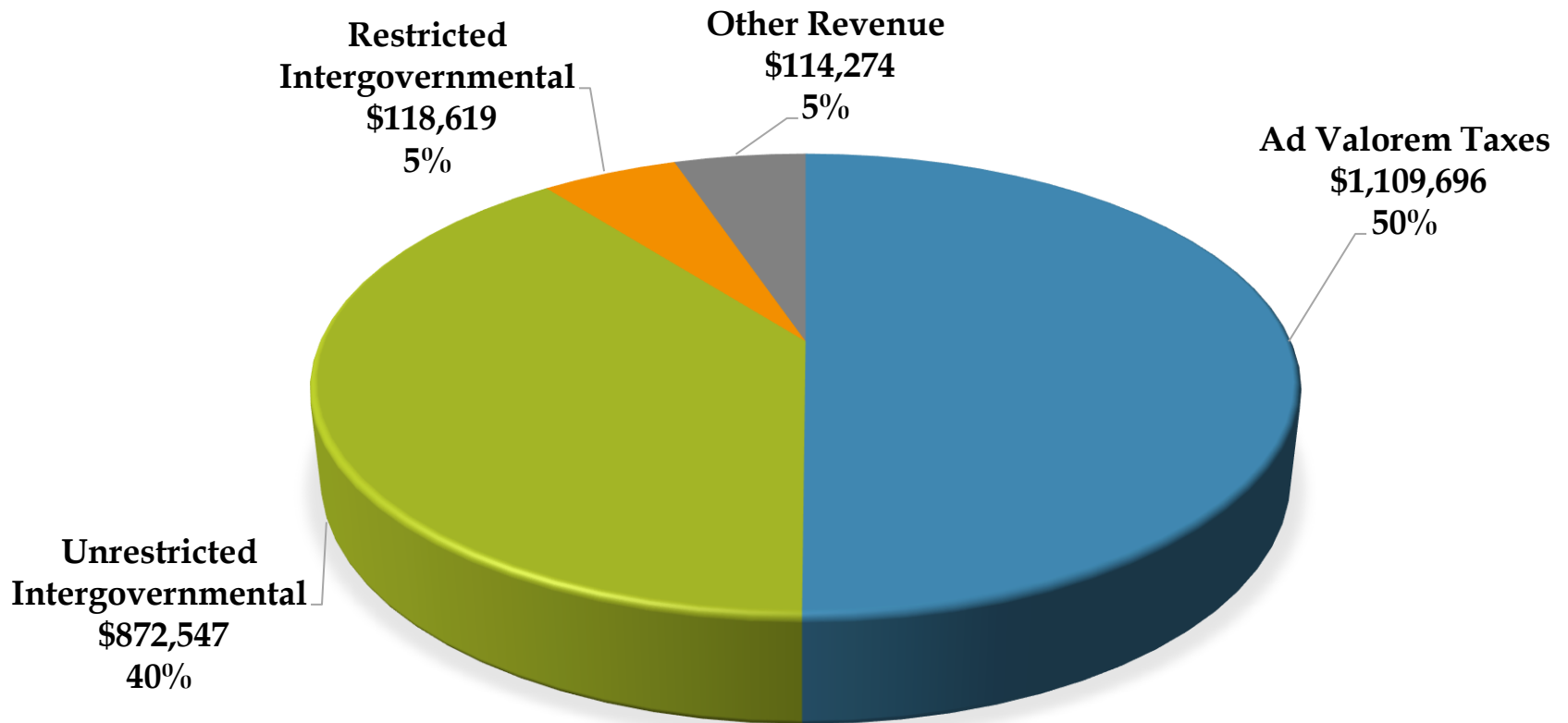
Tax Collection Rate (Overall)		99.71%
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TOWN OF RIVER BEND

