



**RIVER BEND TOWN COUNCIL
PROPOSED AGENDA
Regular Meeting
April 17, 2025
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.**

Pledge: Leonard

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council - NONE
5. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

6. Public Hearings - NONE
7. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of March 13, 2025 Work Council Meeting
Minutes of March 20, 2025 Special Council Meeting*

8. Special Presentations
 - A. CAC Median Project – Brenda Hall & Elena Ruth Landscape Design
 - B. Craven-Pamlico Regional Library – Katherine Clowers
9. Town Manager's Report – Delane Jackson
 - Activity Reports*
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

10. CAC – Councilwoman Benton
 - A. CAC Report
 - B. **VOTE** – Sponsorship Policy
11. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Craven-Pamlico Regional Library Funding Request
12. Environment & Waterways – Councilman Leonard
 - A. EWAB Report
13. Planning Board – Councilman Sheffield
 - A. Planning Board Report
14. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
15. CLOSED SESSION - NCGS§ 143-318.11(a)(6)
16. Adjournment

**River Bend Town Council
Work Session Minutes
March 13, 2025
Town Hall
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver
Buddy Sheffield

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Finance Director: Mandy Gilbert
Town Attorney: Trey Ferguson

Members of the Public Present: 10

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, March 13, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

Discussion – Asset Management Plan Resolution

The Town Manager stated that the Council has approved an Asset Management Plan for the town's water system only. He stated that the presented resolution would apply to the water and wastewater system and could earn the town points on future grants.

VOTE – Asset Management Plan Resolution

Councilwoman Noonan motioned to approve Asset Management Plan Resolution as presented. The motion carried unanimously. (see attached)

Discussion – Sponsorship policy

The Town Attorney stated the Council had previously asked him to create a Donations and Sponsorship Policy. He stated that the draft of that policy is included in the agenda, and it allows the manager and council to have editorial control. The Town Manager stated that he was in favor of the part of the policy that allows sponsorship applicants who are denied by him to appeal to the Council. The Council agreed to review the drafted policy and present it to the advisory boards for their feedback.

Discussion– Meeting Start Time

Councilman Leonard stated that he would like to change the Regular Meeting start time from 7:00 pm to 5:00 pm.

VOTE– Meeting Start Time

Councilman Leonard motioned to change the regular meeting start time to 5:00 p.m. beginning in April. The motion carried unanimously.

Discussion – Pamlico Sound Regional Hazard Mitigation Plan

The Manager stated that the presented Pamlico Sound Regional Hazard Mitigation Plan has been completed by the town's 4 county regional work group and is ready for submission to the state for review and approval. The Manager stated that he is currently working on another grant that requires references to the plan. The Council agreed to vote on the plan at the next council meeting.

REVIEW – Agenda for the March 20, 2025, Council Meeting

The Council reviewed the agenda for the March 20, 2025, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 5:32 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk

RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA**Adopting and Implementing the Town of River Bend's
Water and Wastewater Systems Asset Management Plan**

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Town of River Bend has made a comprehensive effort to compile available information into a single document that presents an inventory and condition assessment of the water and wastewater systems infrastructure; and includes a 10-year Capital Improvements Plan with cost estimates; and includes an Operations and Maintenance Plan to ensure the proper management of the water and wastewater systems assets; and
- WHEREAS, The plan, as designed, will be updated regularly and will serve the Town well as a management tool for the planning and operation and maintenance of the water wastewater systems; and
- WHEREAS, The plan was presented to the Town Council of River Bend during the regular Council meeting held on March 13, 2025 for Council members' review, comment and adoption.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND

that the updated Town of River Bend's Water and Wastewater Systems Asset Management Plan is hereby adopted this date by the Town Council of the Town of River Bend.

ADOPTED, this the 13th day of March, 2025 at River Bend, North Carolina.


Mark Bledsoe, Mayor
Kristie J. Nobles, NCCMC, MMC, Town Clerk

(Seal)



CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Town Council duly held on the 13th day of March 2025; and, further, that such resolution has been
fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have
hereunto set my hand this 13th day of March 2025.



Kristie J. Nobles, MMC
Town Clerk

(SEAL)



**River Bend Town Council
Regular Meeting Minutes
March 20, 2025
Town Hall
7:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles
Town Attorney: David Baxter

Members of the Public Present: 7

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 7:00 p.m. on Thursday, March 20, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Agenda - Addition / Deletion

Councilman Weaver motioned to amend the agenda by adding Designation of Applicant's Agent as item 11C. The motion carried unanimously.

VOTE – Approval of Agenda

Councilman Weaver motioned to accept the agenda as amended. The motion carried unanimously.

PUBLIC COMMENTS

No Public Comments

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. *Councilwoman Benton moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

- A. Approve:
- Minutes of February 13, 2025 Work Council Meeting*
 - Minutes of February 25, 2025 Special Council Meeting*
 - Minutes of March 11, 2025 Special Council Meeting*

TOWN MANAGER'S REPORT

The Manager gave the following updates:

- The bid opening for WWTP Enhancements, Phase 1 is April 3 at 2:00. He stated this is the third time soliciting bids.
- The Pickleball bid proposal has been re-bid after not receiving any bids at the first bid opening.
- The Town has received official notification of the \$3.5 million grant and the \$7 million loan offer for the town's water and sewer projects.

- The BIRM media replacement project should be completed within one week. There were issues with rental equipment that prevented it from being completed sooner.
- The Town has received the digital sign trailer, and it is set up at the entrance of Town Hall as a demonstration.
- The Town will have an intern in the Finance Department over the summer that is funded by the Golden Leaf Foundation.

ADMINISTRATIVE REPORTS

PARKS & RECREATION – Councilman Weaver

Councilman Weaver provided the following report from the March meeting.

Bingo Night was a great success with 48 attendees, and all requested to repeat the event. The Easter Egg Hunt is scheduled for April 19 from 2-4 PM at the River Bend Country Club. In addition to the hunt, there will be crafts for the kids, face painting and a magician. The Board is planning several events in May to mark Mental Health Awareness Month including a Mother's Day Wellness Brunch on May 4, an outdoor Yoga class on May 10 and a 5k fun run later in the month. In June, the Board is planning to hold another Blood Drive and a Music in the Park event. He stated that all meetings are open to the public.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report from the March meeting:

Bingo Night was a great success with 48 attendees, and all requested to repeat the event. The Easter Egg Hunt is scheduled for April 19 from 2-4 PM at the River Bend Country Club. In addition to the hunt, there will be crafts for the kids, face painting and a magician. The Board is planning several events in May to mark Mental Health Awareness Month including a Mother's Day Wellness Brunch on May 4, an outdoor Yoga class on May 10 and a 5k fun run later in the month. In June, the Board is planning to hold another Blood Drive and a Music in the Park event.

CAC – Councilwoman Benton

Councilwoman Benton gave the following report from the March meeting:

CAC met on March 19 and discussed upcoming events, such as the Festive Awards, Arbor Day and a possible fall hayride. Their next meeting is May 21 at 4:00 pm at the Municipal Building.

At this time Mayor Bledsoe read the 2025 Arbor Day Proclamation. (see attached)

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of February to the Council. She stated the total of the Town's Cash and Investments as of February 28, 2025, were \$3,253,170 and Ad Valorem Tax Collections for FY24-25 were \$944,739 and Vehicle Ad Valorem Tax Collections were \$70,463.

Discussion – Water Supply Study Plan Resolution

The Manager stated that the Water Study Supply Plan was completed in September 2024 and that it was a fully funded grant project. He stated that he has requested the final reimbursement owed to the town for the project and was told that the presented resolution is the only remaining document needed to receive the reimbursement.

VOTE – Water Supply Study Plan Resolution

Councilman Leonard motioned to approve the Water Supply Study Resolution as presented. The motion carried unanimously. (see attached)

Discussion – Designation of Applicant’s Agent Resolution

The Manager stated that the Designation of Applicant’s Agent Resolution is required to apply for a grant for HGMP Funding.

VOTE – Designation of Applicant’s Agent Resolution

Councilman Leonard motioned to approve the Designation of Applicant’s Agent Resolution as presented. The motion carried unanimously. (see attached)

PUBLIC SAFETY – Councilwoman Noonan

Councilwoman Noonan stated that Community Watch met on Wednesday, February 26 at 6:00 p.m. at the Municipal Building and Luci Avery has resigned due to relocating. She stated they are in need of volunteers and the next meeting is June 18, 2025.

Discussion – Pamlico Sound Regional Hazard Mitigation Plan

The Manager stated that the 2025 Pamlico Sound Regional Hazard Mitigation Plan had been presented to the Council at a previous meeting and displayed a copy of the plan if the public wished to view it.

VOTE – Pamlico Sound Regional Hazard Mitigation Plan

Councilwoman Noonan motioned to approve the Pamlico Sound Regional Hazard Mitigation Plan Resolution as presented. The motion carried unanimously. (see attached)

MAYOR’S REPORT

The Mayor presented the following report.

As I come to the end of my first three months as Mayor, I want to take a moment to express my gratitude to everyone who has supported me during this transition into my new role. I deeply appreciate all the advice, suggestions, and encouragement I’ve received along the way.

While I’m on the topic of thanks, I would especially like to recognize our hard-working Public Works team for their quick and effective response during the recent snow and ice storms. During the ice storm, we not only faced a 12-hour power outage but also had numerous tree branches fall, some of which blocked our streets. Thanks to the dedication and swift actions of our Public Works department, all our streets were clear by mid-morning, even before the ice had fully melted. They’ve done an outstanding job, and I want to take this opportunity to applaud their efforts.

Currently, our Public Works team is working on an important and labor-intensive project—replacing the Birm water filter media to improve the quality of our drinking water here in the Town of River Bend. This project is crucial for our community’s well-being, and I’m grateful for their continued hard work.

As mentioned, Arbor Day is this week, and we’ll be dedicating a tree on Saturday morning. I hope to see you there, even as I fumble through my Arbor Day speech!

Thank you all for being here tonight, and may God bless you in all your endeavors.

CLOSED SESSION

Councilman Sheffield motioned to go into Closed Session under NCSG §143-318.11(a)(3) to consult with our attorney. The Council entered Closed Session at 7:32 p.m.

OPEN SESSION

Councilman Sheffield motioned to return to Open Session at 8:28 p.m. The motion carried unanimously.

ADJOURNMENT

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting adjourned at 8:29 p.m.

