



TOWN OF RIVER BEND

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www.riverbendnc.org

**RIVER BEND TOWN COUNCIL  
PROPOSED AGENDA  
Regular Meeting  
February 20, 2025  
River Bend Town Hall – 45 Shoreline Drive  
7:00 p.m.**

Pledge: Weaver

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council
5. Public Comment

*The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.*

6. Public Hearings - NONE

7. Consent Agenda

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:

*Minutes of January 9, 2025 Work Council Meeting  
Minutes of January 16, 2025 Regular Council Meeting*

8. Town Manager's Report – Delane Jackson

*Activity Reports*

- A. *Monthly Police Report* by Chief Joll
- B. *Monthly Water Resources Report* by Director of Public Works Mills
- C. *Monthly Work Order Report* by Director of Public Works Mills
- D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

9. DISCUSSION – Pickleball Court - Benton

**Administrative Reports:**

10. Public Safety – Councilwoman Noonan
  - A. Community Watch

11. Parks & Recreation – Councilman Weaver
  - A. Parks and Rec Report
  - B. Organic Garden Report
12. CAC – Councilwoman Benton
  - A. CAC Report
13. Finance – Councilwoman Benton for Councilman Leonard
  - A. Financial Report - Finance Director
  - B. **VOTE** – FY25-26 Water and Wastewater Capital Improvements Resolution
14. Adjournment

**River Bend Town Council  
Work Session Minutes  
January 9, 2025  
Town Hall  
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe  
Buddy Sheffield  
Lisa Benton  
Brian Leonard  
Kathy Noonan  
Jeff Weaver

Town Manager: Delane Jackson  
Town Clerk: Kristie Nobles  
Police Chief: Sean Joll  
Finance Director: Mandy Gilbert  
Town Attorney: Trey Ferguson

Members of the Public Present: 8

**CALL TO ORDER**

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, January 9, 2025, at the River Bend Town Hall with a quorum present.

**VOTE – Approval of Agenda**

*Councilman Weaver motioned to accept the agenda as presented. The motion carried unanimously.*

**Discussion – Update on BIRM Media Project**

The Town Manager stated that the BIRM media replacement has been ordered and is expected to be delivered the following week. He stated that changing out the BIRM is not a fast process but he expects it to be completed within 60 days of the delivery. Councilwoman Benton asked the Town Manager if he expects an interruption of water service for the residents of River Bend and he stated that he does not anticipate any disruption of service unless there is a problem. Councilman Leonard asked if the removed BIRM media would be disposed of at a licensed facility and the Town Manager stated that it would and there would be cost involved. Councilman Weaver asked the Town Manager if this was the normal length of the process from ordering the BIRM media to receiving and installing it and the Town Manager stated that it is and nothing has prolonged the process as of yet.

**Discussion – Pickle Ball Courts Design**

The Town Manager stated that the Council had requested a designed plan for a pickleball court for the town and he presented the plan to the Council. He stated that Kevin Avolis had designed the court, and this design fulfills their request. Councilman Leonard asked the Town Manager if the estimate would be half of the cost presented if the Council only built one court, and the Town Manager stated that he thought it would be more than half of the presented estimate. Councilman Leonard asked the Town Manager if there are specifications that state the required for municipal type court and are there standards. The Town Manager stated that there are no standards. Councilman Leonard asked what was used to develop the fencing and the landscaping and the Town Manager stated that Mr. Avolis designed the pickleball courts for Trent Woods and that did not set the standard, and he is not aware of any standards other than court size. Councilman Leonard stated that absent grant money this looks like something the

Council would have to budget for a number of cycles unless the Council wanted to dip in some place else because this is not something the Council has budgeted for. The Town Manager stated that there is no money in the current budget but there are some options. Councilman Sheffield asked what the odds were of getting a recreational grant for this project and the Town Manager stated that it is possible, but he understands the process is demanding and there may be a cost to apply. Councilman Weaver stated that since it is almost budget season that the Council table this topic until the budget meetings and he stated he would also like to have a discussion regarding a Capital Improvement Project to include the playground issue. The Mayor asked if the Council wanted to discuss this further at the next Council meeting or table it until the budget workshops. The Council discussed that they needed more information and a recommendation from Parks and Recreation regarding the playground equipment prior to budget season. Councilman Weaver stated that he would discuss this with Parks and Recreation and provide more information to the Council. The Council agreed.

**Discussion – Regional Hazard Mitigation Plan 5-Year Update**

The Manager stated the current Regional Hazard Mitigation Plan is set to expire this year and needs to be updated. He presented an updated plan to the Council.

**Discussion – 2025-2026 Legislative Goals “Top 10”**

The Manager stated that the North Carolina League of Municipalities requested that the Council submit their top ten legislative goals. He stated that those goals were included in the agenda package.

**Discussion – 2025-2026 Budget Kick-Off (next week)**

The Manager stated that the official budget kickoff presentation will be at next week's regular council meeting.

**DISCUSSION – Messaging Sign**

Councilman Leonard asked the Town Manager how much money is remaining in the Council's Discretionary Fund, and he stated around \$25,000. Councilman Leonard stated that the Council has discussed the town getting an electronic digital sign for a while and it would not be only for Public Safety. He then called on the Police Chief for more information. Chief Joll stated that every time they have used a digital sign, it has been this exact sign and from the City of New Bern. Councilman Leonard stated that this sign could be used not just for Police Department functions but for town events also.

**VOTE – Messaging Sign**

*Councilman Leonard motioned to use the Council's Discretionary Fund to purchase the mobile sign unit for \$15,121.08 as presented. The motion carried unanimously.*

**REVIEW – Agenda for the January 16, 2025, Council Meeting**

The Council reviewed the agenda for the January 16, 2025, Council Meeting.

**ADJOURNMENT/RECESS**

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 5:44 p.m.

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Kristie J. Nobles, MMC, NCCMC  
Town Clerk



**River Bend Town Council  
Regular Meeting Minutes  
January 16, 2025  
Town Hall  
7:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe  
Buddy Sheffield  
Lisa Benton  
Brian Leonard  
Kathy Noonan  
Jeff Weaver

Town Manager: Delane Jackson  
Finance Director: Mandy Gilbert  
Police Chief: Sean Joll  
Town Clerk: Kristie Nobles  
Town Attorney: David Baxter

Members of the Public Present: 14

**CALL TO ORDER**

Mayor Bledsoe called the meeting to order at 7:00 p.m. on Thursday, January 16, 2025, at the River Bend Town Hall with a quorum present.

**VOTE – Approval of Agenda**

*Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.*

**ADDRESSES TO THE COUNCIL**

Judith Williams – 1104 Plantation Drive - addressed the Council with concerns for an alternate route out of River Bend and would like two additional stop signs at Plantation and Shoreline Drive.

**PUBLIC COMMENTS**

No Public Comments

**CONSENT AGENDA**

The Mayor presented the Council with the Consent Agenda. *Councilwoman Noonan moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

- A. Approve:  
*Minutes of the December 12, 2024 Regular Council Meeting*

**FY25-26 Budget Kick-Off Presentation**

Manager Jackson presented a PowerPoint presentation outlining the budget process for the FY25-26 budget. The Council reviewed their Priorities and Vision Statement and the proposed meeting schedule for the FY25-26 budget workshops.

**TOWN MANAGER'S REPORT**

The Manager gave the following updates:

- The supplier of the BIRM media that the Town recently purchased has a pilot program for CR26 media and the Town will be participating in that program.
- The monthly newsletter is on the town's website for the public to view.

Police Chief Joll provided annual and monthly statistics regarding the town's police department statistics.

## **ADMINISTRATIVE REPORTS**

### **PARKS & RECREATION – Councilman Weaver**

Councilman Weaver provided the following quarterly report.

#### **October**

The Board participated in National Night Out on October 18 with two booths, one providing prizes for children who spun a wheel and the other gave them an opportunity to paint rocks to add to Balboa—the ongoing community project. RBCOG was also featured. The booths were busy all evening and gave P&R an opportunity to foster greater community interaction. Pumpkin Palooza was planned for October 26 to include Trunk-or-Treat, a pumpkin patch, alpaca farm, face painting and a food truck. Due to low interest from the community, the event was cancelled and will be re-imagined for 2025. A Halloween trivia campaign was created to further engage on social media and drive traffic to the information-only page.

