

Town of River Bend

Community Appearance Commission

November 15, 2023 Agenda

River Bend Municipal Building, 4:00 PM

51 Shoreline Drive, New Bern, NC 28562

1. Call to order
2. Approval of September 20, 2023 minutes
3. Discussion for CAC applicant, Maryann Taylor
4. Updates on 2023/2024 projects:
  - a. Festive Awards for Fall and Christmas
    - i. Review Fall Festive for any additional opportunities or improvements
    - ii. Review timelines, zone assignments for Christmas Festive Award.
    - iii. Distribute zone maps and Festive paperwork to CAC members
    - iv. Review advertising/SM, etc. plan for Christmas Festive Award
  - b. Plantation Drive Median Project
    - i. Review Arborist report for Plantation Median Project
  - c. Arbor Day Celebration
    - i. Discuss preliminary recommendations for Arbor Day, March 22, 2024
    - ii. Discuss joining forces with Garden Club
  - d. Crab Pot Christmas Globe Workshop for Fall 2023
    - i. Two Christmas Globe workshops were held on November 2th and 4th, 2023, from 9-12 PM. Both classes were completely full and 35 more globes were made for the Town of River Bend by class participants. Snacks were provided, Christmas carols were playing, and everyone enjoyed themselves greatly.
    - ii. The CAC met at Brenda's house on Nov 1<sup>st</sup> to prep all of the globe materials for the classes. Lunch was served and Lona Farulla also attended to assist. Eight Town globes were repaired from last year's wind storm.
    - iii. Brenda asked Delane to permit some Christmas globes to be hung in Town Commons to which he agreed.
  - e. Independence Day planning for 2024
    - i. Donna and Pat to review their plans for Independence Day craft décor project
    - ii. Other input and suggestions for Independence Day planning
5. Volunteer hours updates from CAC members
6. CAC member recruitment and updates
7. Updates from Town Council Liaison
8. Open Discussion
  - a. CAC participated in National Night Out on October 3<sup>rd</sup> from 5-7:30 PM, with a tent and displays of all CAC programs and events. Great display and a great time was had by all.
  - b. Other requests
9. Adjournment