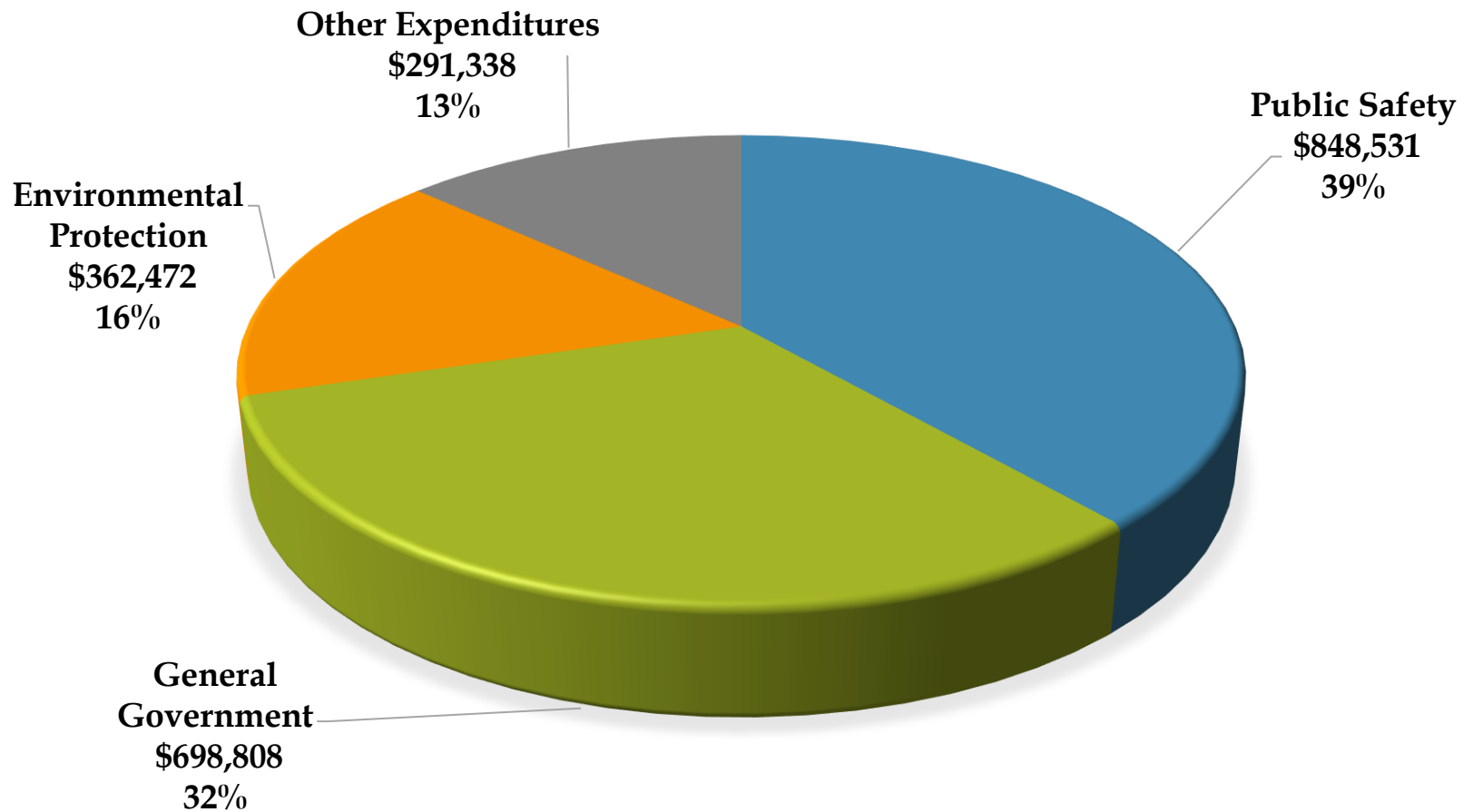
GENERAL FUND OPERATING SUMMARY



TOP 3 REVENUES : GENERAL FUND - OPERATING

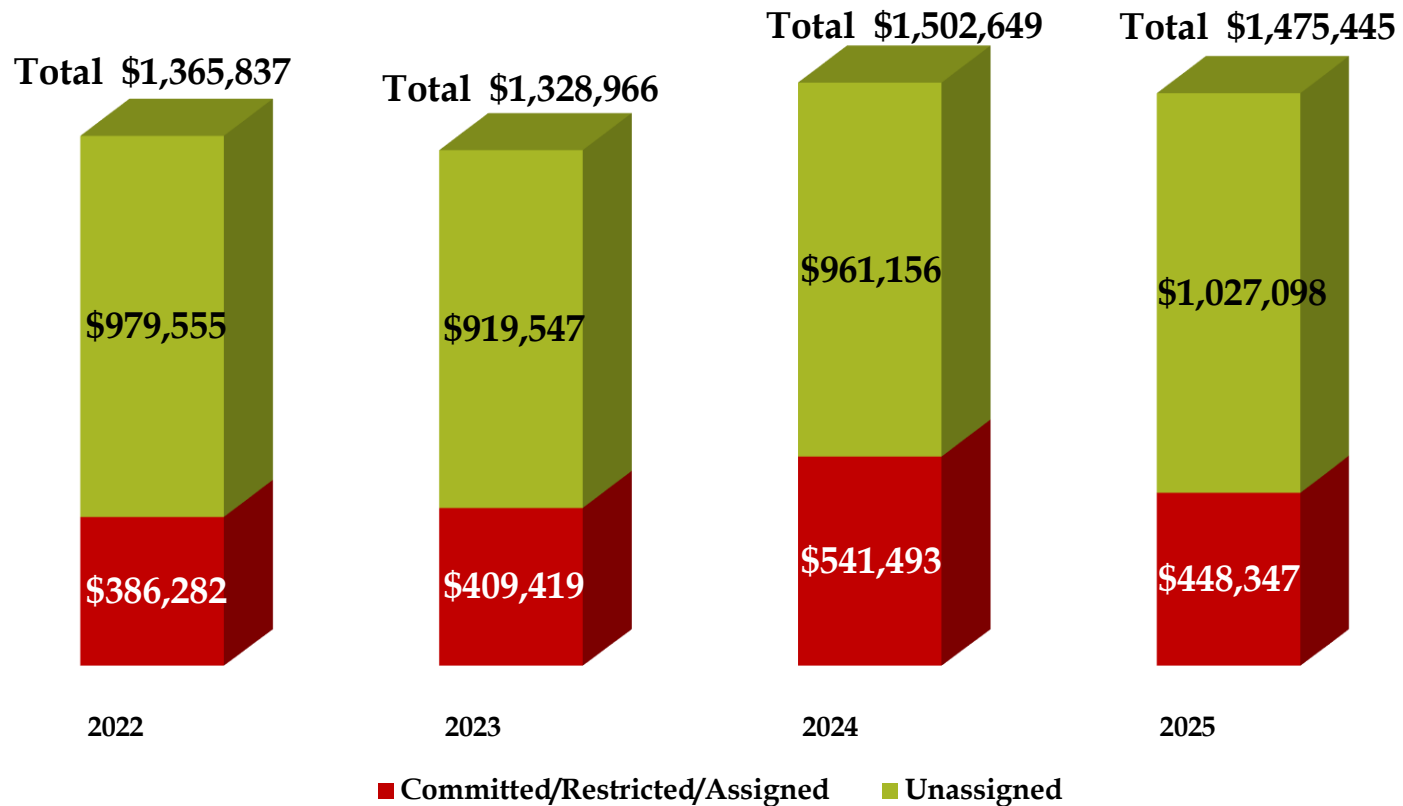


TOP 3 EXPENDITURES: GENERAL FUND - OPERATING



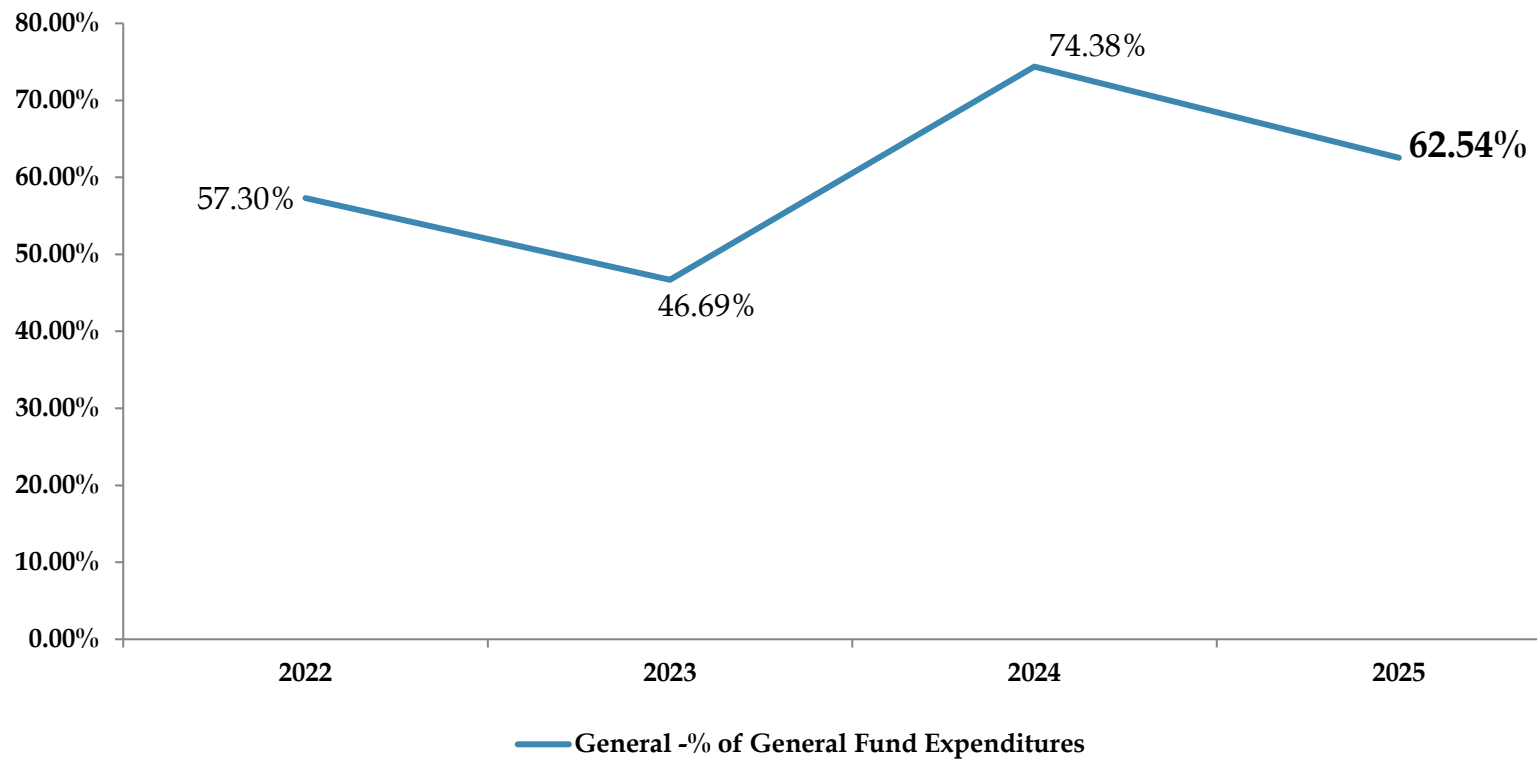
TOWN OF RIVER BEND

ANALYSIS OF FUND BALANCE



TOWN OF RIVER BEND

Analysis of Fund Balance Available as a percentage of General Fund Expenditures



TOWN OF RIVER BEND

STORMWATER AIA GRANT

Dear Board Members:

Below is a summarization of some of the key items in the audit report.

2025

Total Revenues and Other Financing Sources

\$

60,000

Total Expenditures and Other Financing Uses

\$

60,000

Net Change

\$

-

Fund Balance at the Beginning of the Year

\$

-

Fund Balance at the End of the Year

\$

-

TOWN OF RIVER BEND

NON-MAJOR FUND - CAPITAL RESERVE

Dear Board Members:

Below is a summarization of some of the key items in the audit report.

2025

Total Revenues and Other Financing Sources

\$

49,460

Total Expenditures and Other Financing Uses

\$

-

Net Change

\$

49,460

Fund Balance at the Beginning of the Year

\$

101,205

Fund Balance at the End of the Year

\$

150,665

TOWN OF RIVER BEND

WATER FUND

Dear Board Members:

Below is a summarization of some of the key items in the audit report.