#### **November**

The Board held a Veterans Day event on November 11 with representatives from three military branches—Army, Navy and Air Force—speaking to attendees about their service. A moment of remembrance for Mayor John Kirkland was included. Refreshments were served. The event was not well attended possibly due to the long weekend or the time of the event. A Friendsgiving event was held on November 23 with good community participation. Residents contributed to the potluck and played games after the meal. The Board received good feedback from attendees.

#### **December**

The annual Holiday Tree Lighting was held on December 6 with the inauguration of the town's new tree. Mayor Pro Tem, Buddy Sheffield, presided over the tree lighting. The new Santa and Mrs. Claus were well received and provided a warm and gracious welcome to the children. The Red Caboose Library provided wrapped gift books and the P&R Board gifted coloring books and additional games. The larger room was used to create numerous crafts. The event was well attended and the Board received great feedback from families. A community-generated idea to view holiday lights was introduced and the Board reached out to the CAC to create an event that would highlight festive home awards nominees. The event was held on December 20 and included the Tinsel Train (golf carts), along with Holly and Twinkle trolleys.

At this time Councilman Weaver stated that the Parks and Recreation Advisory Board has recommended Diana Pantall and Stephanie Viers for appointment to the board.

### **VOTE – Parks & Recreation Appointment**

*Councilman Weaver motioned to appoint Diana Pantall to the Parks and Recreation Advisory Board for a term beginning January 16, 2025, and expiring June 30, 2026. The motion carried unanimously.*

### **VOTE – Parks & Recreation Appointment**

*Councilman Weaver motioned to appoint Stephanie Viers to the Parks and Recreation Advisory Board for a term beginning January 16, 2025, and expiring June 30, 2025. The motion carried unanimously.*

### **RIVER BEND COMMUNITY ORGANIC GARDEN**

Councilman Weaver gave the following report from the RBCOG December meeting:

Gardeners worked forty-five hours in December 2024 volunteer hours totaled 2035. Since its inception on Earth Day 2013, volunteers have donated 33,184 hours of garden labor and administrative tasks. The total 2024 harvest of vegetables and herbs was 2739 pounds. 11% was

donated to Interfaith Refugee Ministries. The goal of at least 10% has been met every year. Outside work decreased but spring planning kept volunteers busy. Planting will begin in February. The next meeting is scheduled for February 3, 2025, at 1:30 pm in the Municipal building. Guests are always welcome.

#### **CAC – Councilwoman Benton**

Councilwoman Benton stated that CAC met on January 15, 2025, and they discussed how CAC wrapped the year up with an event in conjunction with Parks and Recreation called the Tinsel Train and the Holley Trolley, which was a successful event and may need additional trolleys next year. She stated that there are several ongoing projects at this time, the Plantation Median Rejuvenation Project, the Festive Awards and Crab pots events are just a few. She stated the next meeting is on March 19.

#### **BIRM Media Update**

Councilwoman Benton stated that the new BIRM media has been delivered. At this time, she held up a Ziploc bag sample of the media for the audience to see. She stated that the Manager stated in the Budget kickoff presentation that they anticipate the media to be installed within 60 days.

#### **FINANCE – Councilman Leonard**

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of December to the Council. She stated the total of the Town's Cash and Investments as of December 31, 2024, were \$3,080,599 and Ad Valorem Tax Collections for FY24-25 were \$679,059 and Vehicle Ad Valorem Tax Collections were \$50,997.

#### **ENVIRONMENTAL AND WATERWAYS ADVISORY BOARD – Councilman Leonard**

Councilman Leonard provided the following report from the EWAB December meeting: Chairman Hall called the meeting to order at 7:01 PM. There was a quorum of members present. There were no visitors. The minutes for the December 2024 meeting were approved. Councilman Leonard gave a council update and answered members questions. Old Business: Still work to provide fishing line recycling containers. New Business: There was no new business, Volunteer Hours: 6 No February 2025 meeting The next meeting will be on March 3rd, 2025, at 7 PM in the small conference room in the municipal building. The public is welcome to attend. The meeting adjourned at 7:15 PM

#### **VOTE – Regional Hazard Mitigation Plan 5-Year Update to the Town's Mitigation Actions**

*Councilman Leonard motioned to approve the Town's Mitigation Actions as presented for the Regional Hazard Mitigation Plan 5-Year Update. The motion carried unanimously.*

*Councilman Leonard motioned to approve the Town's Substantial Damage Inspection Procedures Policy as presented. The motion carried unanimously.*

#### **MAYOR'S REPORT**

The Mayor presented the following report.

It's an honor to be here today as your mayor, and to share a message that lies at the heart of everything we do here in our community: **unity**.

We live in a world that is fast-paced, ever-changing, and sometimes divided. It's easy to focus on what sets us apart, whether that be our different backgrounds, experiences, or beliefs. But what makes us strong — what truly defines us — is the undeniable fact that, despite our differences, we are all part of the same community.

Unity is about more than just being in the same place at the same time. It's about recognizing that each of us has a role to play. We all bring something unique to the table — whether it's our ideas,

our skills, or simply our kindness and compassion. It's when we combine these strengths that we truly thrive.

But unity doesn't mean we always agree. It doesn't mean that we have to think the same way or act in the same way. What it does mean is that we respect one another, listen to one another, and — above all — stand together. It means finding common ground even when we disagree and remembering that what unites us is far greater than what divides us.

As your mayor, my commitment is to foster an environment where this unity continues to flourish. Together, we will tackle the challenges that come our way, celebrate our shared successes, and build a future that reflects the best of all of us.

So let us continue to work hand in hand, building a community that not only survives but thrives. Let us continue to celebrate what makes us different, while always remembering what binds us together: our common humanity and our shared purpose.

Thank you for being a part of this incredible community. Together, there is nothing we cannot achieve. River Bend, Together We Rise

Thank you and have a good evening.

#### **ADJOURNMENT**

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting adjourned at 7:20 p.m.

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Kristie J. Nobles, MMC  
Town Clerk





# RIVER BEND POLICE DEPARTMENT



## MONTHLY ACTIVITY REPORT

2025

|    | ACTIVITIES                                           | 2024<br>October | 2024<br>December | 2025<br>January | % of Total Calls | % Change<br>Last 2 Mos. |
|----|------------------------------------------------------|-----------------|------------------|-----------------|------------------|-------------------------|
| 1  | ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (2) | 7               | 9                | 7               | 0.33%            | -22.00%                 |
| 2  | ANIMAL COMPLAINTS                                    | 7               | 8                | 8               | 0.38%            | 0.00%                   |
| 3  | ARRESTS                                              | 1               | 2                | 3               | 0.14%            | 50.00%                  |
| 4  | ASSAULTS / ALL OTHER VIOLENT CRIME                   | 2               | 1                | 1               | 0.05%            | 0.00%                   |
| 5  | ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES  | 13              | 18               | 28              | 1.34%            | 56.00%                  |
| 6  | ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST      | 34              | 37               | 36              | 1.72%            | -3.00%                  |
| 7  | ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER          | 40              | 34               | 75              | 3.58%            | 121.00%                 |
| 8  | ASSIST OTHER AGENCIES                                | 2               | 2                | 3               | 0.14%            | 50.00%                  |
| 9  | B & E BUSINESS / RESIDENCE / VEHICLE                 | 0               | 0                | 0               | 0.00%            | 0.00%                   |
| 10 | CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT | 3               | 5                | 10              | 0.48%            | 100.00%                 |
| 11 | DOMESTICS                                            | 1               | 1                | 0               | 0.00%            | -100.00%                |
| 12 | FIRES / ALARM                                        | 0               | 0                | 2               | 0.10%            | 0.00%                   |
| 13 | IDENTITY THEFT / FRAUD                               | 1               | 1                | 2               | 0.10%            | 100.00%                 |
| 14 | INVOLUNTARY COMMITMENTS                              | 0               | 0                | 1               | 0.05%            | 0.00%                   |
| 15 | JUVENILE COMPLAINTS                                  | 1               | 1                | 1               | 0.05%            | 0.00%                   |
| 16 | LARCENIES                                            | 1               | 0                | 1               | 0.05%            | 0.00%                   |
| 17 | LITTERING                                            | 0               | 0                | 0               | 0.00%            | 0.00%                   |
| 18 | LOUD MUSIC / NOISE COMPLAINTS                        | 0               | 1                | 1               | 0.05%            | 0.00%                   |
| 19 | DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)        | 0               | 0                | 1               | 0.05%            | 0.00%                   |
| 20 | PROPERTY DAMAGE / VANDALISM                          | 1               | 1                | 3               | 0.14%            | 200.00%                 |
| 21 | RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH      | 1875            | 2,067            | 1,815           | 86.55%           | -12.00%                 |
| 22 | ROADWAY DEBRIS / OBSTRUCTIONS                        | 0               | 0                | 2               | 0.10%            | 0.00%                   |
| 23 | ROBBERIES                                            | 0               | 0                | 0               | 0.00%            | 0.00%                   |
| 24 | SOLICITING VIOLATIONS                                | 1               | 0                | 0               | 0.00%            | 0.00%                   |
| 25 | SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW      | 11              | 3                | 5               | 0.24%            | 67.00%                  |
| 26 | TOWN ORDINANCE CITATIONS                             | 1               | 1                | 0               | 0.00%            | -100.00%                |
| 27 | TOWN ORDINANCE VIOLATIONS                            | 3               | 2                | 1               | 0.05%            | -50.00%                 |
| 28 | TRAFFIC ACCIDENTS                                    | 4               | 4                | 1               | 0.05%            | -75.00%                 |
| 29 | TRAFFIC STOPS                                        | 111             | 110              | 43              | 2.05%            | -61.00%                 |
| 30 | TRAFFIC COMPLAINTS-RADAR                             | 2               | 8                | 10              | 0.48%            | 25.00%                  |
| 31 | DWI                                                  | 0               | 0                | 0               | 0.00%            | 0.00%                   |
| 32 | CHECKPOINTS                                          | 0               | 3                | 0               | 0.00%            | -100.00%                |
| 33 | DRUG VIOLATIONS                                      | 0               | 1                | 1               | 0.05%            | 0.00%                   |
| 34 | WELFARE CHECKS                                       | 0               | 10               | 6               | 0.29%            | -40.00%                 |
| 35 | CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING     | 3               | 3                | 16              | 0.76%            | 433.00%                 |
| 36 | CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING       | 13              | 20               | 14              | 0.67%            | -30.00%                 |
| 37 | TRESPASSING                                          | 0               | 1                | 0               | 0.00%            | -100.00%                |
| 38 | OVERDOSE                                             | 0               | 0                | 0               | 0.00%            | 0.00%                   |
| 39 | TOTAL                                                | 2138            | 2354             | 2097            | 100.00%          | -11.00%                 |

