



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562T 252.638.3870
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www.riverbendnc.org

**RIVER BEND TOWN COUNCIL
PROPOSED AGENDA
September 17, 2026
River Bend Town Hall – 45 Shoreline Drive
5:00 p.m.**

Pledge: Leonard

1. Call to Order (Mayor Bledsoe Presiding)
2. Invocation / Pledge
3. Recognition of New Residents
4. Additions/Deletions to Agenda
5. Addresses to the Council
 - A. Steve Kleber – Fence on Property
 - B. James Myers – Water Issues / Town Council

6. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Clerk in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

7. Public Hearings - NONE

8. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of August 13, 2026 Work Council Meeting
Minutes of August 20, 2026 Regular Council Meeting
Minutes of September 4, 2026 Special Council Meeting*

9. Town Manager's Report – Delane Jackson

Activity Reports

- A. Monthly Police Report by Chief Joll
- B. Monthly Water Resources Report from Director of Public Works Mills
- C. Monthly Work Order Report from Director of Public Works Mills
- D. Monthly Zoning Report from Assistant Zoning Administrator McCollum

Administrative Reports:

10. Planning Board – Councilman Sheffield
 - A. Planning Board Report

11. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. **VOTE** – Flag Policy
12. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Address to Council Policy
 - C. **VOTE** – Authorized Agent Grant Resolution
 - D. **VOTE** – Updated Asset Management Plan Resolution
13. CAC – Councilwoman Benton
 - A. CAC Report
14. Mayor's Report
15. Adjournment



**Town of
River Bend**

RECEIVED

AUG 24 2026

Request Type - Select One



Request to Address the
Town Council at Regular Meeting



Request to Appear on
Town Council Meeting Agenda

Meeting Date Sept. 17th 2026		Date of Request 8/20/26	
SPEAKER'S INFORMATION			
Name Steven + Karen Kleber		Phone Number (252) [redacted]	
		Email [redacted]	
Address 423 Gatewood Dr., New Bern NC 28562			
Organization (if any)			
Subject Fence on property			
TIME LIMITED TO FIVE (5) MINUTES UNLESS OTHERWISE APPROVED			
Requestor's Signature Karen Kleber / J. Jackson		Time Requested 5 min	
Approval Delane Jackson		Date 9-4-26	Time (Minutes)* 5 minutes

*If more than three (3) people sign up to speak at the meeting, the Council reserves the right to reduce time allowed. Form must be returned to the Clerk by 9:00 am on the Tuesday prior to the meeting. TRB Form # 54 (Rev. 3/22)

This approval is for Steven Kleber to
address the Council during Item #5
during the September 17, 2026 Council
Meeting

DJ

1.

FROM BACK OF HOUSE TO ROAD
IS 326 ft. MORE THEN A FOOTBALL
FIELD

2. EDGE OF FENCE TO ROAD ²³³
~~233~~ ft

3. FROM HOUSE TO EDGE OF
FENCE 93ft

Steven
Kleber

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Sign in

Set. 📍 Town of River Bend, NC

2. Height Limitations

The River Bend municipal rules dictate strict height maximums for residential properties:

- **Maximum Height:** Fences cannot be more than **6 feet tall** anywhere on the property.
- **Decorative Standards:** Standard 2-rail, 3-rail, or 4-rail vinyl ranch packages (typically sitting between 3 to 4.5 feet high) easily comply with this maximum rule. 📍 Town of River Bend, NC +1



3. Structural & Maintenance Provisions

- **Wind Loads:** Because River Bend is a coastal, storm-prone community, the zoning administrator looks for proper installation. Make sure your contractor anchors the vinyl posts firmly into concrete footings or uses heavy-wall vinyl posts so they do not lean or dislodge during high winds. 🌐 Facebook · I grew up and/...
- **Good Repair:** River Bend code explicitly states that all fences **must be kept in good repair**. High-quality vinyl is an excellent choice here because it resists the rotting, fading, and warping common in North Carolina's humid coastal climate. 📍 Town of River Bend, NC +1

4. Right-of-Way and Perimeter Drainage Restrictions

River Bend features many perimeter easements for neighborhood stormwater management.

- **The Right-of-Way Rule:** You cannot install your vinyl structure within the town's right-of-way (the area extending past your front property line toward the street). 📍 New Bern Sun Journal
- **The Drainage Rule:** Even though post-and-rail style fencing is completely open and lets water flow freely beneath the rails, the town specifies that **perimeter drainage easements (typically 10 feet wide) should be kept clear of obstructions**. Ensure your post holes do not physically puncture, block, or disturb any established drainage ditches or swales. 📍 New Bern Sun Journal



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Sign in

1. Definition as an Open Fence



Under local zoning logic, a **post and rail fence** is classified as an **open or semi-open fence**. Because it lacks the solid infill panels of a privacy or stockade fence, it is highly favored by coastal communities like River Bend because it does not obstruct sight lines, wind flow, or stormwater runoff.  fencerules.com +1

2. River Bend Zoning and Permitting Process

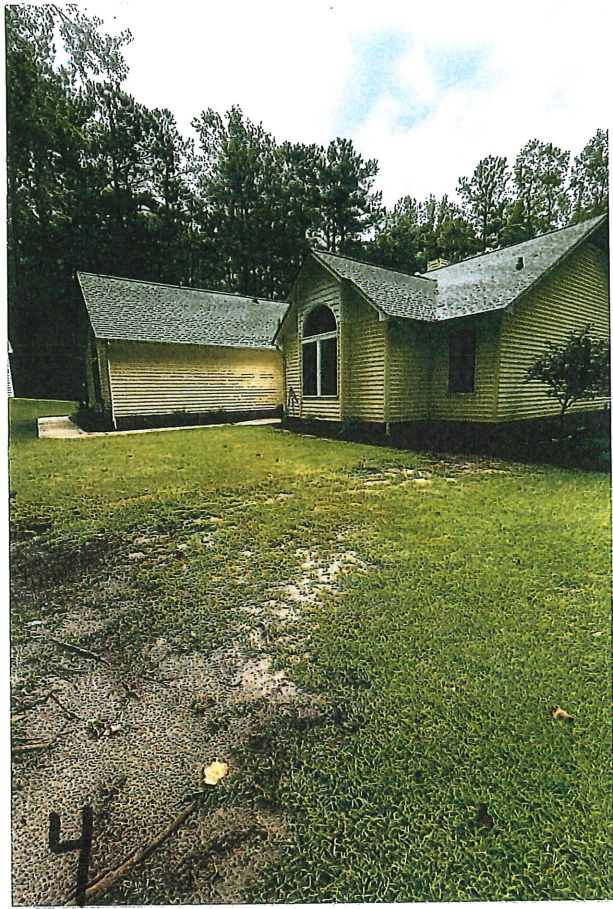
To install a fence in River Bend, a **two-step permitting process** must be followed:  Town of River Bend, NC

- **Step 1: Town of River Bend Zoning Permit:** The Town of River Bend handles zoning regulations. A [Zoning Permit Application](#) must be submitted to Town Hall. A signed and sealed property survey/site plan showing exact lot dimensions and easements must accompany the application.  Town of River Bend, NC +1
- **Step 2: Craven County Building Permit:** Once the town clears the zoning, the application goes to the [Craven County Planning & Inspections Department](#) to ensure it meets general code safety provisions. (Note: While NC code exempts fences under 7 feet from structural building permits, localized county-level review verifies it doesn't conflict with critical infrastructure).  Town of River Bend, NC +1

3. Critical Placement Rules for River Bend

- **Property Lines:** The fence must sit **100% within your private property lines**. It cannot encroach into neighboring lots or overhang any public right-of-way (such as town streets or sidewalks). Property lines must be physically flagged/marked before inspection.  Town of River Bend, NC
- **Drainage and Utility Easements:** Because River Bend is a waterfront/golf course community with extensive water management features, **drainage easements must be kept clear**. If a post and rail fence is permitted to cross an easement, it must not impede surface water runoff or cause flooding hardships for neighbors.  fencerules.com +1
- **Call Before You Dig:** North Carolina law requires contacting [NC 811](#) at least **3 working days before digging** post holes to ensure underground utility lines are marked and avoided.  ncfencerules.com