Kristie J. Nobles, MMC
Town Clerk



TOWN OF RIVER BEND

River Bend Town Council
Regular Session Minutes
March 20, 2025

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

PROCLAMATION FOR ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and


WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Mark Bledsoe, Mayor of the Town of River Bend, do hereby proclaim March 21, 2025 as Arbor Day in the Town of River Bend, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

HEREUNTO, I set my hand and cause the Seal of the Town of River Bend to be affixed this 20th day of March, 2025.


Mark Bledsoe
Mayor

Attest:



Kristie J. Nobles, MMC, NCCMC
Town Clerk



RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA**Adopting the Town of River Bend's Water Supply Study**

-
- WHEREAS, The Town of River Bend has made a comprehensive effort to evaluate potential water supply and treatment options to determine the most secure and cost-effective alternative to serve the Town for the future, and
- WHEREAS, The applicable information and evaluation has been compiled into a single document entitled "Water Supply Study for Town of River Bend, North Carolina" dated September 27, 2024, and
- WHEREAS, The Water Supply Study was presented to the Town Council of River Bend during the regular Council meeting held on March 20, 2025 for Council members' review, comment and adoption.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND

That the Water Supply Study for the Town of River Bend, North Carolina is hereby adopted this date by the Town Council of the Town of River Bend.

ADOPTED, this the 20th day of March, 2025 at River Bend, North Carolina.



Mark Bledsoe, Mayor



Kristie J. Nobles, NCCMC, MMC, Town Clerk



RESOLUTION DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization) Town of River Bend	Disaster Number: 4827- Helene
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): N/A	
Applicant's Fiscal Year (FY) Start Month: July Day: 1	
Applicant's Federal Employer's Identification Number 56 - 1291141	
Applicant's Federal Information Processing Standards (FIPS) Number 3 - 704 - 9	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name Delane Jackson	Agent's Name Amanda Gilbert
Organization Town of River Bend	Organization Town of River Bend
Official Position Town Manager	Official Position Finance Director
Mailing Address 45 Shoreline Drive	Mailing Address 45 Shoreline Drive
City ,State, Zip New Bern, NC 28562	City ,State, Zip New Bern, NC 28562
Daytime Telephone (252) 638-3870	Daytime Telephone (252) 638-3870
Facsimile Number	Facsimile Number
Pager or Cellular Number	Pager or Cellular Number
BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 20th day of March, 2025.	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Mark Bledsoe, Mayor	Name Kristie J. Nobles
Name and Title	Official Position Town Clerk
Name and Title	Daytime Telephone (252) 638-3870
CERTIFICATION	
I, <u>Kristie J. Nobles</u> , (Name) duly appointed and <u>Town Clerk</u> (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of <u>River Bend</u> (Organization) on the <u>20th</u> day of <u>March</u> , 20 <u>25</u> .	
Date: <u>March 20, 2025</u>	Signature: <u>Kristie J. Nobles</u>

Rev. 06/02



APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

TOWN OF RIVER BEND**RESOLUTION ADOPTING THE
PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Town of River Bend is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazard hazards; and

WHEREAS, it is the intent of the River Bend Town Council to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the River Bend Town Council to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event that a declared disaster affecting River Bend; and

WHEREAS, the Town of River Bend actively participated in the planning process of the Pamlico Sound Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan with input from the appropriate local and state officials; and

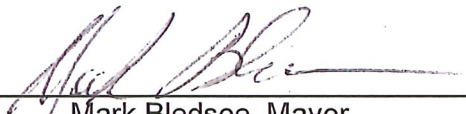
WHEREAS, the North Carolina Division of Emergency Management is reviewing the Pamlico Sound Regional Hazard Mitigation Plan for legislative compliance and the plan can only be approved after completion of local adoption procedures;

NOW, THEREFORE, be it resolved that the Town Council of River Bend hereby:


1. Adopts the Pamlico Sound Regional Hazard Mitigation Plan; and
2. Vests the Town Manager with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

3. Appoints the Town Manager to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the River Bend Town Council for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2025 Pamlico Sound Regional Hazard Mitigation Plan.

Adopted this 20th day of March, 2025.



Mark Bledsoe, Mayor



Kristie J. Nobles, NCCMC, MMC, Town Clerk



To: River Bend Town Council

From: Brenda Hall, Community Appearance Commission Chair

Date: April 8, 2025

Reference: River Bend Plantation Median Project

The Community Appearance Commission recommends that the Town Council fund and move forward with the median project on Plantation Drive as presented in the attached "River Bend Median Overall Site Plan", dated 3/18/2025 from Elena Ruth Landscape Designs.

Brenda Hall 4/8/2025



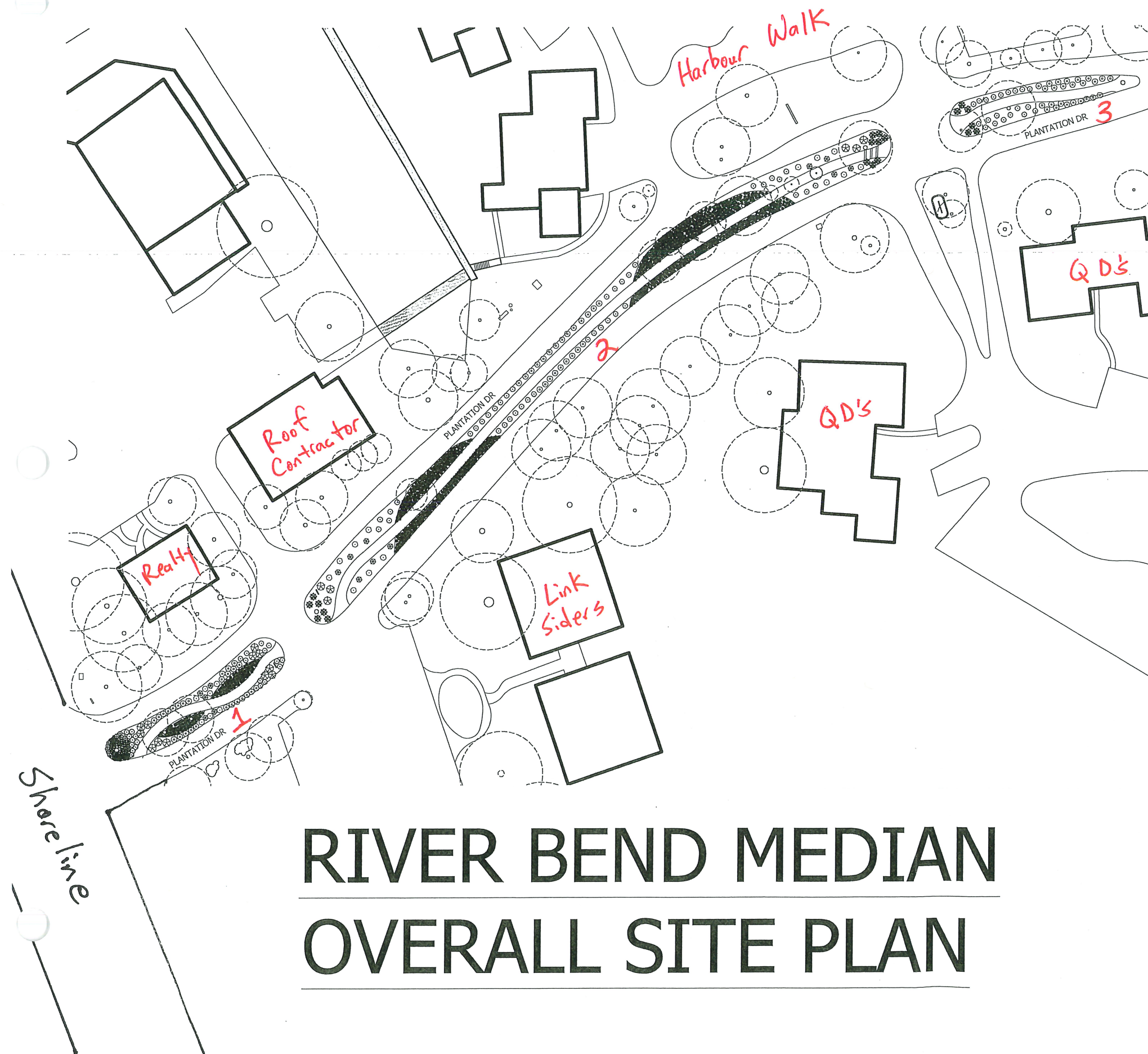
Craven County GIS CAC Recommendation Median Improvement Area

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on April 7, 2025 at 2:30:38 P.M.