### Traffic Violations

- 14 State Citations
- 14 Total State Charges
- State Warnings
- Town Citations
- 2 Town Warnings

### Community Watch Checks

- 96 100 Pirates
- 105 100 Plantation
- 93 200 Lakemere
- 105 200 Rockledge
- 61 Piner Estates

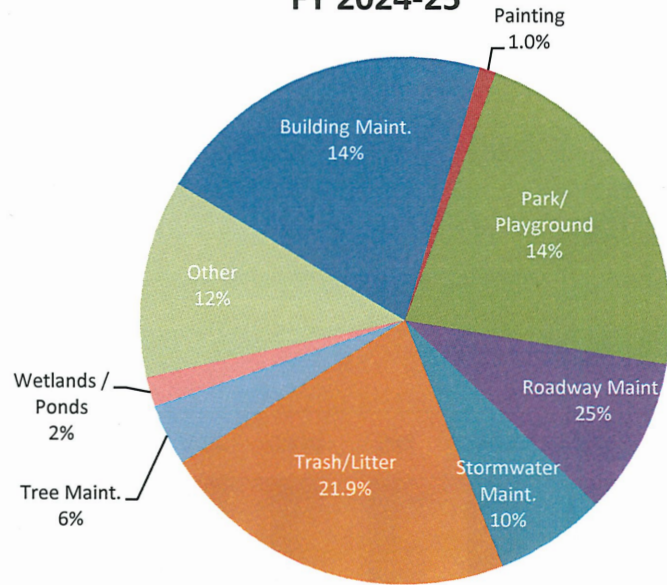
### Phone Calls Answered (638-1108)

- 198 Incoming Calls

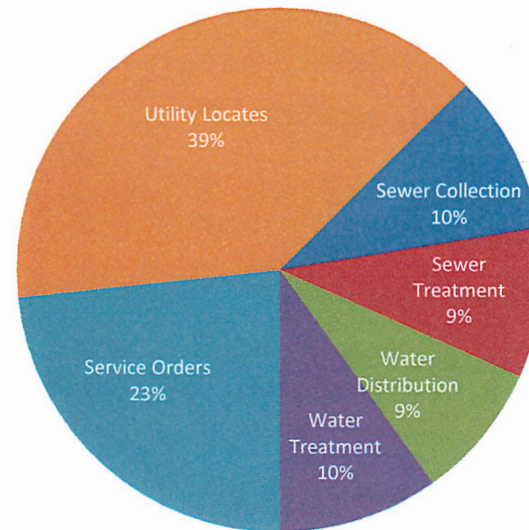
The data being presented in this report is a representation of the original call as it was dispatched.



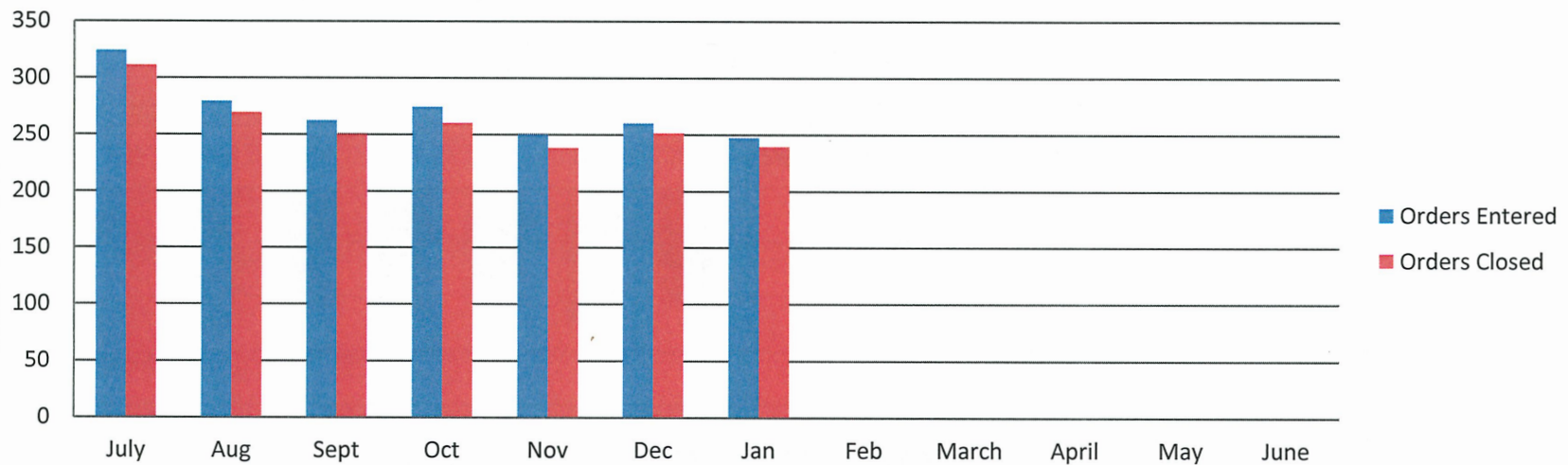
**Public Works Work Orders  
FY 2024-25**