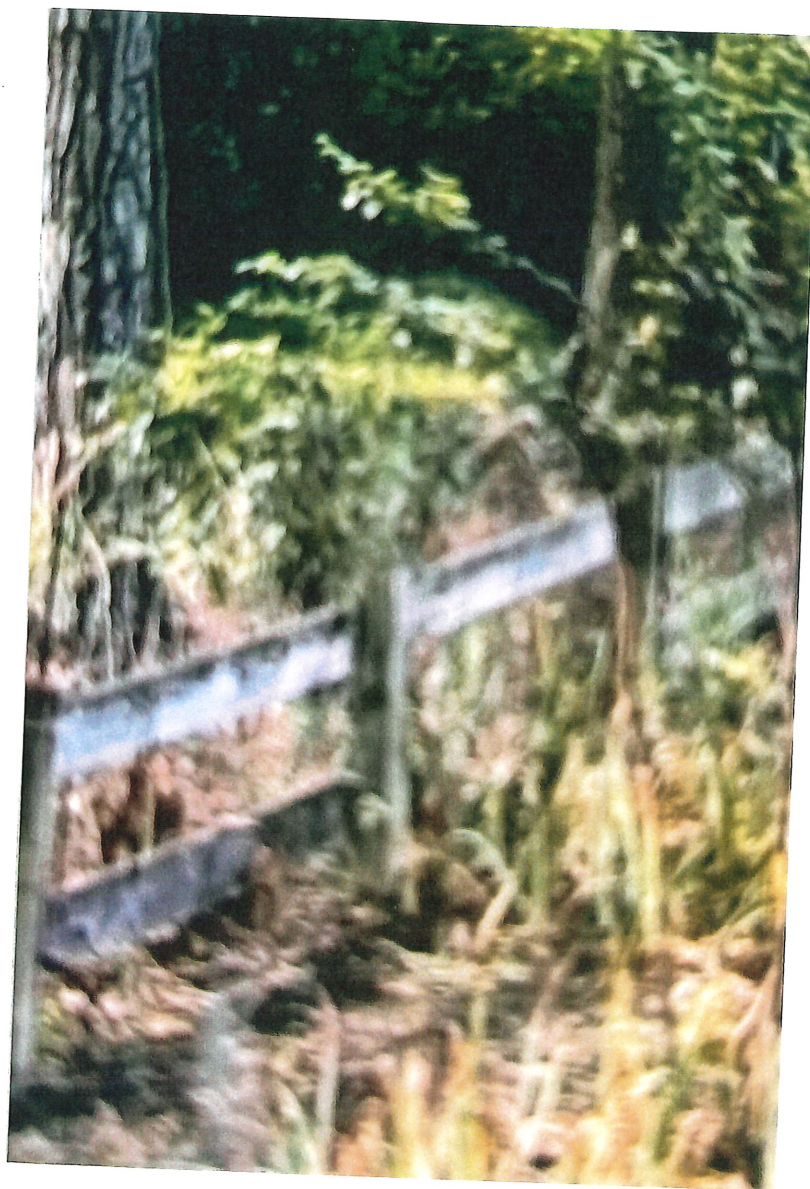












21



Town of River Bend
Address to Council Request

RECEIVED

SEP 08 2026

TOWN OF RIVER BEND

Date Requested to Speak 9-17-2026	Date Submitted 9-8-2026	
SPEAKER'S INFORMATION		
Name James Myers	Phone Number _____ Email _____	
Address 111 Portside Lane		
Organization (if any)		
Subject Water issues / Town Council		
TIME LIMITED TO FIVE (5) MINUTES UNLESS OTHERWISE APPROVED		
Requestor's Signature James Myers	Time Requested* 11:42	
FOR STAFF ONLY		
Received by Krista G. Nobles	Date 9/8/26	Time Received 11:42 AM
Approved by Delane Jackson	Date 9-9-26	Tentative Time Limit 5 mins.

*If more than three (3) people sign up to speak at the meeting, the Council reserves the right to reduce time allowed. Form must be returned to the Clerk by 9:00 am on the Tuesday prior to the meeting. Speakers who have materials to be presented to Council must include a copy of those materials along with this form so that the materials can be distributed to Council in the agenda packet.

TRB Form # 54 (Rev. 9/26)

**River Bend Town Council
Work Session Minutes
August 13, 2026
Town Hall
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Town Clerk: Kristie Nobles
Police Chief: Sean Joll
Town Attorney: Trey Ferguson

Members of the Public Present: 13

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, August 13, 2026, at the River Bend Town Hall with a quorum present.

VOTE – Addition to Agenda

Councilman Weaver motioned to amend the agenda by adding a vote to remove the volleyball court as item 10. The motion carried unanimously.

VOTE – Approval of Agenda

Councilwoman Noonan motioned to accept the agenda as amended. The motion carried unanimously.

VOTE – Kirkland Creek Preliminary Subdivision Plat

The Town Manager introduced Brian Ketchum with Ellis Development. Mr. Ketchum presented a PowerPoint on the proposed Kirkland Creek Preliminary Subdivision Plat. The Town Manager stated that the presented plans include a “phasing” sheet that was not in the plans that the Planning Board approved. He stated that if the Council chose to move forward with these plans it could be approved without the phasing sheet or send the plans back to the Planning Board to be considered with the phasing sheet. Mr. Ketchum stated that the phasing sheet was his doing based on discussions with the Planning Board, but it was not included in the plans that were presented to the Planning Board. The Town Attorney stated that if the Council wants to consider the phasing plan, then the plans need to go back to the Planning Board for review and discussion about phasing or if the Council wants to move forward with these plans without the phasing sheet, they can. Mr. Ketchum stated that he was just trying to moralize the discussions that were had and he would be happy to remove the phasing sheet.

Councilman Sheffield moved to approve the Kirkland Creek Preliminary Subdivision Plat as originally approved by the Planning Board without the phasing plan sheet. The motion carried unanimously.

VOTE – Budget Amendment 26-B-02

The Town Manager stated that the presented budget amendment reflects the revenue of the \$75,000 state grant that has been awarded to the town, although the funds have not been received. He stated that it will also be an expenditure for the Parks and Recreation future projects, which are on the agenda tonight.

Councilman Leonard motioned to approve Budget Amendment 26-B-02 as presented. The motion carried unanimously. (see attached)

VOTE – Accept Pickleball Courts Construction Bid

The Town Manager stated that there were two bidders for the construction of 2 pickleball courts. He stated that the lowest bidder was Outer Banks Tennis Contractors, LLC in the amount of \$105,649. Councilman Weaver asked the Town Manager if he checked the references and the Town Manager stated that he did and it was all positive references. Councilman Weaver asked the Town Manager, how much funding was provided by the State of North Carolina, and the Town Manager stated that he was recently notified that the town would receive \$75,000 for Parks and Recreation activities, which could be used for pickleball courts, leaving the town with an estimated \$31,000 balance. Councilwoman Benton asked the Town Manager if he has confirmed that the funding from the state could be used for pickleball courts and he stated, yes, that he spoke to Representative Steve Tyson and he verified that it could be used for pickleball courts. Councilman Sheffield stated that he felt that the bid seemed high, and he thinks that they need to revisit the plans and review the site. He stated he has spoken to people who live 3 blocks from pickleball courts and they are very annoyed by the sound. Councilwoman Benton stated that she agreed with Councilman Sheffield. She stated that she has concerns with how loud it is but she also questioned if this is the best opportunity with the money, when there are amenities that are unusable. She stated that she wants to wait until it is 100% sure that the grant can be used for pickleball courts.

Councilman Weaver motioned to accept the pickleball court construction bid from Outer Banks Tennis Contractors LLC in the amount of \$105,649 as presented.

Councilman Weaver stated that he had no problem with tabling this discussion with the concerns that were voiced. Councilman Leonard asked if the bid was good for 45 days and the Town Manager agreed. The Town Manager stated that the next Council meeting is within the 45 days but he isn't sure the concerns can be addressed within those 45 days. Councilman Leonard stated that the biggest concern was confirming that the grant funding could be used for this project.