1 inch = 109 feet



ITEM 8



PUGSTER BLUE DWARF BUTTERFLY BUSH



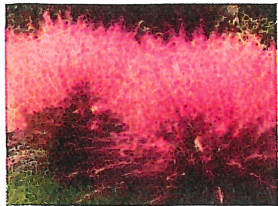
PUGSTER PINK BUTTERFLY BUSH



QUICKFIRE HYDRANGEA



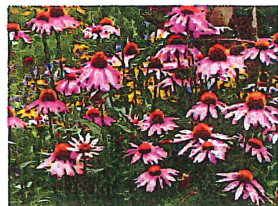
SOFT TOUCH JAPANESE HOLLY



PINK MUHLY GRASS



MONDO GRASS



MAGNUS PURPLE CONEFLOWER



ROSE VERBENA



RUSSIAN SAGE



BLACK-EYED SUSAN

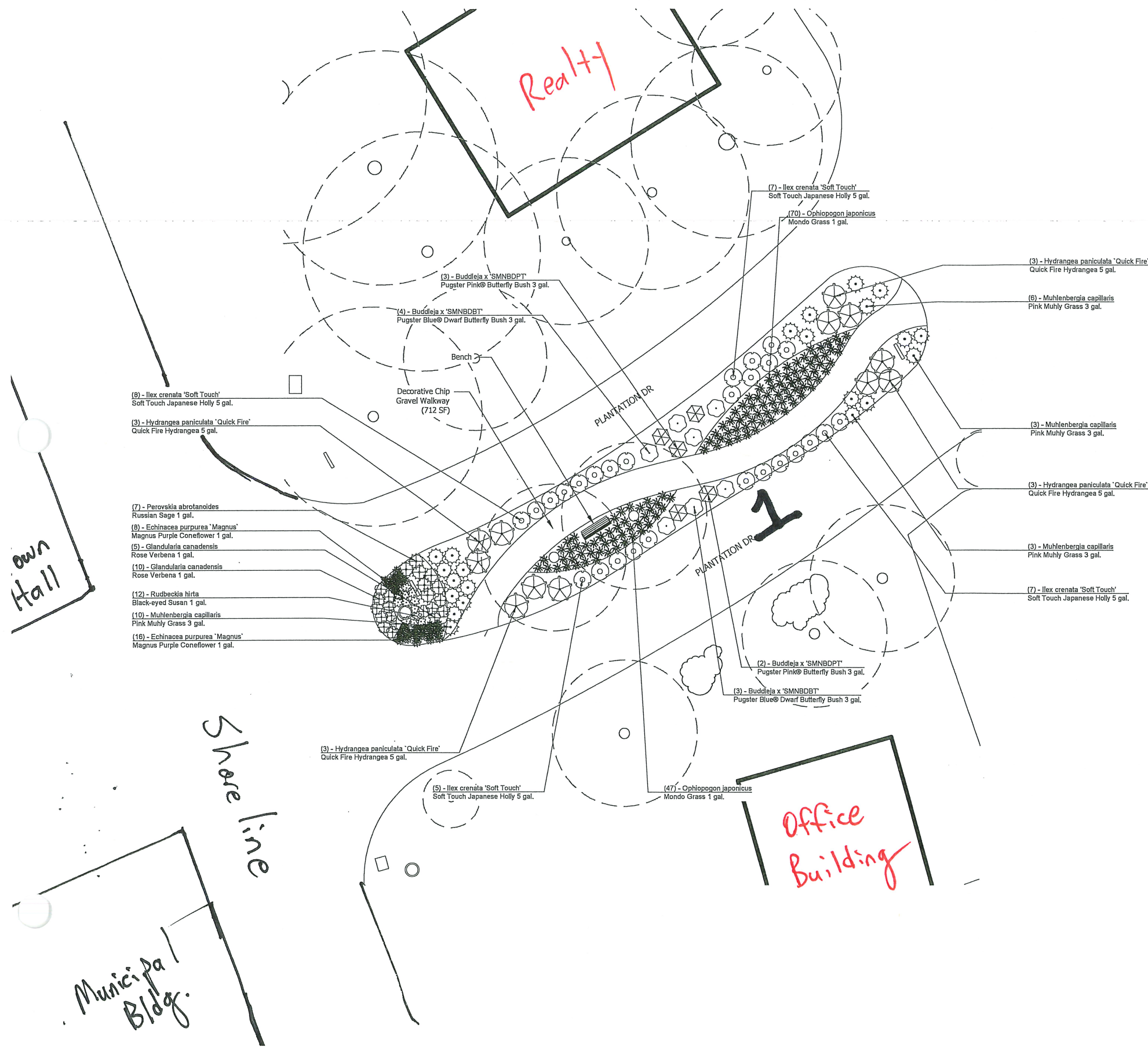


COLOR GUARD ADAM'S NEEDLE

PLANT SCHEDULE OVERALL SITE PLAN

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	REMARKS
SHRUBS				
	20	Buddleja x 'SMNBDBT' Pugster Blue® Dwarf Butterfly Bush	3 gal.	1'-3' h. 1'-3' w.
	15	Buddleja x 'SMNBDBT' Pugster Pink® Butterfly Bush	3 gal.	2'-3' h. 2'-3' w.
	18	Hydrangea paniculata 'Quick Fire' Quick Fire Hydrangea	5 gal.	3'-5' h. 3'-5' w.
	75	Ilex crenata 'Soft Touch' Soft Touch Japanese Holly	5 gal.	2'-3' h. 2'-3' w.
GRASSES				
	81	Muhlenbergia capillaris Pink Muhly Grass	3 gal.	3'-4' h. 2'-3' w.
	863	Ophiopogon japonicus Mondo Grass	1 gal.	1'-2' h. 1'-2' w.
PERENNIALS				
	24	Echinacea purpurea 'Magnus' Magnus Purple Coneflower	1 gal.	1'-2' h. 1'-2' w.
	15	Glandularia canadensis Rose Verbena	1 gal.	1'-2' h. 1'-3' w.
	7	Perovskia abrotanoides Russian Sage	1 gal.	3'-4' h. 3'-4' w.
	12	Rudbeckia hirta Black-eyed Susan	1 gal.	1'-3' h. 1'-3' w.
SUCCULENTS				
	20	Yucca filamentosa 'Color Guard' Color Guard Adam's Needle	5 gal.	1'-3' h. 3'-6' w.

ITEM 8



PUGSTER BLUE DWARF BUTTERFLY BUSH



PUGSTER PINK BUTTERFLY BUSH



QUICKFIRE HYDRANGEA



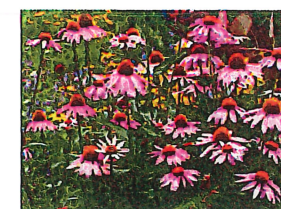
SOFT TOUCH JAPANESE HOLLY



PINK MUHLY GRASS



MONDO GRASS



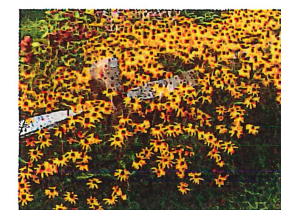
MAGNUS PURPLE CONEFLOWER



ROSE VERBENA



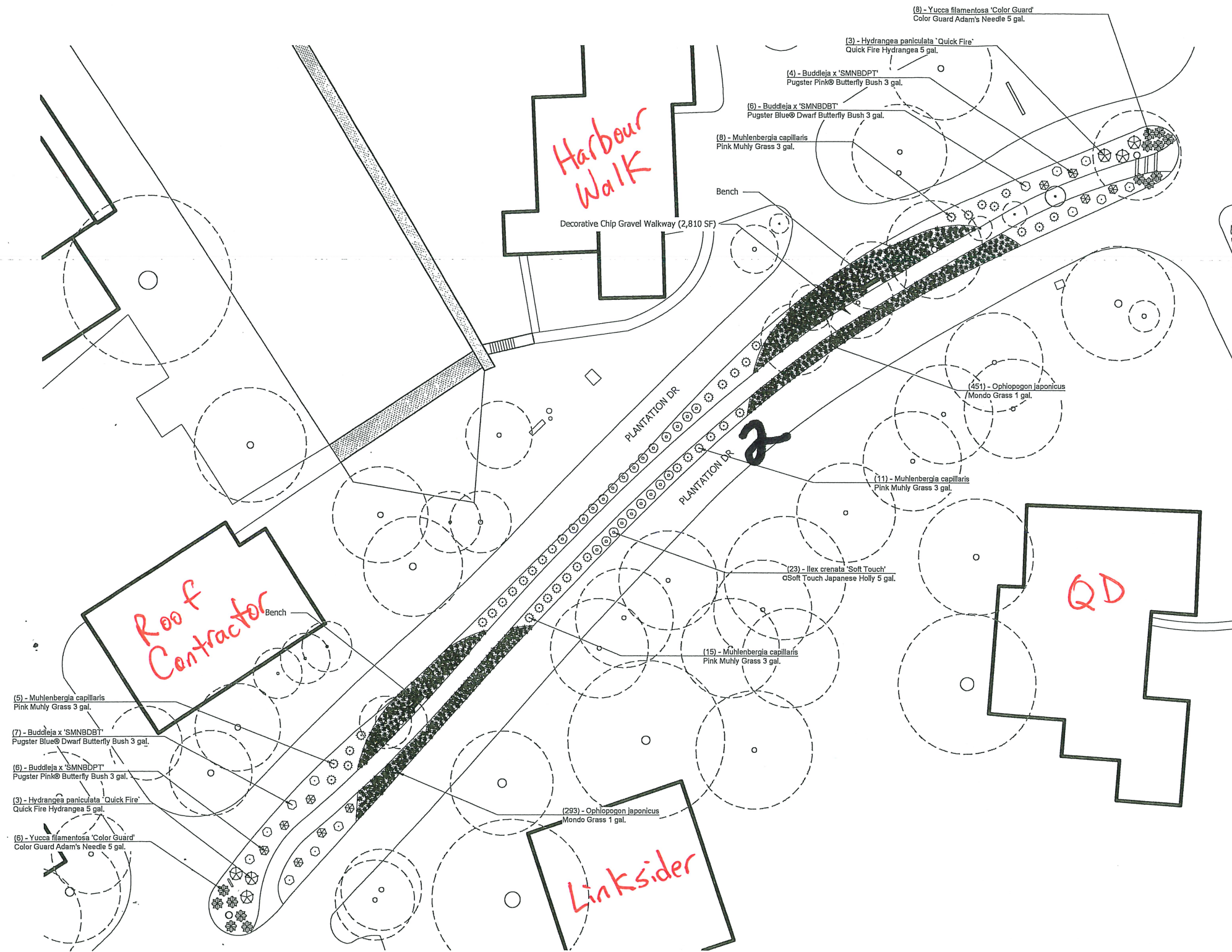
RUSSIAN SAGE



BLACK-EYED SUSAN

PLANT SCHEDULE MEDIAN 1

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	REMARKS
SHRUBS				
	7	<i>Buddleja x 'SMNBDPT'</i> Pugster Blue® Dwarf Butterfly Bush	3 gal.	1'-3' h. 1'-3' w.
	5	<i>Buddleja x 'SMNBDPT'</i> Pugster Pink® Butterfly Bush	3 gal.	2'-3' h. 2'-3' w.
	12	<i>Hydrangea paniculata</i> 'Quick Fire' Quick Fire Hydrangea	5 gal.	3'-5' h. 3'-5' w.
	27	<i>Ilex crenata</i> 'Soft Touch' Soft Touch Japanese Holly	5 gal.	2'-3' h. 2'-3' w.
GRASSES				
	22	<i>Muhlenbergia capillaris</i> Pink Muhly Grass	3 gal.	3'-4' h. 2'-3' w.
	117	<i>Ophiopogon japonicus</i> Mondo Grass	1 gal.	1'-2' h. 1'-2' w.
PERENNIALS				
	24	<i>Echinacea purpurea</i> 'Magnus' Magnus Purple Coneflower	1 gal.	1'-2' h. 1'-2' w.
	15	<i>Glandularia canadensis</i> Rose Verbena	1 gal.	1'-2' h. 1'-3' w.
	7	<i>Perovskia abrotanoides</i> Russian Sage	1 gal.	3'-4' h. 3'-4' w.
	12	<i>Rudbeckia hirta</i> Black-eyed Susan	1 gal.	1'-3' h. 1'-3' w.