		<u>2025</u>
Operating Revenues	\$	568,731
Operating Expenses	\$	573,374
Operating Income (Loss)	\$	(4,643)
Nonoperating Revenue (Expenses)	\$	10,653
Capital Contributions	\$	413,649
Net Change	\$	419,659
Net position, beginning, as previously reported	\$	1,441,221
Prior period restatement	\$	(1,191)
Net position, beginning as restated	\$	1,440,030
Net position, ending	\$	1,859,689

TOWN OF RIVER BEND

SEWER FUND

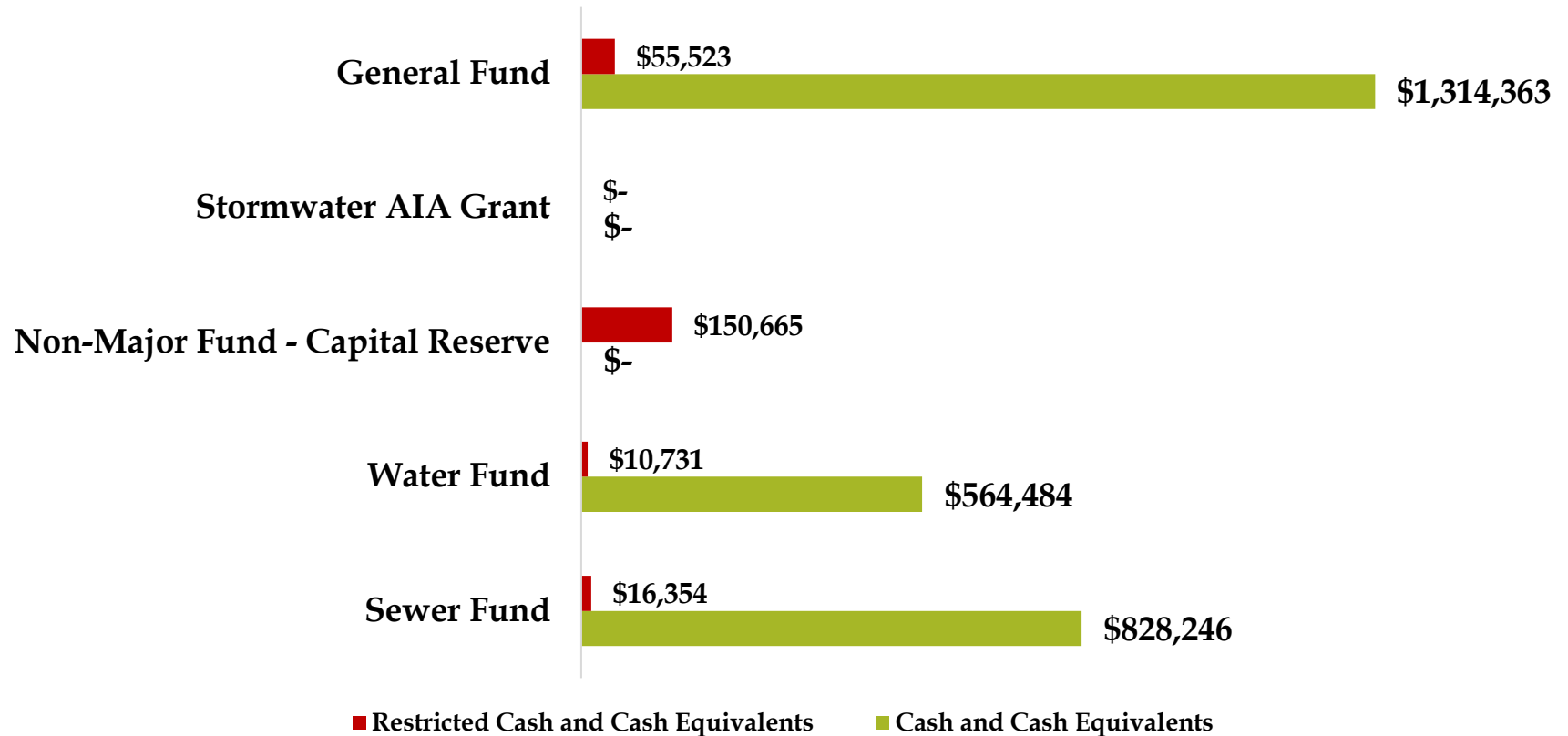
Dear Board Members:

Below is a summarization of some of the key items in the audit report.

		<u>2025</u>
Operating Revenues	\$	636,593
Operating Expenses	\$	613,292
Operating Income (Loss)	\$	23,301
Nonoperating Revenue (Expenses)	\$	22,721
Capital Contributions	\$	255,559
Net Change	\$	301,581
Net position, beginning, as previously reported	\$	1,507,763
Prior period restatement	\$	(1,261)
Net position, beginning as restated	\$	1,506,502
Net position, ending	\$	1,808,083

TOWN OF RIVER BEND

Analysis of Cash



ADDITIONAL REQUIRED COMMUNICATIONS

Changes to the Audit Process

The Local Government Commission (LGC) will no longer initiate communications about concerns or findings (formerly considered unit letters). They have created a spreadsheet that has to be completed and submitted with the audit report. If that worksheet identifies what they consider a "Financial Performance Indicators of Concern" (FPICs), we are required to communicate those items to the Board.

You are required to submit a response within 60 days of the Board meeting in which the financial statements are presented. The detailed audit response should be presented to the entire Board, and signed by the entire Board, Finance Officer, and Manager.

The following FPIC's were identified on the LGC's transmittal document that we are required to notify you about:

ADDITIONAL REQUIRED COMMUNICATIONS

Financial Performance Indicators

The self-reported information from your unit's audit report was used to generate the following trends and performance indicators. We have created this Performance Indicator tab to make these indicators available to auditors and local governments when your audit is conducted. Per [20 NCAC 03 .0508](#), the unit must submit a Response to the Auditor's Findings, Recommendations, and Fiscal Matters within 60 days from the auditor's presentation to the unit's governing board. The unit's response shall address each significant deficiency, material weakness and other audit finding presented to the governing body and shall provide a plan to address each Financial Performance Indicator of Concern reported to the governing body. Responses can be submitted via the [LGC File Transfer Portal](#).

Financial Performance Indicators

Account #	Question	2025
980	Date the auditor presented or plans to present Financial Performance Indicators of Concern (FPIC) to the Governing Board.	01/15/2026

Summary

Indicator Name	2023	2024	2025	Fail Condition	2025 Status
Number of Financial Performance Indicators of Concern (FPICs)	2	2	2	Greater Than 0	Fail

General Fund

Indicator Name	2023	2024	2025	Fail Condition	2025 Status
Fund Balance Available as Percent of Expenditures & Transfers Out Without Powell Bill	46.69%	74.38%	62.54%	Less Than 34.00%	Pass
Use of Fund Balance for Operations	Yes	No	No	Equal Yes	Pass
Total Fund Balance	\$1,328,966	\$1,502,649	\$1,475,445	Less Than \$0	Pass

Water & Sewer Fund

Indicator Name	2023	2024	2025	Fail Condition	2025 Status
Quick Ratio	2.90	4.67	3.58	Less Than 1.00	Pass
Operating Net Income Excluding Depreciation; Including Debt Service Principal and Interest	\$58,253	(\$4,714)	(\$84,804)	Less Than \$0	Fail
Unrestricted Cash as a Percentage of Expenses	95.86%	95.77%	107.95%	Less Than 16.00%	Pass
Transfers in > 3% of Total of Operating and Non-Operating Expenses	\$31,961	\$34,148	\$36,230	Less Than \$0	Pass
Capital Assets Condition Ratio	14.54%	12.45%	19.89%	Less Than or Equal To 50.00%	Fail



THANK YOU FOR THE OPPORTUNITY TO
WORK WITH YOU!



Town of River Bend Fiscal Year 2026-27



January 15, 2026

Town of River Bend

Fiscal Year 2026-2027

Budget Kick-Off

AGENDA

1. Opening Remarks from Mayor
2. Remarks from Manager/Budget Officer
3. Discussion of Vision Statement-Priorities
4. Discussion of Budget Workshop Schedule & Budget Calendar (expedited as we did last year)
5. Preview Proposed Workshop Agendas
6. Preview Budget Brochure
7. Comments from Council

Comments From Mayor- Mark Bledsoe



January 14, 2026

All,

The Council's work in developing the annual budget is likely the most important work that the Council performs on an annual basis. It impacts all areas of the town's operations. The development of the budget under the Council-Manager form of government has specific direction in the North Carolina General Statutes. Following that direction, the Manager is designated as the Budget Officer. In that role, he is responsible for preparing a proposed budget and presenting it to the Council for consideration and revision as they may direct, in accordance with the North Carolina Budget and Fiscal Control Act.

Before its adoption, the Council must hold a public hearing on the proposed budget. That hearing is tentatively scheduled for the June 11th work session. The tentative schedule is to vote on the adoption of the FY 2026-2027 budget at the June 18th Council Meeting. This approach meets all of the mandates of the General Statutes. This process has worked well for many years, and I recommend that we follow it again this year.

Mark Bledsoe,
Mayor

Comments from Town Manager/Budget Officer



This will be my 28th municipal budget overall, and my 12th in River Bend. Budgets are predictions and are subject to change, especially as long as the General Assembly is in session.