Councilman Weaver withdrew his motion prior to a vote and requested it be added to the agenda for next week's Council meeting. Councilman Weaver stated that he has a few questions and this week will give time for answers. Councilman Leonard asked what the questions were and Councilman Weaver stated that the main concern was the state funding, to confirm that it can be used on this project. Councilwoman Benton stated that she has no problem approving pickleball courts, provided that the grant funding can be used for that purpose, because it takes very little out of the CIP for Parks and Recreation. Councilman Weaver asked the Town Manager to call to confirm the funding can be used for pickleball courts. The Town Manager agreed.

Discussion – Skate Park Safety

Councilwoman Noonan stated that she and the Town Manager have been discussing the skate park over the past few weeks. She asked the Town Manager to update the Council on new developments. He stated that the town's liability insurance provider would not provide insurance on the skate park based on the metal it is made of. He stated that Councilwoman Noonan inquired about putting a shade over the park and the insurance carrier stated that a shade

would not work, that it needs to be replaced with concrete. The Town Manager stated that he reached out to a local concrete contractor who is currently doing work for the town to receive a quote to replace the ramps with concrete. He stated that the quote was \$5,000 and the insurance company agreed that this is an acceptable material.

Councilwoman Noonan motioned to approve \$5,000 for skate park improvements. The motion carried unanimously.

Discussion – Flag Lowering Policy

The Mayor stated that he has received concerns regarding why the town's flag was or was not lowered to half mast during certain times. He stated that the town does not currently have a Flag Lowering Policy. He presented the US Flag Code and stated that is what he recommends. He stated that this item will be on the agenda at next week's Council meeting.

Discussion – Sale of Surplus Property

The Town Manager stated that in the past the town had completed the bidding process for the property located at 111 Starboard Drive, and that process was not successful with very low or no bids received. He stated that he was approached by someone who wished to purchase the property now. He stated that since the Council has deemed the property surplus, the town would complete a notice of upset bids to sale the property and if no one upset the bid it could sale for the offer of \$18,000.

Discussion – Manhole Rehabilitation Project

The Town Manager stated that bids are due Monday for the Manhole Rehabilitation Project. He stated he has had some inquiries regarding the project, and the bid award will be on the agenda for the Council at the next meeting.

Discussion – Memorandum of Agreement with NCLM for Grant Project

The Town Manager stated that the Town has been awarded a grant in the amount of \$2,500 from the North Carolina League of Municipalities to update the town's personnel policy. He stated that the total project is \$5,000 and it will be on the agenda for the Council at next week's meeting.

VOTE – Remove the Volleyball Court

Councilman Weaver stated the Town's volleyball court requires maintenance, and it is very rarely used. He suggested that the volleyball court be removed and returned to green space.

Councilman Weaver motioned to remove the volleyball court and return it to green space. The motion carried unanimously.

REVIEW – Agenda for the August 20, 2026, Council Meeting

The Council reviewed the agenda for the August 20, 2026, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 6:24 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk



**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 26-B-02
FISCAL YEAR 2026 - 2027**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2026-2027 Budget Ordinance as last amended on July 16, 2026, be amended as follows:

Summary

General Fund	3,090,400
General Capital Reserve Fund	229,425
Law Enforcement Separation Allowance Fund	1,100
Water Fund	745,315
Water Capital Reserve Fund	25,850
Sewer Fund	827,700
Sewer Capital Reserve Fund	42,000
Total	4,961,790

Section 1. General Fund

Anticipated Revenues

AD VALOREM Taxes 2026-2027	1,254,048
AD VALOREM Tax-Motor Vehicle	153,000
Vehicle Registration Fee	30,800
Animal Licenses	1,500
Sales Tax 1% Article 39	242,305
Sales Tax 1/2% Article 40	143,922
Sales Tax 1/2% Article 42	120,990
Sales Tax Article 44	17,861
Sales Tax Hold Harmless Distribution	135,612
Solid Waste Disposal Tax	2,200
Powell Bill Allocation	108,000
Beer and Wine Tax	13,625
Video Programming Sales Tax	39,333
Utilities Franchise Tax	134,899
Telecommunications Sales Tax	6,803
Court Refunds	500
Zoning Permits	5,000
State Grant	75,000
Miscellaneous	9,000
Interest- Powell Bill Investments	5
Interest-General Fund Investments	40,784
Contributions	900
Wildwood Storage Rents	17,395
Rents & Concessions	18,000
Sales Tax	11,365
Sale of Capital Assets	12,057
Transfer From Capital Reserve Fund	196,500
Appropriated Fund Balance	298,996
Total	3,090,400

Section 1. General Fund (continued)

Authorized Expenditures

Governing Body	72,500
Administration	411,800
Finance	165,900
Tax Listing	25,600
Legal Services	42,000
Elections	700
Police	885,900
Public Buildings	74,000
Emergency Services	5,400
Street Maintenance	324,700
Public Works	298,500
Leaf & Limb and Solid Waste	98,200
Stormwater Management	114,500
Wetlands and Waterways	3,000
Planning & Zoning	64,700
Recreation & Special Events	15,200
Parks & Community Appearance	235,500
Contingency	27,400
Transfer To General Capital Reserve Fund	224,900
Transfer To L.E.S.A. Fund	0
Total	3,090,400

Section 2. General Capital Reserve Fund

Anticipated Revenues

Contributions from General Fund	224,900
Interest Revenue	4,525
Total	229,425

Authorized Expenditures

Transfer to General Fund	196,500
Future Procurement	32,925
Total	229,425

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:

Contributions from General Fund	0
Interest Revenue	1,100
Total	1,100

Authorized Expenditures:

Separation Allowance	0
Future LEOSSA Payments	1,100
Total	1,100

Section 4. **Water Fund**

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	197,293
Utility Usage Charges, Classes 3 & 4	20,555
Utility Usage Charges, Class 5	11,702
Utility Usage Charges, Class 8	4,963
Utility Customer Base Charges	283,901
Availability Fee	17,751
Taps & Connections Fees	2,500
Nonpayment Fees	10,500
Late payment Fees	7,775
Interest Revenue	14,360
Sales Tax	4,500
Sale of Capital Asset	0
Transfer from Capital Reserve Fund	25,000
Appropriated Fund Balance	144,515
Total	745,315

Authorized Expenditures

Administration & Finance [1]	550,700
Operations and Maintenance	169,115
Transfer To Fund Balance for Capital Outlay	0
Transfer To Water Capital Reserve Fund	25,500
Total	745,315

[1] Portion of department for bond debt service: 129,888

Section 5. **Water Capital Reserve Fund**

Anticipated Revenues

Contributions From Water Operations Fund	25,500
Interest Revenue	350
Appropriated Fund Balance	0
Total	25,850

Authorized Expenditures

Transfer to Water Operations Fund	25,000
Future Expansion & Debt Service	850
Total	25,850

Section 6. **Sewer Fund**

Anticipated Revenues:

Utility Usage Charges, Classes 1 & 2	252,284
Utility Usage Charges, Classes 3 & 4	36,577
Utility Usage Charges, Class 5	28,839
Utility Usage Charges, Class 8	9,812
Utility Customer Base Charges	299,115
Taps & Connection Fees	1,250
Late payment Fees	8,146
Interest Revenue	23,985
Sales Tax	3,992
Sale of Capital Asset	0
Transfer from Sewer Capital Reserve	42,000
Appropriated Fund Balance	121,700
Total	827,700

Authorized Expenditures:

Administration & Finance [2]	559,000
Operations and Maintenance	233,200
Transfer to Fund Balance for Capital Outlay	0
Transfer to Sewer Capital Reserve Fund	35,500
Total	827,700

[2] Portion of department for bond debt service: 112,162

Section 7. **Sewer Capital Reserve**

Anticipated Revenues:

Contributions From Sewer Operations Fund	35,500
Interest Revenue	750
Appropriated Fund Balance	5,750
Total	42,000

Authorized Expenditures:

Transfer to Sewer Operations Fund	42,000
Future Expansion & Debt Service	0
Total	42,000

Section 8. **Levy of Taxes**

There is hereby levied a tax at the rate of thirty cents (\$0.30) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2026, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2026-2027" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$419,400,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.67%. The estimated collection rate is based on the fiscal year 2024-2025 collection rate of 99.67% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$51,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. **Fees and Charges**

There is hereby established, for Fiscal Year 2026-2027, various fees and charges as contained in Attachment A of this document.

Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 2.2% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2026-2027 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 13th day of August, 2026.