PUGSTER BLUE DWARF BUTTERFLY BUSH



PUGSTER PINK BUTTERFLY BUSH



QUICKFIRE HYDRANGEA



SOFT TOUCH JAPANESE HOLLY



PINK MUHLY GRASS



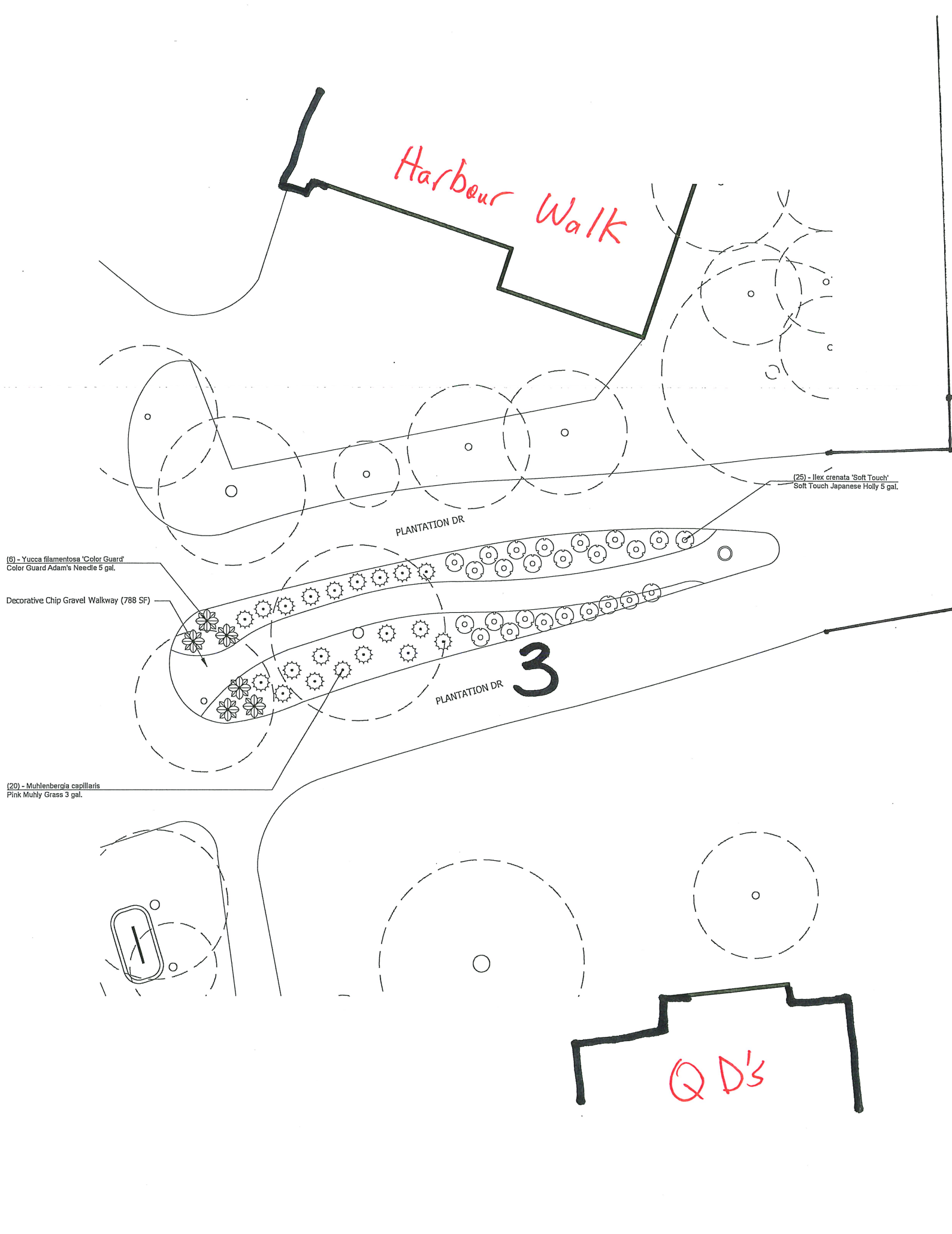
MONDO GRASS



COLOR GUARD ADAM'S NEEDLE

PLANT SCHEDULE MEDIAN 2

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	REMARKS
SHRUBS				
	13	Buddleja x 'SMNBDPT' Pugster Blue® Dwarf Butterfly Bush	3 gal.	1'-3' h. 1'-3' w.
	10	Buddleja x 'SMNBDPT' Pugster Pink® Butterfly Bush	3 gal.	2'-3' h. 2'-3' w.
	6	Hydrangea paniculata 'Quick Fire' Quick Fire Hydrangea	5 gal.	3'-5' h. 3'-5' w.
	23	Ilex crenata 'Soft Touch' Soft Touch Japanese Holly	5 gal.	2'-3' h. 2'-3' w.
GRASSES				
	39	Muhlenbergia capillaris Pink Muhly Grass	3 gal.	3'-4' h. 2'-3' w.
	746	Ophiopogon japonicus Mondo Grass	1 gal.	1'-2' h. 1'-2' w.
SUCCULENTS				
	14	Yucca filamentosa 'Color Guard' Color Guard Adam's Needle	5 gal.	1'-3' h. 3'-6' w.



(6) - Yucca filamentosa 'Color Guard'
Color Guard Adam's Needle 5 gal.

Decorative Chip Gravel Walkway (788 SF)

(20) - Muhlenbergia capillaris
Pink Muhly Grass 3 gal.

(25) - Ilex crenata 'Soft Touch'
Soft Touch Japanese Holly 5 gal.



SOFT TOUCH JAPANESE HOLLY



PINK MUHLY GRASS



COLOR GUARD ADAM'S NEEDLE

PLANT SCHEDULE MEDIAN 3

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	REMARKS
SHRUBS				
	25	Ilex crenata 'Soft Touch' Soft Touch Japanese Holly	5 gal.	2'-3' h. 2'-3' w.
GRASSES				
	20	Muhlenbergia capillaris Pink Muhly Grass	3 gal.	3'-4' h. 2'-3' w.
SUCCULENTS				
	6	Yucca filamentosa 'Color Guard' Color Guard Adam's Needle	5 gal.	1'-3' h. 3'-6' w.

LANDSCAPE DESIGN

RIVER BEND MEDIAN DESIGN

PLANTATION DRIVE
RIVER BEND, NORTH CAROLINA

ENLARGED MEDIAN 3 PLAN

Project No. _____
Drawing No. _____
Revision _____
DATE _____

Scale: 1" = 10'-0"

0' 5' 10' 15'

Prepared Date: 03/18/2025
Sheet No: L-103



ITEM 8

RECEIVED

MAR 20 2025

TOWN OF RIVER BEND

05/12/25

Mayor Mark Bledsoe, and the Town of River Bend Council,
45 Shoreline Drive
New Bern, NC 28562

To the Honorable Mayor Bledsoe and River Bend Councilman:

I hope this message finds you well. I want to express my gratitude for your support of the CPRL bookmobile and tech services that we provide to your residents. We are requesting funding of \$2,921.00 in your FY26 budget. This is a pledge of \$1.00 per resident, to help cover the library's operational expenses.

As a vital government entity and integral part of the Craven County infrastructure, the New Bern-Craven County Public Library relies heavily on county and state funding for its operations. The level of state and grant funding we receive each year is directly influenced by the support from local governments, both county and municipal.

For 49 years, the New Bern-Craven County Public Library has been a cornerstone of our community, providing essential reading and literacy services to residents across Craven County, including River Bend. Our library serves as a hub for personal and professional growth, offering high-speed internet access, updated computers, technical support and training, and a diverse range of books in both print and electronic formats.

In the first 8 months of FY25, the library circulated over 90,000 books and hotspots, while the circulation of electronic resources (eBooks and eAudiobooks) saw a 21% increase. Moreover, we developed programming for toddlers and teens, providing new parents with opportunities to socialize and engage. In FY24 and FY25, the library successfully provided monthly outreach to River Bend via the CPRL Book/Techmobile. We also offered monthly tech classes, assisting residents with their computers and phones.

As the town prepares its budget for the next fiscal year, I urge you to prioritize library funding. The allocation of \$2,920.00 will be divided as follows: \$2,120 for new print and electronic books, \$550 for Bookmobile operations, and \$250 for enriching programs for seniors at the New Bern Library.

Should you have any questions regarding our library's offerings or usage statistics, or if you would like to discuss this further at a town council meeting, please feel free to contact me at 252-638-7812.

Thank you for considering our request.

Best regards,

A handwritten signature in black ink, appearing to read 'Katherine Clowers', written over a horizontal line.

Katherine Clowers
Regional Director of the CPC Regional Library

A handwritten signature in black ink, appearing to read 'Brittany LaRowe', written in a cursive style.

Brittany LaRowe
CPRL Finance Officer



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2025

	ACTIVITIES	2025 January	2025 February	2025 March	% of Total Calls	% Change Last 2 Mos.
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (0)	7	5	7	0.34%	40.00%
2	ANIMAL COMPLAINTS	8	3	5	0.24%	67.00%
3	ARRESTS	2	1	1	0.05%	0.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	1	3	1	0.05%	-67.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	28	17	30	1.45%	76.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	36	34	29	1.41%	-15.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	75	46	40	1.94%	-13.00%
8	ASSIST OTHER AGENCIES	3	1	3	0.15%	200.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	2	0	0.00%	-100.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	10	8	8	0.39%	0.00%
11	DOMESTICS	0	0	3	0.15%	0.00%
12	FIRES / ALARM	2	1	4	0.19%	300.00%
13	IDENTITY THEFT / FRAUD	2	1	3	0.15%	200.00%
14	INVOLUNTARY COMMITMENTS	1	0	1	0.05%	0.00%
15	JUVENILE COMPLAINTS	1	1	1	0.05%	0.00%
16	LARCENIES	1	1	0	0.00%	-100.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	1	0	1	0.05%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	1	4	2	0.10%	-50.00%
20	PROPERTY DAMAGE / VANDALISM	3	0	0	0.00%	0.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1815	1,550	1,848	89.58%	19.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	2	0	0	0.00%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	0	0	0	0.00%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	5	7	8	0.39%	14.00%
26	TOWN ORDINANCE CITATIONS	0	0	1	0.05%	0.00%
27	TOWN ORDINANCE VIOLATIONS	1	2	1	0.05%	-50.00%
28	TRAFFIC ACCIDENTS	1	3	2	0.10%	-33.00%
29	TRAFFIC STOPS	43	25	37	1.79%	48.00%
30	TRAFFIC COMPLAINTS-RADAR	10	5	2	0.10%	-60.00%
31	DWI	0	0	1	0.05%	0.00%
32	CHECKPOINTS	0	0	1	0.05%	0.00%
33	DRUG VIOLATIONS	1	0	0	0.00%	0.00%
34	WELFARE CHECKS	6	5	6	0.29%	20.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	16	8	5	0.24%	-38.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	14	23	12	0.58%	-48.00%
37	TRESPASSING	0	0	0	0.00%	0.00%
38	OVERDOSE	0	0	0	0.00%	0.00%
39	TOTAL	2097	1756	2063	100.00%	17.00%

Traffic Violations

- 18 State Citations
- 18 Total State Charges
- State Warnings
- 1 Town Citations
- 2 Town Warnings

Community Watch Checks

- 100 100 Pirates
- 108 100 Plantation
- 93 200 Lakemere
- 112 200 Rockledge
- 67 Piner Estates

Phone Calls Answered (638-1108)

- 154 Incoming Calls

The data being presented in this report is a representation of the original call as it was dispatched.