All of these are components of our budget process



Financial and Budgetary Policies

I. Introduction

The Town of River Bend maintains comprehensive financial policies covering a broad range of the elements of the Town's financial plans and financial systems that underlay the management of overall financial resources. These policies have major objectives to be achieved that include:

1. To link long-term financial planning with short-term daily operations and decision-making.
2. To maintain and improve the Town's financial position.
3. To maintain and improve the Town's credit ratings by meeting or exceeding the requirements of rating agencies through sound financial policies.
4. To maintain and increase investor confidence in the Town and to provide credibility to the citizens of the Town regarding financial operations.
5. To comply with the North Carolina Budget and Fiscal Control Act and the policies of the North Carolina Local Government Commission (the "LGC").
6. To effectively conduct asset-liability management of the Town's balance sheet.

II. Operating Budget

1. The Town's Annual Budget Ordinance will be balanced in accordance with the Local Government Budget and Fiscal Control Act (G.S. 159-8(a)).
2. The Town's Annual Budget Ordinance will be adopted, by fund and department, by each July 1 (G.S. 159-13(a)).
3. In order to force a higher level of planning throughout all levels of Town government, the annual budget process will focus on future needs through a Capital Improvements Plan, as discussed later in this document.
4. The annual budget process will consist of a series of public meetings where Council and staff discuss needs in relation to the Town's mission statement, and Council's adopted priorities.

III. Revenue Policy

1. Ad Valorem Tax – As provided by the North Carolina Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

Assessed valuation will be provided by the Craven County Tax Assessor

Town of River Bend, NC Financial and Budgetary Policies



Effective May 17, 2018

Some North Carolina Law Concerning Budget Preparation

Manager's Role

NCGS 160A-148 Powers and Duties of Manager

(5) He shall prepare and submit the annual budget and capital program to the Council

159-11 Budget and Fiscal Control Act

- (a)..... the budget shall be balanced.
- (b) The budget, together with a budget message, shall be submitted to the governing board no later than June 1.

Council's Role

159-13

- (a) Not earlier than 10 days after the day the budget is presented to the board and not later than July 1, the governing board shall adopt a budget ordinance making appropriations and levying taxes for the budget year in such sums as the board may consider sufficient and proper, whether greater or less than the sums recommended in the budget.

Town of River Bend

Mayor and Town Council Priorities as approved for Fiscal Year **2025-26**

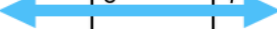






Proposed Budget Workshop Calendar


APRIL 2026

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28 	29	30 	1	2

MAY 2026

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	1	2
3	4	5 	6	7	8	9
10	11	12 	13	14 	15	16
17	18	19 	20	21 	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

 = NCLM Conference in Raleigh (May 5-7)

 = scheduled workshop date

 = extra workshop date if necessary

Other Important Proposed Budget Dates

MAY 2026

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 	30
31	1	2	3	4	5	6



www.GrabCalendar.com

These dates are subject to change, but the budget must be adopted by July 1

May 29- Budget Message &
Proposed Budget Released

June 11 - Public Hearing on Budget

JUNE 2026

SUN	MON	TUE	WED	THU	FRI	SAT
31	1	2	3	4	5	6
7	8	9	10	11 	12	13
14	15	16	17	18 	19	20
21	22	23	24	25	26	
28	29	30				4

June 18- Budget Adoption

Proposed Agenda Items

APRIL 28, 2026

EMPLOYEE COMPENSATION AND BENEFITS

- Pay Plan Review
- Retirement / 401K / LESA
- Cost of Living Adjustment (COLA)

LABOR ALLOCATIONS AMONG DEPARTMENTS & FUNDS

- Staffing Projections
- Allocation Table

CAPITAL IMPROVEMENT PLANS

- General Fund
- Vehicle Replacement Plan
- Information Technology Replacement Plan

ELECTRIC UTILITIES AND FUEL PRICES

GENERAL FUND DEPARTMENTS

GOVERNING BODY

- Association Dues, Training, Contributions

ADMINISTRATION

- Property and Liability Insurance, Training, Association Dues

FINANCE

- Information Technology

TAX LISTING

- County Provided Services, Collection Projections, Fees

LEGAL SERVICES

- Attorney

ELECTIONS

STREET MAINTENANCE

- Roadway Improvement Plan

STORM WATER MAINTENANCE

- Prioritized Drainage Concerns
- Scheduled Maintenance

PUBLIC WORKS

- Capital Outlay

PUBLIC BUILDINGS

- Building Maintenance

APRIL 30, 2026

GENERAL FUND DEPARTMENTS CONTINUED

POLICE

- Community Watch, Fuel, LESA, Capital Outlay

RECREATION AND SPECIAL EVENTS

- July 4th Plans, Recreation Programs

PARKS AND CAC

- Parks, Community Appearance Commission Projects

EMERGENCY SERVICES

- Contingency Funding

ANIMAL CONTROL

WETLANDS & WATERWAYS

- Pond and Canal Maintenance
- Environment and Waterways Advisory Board

LEAF & LIMB AND SOLID WASTE

- Contract Costs

PLANNING AND ZONING

GENERAL FUND—REVENUE/ EXPENSE

GENERAL FUND—FUND BALANCE

MAY 12, 2026

ENTERPRISE FUND DEPARTMENTS

WATER AND SEWER FUND CASH LEVELS

- Debt Service
- Capital Reserve Funds
- Capital Improvement Plan/ Water and Sewer

WATER FUND DEPARTMENTS

- Administration
- Water Supply & Treatment
- Water Distribution

SEWER FUND DEPARTMENTS

- Administration
- Sewer Collection
- Sewer Treatment

UTILITY FINANCIAL MODEL

- Rate History
- Consumption Trends
- Revenue & Expense—Cash Balances
- Rate Scenarios

WATER AND SEWER—REVENUE/EXPENSE

MAY 14 2026

TAX RATES, UTILITY RATES AND OTHER FEES

- Ad Valorem Tax Rate
- Utility Rates and Fees
- Schedule of Rates and Fees

MAY 19, 2026

MEET IF NECESSARY

MAY 21, 2026

OVERVIEW

DRAFT-BUDGET MESSAGE, ORDINANCE and SCHEDULE OF FEES

The proposed topics shown in this schedule does not represent an all-inclusive, exact list of topics for those dates and departments. These are proposed topics. Some of them may be omitted, while other topics and/or items related to those departments may be added for discussion. A time for public comment, as designated by Council, will be included in each session.



Revised 12/25

Proposed Budget Brochure

Our Budget Preparation Process

The Town of River Bend employs an open and transparent budget development process that allows for significant participation from elected officials, advisory boards, staff, and the public. This tentative schedule of budget workshops outlines the dates of these sessions and the proposed topics to be discussed during each session.

While the Town Council and staff do their best to adhere to the printed schedule, there are times when deviation is necessary in order to accommodate adequate discussion of items scheduled for consideration. Therefore, if time or information does not allow for complete discussion of a scheduled item, that item may be taken up at the beginning of the next session.

The Fiscal Year 2026-27 Budget Public Hearing is tentatively set for Thursday, June 11, 2026 at 5:00 p.m. in the Town Hall Meeting Room.

Documents pertaining to the Fiscal Year 2026-27 budget preparation will be posted on the Town's webpage prior to each budget workshop. All budget related documents shall remain as draft and are subject to change until the Budget Ordinance is officially adopted by the Town Council.

Mayor and Town Council

Priorities for Fiscal Year 2026-27

"It's all about resources"

Continue to provide a safe, dynamic, and attractive community for people of all ages, and continue to address the changing demographic composition of the Town.

Continue to provide safe drinking water and quality treatment of wastewater through maintenance of the current systems and continued prudent fiscal management of the utilities.

Continue to operate wastewater treatment facilities to maintain regulatory compliance and serve the current and future needs of the Town.

Continue to work with advisory boards as a means to encourage citizen participation in Town government.

Continue to be good stewards of the natural environment through planned stormwater and floodplain management efforts.

Continue to cooperate regionally and with other municipalities and, where appropriate, share ideas and resources.

Maintain a commitment to the Council—Manager form of government, and to support an adequate and well-trained staff to serve the current and future needs of the community.

Continue to employ sound fiscal management practices to ensure the long-term financial viability of the Town.

Maintain a visionary posture, acknowledging that change is inevitable.

Town of River Bend



Fiscal Year 2026-27 Budget Preparation Workshops

All Budget Workshops will begin at 4:00 p.m. in the Town Hall Meeting Room.

Dates & times are tentative and may change if necessary.