Mark Bledsoe, Mayor

Attest:



Kristie J. Nobles, Town Clerk, MMC, NCCMC

**River Bend Town Council
Regular Meeting Minutes
August 20, 2026
Town Hall
5:00 p.m.**

Present Council Members:

Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles
Town Attorney: David Baxter

Members of the Public Present: 40

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday August 20, 2026, at the River Bend Town Hall with a quorum present, followed by invocation and the pledge of allegiance.

RECOGNITION OF NEW RESIDENTS

Charlie Myers – off Plantation – has lived in River Bend for 14 years.

VOTE – Approval of Agenda

Councilwoman Noonan motioned to approve the agenda as presented. The motion carried unanimously.

ADDRESSES TO THE COUNCIL

Jon Herrin – 110 Outrigger – Mr. Herrin stated that he was going to forgo the first item on his request due to the time limit. Mr. Herrin stated that he is speaking tonight to formally request the town Council's official stance on deeply concerning emails between himself and Councilman Leonard regarding maintenance of the town's parks grounds. He stated that in the email exchange Councilman Leonard utilized his town email address and explicitly signed off as his public title, Town Councilman. He stated that when citizens engage with an elected official through official government channels, they expect a professional and accountable response. He stated that Councilman Leonard wrote that, "I was no longer interested in playing your game and that you will not be satisfied with any answers unless it meets your narrative and if you think you can do a better job, run for Council. By the way I will no longer spend any money in your store and encourage my friends and family to do the same." Mr. Herrin stated that this is not a private dispute. This is a public sitting official using taxpayer funded email and his official title to launch a personal attack, dismiss constituents' legitimate questions and concerns about public parks and explicitly threaten a boycott against a small business. He stated that he stands here today to petition the Council to ensure safeguards are installed so no other citizen should have to endure such threats. He stated that on July 7 and August 1, 2026, he asked the Council to investigate if the comments by Councilman Leonard violate the code of ethics or code of conduct. He stated that the Mayor visited him and stated that they don't see Councilman Leonard did anything wrong, just don't like the tone. Mr. Herrin stated that this isn't about the tone, this is about what was said. He stated that this is about threatening retaliation by a government official to suppress our first

amendment right. He stated that many in the public audience are there because he asked them to be, to stand in solidarity against being bullied by our town. He stated that people are afraid of retaliation by the elected officials. He stated that he is disappointed and ashamed of you as town leaders due to this type of behavior and the silence on the matter. He stated that “therefore tonight I am asking each Councilmember to answer the following – “Do you condone an elected official using public transparent channels to threaten citizens and businesses?” He asked - Does this behavior align with the town Council’s code of ethics and conduct for public service? What official actions will the Council take to ensure the citizens can question their government without facing personal constitutional economic retaliation from our own town government?” Mr. Herring stated that he looks forward to their formal response in writing.

PUBLIC COMMENTS

James Myers – 111 Portside – Spoke in support of Jon Herrin and apologized to him for what he was going through. He stated that he is not shocked at what is going on with the Council, but what does shock him is that the Council is failing to do anything about it. He stated that Councilman Leonard threatens citizens and their businesses. He stated that his wife made a comment to him saying, “Why don’t you do something about it?” He stated that she is right. He stated that, “he may not have enough write in votes to replace one of you, but I am going to try”. He stated that the Council’s actions tell alot about them and what they do. He also stated that, “I hope you write me in because I am going to do everything I can to replace them.”

PUBLIC HEARINGS

None

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. *Councilman Sheffield moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

A. Approve:

Minutes of July 16, 2026 Regular Council Meeting

At this time Councilman Sheffield stated that he wanted to recognize Egon Lippert who served on the Planning Board over 20 years and most of that time he was the chairman. He presented Mr. Lippert with a gift for his many years of service volunteering for the town.

TOWN MANAGER’S REPORT

The Manager gave the following updates:

- The State of North Carolina has authorized a tentative award for the test well.
- Phase I of the Wastewater Treatment Plant is near the end and with the projected completion date of December 2026.
- Phase II of the Wastewater Treatment Plant scope of work engineering services is proceeding.
- Senator Bob Brinson and Representative Steve Tyson recently met with the Town Manager to tour the Wastewater Treatment Plant.
- Hurricane Preparedness Workshop is August 31 at 3:00 pm in the Municipal Building at 51 Shoreline Drive.

ADMINISTRATIVE REPORTS

ENVIRONMENTAL & WATERWAYS – Councilman Leonard

Councilman Leonard provided the following report:

EWAB August 3rd, 2026. Chairman Hall called the meeting to order at 7:00 PM. There was a quorum of members present. There were no visitors. The minutes for the April 6th, 2026, meeting were approved. Old Business: Canal clean up scheduled for August 29th, 2026, at 10 AM. New

Business: Paige Ackiss resigned as a member. New officers elected: Jeff Myers Chair, Jon Hall Vice Chair, and Patty Leonard Secretary. Recommendation to name the kayak launch for long-term member Jim Stevens. There are four vacancies on EWAB. Councilman Leonard gave a Council update and answered members questions. Next meeting October 5th, 2026, at 7PM in the municipal building in the small conference room. Volunteer Hours: 5. The public is welcome to attend. The meeting adjourned at 7:31 PM.

VOTE – Accept Bid for Manhole Rehabilitation Project

The Town Manager stated that Manhole Rehabilitation Project is a rollover project that was budgeted in the previous year and was not completed. He stated that town completed the informal bid process and the low bidder is B&C Utility Contracting, LLC in the amount of \$13,920. He stated that the Council budgeted for \$25,000 for three manholes, but the bid came in under that amount, so he recommends utilizing the entire budgeted amount to rehab additional manholes.

Councilman Leonard motioned to accept the bid from B&C Utility Contracting, LLC for the manhole rehabilitation project in the amount of \$13,920 and to authorize additional work up to \$11,080 for a total of \$25,000. The motion carried unanimously.

PLANNING BOARD – Councilman Sheffield

Councilman Sheffield provided the following report:

The regular meeting of the Planning board was held on Thursday, Aug. 6th at 6pm in the Community Building. Vice Chairman Bob Kohn called the meeting to order and recognized the long service of Chairman Egon Lippert who has chosen to end his time on the board.

Councilman Sheffield then took control of the meeting while the election process for a new chairman was conducted. Bob Kohn was unanimously elected chairman. Richard Taylor was elected Vice Chairman and Allison McCollum was elected secretary. New Chairman, Bob Kohn then took over the meeting. The usual reports were given. There was no public comment. The applicants for board membership were acknowledged and invited to speak. It was decided that the selection of the new board member would be postponed until the September meeting since all of the applicants were not present. There was a presentation by Manager Jackson about potential changes to the town's ordinance regulating walls, fences and driveway markers. No action was taken. The matter will be discussed at the next meeting, which will be held on September 3rd. The public is invited to attend.

VOTE – Memorandum of Agreement with NCLM for Grant Project

The Town Manager stated that the town had been awarded a grant from the North Carolina League of Municipalities in the amount of \$2,500. He stated that the grant would be used to review and update the Town's Human Resources Policy. He stated that the grant is a match grant and the town would need to match the grant awarded to utilize the grant.

Councilman Sheffield motioned to approve the Memorandum of Agreement with North Carolina League of Municipalities for Human Resource Management Services as describes therein with matching funds paid from the Governing Body discretionary line. The motion carried unanimously. (see attached)

PUBLIC SAFETY – Councilwoman Noonan

Councilwoman Noonan stated that Community Watch is in need of volunteers and that the next meeting is October 21, at 6:00 pm at the Municipal Building.

VOTE – Adoption of Flag Policy

Councilwoman Noonan motioned to adopt the Flag Policy as presented.

After discussion among the Council, it was decided the policy needs to be tabled for further discussion.

Councilwoman Noonan rescinded her motion.

PARKS & RECREATION – Councilman Weaver

Councilman Weaver gave the following updates:

The board met on August 12 and scheduled the following events: Community Yard Sale, September 26; Fall Festival joined with CAC, October 30; Game Night, November 20; Holiday Tree Lighting, December 4. Officers were elected. Victoria Stuppy, Chair; Kay Thomson, Vice Chair; Beth Stokes, Secretary.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report:

Gardeners worked 150 hours in July, for a year-to-date total of 951 hours. Due to the heat, most volunteers start work about 6:30 am and finish before 9. The month's harvest totaled 311 pounds of vegetables and herbs. Fall planting plans are underway. The Swap-a-Plant space is open to everyone. Anyone may take a plant or drop off a plant in the designated area. Mustard greens will be planted as a cover crop on the beds that had root knot nematode this summer. The next meeting is scheduled for September 8 at 2:30 pm. It is a special meeting due to a date change. Guests are always welcome at the meetings and in the garden.

