

Town of River Bend

Community Appearance Commission

January 17, 2024 Agenda

River Bend Municipal Building, 4:00 PM

51 Shoreline Drive, New Bern, NC 28562

1. Call to order
2. Introduction of guest, Dawn Inglis, Girl Scout Leader
3. Approval of November 15, 2023 minutes
4. Discussion of CAC applicant, Maryann Taylor; vote on whether to recommend
5. Updates on 2023/2024 projects:
 - a. Festive Awards for Fall and Christmas
 - i. Review Christmas Festive for any additional opportunities or improvements
 1. Photography of nominated residences
 2. Sending email vs text nomination forms and photos
 3. Consideration of using YouTube for slide shows of nominated homes
 4. Review of Beautification and Festive Nomination forms
 - b. Plantation Drive Median Project
Discussion of actions since last meeting and upcoming Town Council action
 - c. Arbor Day Celebration, March 22, 2024
 - i. Discussion/planning of including Girl Scouts into Arbor Day Celebration and planting
 - ii. Discussion/planning of including River Bend Garden Club into Arbor Day with potential of planting perennials with Girl Scouts that attract 3 B's and location/s identified
 - iii. Discussion/planning of educational workshop for participants and give aways
 - d. Crab Pot Christmas Globe Workshop for 2024
 - i. Brenda was able to purchase 72 LED light strings needed for 2024 workshops at 50% discount
 - ii. The CAC will need to plan on a Christmas globe repair workshop in 2024
 - e. Independence Day planning for 2024
 - i. Review plans for Independence Day craft décor project-determine which one CAC will offer
 - ii. Determine budget for the workshop
 - iii. Plan workshop dates, times, location, teacher, etc.
 - iv. Plan for CAC's entry into Independence Celebration parade and details of decor
 - v. Other input and suggestions for Independence Day planning
6. Volunteer hours updates from CAC members; A total of 509.5 hours was completed by the CAC Volunteers for FY 22/23!
7. Budgets for FY 23/24 are due Feb. 19, 2024; discuss any additional budget requests
8. Updates from Town Council Liaison

9. Open Discussion

10. Adjournment