**Town of River Bend
45 Shoreline Drive
River Bend, NC 28562
252-638-3870**

On the Internet at: www.riverbendnc.org

Notable On-Going & Potential Projects

On-Going

Wastewater Treatment Plant

Water Treatment Plant (P/D)

Water Wells (P/D)

Water AIA

Sewer AIA

Stormwater AIA

Kirkland Creek Subdivision (P/D)

(P/D)= planning/development

Potential

Kirkland Creek Construction

Pickleball Court Construction

Wastewater Treatment Plant Phase II

Stormwater Engineering

Test Wells Construction

Some of these are multi-year and/or multi-million-dollar projects (aka: time consuming/demanding, cash flow concerns)

Public Comments



Mayor & Council Comments



Town of River Bend

Fiscal Year 2026-2027 Budget Kick Off



All budget work sessions are open to the public and allow opportunity for public input. Come join us!


**KEEP
CALM
AND
COME TO THE
MEETING**



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2025						
	ACTIVITIES	2025 Oct	2025 Nov	2025 Dec	% of Total Calls	% Change Last 2 Mos.
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (3)	7	7	9	0.65%	29.00%
2	ANIMAL COMPLAINTS	8	2	2	0.14%	0.00%
3	ARRESTS	2	1	5	0.36%	400.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	1	2	0	0.00%	-100.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	29	21	29	2.08%	38.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	27	41	43	3.09%	5.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	29	6	12	0.86%	100.00%
8	ASSIST OTHER AGENCIES	5	1	9	0.65%	800.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	0	0.00%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	1	5	6	0.43%	20.00%
11	DOMESTICS	0	1	3	0.22%	200.00%
12	FIRES / ALARM	3	4	2	0.14%	-50.00%
13	IDENTITY THEFT / FRAUD	2	1	3	0.22%	200.00%
14	INVOLUNTARY COMMITMENTS	1	1	0	0.00%	-100.00%
15	JUVENILE COMPLAINTS	3	2	0	0.00%	-100.00%
16	LARCENIES	4	2	1	0.07%	-50.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	3	4	0.29%	33.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	3	4	0	0.00%	-100.00%
20	PROPERTY DAMAGE / VANDALISM	1	0	2	0.14%	0.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1,188	1,118	1,167	83.90%	4.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	0	0.00%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	2	1	0	0.00%	-100.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	9	8	19	1.37%	138.00%
26	TOWN ORDINANCE CITATIONS	3	3	0	0.00%	-100.00%
27	TOWN ORDINANCE VIOLATIONS	2	11	3	0.22%	-73.00%
28	TRAFFIC ACCIDENTS	1	2	2	0.14%	0.00%
29	TRAFFIC STOPS	74	45	34	2.44%	-24.00%
30	TRAFFIC COMPLAINTS-RADAR	5	4	6	0.43%	50.00%
31	DWI	0	0	1	0.07%	0.00%
32	CHECKPOINTS	0	0	2	0.14%	0.00%
33	DRUG VIOLATIONS	1	1	2	0.14%	100.00%
34	WELFARE CHECKS	6	9	12	0.86%	33.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	8	6	5	0.00%	0.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	15	12	7	0.36%	-58.00%
37	TRESPASSING	4	2	0	0.00%	-100.00%
38	OVERDOSE	0	0	1	0.07%	0.00%
39	TOTAL	1444	1293	1391	100.00%	8.00%

Traffic Violations

- 10 State Citations
- 12 Total State Charges
- State Warnings
- 1 Town Citations
- Town Warnings

Community Watch Checks

- 54 100 Pirates
- 63 100 Plantation
- 60 200 Lakemere
- 63 200 Rockledge
- 53 Piner Estates

Phone Calls Answered (638-1108)

- 184 Incoming Calls

The data being presented in this report is a representation of the original call as it was dispatched.



RIVER BEND POLICE DEPARTMENT



YEARLY ACTIVITY REPORT

	ACTIVITIES	2024	2025	% of Calls	% Change
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	96	88	0.48%	-8.00%
2	ANIMAL COMPLAINTS	77	56	0.31%	-27.00%
3	ARRESTS	27	25	0.14%	-7.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	25	27	0.15%	8.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	307	306	1.68%	0.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	379	385	2.12%	2.00%
7	ASSIST MOTORISTS / BIKE PATROLS / ALL OTHER	316	439	2.41%	39.00%
8	ASSIST OTHER AGENCIES	38	38	0.21%	0.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	8	4	0.02%	-50.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	49	70	0.38%	43.00%
11	DOMESTICS	15	25	0.14%	67.00%
12	FIRES / ALARM	22	34	0.19%	55.00%
13	IDENTITY THEFT / FRAUD	29	23	0.13%	-21.00%
14	INVOLUNTARY COMMITMENTS	12	9	0.05%	-25.00%
15	JUVENILE COMPLAINTS	5	15	0.08%	200.00%
16	LARCENIES	28	15	0.08%	-46.00%
17	LITTERING	1	4	0.02%	300.00%
18	LOUD MUSIC / NOISE COMPLAINTS	7	18	0.10%	157.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	15	24	0.13%	60.00%
20	PROPERTY DAMAGE/VANDALISM	15	12	0.07%	-20.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	21604	15,250	83.79%	-29.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	1	3	0.02%	200.00%
23	ROBBERIES	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	6	11	0.06%	83.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	140	114	0.63%	-19.00%
26	TOWN ORDINANCE CITATIONS	28	14	0.08%	-50.00%
27	TOWN ORDINANCE VIOLATIONS	73	35	0.19%	-52.00%
28	TRAFFIC ACCIDENTS	39	25	0.14%	-36.00%
29	TRAFFIC STOPS	585	717	3.94%	23.00%
30	TRAFFIC COMPLAINTS-RADAR	52	75	0.41%	44.00%
31	DWI	0	3	0.02%	0.00%
32	CHECKPOINTS	27	7	0.04%	-74.00%
33	DRUG VIOLATIONS	12	11	0.06%	-8.00%
34	WELFARE CHECKS	71	68	0.37%	-4.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	45	70	0.38%	56.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	140	165	0.91%	18.00%
37	TRESPASSING	25	12	0.07%	-52.00%
38	OVERDOSE	5	4	0.02%	-20.00%
39	TOTAL	24324	18,201	100.00%	-25.00%

Traffic Violations

270 State Citations
 299 Total State Charges
 State Warnings
 22 Town Citations
 10 Town Warnings

Community Watch Checks

802 100 Pirates
 914 100 Plantation
 783 200 Lakemere
 920 200 Rockledge
 610 Piner Estates

Phone Calls Answered (638-1108)

2,191 Calls Answered

**TOWN OF RIVER BEND**45 Shoreline Drive
River Bend, NC 28562T 252.638.3870
F 252.638.2580www.riverbendnc.org**December 2025 Monthly Report
Brandon Mills, Director of Public Works**

Hopefully everyone was able to enjoy the holiday season, which is always a special time of year for our community. The Public Works Department took pride in helping create a festive atmosphere by setting up the town's Christmas tree and holiday lighting throughout areas of town. In addition to seasonal activities, Public Works staff completed several maintenance tasks to support public safety and infrastructure reliability. Multiple storm drain basins were cleaned to ensure proper drainage and to prevent flow obstructions during rain events. Our crew also washed several street signs around town that accumulated algae/mold growth over the years. This helps the signs be more legible and helps with their overall appearance. Also, routine maintenance was performed on department vehicles, which includes oil/filter changes, wiper replacements and general inspections to keep our vehicles operating safely and efficiently.

Water Resources continued to perform well in operating and maintaining the town's water and wastewater utilities. The wastewater treatment plant rehabilitation project remains on schedule and is progressing smoothly. Contractors on site are performing quality work and maintaining good coordination with us. We also had three lift station pumps that we had to pull due to becoming clogged up. These issues were quickly identified and resolved by our staff. This quick action prevented any sanitary sewer overflows. As a reminder there is literature on the Town's website on how to properly dispose of some common household items that do not belong in our collection system. If customers have trouble finding this literature, please contact me at 252-638-3870 ext 206.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After-hours water and sewer emergencies can be reported by paging the town's on-call duty operator at 252-464-4328. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108 ext 1, and they will get in contact with the on-call utility systems operator.