VOTE – Pickleball Courts Construction Bid

Councilman Weaver asked the Town Manager for clarification on the funding of the Pickleball Courts and if the Town Manager has any additional information. The Town Manager stated that the Town has been awarded a \$75,000 grant, thanks to the effort of Representative Steve Tyson. He stated that he was informed that the Town could be reimbursed for the project dating back to July 1, 2026. The Town Manager then presented a PowerPoint providing information on the proposed pickleball courts. He stated that the Public Works Director, Police Chief and himself conducted a noise assessment of measuring the noise decibels of a hammer and a 2X4 from 242' to 293', which registered at 55 decibels.

Councilwoman Benton raised concerned regarding the materials that were used to conduct the noise assessment. She stated that the materials that were used were not reasonably comparable to a pickleball and a paddle. Councilman Weaver stated that the decibels were not measured at the site of the hammer and the board, it was measured from a distance away. Councilwoman Benton stated that she appreciated that the Town Manager tried to do a test to see what type of noise he could get out of the test, but it is not a noise abatement survey that would actually use the correct equipment to give a good reading of what the noise would look like. She stated that there are 9 municipalities across North Carolina being sued right now because of pickleball courts and she does not want to see that happen in this town. She stated that, "I want to be real clear, to be clear, I want pickleball courts, but I want them and I want them done right, and I don't want our neighbors blowing up our emails and town hall complaining about pickleball noise." Councilman Weaver asked Councilwoman Benton regarding the cases, "Is it two pickleball courts, or is it 4-8?" Councilwoman Benton stated that it is 2. Councilwoman Benton expressed concern for site preparation fees, administration, maintenance and flood zone area. She stated that she suggests that the Council put the vote off on it until the Council can talk about it some more.

Councilman Weaver motioned to accept the Pickleball Court Construction Bid from Outer Banks Tennis Contractors LLC in the amount of \$105,649 and to authorize up to \$10,564 in contingency as needed, for a total of \$116,213. The motion passed with Councilwoman Benton voting nay.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of July to the Council. She stated the total of the Town's Cash and Investments as of July

31 2026, were \$271,450 and Ad Valorem Tax Collections for FY26-27 were \$1,254,048 and Vehicle Ad Valorem Tax Collections were \$153,000. She stated that this is the first month in fiscal year 2026-2027.

VOTE – Accept Offer for Sale of Surplus Property

The Town Manager stated that the Town passed the deadline to receive upset bids for the property located at 111 Starboard Drive. He stated that there were not any other bids on the property and the Council could move forward with the sale of the property.

Councilman Leonard motioned to approve the sale of surplus property located at 111 Starboard Drive to Corey M. Thomas in the amount of \$18,000 under the term of the offer to purchase and contract as presented and to allow the manager to sign all documents on behalf of the town. The motion carried unanimously.

CAC – Councilwoman Benton

Councilwoman Benton gave the following report:

Called to order: 4:07 PM by Chair Brenda Hall Members present: Jon Hall, Pat Lieback, Steve Sarge, Jackie Herbst (all members present) Minutes: Approved from the last meeting; a correction/adjustment was made to the March meeting minutes Pet Waste Station Survey CAC will conduct a survey to inventory existing pet waste stations throughout River Bend and identify gaps where additional stations are needed. Chair Brenda Hall will reach out to the Town Manager to discuss the survey and confirm current station locations. Veterans Memorial Flower Beds CAC discussed an ongoing weed problem this year in the raised flower beds at the Veterans Memorial, which CAC maintains. The commission plans to plant different plant varieties next year to help cut down on weeds; this will be revisited at that time. Fall Festival Collaboration with Parks & Rec Victoria Stuppy, Chair of Parks & Recreation, joined the meeting to discuss combining CAC's planned hayride with Parks & Rec's fall festival, coinciding with a River Bend Market on the same Friday night. The two advisory boards agreed to run this as a joint event, which will include Fall Festival awards. Parks & Rec will attend CAC's next meeting to continue planning. Brenda will also reach out to the Country Club manager about possibly hosting the hayride on the golf course. Arbor Day Arbor Day was a big success this year. CAC will look to collaborate with the Environmental Waterways Advisory Board (EWAB) again next year for Arbor Day. Crab Pot Workshop & Luminaries The crab pot workshop for Christmas luminaries will be held November 14, 2026, in two sessions: 9:00 AM–12:00 PM and 12:00–2:00 PM. Holly Trolley Still on schedule for December 18, and will include Christmas Festival awards. Next Meeting Wednesday, September 16, 2026, 4:00 PM, Municipal Building. Outstanding items — including hayride location and awards logistics — will be finalized at this meeting. Adjournment 6:05 PM

ADJOURNMENT

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting adjourned at 6:01 p.m.

Kristie J. Nobles, MMC
Town Clerk

MEMORANDUM OF AGREEMENT

PERSONNEL SERVICE

TOWN OF RIVER BEND

THIS AGREEMENT is made and entered into this 26 day of August, 2026 by and between the North Carolina League of Municipalities, an unincorporated association, hereinafter called "League", and the Town of River Bend, an incorporated municipality hereinafter called "Town."

WITNESSETH

In consideration of the amounts of money hereinafter agreed to be paid, and in consideration of the other conditions hereinafter agreed to by the Town of River Bend, the League offers to perform the following services:

Scope of Services. The League agrees to provide through its subcontractor The MAPS Group the services described and set forth in Attachment "A", Scope of Services, which is incorporated into and made a part of the Memorandum of Agreement by reference.

Time for Performance. The time for performance will be approximately three (3) months. The contract can begin in October 2026 or at a time mutually agreed upon between The MAPS Group and the Town.

Cost. The fee for the proposed work is \$5,000.00.

In consideration of the services performed by the League, the Town agrees to abide by and perform the following:

The MAPS Group will bill the Town for one payment of \$2,500.00 at the beginning of the project, and a final payment of the same amount when the project is completed. The Town agrees to remit payment to The MAPS Group upon receipt of each of the statements referred to above.

Execution. If this Memorandum of Agreement is not executed and returned to the League Office within thirty (30) days from the submission date, the time frame for performance may have to be renegotiated.

E-verify. The MAPS Group certifies that it currently complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

Iran Divestment Act Certification. As of the date of this Agreement, The MAPS Group certifies that it is not listed on the Final Divestment List created by the State Treasurer pursuant to



N.C.G.S. 147-86.58 and that The MAPS Group will not utilize any subcontractor found on the State Treasurer's Final Divestment List.

Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State of North Carolina. Venue shall lie in Wake County.

If the terms of this contract are acceptable, please sign two (2) copies and return one to the League office.

SUBMITTED BY:

NORTH CAROLINA LEAGUE OF
MUNICIPALITIES

Lou Bunch

Lou Bunch

Senior Municipal Human Resources Consultant

8/6/2026

Submission Date

ACCEPTED BY:

TOWN OF RIVER BEND

Delane Jackson
Name

Town Manager
Title

8-26-26
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Amanda B. Gilbert
(Signature of Finance Officer)



ATTACHMENT "A"

SCOPE OF SERVICES

PERSONNEL POLICY PROJECT

SCOPE OF SERVICES

Objectives of Study

The primary purpose of the study is to conduct a comprehensive review of the Town's current personnel policy. The MAPS Group will review and make recommendations for updating the Town's personnel policy to be consistent with modern and effective human resource management and current laws and regulations.

The personnel policy will be reviewed for policy versus procedural language and is recommended to meet a balance of providing guidance without including unnecessarily restrictive or detailed procedures.

Communication with the Town

During the study, MAPS principals will be available to Town management to clarify any questions or concerns about personnel policy recommendations, or other issues related to the study by phone or email. A draft of the policy will be sent to management for review and MAPS will discuss management reactions to the study prior to finalizing it. After the draft review, the MAPS Group will make a presentation to the Town Council/Board of Commissioners, if requested. Any additional trips will require additional fees.