**Water Resources Work Orders  
FY 2024-25**

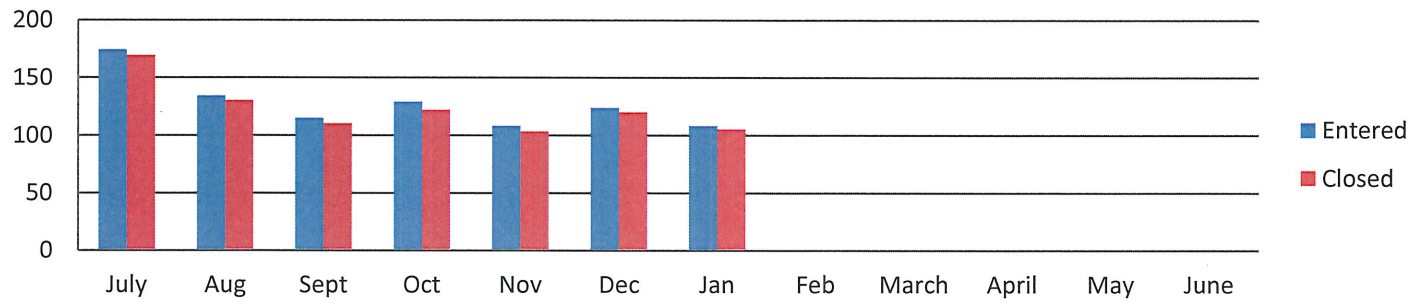


**Total Work Orders - FY 2024-25**

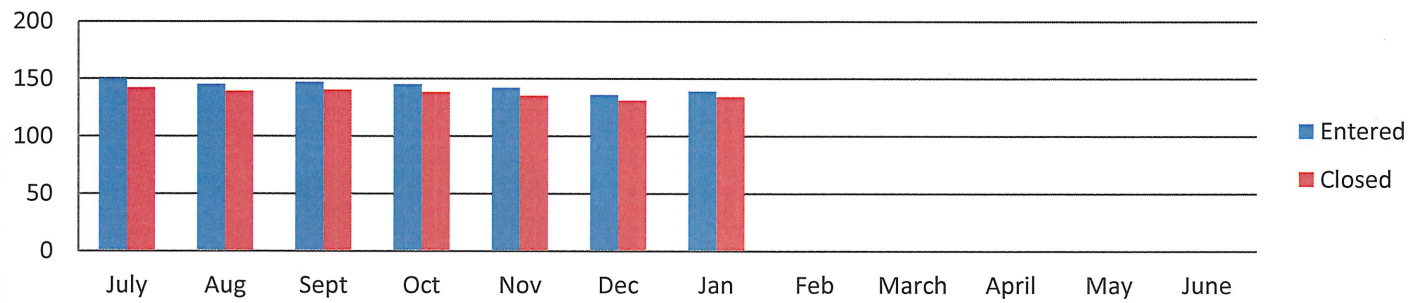




### Water Resources - Work Orders



### Public Works - Work Orders



**TOWN OF RIVER BEND****45 Shoreline Drive  
River Bend, NC 28562****T 252.638.3870  
F 252.638.2580****[www.riverbendnc.org](http://www.riverbendnc.org)****January 2025 Monthly Report  
Brandon Mills, Director of Public Works**

This month, Public Works did an excellent job following our snow mitigation plan by diligently plowing streets and salting intersections as outlined in our plan. They ensured that key roads remained open and less hazardous for the public and first responders. I would like to thank the team for their hard work and dedication to keeping our streets safe.

In Water Resources, the team successfully repaired two small water leaks, one on a 2-inch service line and another on a  $\frac{3}{4}$  inch service line. Both repairs were completed in a timely and efficient manner, minimizing disruption in service. Additionally, one of our lift station pumps had to be pulled due to the impeller blockage caused by debris. This issue was quickly identified and addressed, preventing a potential sanitary sewer overflow. The prompt response helped maintain system reliability and protect public health. Overall, both departments demonstrated great efficiency and commitment to maintaining essential services this month.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 252-638-3870. You will be instructed to dial "9" and follow the directions to contact the on-call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108, and they will get in contact with the on-call utility systems operator.



## MONTHLY ZONING REPORT

MONTH January YEAR 2025

| Activity                                             | Monthly | YTD Total |
|------------------------------------------------------|---------|-----------|
| Permit Applications Received                         | 2       | 51        |
| Permits Issued                                       | 2       | 51        |
| Fees Collected                                       | 182.00  | 3307.00   |
| Violations Noted During Weekly Patrol                | 8       | 50        |
| Complaints Received From Citizens                    | 1       | 5         |
| Notice Of Violations Initiated<br>*see details below | 8       | 46        |
| Remedial Actions Taken By Town                       | 0       | 0         |

| Detail Summary |           |            |
|----------------|-----------|------------|
| Address        | Violation | Date Cited |
| 603 Plantation | Trailer   | 8-Jan      |
| 902 Plantation | RV        | 8-Jan      |
| 214 Plantation | RV        | 15-Jan     |
| 106 Bowline    | Trailer   | 15-Jan     |
| 417 Plantation | Trailer   | 15-Jan     |
| 309 Rockledge  | RV        | 15-Jan     |
| 412 Rockledge  | RV        | 15-Jan     |
| 213 Shoreline  | Trailer   | 15-Jan     |
|                |           |            |
|                |           |            |

## CAC

Things are getting busy with the CAC advisory board following their last meeting on January 15, 2024. All members of the CAC were present, and we discussed their projects for the year, which include the Plantation Median Rejuvenation Project, CAC Sidewalk Gardens, raised flower beds, and the Veterans Memorial Garden. Maintenance for these gardens will be assigned to a committee member or volunteer each month.

They also discussed the Festive Awards in detail for Independence Day, Fall Festive, and Christmas Festive Awards. It was decided to eliminate the April awards and instead hold the awards in May and June. Additionally, they will include neighborhood entrances in the award program.

The Arbor Day event is set for March 22, 2025. Following the success of the Holly Trolley, Brenda will explore organizing a fall hay ride, and they hope that the Holly Trolley will turn into an annual event as it was so well received.

The board raised concerns about the Christmas globe workshop, particularly regarding the globes not being hung or stored properly by the town. The CAC will still host the star workshop for the Fourth of July celebration. Currently, they have three openings on the board and are actively seeking volunteers who want to help make River Bend even more beautiful.

Our next meeting is scheduled for March 19, 2025, at 4 PM in the municipal building.



# Town of River Bend



## Monthly Financial Report

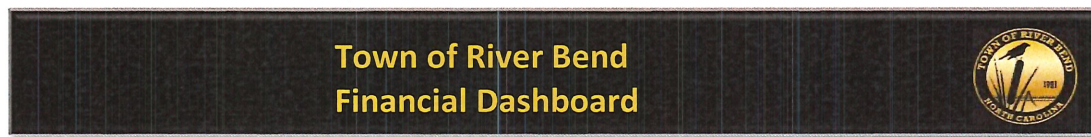
*This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.*

### Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. \*Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.





## Fund Cash Balances

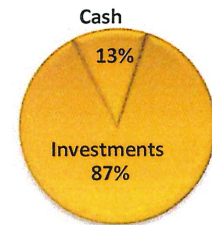
| Cash Balances                           | July             | Aug              | Sept             | Oct              | Nov              | Dec              | Jan              | Feb      | March    | April    | May      | June     |
|-----------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|----------|----------|----------|----------|
| 1 General Fund*                         | 1,228,219        | 1,093,672        | 1,165,107        | 1,151,955        | 1,060,936        | 1,497,909        | 1,455,934        |          |          |          |          |          |
| 2 Powell Bill                           | -                | -                | 54,542           | 54,542           | 54,543           | 109,085          | 109,086          |          |          |          |          |          |
| 3 General Capital Reserve               | 115,788          | 116,301          | 116,786          | 117,258          | 117,701          | 118,147          | 118,578          |          |          |          |          |          |
| 4 Stormwater AIA Project                | -                | -                | -                | -                | -                | -                | (60,000)         |          |          |          |          |          |
| 5 Law Enforcement Separation Allowance  | 51,855           | 52,085           | 52,302           | 52,514           | 52,712           | 52,912           | 53,105           |          |          |          |          |          |
| 6 Water Fund*                           | 537,780          | 572,687          | 566,785          | 600,153          | 592,353          | 617,104          | 557,862          |          |          |          |          |          |
| 7 Water Capital Reserve Fund            | 21,363           | 21,458           | 21,547           | 21,634           | 21,716           | 21,798           | 21,878           |          |          |          |          |          |
| 8 Water AIA Grant Project               | -                | -                | -                | -                | -                | -                | -                |          |          |          |          |          |
| 9 Water Treatment Plant Capital Project | (170,926)        | (171,566)        | (171,566)        | (171,566)        | (171,566)        | (171,566)        | (1,966)          |          |          |          |          |          |
| 10 Water Treatment Improvement Project  | -                | -                | -                | -                | -                | -                | (5,000)          |          |          |          |          |          |
| 11 Sewer Fund*                          | 755,848          | 780,999          | 774,165          | 808,717          | 786,280          | 810,678          | 807,209          |          |          |          |          |          |
| 12 Sewer Capital Reserve Fund           | 25,108           | 25,220           | 25,325           | 25,427           | 25,523           | 25,620           | 25,714           |          |          |          |          |          |
| 13 Sewer AIA Grant Project              | -                | -                | -                | -                | -                | -                | -                |          |          |          |          |          |
| 14 WWTP Capital Projects Fund           | (1,088)          | 20,039           | (1,770)          | (1,770)          | (1,770)          | (1,088)          | (1,208)          |          |          |          |          |          |
| <b>Total Cash and Investments</b>       | <b>2,563,947</b> | <b>2,510,894</b> | <b>2,603,222</b> | <b>2,658,865</b> | <b>2,538,429</b> | <b>3,080,599</b> | <b>3,081,190</b> |          |          |          |          |          |
| <b>Truist Cash Accounts</b>             | <b>256,552</b>   | <b>193,268</b>   | <b>370,279</b>   | <b>416,883</b>   | <b>287,988</b>   | <b>508,591</b>   | <b>386,355</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