Town of River Bend
FY 2025-2026
Work Order Report



Public Works

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	30	31	30	31	30	31							183	1
Painting	0	0	0	0	1	1							2	0
Park/Playground	34	39	33	42	36	35							219	1
Roadway Maintenance	7	5	3	6	8	9							38	0
Stormwater Maintenance	5	7	5	3	4	6							30	0
Trash/Litter	38	39	32	35	33	32							209	0
Tree Maintenance	5	2	2	3	2	4							18	0
Wetlands / Ponds	2	5	2	2	1	2							14	1
Other	14	17	13	16	18	17							95	1
TOTAL	135	145	120	138	133	137	0	0	0	0	0	0	808	4

Orders Closed	133	143	118	133	129	133							789
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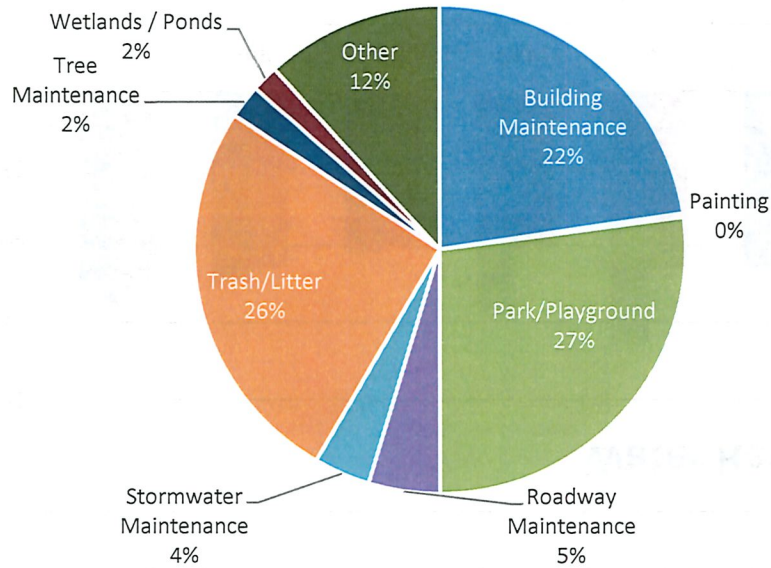
Water Resources

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	15	20	16	20	18	20							109	1
Sewer Treatment	17	16	10	12	14	16							85	1
Water Distribution	12	9	15	19	20	17							92	0
Water Treatment	11	14	11	9	11	13							69	1
Service Orders	17	19	15	19	22	19							111	0
Utility Locates	65	45	38	67	79	29							323	1
TOTAL	137	123	105	146	164	114	0	0	0	0	0	0	789	4

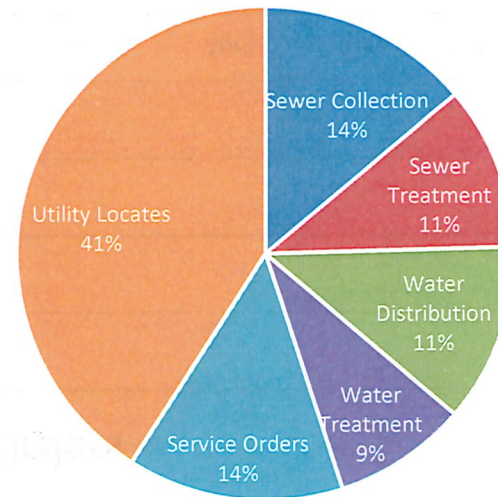
Orders Closed	128	114	102	100	114	110							668
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TOTAL	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	272	268	225	284	297	251	0	0	0	0	0	0	1597
Orders Closed	261	257	220	233	243	243	0	0	0	0	0	0	1457

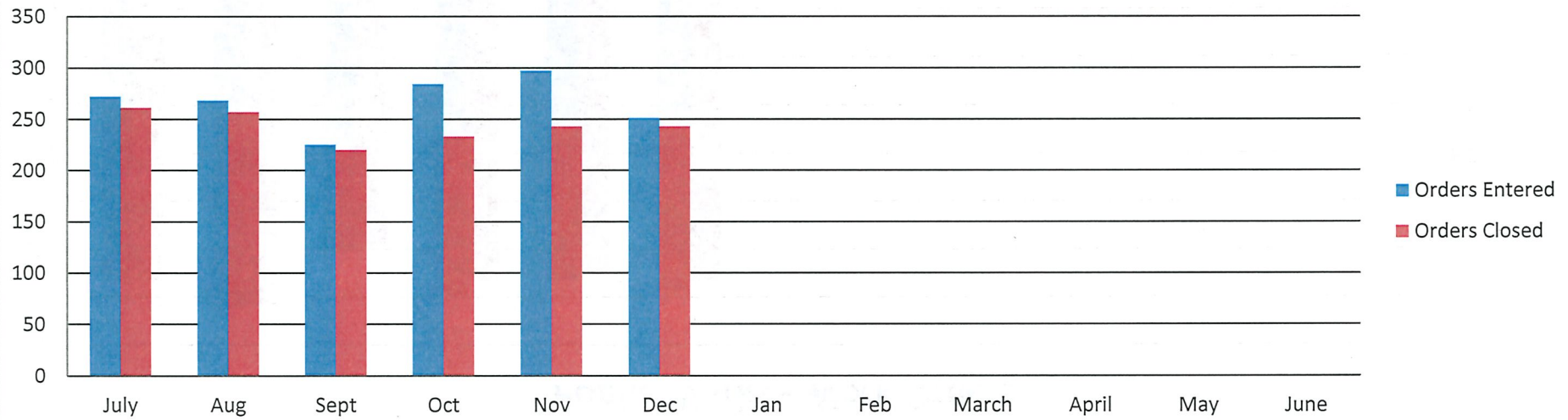
**Public Works Work Orders
FY 25-26**

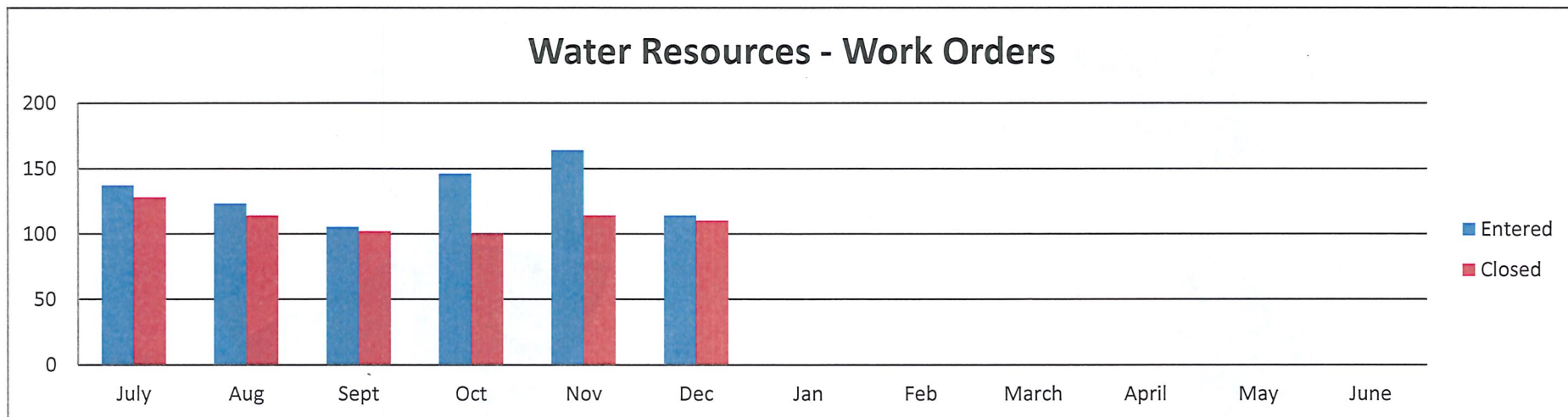
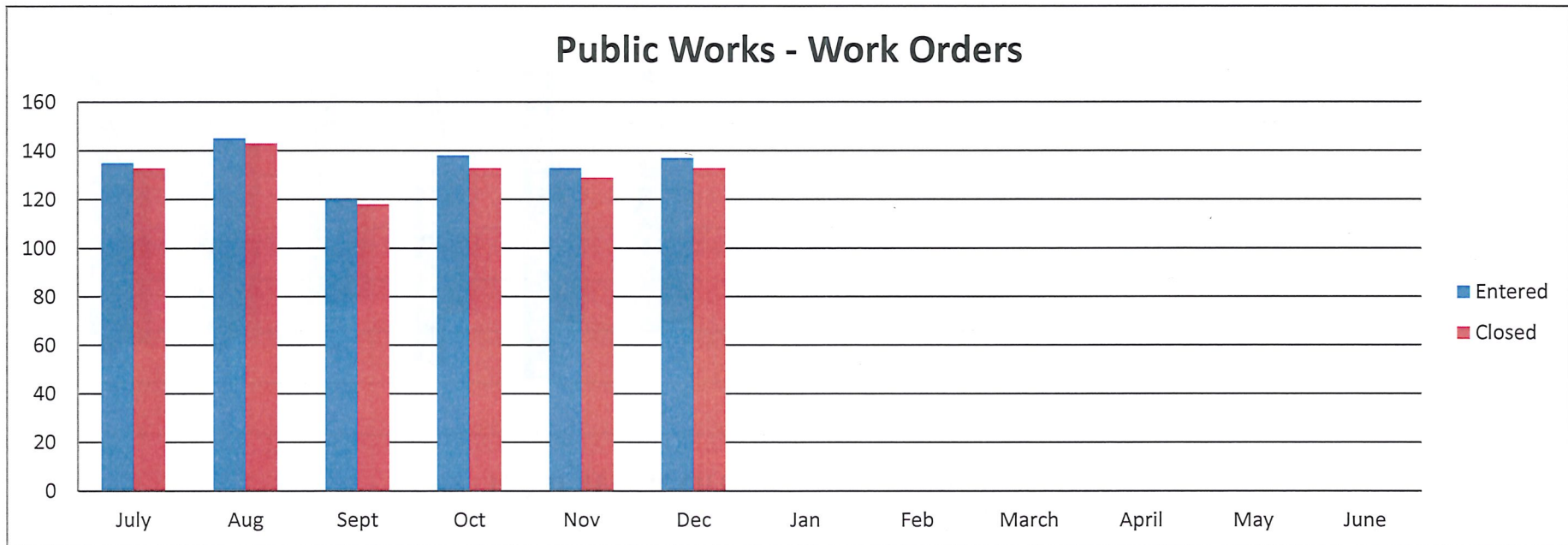