Results of the Study

The study will result in the publication and delivery to the Town of the required number of personnel policies for management and the Board/Council. The MAPS representative will formally present the study to the Town Council/Board and be available to respond to questions.

Project Staff

The project team will be lead by Erika Phillips and additional team members will be subject to approval by the Town.

**River Bend Town Council
Work Session Minutes
September 4, 2026
Town Hall
10:30 a.m.**

Present Council Members: Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Police Chief: Sean Joll
Town Attorney: Trey Ferguson

Members of the Public Present: 0

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 10:30 a.m. on Friday, September 4, 2026, at the River Bend Town Hall with a quorum present.

CLOSED SESSION

Councilman Sheffield motioned to go into Closed Session under NCSG §143-318.11(a)(3)(6). The Council entered Closed Session at 10:31 a.m.

Councilwoman Benton left the meeting at 11:33 a.m. Since Councilwoman Benton left the meeting unexcused, she will be counted as voting aye on all future motions for the remainder of this meeting.

OPEN SESSION

Councilman Sheffield motioned to return to Open Session at 12:12 p.m. The motion carried unanimously.

The Town Attorney stated that no action was taken in closed session.

ADJOURNMENT/RECESS

There being no further business, *Councilman Weaver moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 12:14 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2026

	ACTIVITIES	2026	2026	2026	% of Total Calls	% Change Last 2 Mos.
		June	July	August		
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED(0)	1	2	7	0.50%	250.00%
2	ANIMAL COMPLAINTS	17	10	2	0.14%	-80.00%
3	ARRESTS	0	1	1	0.07%	0.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	1	2	1	0.07%	-50.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	31	32	34	2.43%	6.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	33	36	37	2.65%	3.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	23	12	20	1.43%	67.00%
8	ASSIST OTHER AGENCIES	4	1	2	0.14%	100.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	2	0	0.00%	-100.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	3	1	1	0.07%	0.00%
11	DOMESTICS	1	0	0	0.00%	0.00%
12	FIRES / ALARM	5	4	5	0.36%	25.00%
13	IDENTITY THEFT / FRAUD	2	1	1	0.07%	0.00%
14	INVOLUNTARY COMMITMENTS	1	0	4	0.29%	0.00%
15	JUVENILE COMPLAINTS	2	1	1	0.07%	0.00%
16	LARCENIES	1	0	0	0.00%	0.00%
17	LITTERING	0	0	1	0.07%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	2	0	3	0.21%	0.00%
19	DEATH (1) / MISSING PERSON / RUNAWAY / SUICIDE(A)	3	1	1	0.07%	0.00%
20	PROPERTY DAMAGE / VANDALISM	1	3	2	0.14%	-33.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1108	1116	1,181	84.48%	6.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	1	0.07%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	0	1	1	0.07%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	9	12	6	0.43%	-50.00%
26	TOWN ORDINANCE CITATIONS	3	0	0	0.00%	0.00%
27	TOWN ORDINANCE VIOLATIONS	3	2	1	0.07%	-50.00%
28	TRAFFIC ACCIDENTS	3	8	6	0.43%	-25.00%
29	TRAFFIC STOPS	27	17	40	2.86%	135.00%
30	TRAFFIC COMPLAINTS-RADAR	2	5	12	0.86%	140.00%
31	DWI	0	0	1	0.07%	0.00%
32	CHECKPOINTS	3	0	1	0.07%	0.00%
33	DRUG VIOLATIONS	1	2	1	0.07%	-50.00%
34	WELFARE CHECKS	5	8	4	0.29%	-50.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	5	16	7	0.50%	-56.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	7	15	12	0.86%	-20.00%
37	TRESPASSING	1	1	1	0.07%	0.00%
38	OVERDOSE	1	1	0	0.00%	-100.00%
39	TOTAL	1308	1312	1398	100.00%	7.00%

Traffic Violations

- 9 State Citations
- 11 Total State Charges
- State Warnings
- Town Citations
- 13 Town Warnings

Community Watch Checks

- 62 100 Pirates
- 75 100 Plantation
- 64 200 Lakemere
- 71 200 Rockledge
- 56 Piner Estates

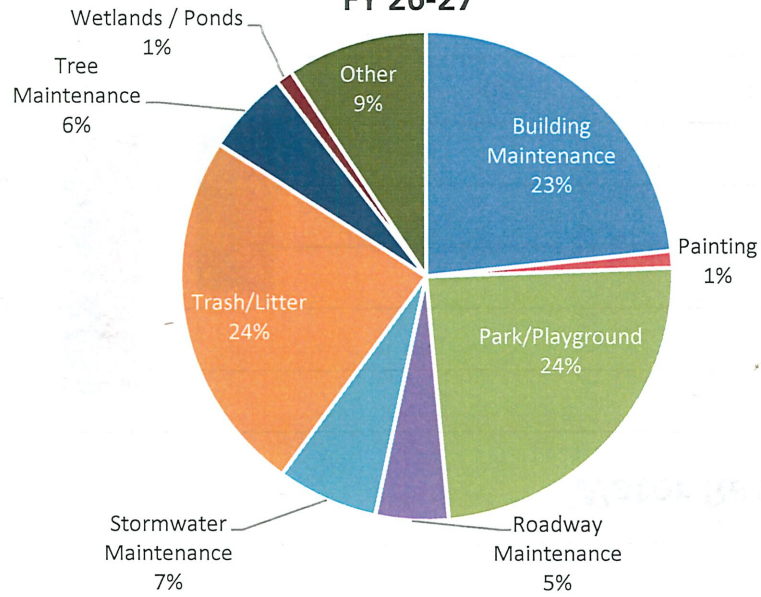
Phone Calls Answered (638-1108)

178 Incoming Calls

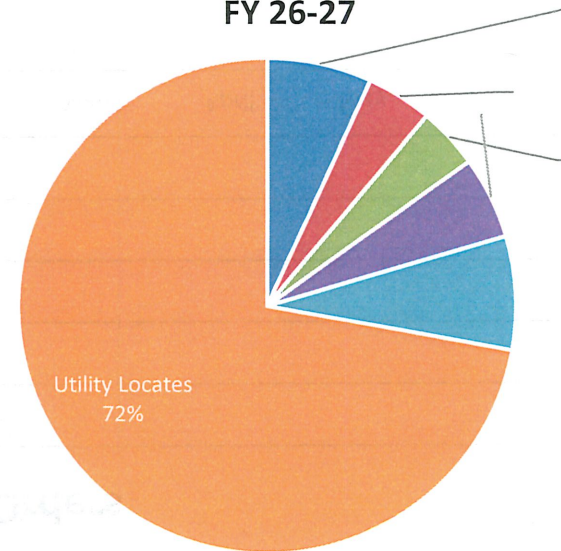
The data being presented in this report is a representation of the original call as it was dispatched.

[illegible]

**Public Works Work Orders
FY 26-27**



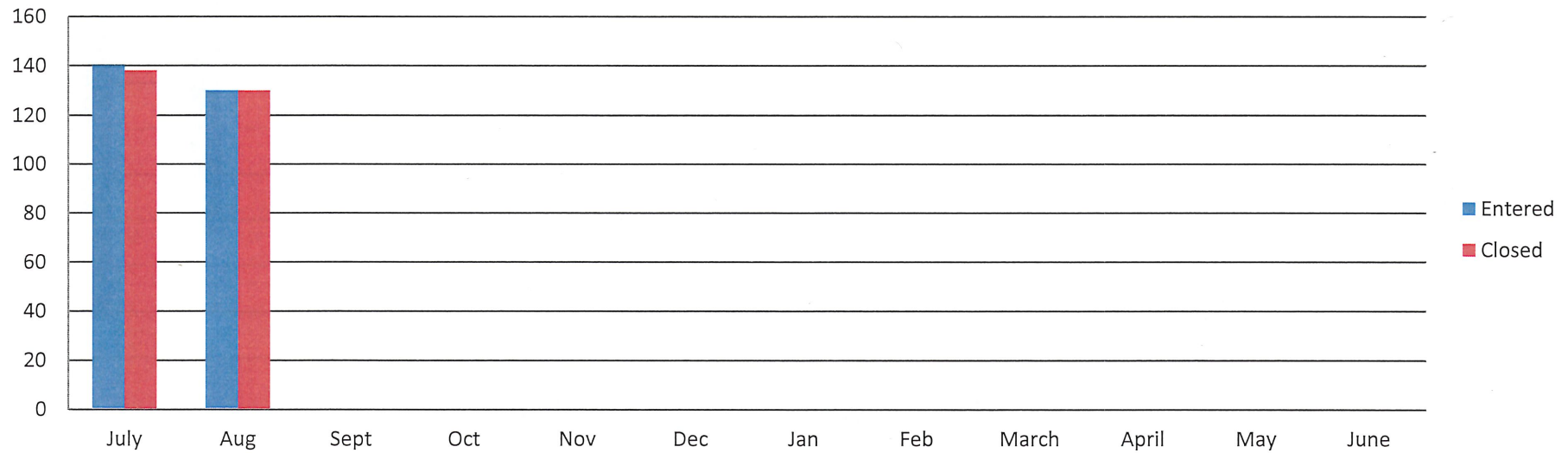
**Water Resources Work Orders
FY 26-27**