Chief of Police
Sean Christian Joll



TOWN OF RIVER BEND
POLICE DEPARTMENT

45 Shoreline Drive
River Bend, NC 28562

T 252.638.1108
F 252.636.1545

www.riverbendnc.org

Wildlife Education as the Weather Warms Up in Eastern North Carolina

As temperatures rise in eastern North Carolina, wildlife activity increases, bringing more opportunities for human-wildlife interactions. From the coastal wetlands to the forests of the Piedmont, this region is home to diverse species, including black bears, alligators, snakes, and shorebirds. Wildlife education is essential to ensure safe coexistence, protect natural habitats, and promote conservation efforts.

During this time of year, the River Bend Police Department finds that the two most common encounters with wildlife are with turtles and snakes. We would like to offer some simple tips and educational information and how to enjoy these two species of wildlife in our area.

Snakes:

We have and will continue seeing snakes become more active, emerging from their winter brumation to seek food and mates. In regions like Eastern North Carolina, where venomous species such as copperheads, cottonmouths, and rattlesnakes are common, understanding how to avoid snake encounters is essential for outdoor safety.

Where Snakes Are Commonly Found

- **Wooded Areas & Tall Grass:** Snakes seek shelter in leaf litter, under logs, and in overgrown areas.
- **Near Water Sources:** Cottonmouths (water moccasins) are often found near swamps, ponds, and rivers.
- **Gardens & Yards:** Piles of wood, debris, and dense shrubs provide ideal hiding spots.

How to Avoid Snake Encounters

- **Watch Where You Step and Place Your Hands** – Be cautious when stepping over logs, rocks, or reaching into crevices.
- **Keep Yards Clean** – Remove woodpiles, tall grass, and debris that may attract rodents (a primary food source for snakes).
- **Wear Protective Clothing** – Boots and long pants offer extra protection when walking in snake-prone areas.
- **Be Cautious Near Water** – When fishing, kayaking, or exploring wetlands, be aware that some snakes swim and may be resting on logs or low branches.
- **Use a Flashlight at Night** – Snakes may be more active in the evening, so always carry a light when walking outdoors after dark.

What to Do If You Encounter a Snake

- **Stay Calm and Back Away Slowly** – Most snakes will not chase or attack unless provoked.

**Chief of Police
Sean Christian Joll**

- Do Not Attempt to Kill or Handle It – Many snakebites occur when people try to capture or kill a snake.
- Give It Space – If a snake is blocking your path, wait for it to move or walk around it at a safe distance.
- Know Venomous vs. Non-Venomous Species – Learning to identify local snakes can help reduce unnecessary fear.

Turtles:

Many turtles must cross roadways to reach wetlands, ponds, or sandy areas to lay eggs. Unfortunately, roads pose a significant threat to turtles, as they move slowly and are often difficult for drivers to see.

Why Do Turtles Cross the Road?

- Mating & Nesting: Female turtles travel to find suitable nesting sites, often crossing roads near wetlands, rivers, and ponds.
- Seasonal Movement: Some turtle species migrate between water bodies as seasons change.
- Food & Habitat Changes: Rising temperatures and rainfall can prompt turtles to explore new areas in search of food or better living conditions.

How Drivers Can Help Protect Turtles

- Stay Alert in Turtle-Prone Areas – Watch for animal crossing signs and be extra cautious when driving near wetlands, lakes, or wooded areas.
- Slow Down in Prone Crossing Areas – Turtles are often hit in low-traffic areas where drivers may not expect wildlife crossings.

What Not to Do

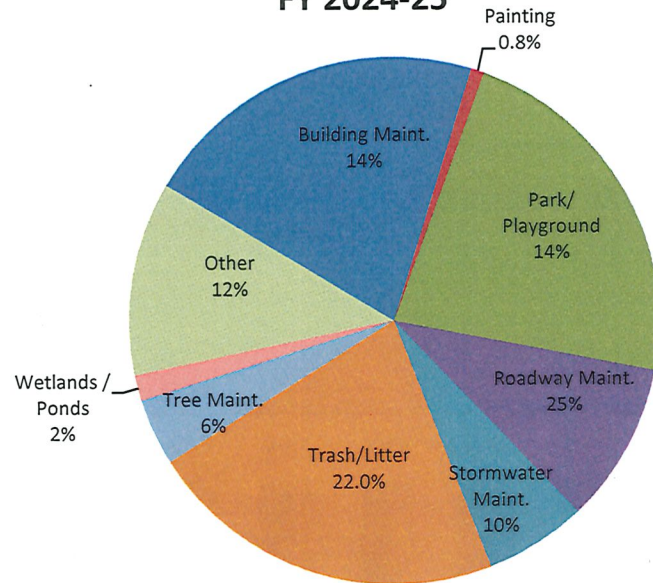
- Do Not Relocate Turtles – Moving a turtle far from its home range can disrupt its survival. Always move it in the same direction as it was heading.
- Do Not Pick Turtles Up by Their Tails – This can cause serious spinal injuries, especially for snapping turtles. Instead, support them from the sides of their shell.

When in Doubt What to Do

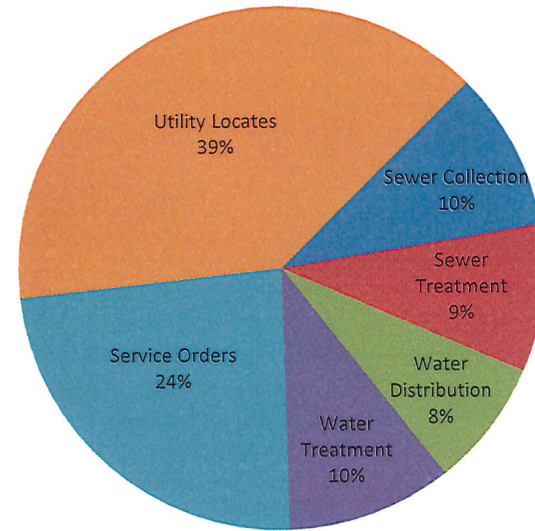
- Report injured or distressed wildlife to the River Bend Police Department.
- If a snake needs to be relocated, call the River Bend Police Department.
- If you are unable to move a turtle from the roadway, call the River Bend Police Department.

Sean C. Joll
Chief of Police

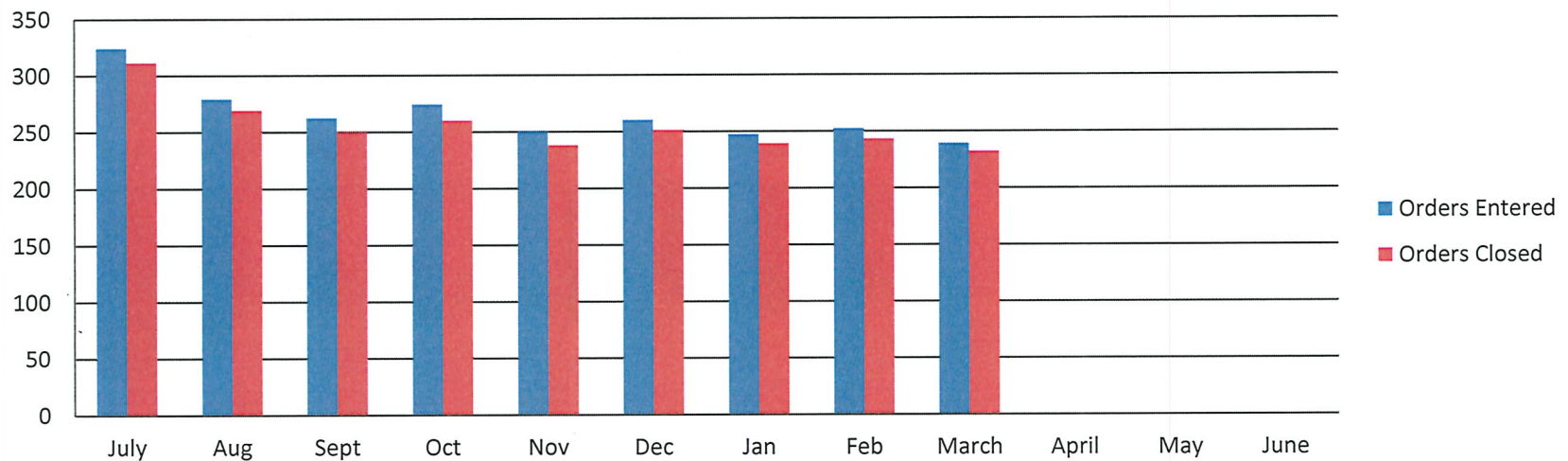
**Public Works Work Orders
FY 2024-25**



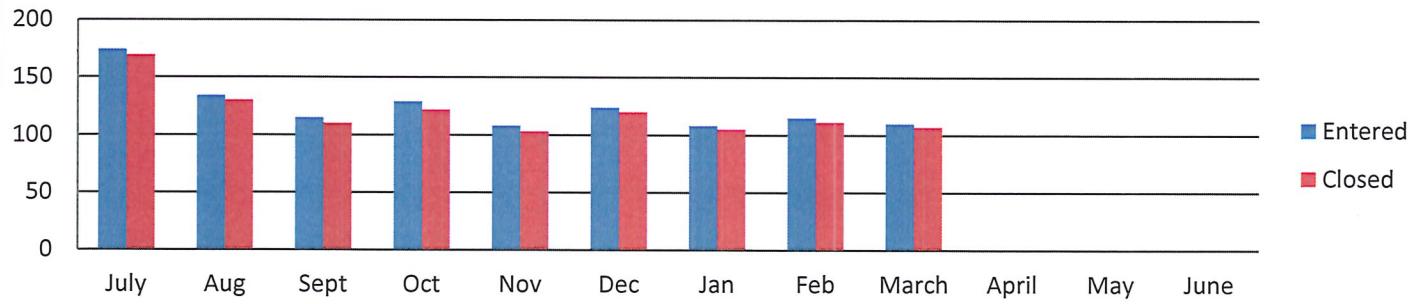
**Water Resources Work Orders
FY 2024-25**