**Water Resources Work Orders
FY 25-26**



Total Work Orders - FY 2025-26







MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	1	37
Permits Issued	1	37
Fees Collected	144.00	2584.98
Violations Noted During Weekly Patrol	14	96
Complaints Received From Citizens	2	4
Notice Of Violations Initiated *see details below	4	55
Remedial Actions Taken By Town	0	1

Detail Summary		
Address	Violation	Date Cited
117 Wildwood	RV	10-Dec
103 Bowline	Boat	10-Dec
508 Plantation	Boat	17-Dec
103 Knotline	Boat	17-Dec

River Bend Community Organic Garden (RBCOG)

Monthly Report for Council – 1/5/26

December Activity and End of Year

The total harvest weight for 2025 is 2976 pounds, the third highest year in the garden's thirteen years. Interfaith Ministries received 18.2% of the harvest.

Total work hours for 2025 were 1431. The total number of work hours for the garden's thirteen years is **34,615**.

The next meeting is scheduled for Monday, February 3rd at 1:30 pm in the Municipal building. Guests are always welcome at the meetings and in the garden.

bjm-1/5/26

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

ITEM 15

Fund Cash Balances

Town of River Bend

Financial Report

Fiscal Year 2025 - 2026



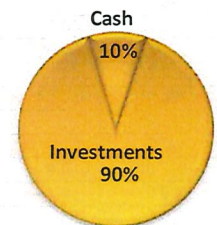
Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund*	1,221,105	1,132,475	1,014,174	999,297	1,003,329	1,470,689						
2 Powell Bill	-	-	53,973	53,973	53,973	-						
3 General Capital Reserve	132,025	132,499	172,993	173,588	174,146	174,700						
4 Stormwater AIA Project	-	-	-	-	-	(102,000)						
5 Law Enforcement Separation Allowance	54,227	54,421	54,608	54,796	54,972	55,147						
6 Water Fund*	475,047	481,484	468,755	494,395	478,738	495,978						
7 Water Capital Reserve Fund	17,835	17,899	17,961	18,022	18,080	18,138						
8 Water AIA Grant Project	-	-	-	-	-	-						
9 Water Treatment Plant Capital Project	(1,966)	(1,966)	(1,966)	(1,966)	(1,966)	(1,966)						
10 Water Treatment Improvement Project	(5,000)	-	-	-	-	-						
11 Sewer Fund*	750,598	742,479	731,266	771,984	760,493	778,490						
12 Sewer Capital Reserve Fund	26,757	26,853	26,945	27,038	27,125	27,211						
13 Sewer AIA Grant Project	250	250	250	250	250	250						
14 WWTP Capital Projects Fund	8,574	(2,346)	(2,346)	(2,346)	(2,346)	(2,346)						
Total Cash and Investments	2,679,452	2,584,049	2,536,611	2,589,032	2,566,794	2,914,291	0	0	0	0	0	0
Truist Cash Accounts	276,447	282,691	303,143	347,872	318,436	279,787	0	0	0	0	0	0

*These operating funds have equity in the Truist pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Truist). We have two accounts with Truist, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund	1,126,013	1,009,781	927,089	875,636	899,963	1,258,543						
2 Powell Bill	-	-	-	-	-	-						
3 Capital Reserve (General Fund)	132,025	132,499	172,993	173,588	174,146	174,700						
4 Law Enforcement Separation Allowance	54,227	54,422	54,608	54,796	54,972	55,147						
5 Water Fund	381,941	399,318	385,066	407,950	395,751	410,204						
6 Water Capital Reserve Fund	17,835	17,899	17,961	18,022	18,080	18,138						
7 Sewer Fund	664,206	660,586	648,806	684,129	678,321	690,561						
8 Sewer Capital Reserve Fund	26,757	26,853	26,945	27,038	27,125	27,211						
Total Investments	2,403,005	2,301,358	2,233,468	2,241,160	2,248,358	2,634,504	0	0	0	0	0	0

ITEM 15

General Fund

Town of River Bend

Financial Report

Fiscal Year 2025 - 2026



Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Budget	% Budget
1 Ad Valorem Taxes	1,153,846	1,153,846	-	2,147	97,193	40,866	59,412	579,696							779,314	67.5%	69.3%
2 Ad Valorem Taxes - Vehicle	140,000	140,000	-	12,435	10,848	9,867	12,533	8,183							53,867	38.5%	48.8%
3 Vehicle Registration Fee	30,800	30,800	-	310	1,030	1,280	2,490	2,040							7,150	23.2%	0.0%
4 Animal Licenses	1,500	1,500	90	20	80	70	80	20							360	24.0%	18.7%
5 Local Gov't Sales Tax	486,499	486,499	45,824	45,166	46,943	44,434	39,905	46,529							268,801	55.3%	56.7%
6 Hold Harmless Distribution	125,643	125,643	11,712	11,632	12,470	12,033	12,921	11,102							71,871	57.2%	59.9%
7 Solid Waste Disposal Tax	2,200	2,200	-	527	-	-	578	-							1,105	50.2%	50.8%
8 Powell Bill Fund Appropriation	-	-	-	-	-	-	-	-							-	0.0%	0.0%
9 Powell Bill Allocation	109,000	109,000	-	-	53,973	-	-	53,973							107,945	99.0%	108.0%
10 Beer & Wine Tax	13,490	13,490	-	-	-	-	-	-							-	0.0%	0.0%
11 Video Programming Tax	45,303	45,303	-	-	10,371	-	-	10,551							20,922	46.2%	50.2%
12 Utilities Franchise Tax	135,931	135,931	-	-	27,993	-	-	35,131							63,123	46.4%	54.3%
13 Telecommunications Tax	6,530	6,530	-	-	1,696	-	-	1,917							3,612	55.3%	52.8%
14 Court Cost Fees	500	500	23	32	41	18	41	50							203	40.5%	52.5%
15 Zoning Permits	5,000	5,000	96	1,033	772	228	232	144							2,505	50.1%	44.4%
16 Federal Grants	-	-	12,317	-	-	-	-	-							12,317	#DIV/0!	26.5%
17 Federal Grants - BVP Program	-	-	-	-	-	-	-	-							-	0.0%	0.0%
18 State Grants	-	-	-	-	-	-	-	-							-	0.0%	0.0%
19 Federal Disaster Assistance	-	-	-	-	-	-	-	-							-	0.0%	0.0%
20 State Disaster Assistance	-	-	-	-	-	-	-	-							-	0.0%	0.0%
21 Miscellaneous	9,000	9,000	1,086	20	166	2,003	755	180							4,210	46.8%	24.3%
22 Insurance Settlements	-	-	-	-	-	-	-	-							-	0.0%	#DIV/0!
23 Interest - Powell Bill	5	5	-	-	0	0	0	0							1	23.0%	3.0%
24 Interest - Investments	45,859	45,859	4,233	3,768	3,308	3,048	2,827	3,081							20,266	44.2%	56.5%
25 Contributions	900	900	476	-	100	-	-	(100)							476	52.9%	74.3%
26 Wildwood Storage Rents	18,144	18,144	1,631	1,637	1,543	1,575	1,583	1,586							9,555	52.7%	53.7%
27 Rents & Concessions	18,000	18,000	1,880	1,640	1,760	1,900	1,900	1,920							11,000	61.1%	59.9%
28 Sale of Capital Assets	12,000	12,000	-	-	-	-	-	-							-	0.0%	0.0%
29 Sales Tax Refund Revenue*	-	11,365	-	-	-	-	-	-							-	0.0%	0.0%
30 Trans. from Capital Reserve*	130,500	130,500	170,500	-	(40,000)	-	-	-							130,500	100.0%	100.0%
31 Trans. from L.E.S.A. Fund	-	-	-	-	-	-	-	-							-	0.0%	0.0%
32 Appropriated Fund Balance*	201,350	205,880	-	-	-	-	-	-							-	0.0%	0.0%
Total	2,692,000	2,707,895	249,867	80,368	230,287	117,322	135,257	756,001	0	0	0	0	0	0	1,569,102	57.9%	56.4%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.