\*These operating funds have equity in the Truist pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Truist). We have two accounts with Truist, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



| Investments in NCCMT                   | July             | Aug              | Sept             | Oct              | Nov              | Dec              | Jan              | Feb      | March    | April    | May      | June     |
|----------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|----------|----------|----------|----------|
| 1 General Fund                         | 1,084,896        | 1,012,596        | 961,623          | 904,499          | 941,933          | 1,214,956        | 1,293,414        |          |          |          |          |          |
| 2 Powell Bill                          | -                | -                | -                | -                | -                | -                | -                |          |          |          |          |          |
| 3 Capital Reserve (General Fund)       | 115,788          | 116,301          | 116,786          | 117,258          | 117,701          | 118,147          | 118,578          |          |          |          |          |          |
| 4 Law Enforcement Separation Allowance | 51,855           | 52,085           | 52,302           | 52,514           | 52,712           | 52,912           | 53,105           |          |          |          |          |          |
| 5 Water Fund                           | 395,194          | 436,003          | 422,763          | 456,482          | 450,200          | 472,445          | 465,562          |          |          |          |          |          |
| 6 Water Capital Reserve Fund           | 21,363           | 21,458           | 21,547           | 21,634           | 21,716           | 21,798           | 21,878           |          |          |          |          |          |
| 7 Sewer Fund                           | 613,190          | 653,963          | 632,598          | 664,166          | 640,656          | 666,128          | 716,585          |          |          |          |          |          |
| 8 Sewer Capital Reserve Fund           | 25,108           | 25,220           | 25,325           | 25,427           | 25,523           | 25,620           | 25,714           |          |          |          |          |          |
| <b>Total Investments</b>               | <b>2,307,395</b> | <b>2,317,626</b> | <b>2,232,944</b> | <b>2,241,982</b> | <b>2,250,441</b> | <b>2,572,007</b> | <b>2,694,835</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |





## General Fund

| Revenue                          | Fiscal Year Budget |                  | July           | Aug           | Sept           | Oct            | Nov            | Dec            | Jan            | Feb      | March    | April    | May      | June     | FY to Date       |              | PY           |
|----------------------------------|--------------------|------------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|----------|----------|----------|----------|----------|------------------|--------------|--------------|
|                                  | Original           | Current          |                |               |                |                |                |                |                |          |          |          |          |          | Total            | % Budget     | % Budget     |
| 1 Ad Valorem Taxes               | 980,165            | 980,165          | 1,662          | 13,208        | 80,104         | 46,254         | 41,318         | 496,514        | 83,952         |          |          |          |          |          | 763,011          | 77.8%        | 82.8%        |
| 2 Ad Valorem Taxes - Vehicle     | 104,400            | 104,400          | -              | 13,648        | 11,069         | 9,342          | -              | 16,937         | 9,882          |          |          |          |          |          | 60,879           | 58.3%        | 59.5%        |
| 3 Animal Licenses                | 1,500              | 1,500            | 70             | 40            | 10             | 40             | 120            | -              | 610            |          |          |          |          |          | 890              | 59.3%        | 40.0%        |
| 4 Local Gov't Sales Tax*         | 431,000            | 445,312          | 36,474         | 45,078        | 47,502         | 43,360         | 43,911         | 36,212         | 40,238         |          |          |          |          |          | 292,775          | 65.7%        | 59.5%        |
| 5 Hold Harmless Distribution     | 112,233            | 112,233          | 8,770          | 11,635        | 12,469         | 11,720         | 11,508         | 11,126         | 11,539         |          |          |          |          |          | 78,766           | 70.2%        | 62.5%        |
| 6 Solid Waste Disposal Tax       | 2,200              | 2,200            | -              | 542           | -              | -              | 576            | -              | -              |          |          |          |          |          | 1,118            | 50.8%        | 52.8%        |
| 7 Powell Bill Fund Appropriation | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 8 Powell Bill Allocation         | 101,000            | 101,000          | -              | -             | 54,542         | -              | -              | 54,542         | -              |          |          |          |          |          | 109,083          | 108.0%       | 100.0%       |
| 9 Beer & Wine Tax                | 13,225             | 13,225           | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 10 Video Programming Tax         | 47,041             | 47,041           | -              | -             | 11,349         | -              | -              | 12,247         | -              |          |          |          |          |          | 23,595           | 50.2%        | 48.9%        |
| 11 Utilities Franchise Tax       | 116,156            | 116,156          | -              | -             | 25,708         | -              | -              | 37,370         | -              |          |          |          |          |          | 63,078           | 54.3%        | 47.7%        |
| 12 Telecommunications Tax        | 6,779              | 6,779            | -              | -             | 1,683          | -              | -              | 1,900          | -              |          |          |          |          |          | 3,583            | 52.8%        | 56.6%        |
| 13 Court Cost Fees               | 500                | 500              | 27             | 45            | 68             | 68             | 27             | 29             | 27             |          |          |          |          |          | 290              | 57.9%        | 63.7%        |
| 14 Zoning Permits                | 7,000              | 7,000            | 222            | 108           | 571            | 1,575          | 362            | 272            | 182            |          |          |          |          |          | 3,293            | 47.0%        | 77.2%        |
| 15 Federal Grants*               | -                  | 23,364           | -              | 6,185         | -              | -              | -              | -              | -              |          |          |          |          |          | 6,185            | 26.5%        | 0.0%         |
| 16 State Grants                  | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 17 Federal Disaster Assistance   | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | #DIV/0!      |
| 18 State Disaster Assistance     | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 19 Miscellaneous                 | 15,000             | 15,000           | 358            | 971           | 85             | 72             | 1,795          | 360            | 542            |          |          |          |          |          | 4,183            | 27.9%        | 39.8%        |
| 20 Insurance Settlements         | -                  | -                | -              | -             | -              | 2,916          | -              | -              | -              |          |          |          |          |          | 2,916            | #DIV/0!      | 0.0%         |
| 21 Interest - Powell Bill        | 50                 | 50               | -              | -             | 0              | 0              | 0              | 0              | 1              |          |          |          |          |          | 2                | 4.8%         | 0.7%         |
| 22 Interest - Investments        | 44,533             | 44,533           | 5,087          | 4,701         | 4,027          | 3,878          | 3,434          | 4,023          | 4,460          |          |          |          |          |          | 29,608           | 66.5%        | 136.3%       |
| 23 Contributions                 | 900                | 900              | 660            | -             | -              | 9              | -              | -              | -              |          |          |          |          |          | 668              | 74.3%        | 71.1%        |
| 24 Wildwood Storage Rents        | 18,144             | 18,144           | 1,610          | 1,636         | 1,627          | 1,638          | 1,617          | 1,623          | 1,617          |          |          |          |          |          | 11,368           | 62.7%        | 64.6%        |
| 25 Rents & Concessions           | 18,000             | 18,000           | 2,020          | 1,640         | 1,720          | 1,680          | 1,760          | 1,960          | 2,100          |          |          |          |          |          | 12,880           | 71.6%        | 66.9%        |
| 26 Sale of Capital Assets        | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 100.0%       |
| 27 Sales Tax Refund Revenue      | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 28 Trans. from Capital Reserve   | 72,650             | 72,650           | 72,650         | -             | -              | -              | -              | -              | -              |          |          |          |          |          | 72,650           | 100.0%       | 100.0%       |
| 29 Trans. from L.E.S.A. Fund     | -                  | -                | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| 31 Appropriated Fund Balance*    | 321,524            | 325,155          | -              | -             | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| <b>Total</b>                     | <b>2,414,000</b>   | <b>2,455,307</b> | <b>129,610</b> | <b>99,437</b> | <b>252,534</b> | <b>122,552</b> | <b>106,428</b> | <b>675,114</b> | <b>155,148</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,540,823</b> | <b>62.8%</b> | <b>65.0%</b> |

\*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.