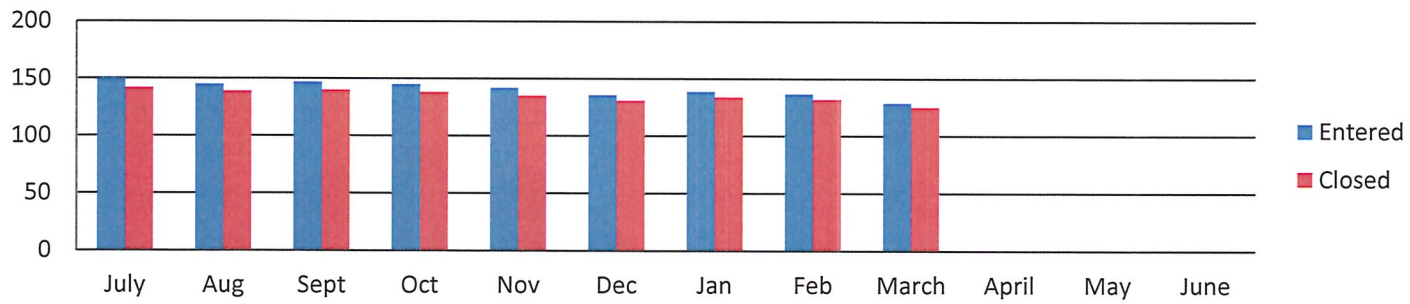
Total Work Orders - FY 2024-25



Water Resources - Work Orders



Public Works - Work Orders





Public Works

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	31	30	30	29	30	29	31	30	29				269	0
Painting	1	3	2	1	2	0	1	0	0				10	0
Park/Playground	35	31	33	30	31	32	30	32	31				285	1
Roadway Maintenance	19	17	15	13	8	11	13	15	14				125	0
Stormwater Maintenance	10	7	12	10	12	9	8	6	5				79	0
Trash/Litter	31	31	30	33	31	33	31	28	31				279	0
Tree Maintenance	9	8	6	5	4	2	4	8	6				52	1
Wetlands / Ponds	3	4	3	4	2	1	1	1	1				20	0
Other	11	14	16	20	22	19	20	17	12				151	2
TOTAL	150	145	147	145	142	136	139	137	129	0	0	0	1270	4

Orders Closed	142	139	140	138	135	131	134	132	125				1216
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Water Resources

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	16	15	13	14	12	8	10	12	10				110	1
Sewer Treatment	15	14	12	11	12	10	9	10	9				102	0
Water Distribution	12	10	9	12	10	12	10	6	7				88	0
Water Treatment	13	11	10	14	13	12	15	14	12				114	3
Service Orders	20	18	30	35	30	35	40	30	26				264	0
Utility Locates	98	66	41	43	31	47	24	43	46				439	0
TOTAL	174	134	115	129	108	124	108	115	110	0	0	0	1117	4

Orders Closed	169	130	110	122	103	120	105	111	107				1077
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TOTAL	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	324	279	262	274	250	260	247	252	239	0	0	0	2387
Orders Closed	311	269	250	260	238	251	239	243	232	0	0	0	2293



March 2025 Monthly Report Brandon Mills, Director of Public Works

With the arrival with warmer weather, Public Works have begun seasonal mowing operations to maintain a clean and welcoming appearance throughout the community. In addition, several road shoulders were repaired using crusher run to stabilize road edges and help prevent roadway cracking. Crews also took advantage of the nice weather to inspect some storm water drains and inspect equipment in preparation for summer maintenance projects. These efforts help ensure our infrastructure remains in good condition and ready for the months ahead.

On the Water resources side, the team successfully completed the replacement of the water filtration media, a critical step toward improving the overall quality of our drinking water. I would like to personally thank our staff for their hard work and attention to detail during this important upgrade. Additionally, one aging water service line was repaired after it was found to be brittle; a full replacement of this line is scheduled for next month and will be handled in-house. The dedication of our staff continues to ensure reliable service and high standards for our community.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 252-638-3870. You will be instructed to dial "9" and follow the directions to contact the on-call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108, and they will get in contact with the on-call utility systems operator.



MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	6	68
Permits Issued	6	68
Fees Collected	316.40	4146.60
Violations Noted During Weekly Patrol	10	67
Complaints Received From Citizens	0	6
Notice Of Violations Initiated *see details below	6	60
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
25 O'Hara	Junk Vehicle	12-Mar
102 Gatewood	Debris	12-Mar
108 Gatewood	Vehicles in front yard	19-Mar
294 Gatewood	Vehicles in front yard	19-Mar
286 Shoreline	Trailer in front yard	26-Mar
189 Canebrake	Boat in front yard	26-Mar

TOWN OF RIVER BEND POLICY ON DONATIONS AND SPONSORSHIPS

Statement of Policy

The Town of River Bend (hereinafter “Town”) will allow donations to be made to the Town.

In allowing sponsorships, the Town will seek sponsors that further its mission by providing monetary or in-kind support for Town programs or services. The Town recognizes that the public trust and perception of its impartiality may be damaged by sponsorships that are aesthetically displeasing, politically oriented, or offensive to segments of its citizenry. When the Town loses public trust and public perception of impartiality, its ability to govern effectively in the interest of its citizens is impaired. Therefore, the Town permits private sponsorship of government programs or services in limited circumstances as a means to generate funds for improving or expanding those programs and services. The Town maintains its sponsorship program as a nonpublic forum and exercises sole discretion over who is eligible to become a sponsor according to the terms of this policy.

Whenever possible, sponsorships should be linked to specific Town-related activities, events, programs, or publications. The Town will neither seek nor accept sponsors that manufacture products or take positions inconsistent with local, state, or federal law or with Town policies, positions, or resolutions. The establishment of a sponsorship agreement does not constitute an endorsement by the Town of the sponsor’s organization, products, or services.

Definition of Terms

“Donation” is a voluntary monetary or in-kind contribution with no expectation of promotional benefits or sponsorship.

“Sponsorship” is the right of an external entity (for-profit or not-for-profit) to associate its name, products, or services with the Town’s programs, services, properties, or name. Sponsorship is a business relationship in which the Town and the external entity exchange goods and/or services for the public display of a message on the Town’s property acknowledging private support.

The use of a private event space for a Town activity, event, program, or publication, as allowed by § 3.05.005 of the Town’s Ordinances, and subsequent designation of that private event space as the location for an activity, event, program, or publication in promotional materials is not in and of itself a sponsorship. For example, an advisory board event held at a restaurant and advertised as being held at said restaurant shall not be considered a sponsorship of that advisory board event. However, to the extent promotional materials for a Town activity, event, program or publication identifies the provider of a private space as a “partner,” “co-sponsor,” or similar status, that designation would be considered a sponsorship for the purposes of this Policy.

Authority Structure for Review and Approval

The Town possesses sole and final decision-making authority for determining the appropriateness of a sponsorship relationship and/or an offer of a donation and reserves the right to refuse any offer of sponsorship or donation.

Sponsorship agreement proposals and donations offers will be reviewed according to the following procedures and guidelines:

- All sponsorship agreement proposals and donation offers shall be approved in consultation with the Town Manager or his/her designee.
- Sponsorship agreement proposals or donation offers projected to generate \$1,000 or less shall (in actual monetary benefit of estimated in-kind benefit) require the written approval of the Town Manager, who shall inform the Town Council.
- Sponsorship agreement proposals or donations offers projected to generate more than \$1,000 (in actual monetary benefit of estimated in-kind benefit) shall require the written approval of the Town Council.

In the discretion of the Town Manager, any proposed sponsorship agreement or donation offer may be referred to the Town Council for its approval.

Criteria for Sponsorship Proposal Review

Proposals for sponsorship of Town programs or services shall be reviewed on the basis of a draft memorandum of understanding that clearly outlines the forms of support offered by the sponsor and the recognition to be given by the Town. The Town Manager may develop and implement a form that entities may use to submit this draft memorandum of understanding. A memorandum of understanding shall be created for each sponsorship relationship. It shall detail the following information, at a minimum:

- Activities, products, and services of the private entity and its subsidiaries;
- Benefits to be given to the proposed sponsor by the Town, and the estimated monetary value of those benefits;
- Benefits to be given to the Town by the proposed sponsor and the estimated monetary value of those benefits;
- Prominence of the proposed public recognition of support;
- Content of the proposed public recognition of support;
- Duration of the proposed public recognition of support; and
- Conditions under which the sponsorship agreement will be terminated.

The Town recognizes that entering into a sponsorship agreement with an external entity does not constitute an endorsement of the entity or its services and products but does imply an affiliation. Such affiliation can affect the reputation of the Town among its citizens and its ability to govern effectively. Therefore, any proposal for sponsorship of a Town program or service in which the involvement of an outside entity compromises the public's perception of the Town's neutrality or its ability to act in the public interest will be rejected.

The Town shall consider the following criteria before entering into a sponsorship agreement:

- Extent and prominence of the public display of sponsorship;
- Aesthetic characteristics of the public display of sponsorship;
- Importance of the sponsorship to the mission of the Town;
- Level of support provided by the sponsor;
- Inconsistencies between Town policies and the known policies or practices of the potential sponsor; and
- Other factors that might undermine public confidence in the Town's impartiality or interfere with the efficient delivery of Town services or operations, including, but not limited to, current or potential conflicts of interest between the sponsor and Town employees, officials, or affiliates; and the potential for the sponsorship to tarnish the Town's standing among its citizens or otherwise impair the ability of the Town to govern its citizens.