ITEM 15

General Fund

Town of River Bend

Financial Report

Fiscal Year 2025 - 2026



Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
1 Governing Body*	79,200	81,200	7,544	(851)	4,406	(876)	(333)	5,062							14,952	18.4%	35.8%
2 Administration*	348,000	348,725	52,209	20,375	37,388	23,092	20,348	46,124							199,535	57.2%	55.7%
3 Finance*	156,500	161,290	15,791	15,786	16,695	15,325	9,988	11,069							84,654	52.5%	51.8%
4 Tax Listing	19,500	19,500	-	309	1,236	663	916	4,716							7,839	40.2%	47.9%
5 Legal Services	44,000	44,000	890.00	3,869	2,446	523	407	1,125							9,259	21.0%	14.6%
6 Elections	-	-	-	-	-	-	-	-							-	0.0%	0.0%
7 Public Buildings*	74,500	75,125	3,611	6,074	4,587	4,894	3,361	3,796							26,323	35.0%	48.9%
8 Police*	836,200	839,700	76,787	59,867	126,529	57,891	57,625	61,473							440,172	52.4%	51.4%
9 Emergency Management*	5,100	5,370	975	16	16	16	16	16							1,055	19.6%	66.8%
10 Animal Control*	27,800	27,820	2,662	1,364	2,487	1,957	2,038	2,259							12,767	45.9%	45.2%
11 Street Maintenance*	317,000	317,675	6,739	3,410	5,969	5,141	5,443	132,646							159,348	50.2%	17.1%
12 Public Works*	289,000	290,325	20,750	17,454	70,851	20,976	20,126	15,230							165,387	57.0%	45.1%
13 Leaf & Limb, Solid Waste*	76,700	76,725	7,780	508	9,238	254	11,626	9,153							38,560	50.3%	51.1%
14 Stormwater Management*	88,000	88,300	7,343	2,046	3,582	2,936	3,057	3,389							22,352	25.3%	27.1%
15 Waterways & Wetlands*	2,900	3,025	124	564	481	14	-	-							1,183	39.1%	6.9%
16 Planning & Zoning*	62,000	62,415	6,079	5,251	7,180	4,031	3,967	10,232							36,740	58.9%	46.1%
17 Recreation & Special Events*	13,500	14,200	704	81	197	1,069	-	1,133							3,184	22.4%	20.4%
18 Parks*	75,600	76,000	5,599	3,957	5,730	4,073	4,853	6,105							30,317	39.9%	32.5%
19 Transfers	151,344	151,344	151,344	-	-	-	-	-							151,344	100.0%	100.0%
20 Contingency	25,156	25,156	-	-	-	-	-	-							-	0.0%	0.0%
Total	2,692,000	2,707,895	366,931	140,081	299,016	141,977	143,438	313,528	0	0	0	0	0	0	1,404,971	51.9%	46.5%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Capital Outlay*	355,350	355,350	-	-	98,400	-	-	119,698							218,099	61.4%
2 Debt Service - Principle	-	-	-	-	-	-	-	-							-	0.0%
3 Debt Service - Interest	-	-	-	-	-	-	-	-							-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

ITEM 15

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	283,169	283,169	46,760	180	39,481	295	46,738	210							133,663	47.2%	50.3%
Consumption	236,146	236,146	39,667	120	41,375	340	39,095	76							120,673	51.1%	53.8%
Other, incl. transfers*	59,600	63,900	26,442	5,626	1,459	4,679	2,552	3,918							44,676	69.9%	120.5%
Hydrant Fee	17,934	17,934	18,117	(166)	-	-	-	-							17,951	100.1%	97.3%
Appropriated Fund Bal.	111,651	111,651	-	-	-	-	-	-							-	0.0%	0.0%
Total	708,500	712,800	130,986	5,760	82,316	5,314	88,385	4,204	0	0	0	0	0	0	316,964	44.5%	44.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	530,000	530,625	50,800	33,856	28,016	26,516	29,828	39,973							208,988	39.4%	40.6%
Supply & Treatment*	74,000	76,500	15,994	9,839	5,433	16,145	3,015	8,274							58,700	76.7%	20.2%
Distribution*	84,000	85,175	31,041	5,130	5,734	248	6,251	235							48,639	57.1%	57.4%
Transfers / Contingency	20,500	20,500	20,500	-	-	-	-	-							20,500	100.0%	100.0%
Total	708,500	712,800	118,335	48,825	39,183	42,909	39,093	48,482	0	0	0	0	0	0	336,827	47.3%	39.6%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	30,100	30,100	-	5,050	-	-	-	-							5,050	16.8%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	475,047	481,484	468,755	494,395	478,738	495,978						0
Water Capital Reserve Fund	17,835	17,899	17,961	18,022	18,080	18,138						0

Water Produced

	Limit	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
Total Gallons		6,176,000	7,173,000	6,597,000	6,696,000	5,802,000	6,119,000							38,563,000	
Average daily gallons	925,000*	199,226	231,387	219,900	216,000	193,400	197,387	0	0	0	0	0	0	209,550	

* This is the permitted daily limit.



Sewer Fund

ITEM 15

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	298,921	298,921	49,197	377	49,430	445	49,030	176							148,655	49.7%	50.1%
Consumption	333,495	333,495	52,907	(10)	55,085	614	53,499	19							162,114	48.6%	51.2%
Other, incl. transfers*	57,478	61,528	27,427	5,116	2,221	4,029	2,192	3,563							44,547	72.4%	113.9%
Appropriated Fund Bal.	94,606	94,606	-	-	-	-	-	-							-	0.0%	0.0%
Total	784,500	788,550	129,531	5,483	106,736	5,087	104,721	3,757	0	0	0	0	0	0	355,316	45.1%	48.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	533,000	533,650	55,818	37,648	27,793	27,532	29,635	47,547							225,973	42.3%	43.8%
Collection*	87,000	88,100	2,296	13,442	10,062	2,702	1,250	3,320							33,072	37.5%	32.4%
Treatment*	139,000	141,300	21,740	7,948	7,600	8,553	8,226	1,603							55,669	39.4%	37.8%
Transfers / Contingency	25,500	25,500	25,500	-	-	-	-	-							25,500	100.0%	83.3%
Total	784,500	788,550	105,354	59,038	45,455	38,786	39,111	52,470	0	0	0	0	0	0	340,214	43.1%	43.5%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	30,100	30,100	-	5,050	-	-	-	-							5,050	16.8%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	750,598	742,479	731,266	771,984	760,493	778,490						0
Sewer Capital Reserve Fund	26,757	26,853	26,945	27,038	27,125	27,211						0

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		3,038,000	4,127,000	4,006,000	3,122,000	2,682,000	3,285,000							20,260,000	
Average daily gallons		330,000*	98,000	133,129	133,533	100,710	89,400	105,968	0	0	0	0	0	110,123	

* This is the permitted daily limit.

North Carolina law allows public bodies, such as the River Bend Town Council, to meet in closed session to discuss certain topics. However, prior to going into closed session, the Council must announce the closed session and the topic for which the closed session is being called and that must be done while the Council is in open session. This requirement allows the public to know in general what the closed session is concerning. The closed session must also be adjourned in open session. For the purpose of this guide, open session simply means in view of the public and closed session simply means it private. The topics that may be discussed in closed session are listed below and are numbered 1 through 10. Most of the time, the Council knows in advance that a closed session is needed and the General Statute citation which identifies the purpose of the closed session is included on the agenda. However, that is not always the case. The need for a closed session may arise without enough warning to publish the citation on the agenda. The law does not require advanced notice of a closed session. In any case, planned or not, the Council will state the appropriate citation. The citation will always begin with 143-318.11(a). The numbers that follow in parenthesis will identify the particular closed session topic. For example: The citation 143-318.11(a)(3)(5) will allow the Council to consult with an attorney (#3) and to discuss the acquisition of real property (#5).

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents

concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)