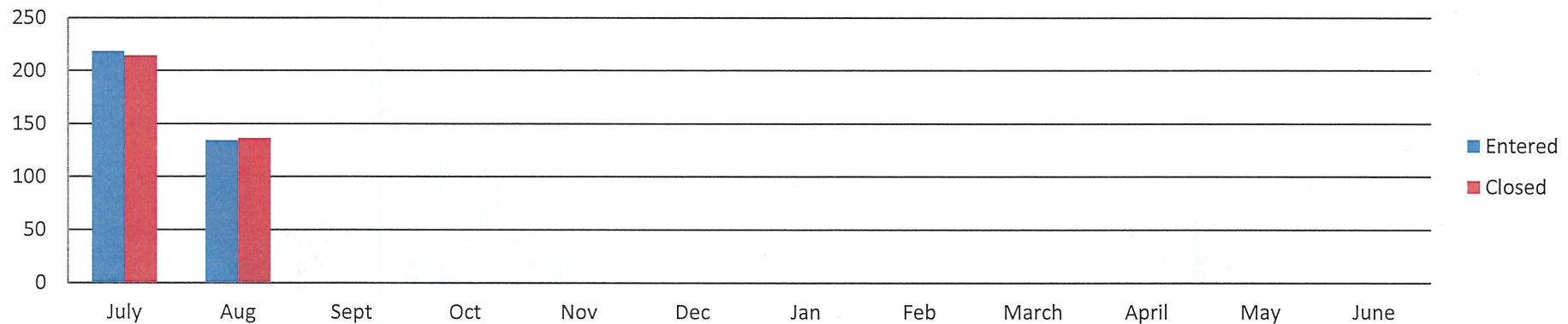
Total Work Orders - FY 2026-27



Public Works - Work Orders



Water Resources - Work Orders





MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	5	13
Permits Issued	5	13
Fees Collected	174.00	1008.11
Violations Noted During Weekly Patrol	18	64
Complaints Received From Citizens	1	1
Notice Of Violations Initiated *see details below	15	46
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
118 Norbury Drive	State of disrepair	6-Aug
423 Gatewood Drive	Fence w/o Permit	10-Aug
211 Pinewood Drive	Vehicle in grass	13-Aug
107 Sandpiper Court	RV; storage container	13-Aug
213 Plantation Drive	Boat	13-Aug
300 Rockledge Road	Trailer	13-Aug
303 Rockledge Road	Grass	13-Aug
113 Portside Lane	Boat	20-Aug
9B Mulberry Lane	Vehicle in grass	26-Aug
15A Masters Court Drive	Trailer	26-Aug
106 Ketch Court	Grass	26-Aug
312 Channel Run Drive	Grass	26-Aug
302 Barbara Drive	Fence w/o Permit	26-Aug
103 Teakwood Drive	Junk vehicle; grass	31-Aug

River Bend Community Organic Garden (RBCOG)

Monthly Report for Town Council – 9/8/26

August Activity

Gardeners worked 143 hours in August, for a year-to-date total of 1094 hours.

The month's harvest totaled 476 pounds, most of it from cantaloupe and watermelon. Twelve percent went to Interfaith Refugee Ministries.

Rows are being cleared of summer vegetables that are "done." Fall planting plans will start in mid-September.

The Swap-a-Plant space is open to everyone. Anyone may take a plant or drop off a plant in the designated area.

The next meeting is scheduled for October 5 at 1:30 pm. Guests are always welcome at the meetings and in the garden.

bjm-9/8/26

Town of River Bend

Flag Policy

(A) The Governor of North Carolina has the authority to direct the lowering of flags to half-staff on state-owned property. The Town of River Bend shall comply with such directives as issued by the Governor for flags flown on town-owned property.

(B) The Town of River Bend may also direct the lowering of flags to half-staff on town-owned property during special circumstances as directed by the Mayor with input from the Town Council.

Adopted August 20, 2026

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

[illegible]



General Fund

Revenue		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	% Budget	PY
		Original	Current													Total	% Budget	% Budget
1	Ad Valorem Taxes	1,254,048	1,254,048	-	1,882											1,882	0.2%	0.2%
2	Ad Valorem Taxes - Vehicle	153,000	153,000	-	17,525											17,525	11.5%	8.9%
3	Vehicle Registration Fee	30,800	30,800	-	3,270											3,270	10.6%	1.0%
4	Animal Licenses	1,500	1,500	100	10											110	7.3%	7.3%
5	Local Gov't Sales Tax	525,078	525,078	46,460	52,976											99,436	18.9%	18.7%
6	Hold Harmless Distribution	135,612	135,612	11,981	13,594											25,574	18.9%	18.6%
7	Solid Waste Disposal Tax	2,200	2,200	-	520											520	23.6%	24.0%
8	Powell Bill Fund Appropriation	-	-	-	-											-	0.0%	0.0%
9	Powell Bill Allocation	108,000	108,000	-	-											-	0.0%	0.0%
10	Beer & Wine Tax	13,625	13,625	-	-											-	0.0%	0.0%
11	Video Programming Tax	39,333	39,333	-	-											-	0.0%	0.0%
12	Utilities Franchise Tax	134,899	134,899	-	-											-	0.0%	0.0%
13	Telecommunications Tax	6,803	6,803	-	-											-	0.0%	0.0%
14	Court Cost Fees	500	500	14	10											24	4.8%	10.8%
15	Zoning Permits	5,000	5,000	1,266	352											1,618	32.4%	22.6%
16	Federal Grants	-	-	-	-											-	0.0%	#DIV/0!
17	Federal Grants - BVP Program	-	-	-	-											-	0.0%	0.0%
18	State Grants*	-	75,000	-	-											-	0.0%	0.0%
19	Federal Disaster Assistance	-	-	-	-											-	0.0%	0.0%
20	State Disaster Assistance	-	-	-	-											-	0.0%	0.0%
21	Miscellaneous	9,000	9,000	130	1,630											1,760	19.6%	12.3%
22	Insurance Settlements	-	-	-	-											-	0.0%	0.0%
23	Interest - Powell Bill	5	5	-	-											-	0.0%	0.0%
24	Interest - Investments	40,784	40,784	3,636	3,191											6,828	16.7%	17.4%
25	Contributions	900	900	-	-											-	0.0%	52.9%
26	Wildwood Storage Rents	17,395	17,395	1,531	1,500											3,031	17.4%	18.0%
27	Rents & Concessions	18,000	18,000	2,055	2,155											4,210	23.4%	19.6%
28	Sale of Capital Assets	12,057	12,057	-	-											-	0.0%	0.0%
29	Sales Tax Refund Revenue	11,365	11,365	-	-											-	0.0%	0.0%
30	Trans. from Capital Reserve*	176,500	196,500	196,500	-											196,500	100.0%	100.0%
31	Trans. from L.E.S.A. Fund	-	-	-	-											-	0.0%	0.0%
32	Appropriated Fund Balance	298,996	298,996	-	-											-	0.0%	0.0%
Total		2,995,400	3,090,400	263,673	98,616	0	0	0	0	0	0	0	0	0	0	362,289	11.7%	12.0%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY % Exp
	Original	Current													Total	% Exp	
1 Governing Body	72,500	72,500	7,708	1,658											9,365	12.9%	18.5%
2 Administration	411,800	411,800	114,396	21,212											135,609	32.9%	20.8%
3 Finance	165,900	165,900	19,996	10,600											30,596	18.4%	18.5%
4 Tax Listing	25,600	25,600	-	476											476	1.9%	1.6%
5 Legal Services	42,000	42,000	1,546	1,001											2,547	6.1%	0.0%
6 Elections	700	700	-	-											-	0.0%	0.0%
7 Public Buildings	74,000	74,000	3,409	8,753											12,162	16.4%	12.9%
8 Police	885,900	885,900	69,079	54,191											123,269	13.9%	16.3%
9 Emergency Management	5,400	5,400	975	16											991	18.4%	18.5%
10 Street Maintenance	324,700	324,700	5,959	4,265											10,223	3.1%	3.2%
11 Public Works	298,500	298,500	34,425	21,427											55,852	18.7%	13.2%
12 Leaf & Limb, Solid Waste	98,200	98,200	4,498	476											4,974	5.1%	10.8%
13 Stormwater Management*	94,500	114,500	3,497	1,909											5,406	4.7%	10.6%
14 Waterways & Wetlands	3,000	3,000	-	-											-	0.0%	22.7%
15 Planning & Zoning	64,700	64,700	6,258	4,293											10,551	16.3%	18.2%
16 Recreation & Special Events	15,200	15,200	5,000	64											5,064	33.3%	5.5%
17 Parks*	160,500	235,500	4,734	6,020											10,754	4.6%	5.9%
18 Transfers	224,900	224,900	224,900	-											224,900	100.0%	100.0%
19 Contingency	27,400	27,400	-	-											-	0.0%	0.0%
Total	2,995,400	3,090,400	506,380	136,360	0	0	0	0	0	0	0	0	0	0	642,740	20.8%	18.2%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Capital Outlay	409,300	409,300	7,786	-											7,786	1.9%
2 Debt Service - Principle	-	-	-	-											-	0.0%
3 Debt Service - Interest	-	-	-	-											-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	283,901	283,901	46,909	413											47,322	16.7%	16.6%
Consumption	234,513	234,513	42,422	116											42,538	18.1%	16.8%
Other, incl. transfers	64,635	64,635	25,964	3,102											29,066	45.0%	50.2%
Availability Fee	17,751	17,751	-	-											-	0.0%	100.1%
Appropriated Fund Bal.*	143,700	144,515	-	-											-	0.0%	0.0%
Total	744,500	745,315	115,295	3,631	0	0	0	0	0	0	0	0	0	0	118,926	16.0%	19.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance	550,700	550,700	55,122	28,071											83,193	15.1%	15.6%
Supply & Treatment*	87,000	87,815	8,800	6,632											15,432	17.6%	31.4%
Distribution	81,300	81,300	31,934	2,096											34,031	41.9%	42.5%
Transfers / Contingency	25,500	25,500	25,500	-											25,500	100.0%	100.0%
Total	744,500	745,315	121,356	36,799	0	0	0	0	0	0	0	0	0	0	158,156	21.2%	22.9%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay*	39,000	39,000	-	-											-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	367,440	395,418										
Water Capital Reserve Fund	19,017	19,075										