Permissible Sponsors and Message Content

Sponsorships on Town property are maintained as a nonpublic forum. The Town intends to preserve its rights and discretion to exercise full editorial control over the placement, content, appearance, and wording of sponsorship affiliations and messages. The Town may make distinctions on the appropriateness of sponsors on the basis of subject matter of a potential sponsorship recognition message. The Town will not deny sponsorship opportunities on the basis of the potential sponsor's viewpoint. Sponsorship from an organization that is engaged in any of the following activities, that has a mission supporting any of the following subject matters, or that, in the sole discretion and judgment of the Town Manager, is deemed to be unsuitable for and contrary to community standards of appropriateness for government publications, shall be prohibited on any Town property:

- Promotion of the sale or consumption of alcoholic beverages, or promotion of establishments that are licensed to sell and primarily do sell alcoholic beverages, including bars; provided, however, that food service establishments or places of lodging may be authorized only when the sale of alcohol is incidental to providing food service or lodging;

- Promotion of the sale or consumption of tobacco products;
- Promotion of the sale of birth control products or services;
- Commentary, advocacy, or promotion of issues, candidates, and campaigns pertaining to political elections;
- Depiction in any form of profanity or obscenity, or promotion of sexually oriented products, activities, or materials;
- Promotion of the sale or use of firearms, explosives, or other weapons, or glorification of violent acts; and
- Promotion or depiction of illegal products, or glorification of illegal products, activities, or materials.

Permissible Recognition Messages

Sponsorship recognition messages may identify the sponsor but should not promote or endorse the organization or its products or services. Statements that advocate, contain price information or an indication of associated savings or value, request a response, or contain comparative or qualitative descriptions of products, services, or organizations will not be accepted. Only the following content will be deemed appropriate:

- The legally recognized name of the advertising organization;
- The advertiser's organizational slogan if it identifies rather than promotes the organization or its products or services;
- The advertiser's product or service line, described in brief, generic, objective terms. Generally, only one product or service line may be identified; and
- Brief contact information for the advertiser's organization, such as phone number, address, or Internet website. Contact information must be stated in a manner that avoids an implication of urging the reader to action.

The Town will not make any statements that directly or indirectly advocate or endorse a sponsor's organization, products, or services.

No materials or communications, including, but not limited to, print, video, Internet, broadcast, or display items developed to promote or communicate the sponsorship using the Town's name, marks, or logo, may be issued without written approval from the Town Manager.

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.



Fund Cash Balances

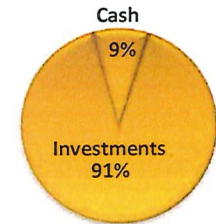
Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund*	1,228,219	1,093,672	1,165,107	1,151,955	1,060,936	1,497,909	1,455,934	1,549,270	1,542,991			
2 Powell Bill	-	-	54,542	54,542	54,543	109,085	109,086	109,087	-			
3 General Capital Reserve	115,788	116,301	116,786	117,258	117,701	118,147	118,578	118,966	119,394			
4 Stormwater AIA Project	-	-	-	-	-	-	(60,000)	(60,000)	(60,000)			
5 Law Enforcement Separation Allowance	51,855	52,085	52,302	52,514	52,712	52,912	53,105	53,279	53,470			
6 Water Fund*	537,780	572,687	566,785	600,153	592,353	617,104	557,862	599,300	592,639			
7 Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878	21,949	22,028			
8 Water AIA Grant Project	-	-	-	-	-	-	-	-	-			
9 Water Treatment Plant Capital Project	(170,926)	(171,566)	(171,566)	(171,566)	(171,566)	(171,566)	(1,966)	(1,966)	28,314			
10 Water Treatment Improvement Project	-	-	-	-	-	-	(5,000)	(5,000)	(5,000)			
11 Sewer Fund*	755,848	780,999	774,165	808,717	786,280	810,678	807,209	843,695	843,964			
12 Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714	25,798	25,891			
13 Sewer AIA Grant Project	-	-	-	-	-	-	-	-	-			
14 WWTP Capital Projects Fund	(1,088)	20,039	(1,770)	(1,770)	(1,770)	(1,088)	(1,208)	(1,208)	(4,984)			
Total Cash and Investments	2,563,947	2,510,894	2,603,222	2,658,865	2,538,429	3,080,599	3,081,190	3,253,170	3,158,707	0	0	0
Trust Cash Accounts	256,552	193,268	370,279	416,883	287,988	508,591	386,355	356,464	292,720	0	0	0

*These operating funds have equity in the Trust pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Trust). We have two accounts with Trust, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund	1,084,896	1,012,596	961,623	904,499	941,933	1,214,956	1,293,414	1,402,664	1,389,696			
2 Powell Bill	-	-	-	-	-	-	-	-	-			
3 Capital Reserve (General Fund)	115,788	116,301	116,786	117,258	117,701	118,147	118,578	118,966	119,394			
4 Law Enforcement Separation Allowance	51,855	52,085	52,302	52,514	52,712	52,912	53,105	53,279	53,471			
5 Water Fund	395,194	436,003	422,763	456,482	450,200	472,445	465,562	514,103	502,837			
6 Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878	21,949	22,028			
7 Sewer Fund	613,190	653,963	632,598	664,166	640,656	666,128	716,585	759,946	752,669			
8 Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714	25,798	25,891			
Total Investments	2,307,395	2,317,626	2,232,944	2,241,982	2,250,441	2,572,007	2,694,835	2,896,706	2,865,986	0	0	0



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Budget	% Budget
1 Ad Valorem Taxes	980,165	980,165	1,662	13,208	80,104	46,254	41,318	496,514	83,952	181,728	25,352				970,090	99.0%	104.2%
2 Ad Valorem Taxes - Vehicle	104,400	104,400	-	13,648	11,069	9,342	-	16,937	9,882	9,584	9,185				79,648	76.3%	82.2%
3 Animal Licenses	1,500	1,500	70	40	10	40	120	-	610	540	590				2,020	134.7%	83.3%
4 Local Gov't Sales Tax*	431,000	445,312	36,474	45,078	47,502	43,360	43,911	36,212	40,238	44,829	47,683				385,287	86.5%	77.3%
5 Hold Harmless Distribution	112,233	112,233	8,770	11,635	12,469	11,720	11,508	11,126	11,539	11,666	12,901				103,333	92.1%	81.7%
6 Solid Waste Disposal Tax	2,200	2,200	-	542	-	-	576	-	-	548	-				1,665	75.7%	79.2%
7 Powell Bill Fund Appropriation	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
8 Powell Bill Allocation	101,000	101,000	-	-	54,542	-	-	54,542	-	-	-				109,083	108.0%	100.0%
9 Beer & Wine Tax	13,225	13,225	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
10 Video Programming Tax	47,041	47,041	-	-	11,349	-	-	12,247	-	-	11,021				34,616	73.6%	72.5%
11 Utilities Franchise Tax	116,156	116,156	-	-	25,708	-	-	37,370	-	-	31,352				94,430	81.3%	73.1%
12 Telecommunications Tax	6,779	6,779	-	-	1,683	-	-	1,900	-	-	1,751				5,334	78.7%	85.3%
13 Court Cost Fees	500	500	27	45	68	68	27	29	27	14	23				326	65.1%	80.1%
14 Zoning Permits	7,000	7,000	222	108	571	1,575	362	272	182	519	316				4,129	59.0%	147.2%
15 Federal Grants*	-	23,364	-	6,185	-	-	-	-	-	-	-				6,185	26.5%	0.0%
16 State Grants	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
17 Federal Disaster Assistance	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	#DIV/0!
18 State Disaster Assistance	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
19 Miscellaneous	15,000	15,000	358	971	85	72	1,795	360	542	1,472	329				5,984	39.9%	150.6%
20 Insurance Settlements	-	-	-	-	-	2,916	-	-	-	-	-				2,916	#DIV/0!	#DIV/0!
21 Interest - Powell Bill	50	50	-	-	0	0	0	0	1	1	1				4	7.7%	0.7%
22 Interest - Investments	44,533	44,533	5,087	4,701	4,027	3,878	3,434	4,023	4,460	4,250	5,032				38,891	87.3%	193.8%
23 Contributions	900	900	660	-	-	9	-	-	-	-	-				668	74.3%	71.1%
24 Wildwood Storage Rents	18,144	18,144	1,610	1,636	1,627	1,638	1,617	1,623	1,617	1,617	1,638				14,623	80.6%	83.3%
25 Rents & Concessions	18,000	18,000	2,020	1,640	1,720	1,680	1,760	1,960	2,100	1,860	1,880				16,620	92.3%	85.8%
26 Sale of Capital Assets	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	100.0%
27 Sales Tax Refund Revenue	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
28 Trans. from Capital Reserve	72,650	72,650	72,650	-	-	-	-	-	-	-	-				72,650	100.0%	100.0%
29 Trans. from L.E.S.A. Fund	-	-	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
31 Appropriated Fund Balance*	321,524	325,155	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
Total	2,414,000	2,455,307	129,610	99,437	252,534	122,552	106,428	675,114	155,148	258,628	149,053	0	0	0	1,948,504	79.4%	84.6%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.



General Fund

Expenditures		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
		Original	Current													Total	% Exp	% Exp
1	Governing Body	69,500	69,500	7,551	(873)	4,376	(828)	842	13,839	(236)	14,697	4,658				44,027	63.3%	44.9%
2	Administration	331,200	331,200	39,126	20,193	29,687	33,340	18,898	43,116	18,970	19,734	25,851				248,917	75.2%	76.1%
3	Finance*	156,500	148,972	15,912	9,092	11,561	20,553	10,088	9,931	9,756	9,247	9,174				105,315	70.7%	78.6%
4	Tax Listing	14,700	14,700	-	468	1,060	693	413	4,403	2,064	2,048	487				11,635	79.2%	89.4%
5	Legal Services	49,000	49,000	814	2,224	2,375	1,733	1,430	1,671	869	3,361	2,512				16,988	34.7%	67.9%
6	Elections	600	600	-	-	-	-	-	-	491	-	-				491	81.8%	0.0%
7	Public Buildings*	108,000	84,500	9,610	12,214	6,725	7,021	3,055	3,949	4,657	4,841	3,007				55,078	65.2%	61.7%
8	Police*	840,800	867,795	67,932	101,919	51,735	114,025	53,610	72,469	73,619	53,821	51,360				640,489	73.8%	62.4%
9	Emergency Management	5,800	5,800	2,100	16	16	1,386	343	16	16	61	16				3,970	68.4%	97.8%
10	Animal Control*	18,000	22,555	1,894	1,409	1,579	2,410	1,540	1,367	1,398	1,391	1,386				14,373	63.7%	68.0%
11	Street Maintenance*	235,000	246,385	11,075	10,421	3,958	8,700	3,890	4,157	5,103	3,691	133,664				184,659	74.9%	82.8%
12	Public Works*	203,000	218,738	17,632	16,147	16,282	24,162	16,134	16,422	15,757	16,699	17,043				156,278	71.4%	73.9%
13	Leaf & Limb, Solid Waste	87,500	87,500	8,766	6,538	8,713	1,649	296	20,709	10,206	5,578	251				62,705	71.7%	81.3%
14	Stormwater Management*	51,200	58,031	2,856	2,149	2,403	3,465	2,826	2,050	11,847	2,086	2,079				31,761	54.7%	41.7%
15	Waterways & Wetlands	2,900	2,900	50	-	9	140	-	-	134	41	-				375	12.9%	9.0%
16	Planning & Zoning	60,000	60,000	5,520	3,826	3,834	6,794	3,906	3,795	3,868	3,869	3,942				39,355	65.6%	68.0%
17	Recreation & Special Events	11,000	11,000	856	-	520	58	115	695	253	175	60				2,732	24.8%	30.9%
18	Parks*	59,500	66,331	3,912	3,314	3,237	4,443	3,434	3,824	3,855	2,608	3,355				31,984	48.2%	66.7%
19	Transfers	86,757	86,757	86,757	-	-	-	-	-	-	-	-				86,757	100.0%	100.0%
20	Contingency	23,043	23,043	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
Total		2,414,000	2,455,307	282,363	189,058	148,069	229,746	120,821	202,412	162,628	143,948	258,845	0	0	0	1,737,889	70.8%	69.6%