## General Fund

| Expenditures                   | Fiscal Year Budget |                  | July           | Aug            | Sept           | Oct            | Nov            | Dec            | Jan            | Feb      | March    | April    | May      | June     | FY to Date       |              | PY           |
|--------------------------------|--------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------|----------|----------|----------|----------|------------------|--------------|--------------|
|                                | Original           | Current          |                |                |                |                |                |                |                |          |          |          |          |          | Total            | % Exp        | % Exp        |
| 1 Governing Body               | 69,500             | 69,500           | 7,551          | (873)          | 4,376          | (828)          | 842            | 13,839         | (236)          |          |          |          |          |          | 24,672           | 35.5%        | 35.8%        |
| 2 Administration               | 331,200            | 331,200          | 39,126         | 20,193         | 29,687         | 33,340         | 18,898         | 43,116         | 18,970         |          |          |          |          |          | 203,332          | 61.4%        | 62.7%        |
| 3 Finance*                     | 156,500            | 148,972          | 15,912         | 9,092          | 11,561         | 20,553         | 10,088         | 9,931          | 9,640          |          |          |          |          |          | 86,777           | 58.3%        | 65.1%        |
| 4 Tax Listing                  | 14,700             | 14,700           | -              | 468            | 1,060          | 693            | 413            | 4,403          | 2,064          |          |          |          |          |          | 9,101            | 61.9%        | 69.5%        |
| 5 Legal Services               | 49,000             | 49,000           | 814            | 2,224          | 2,375          | 1,733          | 1,430          | 1,671          | 869            |          |          |          |          |          | 11,115           | 22.7%        | 57.8%        |
| 6 Elections                    | 600                | 600              | -              | -              | -              | -              | -              | -              | 491            |          |          |          |          |          | 491              | 81.8%        | 0.0%         |
| 7 Public Buildings*            | 108,000            | 84,500           | 9,610          | 12,214         | 6,725          | 7,021          | 3,055          | 3,949          | 4,657          |          |          |          |          |          | 47,230           | 55.9%        | 49.9%        |
| 8 Police*                      | 840,800            | 867,795          | 67,932         | 101,919        | 51,735         | 114,025        | 53,610         | 72,469         | 73,619         |          |          |          |          |          | 535,309          | 61.7%        | 49.6%        |
| 9 Emergency Management         | 5,800              | 5,800            | 2,100          | 16             | 16             | 1,386          | 343            | 16             | 16             |          |          |          |          |          | 3,893            | 67.1%        | 96.7%        |
| 10 Animal Control*             | 18,000             | 22,555           | 1,894          | 1,409          | 1,579          | 2,410          | 1,540          | 1,367          | 1,398          |          |          |          |          |          | 11,596           | 51.4%        | 54.6%        |
| 11 Street Maintenance*         | 235,000            | 246,385          | 11,075         | 10,421         | 3,958          | 8,700          | 3,890          | 4,157          | 5,103          |          |          |          |          |          | 47,304           | 19.2%        | 71.3%        |
| 12 Public Works*               | 203,000            | 218,738          | 17,632         | 16,147         | 16,282         | 24,162         | 16,134         | 16,422         | 15,757         |          |          |          |          |          | 122,537          | 56.0%        | 56.6%        |
| 13 Leaf & Limb, Solid Waste    | 87,500             | 87,500           | 8,766          | 6,538          | 8,713          | 1,649          | 296            | 20,709         | 8,851          |          |          |          |          |          | 55,521           | 63.5%        | 95.8%        |
| 14 Stormwater Management*      | 51,200             | 58,031           | 2,856          | 2,149          | 2,403          | 3,465          | 2,826          | 2,050          | 11,847         |          |          |          |          |          | 27,596           | 47.6%        | 33.6%        |
| 15 Waterways & Wetlands        | 2,900              | 2,900            | 50             | -              | 9              | 140            | -              | -              | 134            |          |          |          |          |          | 333              | 11.5%        | 0.9%         |
| 16 Planning & Zoning           | 60,000             | 60,000           | 5,520          | 3,826          | 3,834          | 6,794          | 3,906          | 3,795          | 3,868          |          |          |          |          |          | 31,543           | 52.6%        | 54.9%        |
| 17 Recreation & Special Events | 11,000             | 11,000           | 856            | -              | 520            | 58             | 115            | 695            | 253            |          |          |          |          |          | 2,497            | 22.7%        | 25.9%        |
| 18 Parks*                      | 59,500             | 66,331           | 3,912          | 3,314          | 3,237          | 4,443          | 3,434          | 3,824          | 3,855          |          |          |          |          |          | 26,020           | 39.2%        | 51.7%        |
| 19 Transfers                   | 86,757             | 86,757           | 86,757         | -              | -              | -              | -              | -              | -              |          |          |          |          |          | 86,757           | 100.0%       | 100.0%       |
| 20 Contingency                 | 23,043             | 23,043           | -              | -              | -              | -              | -              | -              | -              |          |          |          |          |          | -                | 0.0%         | 0.0%         |
| <b>Total</b>                   | <b>2,414,000</b>   | <b>2,455,307</b> | <b>282,363</b> | <b>189,058</b> | <b>148,069</b> | <b>229,746</b> | <b>120,821</b> | <b>202,412</b> | <b>161,157</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,333,625</b> | <b>54.3%</b> | <b>57.6%</b> |

| Capital / Debt<br>(included above) | Fiscal Year Budget |         | July | Aug    | Sept | Oct    | Nov | Dec | Jan | Feb | March | April | May | June | FY to Date |       |
|------------------------------------|--------------------|---------|------|--------|------|--------|-----|-----|-----|-----|-------|-------|-----|------|------------|-------|
|                                    | Original           | Current |      |        |      |        |     |     |     |     |       |       |     |      | Total      | % Exp |
| 1 Capital Outlay*                  | 264,754            | 255,254 | -    | 47,434 | -    | 47,434 | -   | -   | -   | -   | -     | -     | -   | -    | 94,869     | 37.2% |
| 2 Debt Service - Principle         | -                  | -       | -    | -      | -    | -      | -   | -   | -   | -   | -     | -     | -   | -    | -          | 0.0%  |
| 3 Debt Service - Interest          | -                  | -       | -    | -      | -    | -      | -   | -   | -   | -   | -     | -     | -   | -    | -          | 0.0%  |

\*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



## Water Fund

| Revenue                 | Fiscal Year Budget |                | July           | Aug          | Sept          | Oct          | Nov           | Dec          | Jan           | Feb      | March    | April    | May      | June     | FY to Date     |              | PY           |
|-------------------------|--------------------|----------------|----------------|--------------|---------------|--------------|---------------|--------------|---------------|----------|----------|----------|----------|----------|----------------|--------------|--------------|
|                         | Original           | Current        |                |              |               |              |               |              |               |          |          |          |          |          | Total          | % Col        | % Col        |
| Base Charge             | 280,228            | 280,228        | 46,614         | 283          | 46,827        | 378          | 46,585        | 198          | 46,881        |          |          |          |          |          | 187,767        | 67.0%        | 66.8%        |
| Consumption             | 238,040            | 238,040        | 47,308         | 167          | 42,159        | 110          | 38,260        | 68           | 41,581        |          |          |          |          |          | 169,653        | 71.3%        | 67.6%        |
| Other, incl. transfers  | 23,784             | 23,784         | 1,836          | 6,170        | 1,760         | 5,887        | 8,261         | 4,733        | 1,982         |          |          |          |          |          | 30,630         | 128.8%       | 117.8%       |
| Hydrant Fee             | 19,215             | 19,215         | 19,215         | (153)        | -             | (262)        | -             | (104)        | -             |          |          |          |          |          | 18,696         | 97.3%        | 100.9%       |
| Appropriated Fund Bal.* | 92,733             | 155,139        | -              | -            | -             | -            | -             | -            | -             |          |          |          |          |          | -              | 0.0%         | 0.0%         |
| <b>Total</b>            | <b>654,000</b>     | <b>716,406</b> | <b>114,973</b> | <b>6,467</b> | <b>90,746</b> | <b>6,114</b> | <b>93,106</b> | <b>4,894</b> | <b>90,444</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>406,745</b> | <b>56.8%</b> | <b>60.6%</b> |

| Expenses                | Fiscal Year Budget |                | July           | Aug           | Sept          | Oct           | Nov           | Dec           | Jan           | Feb      | March    | April    | May      | June     | FY to Date     |              | PY           |
|-------------------------|--------------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|----------|----------|----------|----------|----------------|--------------|--------------|
|                         | Original           | Current        |                |               |               |               |               |               |               |          |          |          |          |          | Total          | % Exp        | % Exp        |
| Admin & Finance*        | 507,000            | 495,618        | 46,288         | 26,810        | 26,486        | 35,116        | 31,657        | 35,178        | 25,491        |          |          |          |          |          | 227,026        | 45.8%        | 43.9%        |
| Supply & Treatment*     | 69,000             | 142,788        | 5,092          | 3,683         | 6,240         | 4,984         | 2,979         | 8,142         | 56,688        |          |          |          |          |          | 87,810         | 61.5%        | 28.0%        |
| Distribution            | 58,000             | 58,000         | 31,698         | 174           | 715           | 118           | 292           | 829           | 997           |          |          |          |          |          | 34,823         | 60.0%        | 73.9%        |
| Transfers / Contingency | 20,000             | 20,000         | 20,000         | -             | -             | -             | -             | -             | -             |          |          |          |          |          | 20,000         | 100.0%       | 0.0%         |
| <b>Total</b>            | <b>654,000</b>     | <b>716,406</b> | <b>103,079</b> | <b>30,667</b> | <b>33,442</b> | <b>40,218</b> | <b>34,928</b> | <b>44,149</b> | <b>83,176</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>369,659</b> | <b>51.6%</b> | <b>42.7%</b> |

| Capital<br>(included above) | Fiscal Year Budget |         | July | Aug | Sept | Oct | Nov | Dec | Jan    | Feb | March | April | May | June | FY to Date |       |
|-----------------------------|--------------------|---------|------|-----|------|-----|-----|-----|--------|-----|-------|-------|-----|------|------------|-------|
|                             | Original           | Current |      |     |      |     |     |     |        |     |       |       |     |      | Total      | % Exp |
| Capital Outlay*             | 2,500              | 73,500  | -    | -   | -    | -   | -   | -   | 54,432 |     |       |       |     |      | 54,432     | 74.1% |

## Cash Balances

|                            | July    | Aug     | Sept    | Oct     | Nov     | Dec     | Jan     | Feb | March | April | May | June |
|----------------------------|---------|---------|---------|---------|---------|---------|---------|-----|-------|-------|-----|------|
| Water Fund                 | 537,780 | 572,687 | 566,785 | 600,153 | 592,353 | 617,104 | 557,862 |     |       |       |     |      |
| Water Capital Reserve Fund | 21,363  | 21,458  | 21,547  | 21,634  | 21,716  | 21,798  | 21,878  |     |       |       |     |      |

## Water Produced

|                       | Limit | July      | Aug       | Sept      | Oct        | Nov       | Dec        | Jan       | Feb     | March | April | May | June | FY to Date |  |
|-----------------------|-------|-----------|-----------|-----------|------------|-----------|------------|-----------|---------|-------|-------|-----|------|------------|--|
| Total Gallons         |       | 9,722,000 | 8,194,000 | 8,904,000 | 11,510,000 | 9,999,000 | 10,160,000 | 9,738,000 |         |       |       |     |      | 68,227,000 |  |
| Average daily gallons |       | 925,000*  | 313,613   | 264,323   | 296,800    | 371,290   | 333,300    | 327,742   | 314,129 | 0     | 0     | 0   | 0    | 317,314    |  |

\* This is the permitted daily limit.





## Sewer Fund

| Revenue                 | Fiscal Year Budget |                | July           | Aug          | Sept           | Oct          | Nov            | Dec          | Jan            | Feb      | March    | April    | May      | June     | FY to Date     |              | PY           |
|-------------------------|--------------------|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|----------|----------|----------|----------|----------|----------------|--------------|--------------|
|                         | Original           | Current        |                |              |                |              |                |              |                |          |          |          |          |          | Total          | % Col        | % Col        |
| Base Charge             | 297,179            | 297,179        | 49,204         | 353          | 49,504         | 447          | 49,146         | 314          | 49,433         |          |          |          |          |          | 198,400        | 66.8%        | 66.8%        |
| Consumption             | 337,525            | 337,525        | 61,256         | 279          | 57,924         | 158          | 53,071         | 149          | 58,439         |          |          |          |          |          | 231,276        | 68.5%        | 65.1%        |
| Other, incl. transfers  | 18,261             | 18,261         | 2,806          | 4,143        | 2,635          | 4,883        | 2,522          | 3,814        | 2,456          |          |          |          |          |          | 23,259         | 127.4%       | 164.1%       |
| Appropriated Fund Bal.* | 67,035             | 58,441         | -              | -            | -              | -            | -              | -            | -              |          |          |          |          |          | -              | 0.0%         | 0.0%         |
| <b>Total</b>            | <b>720,000</b>     | <b>711,406</b> | <b>113,266</b> | <b>4,775</b> | <b>110,062</b> | <b>5,488</b> | <b>104,739</b> | <b>4,277</b> | <b>110,328</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>452,935</b> | <b>63.7%</b> | <b>66.2%</b> |

| Expenses                 | Fiscal Year Budget |                | July          | Aug           | Sept          | Oct           | Nov           | Dec           | Jan           | Feb      | March    | April    | May      | June     | FY to Date     |              | PY           |
|--------------------------|--------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|----------|----------|----------|----------|----------------|--------------|--------------|
|                          | Original           | Current        |               |               |               |               |               |               |               |          |          |          |          |          | Total          | % Exp        | % Exp        |
| Admin & Finance*         | 502,000            | 490,618        | 51,282        | 26,849        | 27,922        | 36,659        | 31,393        | 41,192        | 27,994        |          |          |          |          |          | 243,290        | 49.6%        | 46.8%        |
| Collection*              | 58,000             | 55,788         | 5,560         | 3,189         | 2,563         | 3,754         | 2,865         | 1,050         | 1,908         |          |          |          |          |          | 20,890         | 37.4%        | 48.2%        |
| Treatment                | 135,000            | 135,000        | 5,990         | 5,886         | 12,789        | 8,975         | 15,557        | 8,261         | 5,397         |          |          |          |          |          | 62,856         | 46.6%        | 47.4%        |
| Transfers / Contingency* | 25,000             | 30,000         | 25,000        | -             | -             | -             | -             | -             | -             |          |          |          |          |          | 25,000         | 83.3%        | 0.0%         |
| <b>Total</b>             | <b>720,000</b>     | <b>711,406</b> | <b>87,832</b> | <b>35,924</b> | <b>43,274</b> | <b>49,389</b> | <b>49,815</b> | <b>50,502</b> | <b>35,300</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>352,036</b> | <b>49.5%</b> | <b>46.8%</b> |

| Capital<br>(included above) | Fiscal Year Budget |         | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | FY to Date |       |
|-----------------------------|--------------------|---------|------|-----|------|-----|-----|-----|-----|-----|-------|-------|-----|------|------------|-------|
|                             | Original           | Current |      |     |      |     |     |     |     |     |       |       |     |      | Total      | % Exp |
| Capital Outlay              | 2,500              | 2,500   | -    | -   | -    | -   | -   | -   | -   |     |       |       |     |      | -          | 0.0%  |

## Cash Balances

|                            | July    | Aug     | Sept    | Oct     | Nov     | Dec     | Jan     | Feb | March | April | May | June |
|----------------------------|---------|---------|---------|---------|---------|---------|---------|-----|-------|-------|-----|------|
| Sewer Fund                 | 755,848 | 780,999 | 774,165 | 808,717 | 786,280 | 810,678 | 807,209 |     |       |       |     |      |
| Sewer Capital Reserve Fund | 25,108  | 25,220  | 25,325  | 25,427  | 25,523  | 25,620  | 25,714  |     |       |       |     |      |

| Wastewater<br>Treated |          | July      | Aug       | Sept      | Oct       | Nov       | Dec       | Jan       | Feb | March | April | May | June | FY to Date |  |
|-----------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|-------|-------|-----|------|------------|--|
|                       | Limit    |           |           |           |           |           |           |           |     |       |       |     |      |            |  |
| Total Gallons         |          | 2,885,000 | 3,420,000 | 3,032,000 | 3,286,000 | 3,269,000 | 3,424,000 | 3,505,000 |     |       |       |     |      | 22,821,000 |  |
| Average daily gallons | 330,000* | 93,065    | 110,323   | 101,067   | 106,000   | 108,967   | 110,452   | 113,065   | 0   | 0     | 0     | 0   | 0    | 106,134    |  |

\* This is the permitted daily limit.



**RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA**

**Adopting the Updated Town of River Bend's  
Water and Wastewater Systems 10-Year Capital Improvements Plan**

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**RESOLUTION BY GOVERNING BODY OF APPLICANT**

WHEREAS, The Town of River Bend operates and maintains Water and Wastewater Systems permitted by the State of North Carolina, and

WHEREAS, WHEREAS, the Town of River Bend has developed a Water and Wastewater System 10-Year Capital Improvements Plan to identify needed capital improvements and their costs,

**NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND**

That, the Town of River Bend Town Council hereby adopts the updated Water and Wastewater Systems 10-Year Capital Improvements Plan as a guidance document for pursuing capital improvement funds to keep the water and wastewater systems in good operating order, and

That town staff, under the direction of the Mayor and Town Council, shall annually review and update the Water and Wastewater Systems 10-Year Capital Improvements Plan to ensure compliance with all federal, state and local regulations.

**ADOPTED**, this the \_\_\_\_ day of \_\_\_\_\_, 2025 at River Bend, North Carolina.

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Mark Bledsoe, Mayor

(Seal)

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Kristie Nobles, NCCMC, MMC, Town Clerk

| CAPITAL IMPROVEMENT PLAN<br>Water Fund                                         |                   | Prior<br>Year | Upcoming<br>Year | Future<br>Years |           |           |           |            |
|--------------------------------------------------------------------------------|-------------------|---------------|------------------|-----------------|-----------|-----------|-----------|------------|
|                                                                                |                   | 2024-2025     | 2025-2026        | 2026-2027       | 2027-2028 | 2028-2029 | 2029-2030 | 2031-2036  |
| Appropriation: Annual                                                          |                   | 75,000        | 15,000           | 20,000          | 20,000    | 25,000    | 30,000    | 150,000    |
| Appropriation: Grant/Loan/Other Funds                                          |                   | 9,252,105     | 2,000,000        |                 |           |           |           |            |
| Appropriation: For Vehicles (50/50 with sewer)                                 |                   | 5,000         | 5,500            | 5,500           | 6,000     | 6,500     | 6,500     | 49,500     |
| FY Appropriation:                                                              |                   | \$ 9,332,105  | \$ 2,020,500     | \$ 25,500       | \$ 26,000 | \$ 31,500 | \$ 36,500 | \$ 199,500 |
| Previous Year Ending Balance                                                   |                   | \$ 500        |                  |                 |           |           |           |            |
| Capital Projects                                                               | Prior Project yr. |               |                  |                 |           |           |           |            |
| Administration:                                                                |                   |               |                  |                 |           |           |           |            |
| Vehicle Replacement (split Water/Sewer)                                        | Per schedule      |               |                  |                 |           | 24,500    | 20,500    | 22,000     |
| Backhoe (split with water and general)                                         | 21-22             |               |                  |                 |           |           |           | 60,000     |
| Treatment                                                                      |                   |               |                  |                 |           |           |           |            |
| Well #1 Replacement                                                            |                   |               | 1,000,000        |                 |           |           |           |            |
| Well #2 Replacement                                                            |                   |               | 1,000,000        |                 |           |           |           |            |
| Treatment House Corrosion Prevention                                           | 20-21             |               |                  |                 |           |           |           | 18,000     |
| Filter Media Rehab                                                             | 24-25 (all 3)     | 60,000        |                  |                 |           |           |           |            |
| Well #1 Pump Replacement                                                       | 13-14             |               |                  |                 |           |           |           |            |
| Water Treatment Plant Improvements                                             | 24-25             | 9,252,105     |                  |                 |           |           |           |            |
| Sampling Station Replacement                                                   | 23-24             |               |                  |                 |           |           | 10,000    |            |
| Distribution                                                                   |                   |               |                  |                 |           |           |           |            |
| Line Extension (2 on Old Pollockville Rd.)                                     |                   |               | 25,000           | 25,000          |           |           |           |            |
| Howell Center and Riverstone Backflow                                          | 11-12             |               |                  |                 |           |           |           |            |
| Industrial Meter Replacement                                                   |                   |               |                  |                 | 6,000     |           |           |            |
| Elevated Tank Projects                                                         |                   |               |                  |                 |           |           | 30,000    |            |
|                                                                                | FY Expenditures:  | 9,312,105     | 2,025,000        | 25,000          | 6,000     | 24,500    | 60,500    | 100,000    |
| Any reserves shown in ending balance line<br>are accounted for in fund balance |                   | 2024-2025     | 2025-2026        | 2026-2027       | 2027-2028 | 2028-2029 | 2029-2030 | 2031-2036  |
|                                                                                | Ending Balance    | \$ 20,500     | \$ 16,000        | \$ 16,500       | \$ 36,500 | \$ 43,500 | \$ 19,500 | \$ 143,000 |
| Adopted by Council 2/20/25                                                     |                   |               |                  |                 |           |           |           |            |

## ITEM 13

| CAPITAL IMPROVEMENT PLAN<br>Sewer Fund                                         |                   | Prior<br>Year | Upcoming<br>Year | Future<br>Years |           |           |           |            |
|--------------------------------------------------------------------------------|-------------------|---------------|------------------|-----------------|-----------|-----------|-----------|------------|
|                                                                                |                   | 2024-2025     | 2025-2026        | 2026-2027       | 2027-2028 | 2028-2029 | 2029-2030 | 2031-2036  |
| Appropriation: Annual                                                          |                   | 20,000        | 20,000           | 30,000          | 30,000    | 35,000    | 35,000    | 216,000    |
| Appropriation: Grant Funds                                                     |                   | 9,108,500     | 10,000,000       |                 |           |           |           |            |
| Appropriation: Vehicles (50/50 with water)                                     |                   | 5,000         | 5,500            | 5,500           | 6,000     | 6,500     | 6,500     | 49,500     |
| FY Appropriations:                                                             |                   | \$ 9,133,500  | \$ 10,025,500    | \$ 35,500       | \$ 36,000 | \$ 41,500 | \$ 41,500 | \$ 265,500 |
| Previous Year Ending Balance                                                   |                   | \$ 3,500      |                  |                 |           |           |           |            |
| Capital Projects                                                               | Prior Project yr. |               |                  |                 |           |           |           |            |
| Administration:                                                                |                   |               |                  |                 |           |           |           |            |
| Vehicle Replacement (split Water/Sewer)                                        | Per schedule      |               |                  |                 |           | 24,500    | 20,500    | 22,000     |
| Backhoe (split with Water/General)                                             | 21-22             |               |                  |                 |           |           |           | 60,000     |
| Collection:                                                                    |                   |               |                  |                 |           |           |           |            |
| Upgrade Lift Station ( lining,pumps,electrical, etc.)                          | 13-14             |               | 25,000           |                 |           | 30,000    |           | 35,000     |
| Lining Sewer Manholes                                                          |                   |               |                  | 17,000          |           |           | 19,000    | 40,000     |
| Backup Generator                                                               |                   |               |                  |                 |           |           |           | 50,000     |
| Treatment:                                                                     |                   |               |                  |                 |           |           |           |            |
| WWTP Enhancemnets Phase I                                                      | 24-25             | 9,108,500     |                  |                 |           |           |           |            |
| WWTP Enhancemnets Phase II                                                     |                   |               | 10,000,000       |                 |           |           |           |            |
| Soft start for WWTP blowers/blower motor                                       | 15-16             |               |                  |                 |           |           |           |            |
| WWTP Lift Station rehab                                                        | 15-16             |               |                  |                 | 40,000    |           |           |            |
| Backup Generator                                                               |                   |               |                  |                 |           |           |           | 60,000     |
|                                                                                |                   |               |                  |                 |           |           |           |            |
|                                                                                | FY Expenditures:  | 9,108,500     | 10,025,000       | 17,000          | 40,000    | 54,500    | 39,500    | 267,000    |
| Any reserves shown in ending balance line<br>are accounted for in fund balance |                   | 2024-2025     | 2025-2026        | 2026-2027       | 2027-2028 | 2028-2029 | 2029-2030 | 2031-2036  |
| Ending Balance                                                                 |                   | \$ 28,500     | \$ 29,000        | \$ 47,500       | \$ 43,500 | \$ 30,500 | \$ 32,500 | \$ 31,000  |
| Adopted by Council 2/20/25                                                     |                   |               |                  |                 |           |           |           |            |