Capital / Debt (included above)		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Capital Outlay*	264,754	255,254	-	47,434	-	47,434	-	-	-	-	130,168	-	-	-	225,036	88.2%
2	Debt Service - Principle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
3	Debt Service - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	280,228	280,228	46,614	283	46,827	378	46,585	198	46,881	164	46,975				234,906	83.8%	83.5%
Consumption	238,040	238,040	47,308	167	42,159	110	38,260	68	41,581	73	38,836				208,561	87.6%	85.7%
Other, incl. transfers	23,784	23,784	1,836	6,170	1,760	5,887	8,261	4,733	1,982	6,627	1,932				39,189	164.8%	175.1%
Hydrant Fee	19,215	19,215	19,215	(153)	-	(262)	-	(104)	-	(66)	-				18,629	97.0%	100.3%
Appropriated Fund Bal.*	92,733	155,139	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
Total	654,000	716,406	114,973	6,467	90,746	6,114	93,106	4,894	90,444	6,797	87,743	0	0	0	501,285	70.0%	85.9%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	507,000	495,618	46,288	26,810	26,486	35,116	31,657	35,178	25,491	25,572	24,972				277,571	56.0%	54.1%
Supply & Treatment*	69,000	142,788	5,092	3,683	6,240	4,984	2,979	8,142	60,390	3,708	3,846				99,066	69.4%	35.7%
Distribution	58,000	58,000	31,698	174	715	118	292	829	997	412	2,089				37,324	64.4%	84.6%
Transfers / Contingency	20,000	20,000	20,000	-	-	-	-	-	-	-	-				20,000	100.0%	0.0%
Total	654,000	716,406	103,079	30,667	33,442	40,218	34,928	44,149	86,878	29,692	30,907	0	0	0	433,961	60.6%	52.2%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay*	2,500	73,500	-	-	-	-	-	-	54,432	-	1,137				55,569	75.6%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	537,780	572,687	566,785	600,153	592,353	617,104	557,862	599,300	592,639			
Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878	21,949	22,028			

Water Produced		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		9,722,000	8,194,000	8,904,000	11,510,000	9,999,000	10,160,000	9,738,000	8,394,000	9,551,000				86,172,000	
Average daily gallons		925,000*	313,613	264,323	296,800	371,290	333,300	327,742	314,129	289,448	308,097	0	0	0	313,194

* This is the permitted daily limit.

Sewer Fund**ITEM 11**

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	297,179	297,179	49,204	353	49,504	447	49,146	314	49,433	225	49,569				248,194	83.5%	83.4%
Consumption	337,525	337,525	61,256	279	57,924	158	53,071	149	58,439	93	53,692				285,061	84.5%	82.8%
Other, incl. transfers	18,261	18,261	2,806	4,143	2,635	4,883	2,522	3,814	2,456	3,619	2,723				29,601	162.1%	213.9%
Appropriated Fund Bal.*	67,035	58,441	-	-	-	-	-	-	-	-	-				-	0.0%	0.0%
Total	720,000	711,406	113,266	4,775	110,062	5,488	104,739	4,277	110,328	3,937	105,984	0	0	0	562,856	79.1%	92.9%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance*	502,000	490,618	51,282	26,849	27,922	36,659	31,393	41,192	27,994	27,145	26,247				296,682	60.5%	57.3%
Collection*	58,000	55,788	5,560	3,189	2,563	3,754	2,865	1,050	1,908	1,914	1,126				23,929	42.9%	55.3%
Treatment	135,000	135,000	5,990	5,886	12,789	8,975	15,557	8,261	6,471	13,168	5,591				82,688	61.3%	69.7%
Transfers / Contingency*	25,000	30,000	25,000	-	-	-	-	-	-	-	-				25,000	83.3%	0.0%
Total	720,000	711,406	87,832	35,924	43,274	49,389	49,815	50,502	36,373	42,226	32,964	0	0	0	428,300	60.2%	59.2%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	755,848	780,999	774,165	808,717	786,280	810,678	807,209	843,695	843,964			
Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714	25,798	25,891			

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		2,885,000	3,420,000	3,032,000	3,286,000	3,269,000	3,424,000	3,505,000	2,682,000	2,834,000				28,337,000	
Average daily gallons	330,000*	93,065	110,323	101,067	106,000	108,967	110,452	113,065	92,483	91,419	0	0	0	102,982	

* This is the permitted daily limit.



ITEM 11

RECEIVED

MAR 20 2025

TOWN OF RIVER BEND

05/12/25

Mayor Mark Bledsoe, and the Town of River Bend Council,
45 Shoreline Drive
New Bern, NC 28562

To the Honorable Mayor Bledsoe and River Bend Councilman:

I hope this message finds you well. I want to express my gratitude for your support of the CPRL bookmobile and tech services that we provide to your residents. We are requesting funding of \$2,921.00 in your FY26 budget. This is a pledge of \$1.00 per resident, to help cover the library's operational expenses.

As a vital government entity and integral part of the Craven County infrastructure, the New Bern-Craven County Public Library relies heavily on county and state funding for its operations. The level of state and grant funding we receive each year is directly influenced by the support from local governments, both county and municipal.

For 49 years, the New Bern-Craven County Public Library has been a cornerstone of our community, providing essential reading and literacy services to residents across Craven County, including River Bend. Our library serves as a hub for personal and professional growth, offering high-speed internet access, updated computers, technical support and training, and a diverse range of books in both print and electronic formats.

In the first 8 months of FY25, the library circulated over 90,000 books and hotspots, while the circulation of electronic resources (eBooks and eAudiobooks) saw a 21% increase. Moreover, we developed programming for toddlers and teens, providing new parents with opportunities to socialize and engage. In FY24 and FY25, the library successfully provided monthly outreach to River Bend via the CPRL Book/Techmobile. We also offered monthly tech classes, assisting residents with their computers and phones.

As the town prepares its budget for the next fiscal year, I urge you to prioritize library funding. The allocation of \$2,920.00 will be divided as follows: \$2,120 for new print and electronic books, \$550 for Bookmobile operations, and \$250 for enriching programs for seniors at the New Bern Library.

Should you have any questions regarding our library's offerings or usage statistics, or if you would like to discuss this further at a town council meeting, please feel free to contact me at 252-638-7812.

Thank you for considering our request.

Best regards,

A handwritten signature in black ink, appearing to read 'Katherine Clowers'.

Katherine Clowers
Regional Director of the CPC Regional Library

A handwritten signature in black ink, appearing to read 'Brittany LaRowe'.

Brittany LaRowe
CPRL Finance Officer

EWAB April 7, 2025

Chairman Hall called the meeting to order at 7:00 PM.

There was a quorum of members present.

There were no visitors.

The minutes for the January 2025 meeting were approved.

Councilman Leonard gave a council update and answered members questions.

Old Business:

Still working to provide fishing line recycling containers, EWAB will make and install the containers.

Alligator weed in ponds in several areas was discussed.

Question about the volunteer shirts was asked, Councilman Leonard to follow up on this.

New Business: Discussion about having a canal clean up in conjunction with local Scouts.

Volunteer Hours: 7

The next meeting will be on May 5, 2025, at 7 PM in the small conference room in the municipal building.

The public is welcome to attend.

The meeting adjourned at 7:33 PM

River Bend Planning Board report April 2025

The Planning Board met on April 3rd at 6:00 pm in the municipal building. Chairman Lippert called the meeting to order. There was no public comment. The usual reports were given.

The only order of business was a discussion of the town's Comprehensive Plan, which is due to be revised every 5 years. Allison McCollum, the board secretary who is also the town's assistant zoning manager, had created a draft of the new plan. Board members were given copies to take home and study to be prepared to make suggestions for the plan at the next meeting. If the usual schedule is followed that meeting will be May 1st.

As always, all citizens are invited to attend the board meetings.

River Bend Community Organic Garden (RBCOG)

Monthly Report for Town Council – 4/7/25

March Activity

Gardeners worked 113 hours in March. They harvested 28 pounds of greens.

Spring planting started in February and will continue until May. Work schedules include a daily calendar and twice monthly workdays. The primary task is planting vegetables and herbs.

The spring plant sale is scheduled for April 26 from 8 am to 1 pm. Plants, garden crafts and baked goods will be available. Garden tours will be offered.

The next meeting is scheduled for May 5, 2025 at 1:30 pm in the Municipal building. Guests are always welcome at the meetings and in the garden..

bjm-4/7/25

North Carolina law allows public bodies, such as the River Bend Town Council, to meet in closed session to discuss certain topics. However, prior to going into closed session, the Council must announce the closed session and the topic for which the closed session is being called and that must be done while the Council is in open session. This requirement allows the public to know in general what the closed session is concerning. The closed session must also be adjourned in open session. For the purpose of this guide, open session simply means in view of the public and closed session simply means it private. The topics that may be discussed in closed session are listed below and are numbered 1 through 10. Most of the time, the Council knows in advance that a closed session is needed and the General Statute citation which identifies the purpose of the closed session is included on the agenda. However, that is not always the case. The need for a closed session may arise without enough warning to publish the citation on the agenda. The law does not require advanced notice of a closed session. In any case, planned or not, the Council will state the appropriate citation. The citation will always begin with 143-318.11(a). The numbers that follow in parenthesis will identify the particular closed session topic. For example: The citation 143-318.11(a)(3)(5) will allow the Council to consult with an attorney (#3) and to discuss the acquisition of real property (#5).

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents

concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)