Water Produced

	Limit	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
Total Gallons		6,151,000	5,613,000											11,764,000	
Average daily gallons	925,000*	198,419	181,065	0	0	0	0	0	0	0	0	0	0	189,742	

* This is the permitted daily limit.

Town of River Bend
Financial Report
Fiscal Year 2026 - 2027



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	% Col
Base Charge	299,115	299,115	49,387	442											49,829	16.7%	16.6%
Consumption	327,512	327,512	53,945	52											53,997	16.5%	15.9%
Other, incl. transfers*	54,373	79,373	43,750	3,077											46,827	59.0%	52.9%
Appropriated Fund Bal.	121,700	121,700	-	-											-	0.0%	0.0%
Total	802,700	827,700	147,082	3,572	0	0	0	0	0	0	0	0	0	0	150,654	18.2%	17.1%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	% Exp
Admin & Finance	559,000	559,000	62,877	29,669											92,546	16.6%	17.2%
Collection*	67,400	92,400	5,816	4,192											10,008	10.8%	17.9%
Treatment	140,800	140,800	12,382	8,956											21,338	15.2%	20.2%
Transfers / Contingency	35,500	35,500	35,500	-											35,500	100.0%	100.0%
Total	802,700	827,700	116,575	42,817	0	0	0	0	0	0	0	0	0	0	159,392	19.3%	20.5%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay*	17,000	42,000	-	-											-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	654,236	677,674										
Sewer Capital Reserve Fund	46,353	46,494										

Wastewater Treated			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit															
Total Gallons			2,941,000	3,020,000											5,961,000	
Average daily gallons			330,000*	94,871	97,419	0	0	0	0	0	0	0	0	0	96,145	

* This is the permitted daily limit.

Town of River Bend

Address to Council Policy

The Address to Council period shall be reserved as an item of business on the agenda for the Council's regular session, which is currently held on the 3rd Thursday of each month. All Addresses to the Council during this period shall be subject to the terms of this policy. The purpose of an agenda is twofold. They are: 1) To inform each Council member of the items that will be discussed during the meeting, and 2) To allow each Council member an equal opportunity to review those items in advance of the meeting where they will be discussed. This process allows Council members to be equally informed of agenda items and to have a reasonable amount of time to prepare for discussions related to those items.

1. In accordance with the town's Agenda Policy, all persons who wish to address the Council at the regular meeting must submit their request form to the Town Clerk's office no later than 9:00 a.m. two business days prior to the scheduled meeting. Generally, each requestor will be allotted five minutes to speak. However, in cases where more than three (3) people have requested to address the Council, the allotted time may be reduced. In such cases, the Mayor will determine the time allotment for each speaker and make that announcement before the addresses begin. The time limit will be the same for all speakers.

2. Once the request has been approved, the speaker will be notified and informed of their anticipated maximum time limit.

3. Each speaker shall be limited to a maximum time of five (5) minutes. Each speaker will only be allowed to speak once during the period. A staff member shall serve as timekeeper and will promptly announce when the speakers' time has expired.

4. No time may be yielded or transferred from one speaker to another. In order to avoid repetition and delay, groups of people supporting the same position are encouraged to designate a spokesperson for the group, if possible.

5. If the speaker has information, data, documents, maps, etc. they plan to use during the Address, they shall provide a copy of all such data to the Town Clerk when they submit their request so that it can be included in the agenda packet.

6. The Address to Council period is not intended to require the Council and/or any staff to answer any impromptu questions. After the speaker's time has expired, the Council may refer inquiries made during the Address to the Town Manager or an appropriate staff member. If necessary, the item may be added to the agenda of a future meeting, thereby providing the staff an opportunity to research the item and provide data to the Council for consideration and review.

7. Speakers will address comments to the entire Council as a whole and not one individual member. Discussions between speakers and members of the audience will not be permitted during the Address to Council period.

8. Speakers who have prepared written remarks are encouraged to leave a copy of such remarks with the Town Clerk.

9. Speakers shall be courteous in their language and presentation. Profanity or other inappropriate language or gestures will not be tolerated.

10. In order to provide for the maintenance of order and decorum in the conduct of the meeting, the Mayor may declare "out-of-order" any person who fails to comply with this policy. The Mayor shall caution any such person to abide by the provisions of this policy. Refusal to do so shall be grounds for removal of the speaker from the meeting.

Adopted September 17, 2026

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of River Bend has need for and intends to construct, plan for, or conduct a study in a project described as Water Supply Well #3 Replacement, and

WHEREAS, The Town of River Bend intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:

That Town of River Bend, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of River Bend to make a scheduled repayment of the loan, to withhold from the Town of River Bend any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Delane Jackson, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this 17th day of September, 2026

Mark Bledsoe, Mayor

Kristie J. Nobles, Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Town Council duly held on the 17th day of September 2026; and, further, that such resolution has
been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I
have hereunto set my hand this 17th day of September, 2026.

Kristie J. Nobles, Town Clerk, MMC

(SEAL)

RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA

**Adopting and Implementing the Town of River Bend's Updated
Water and Wastewater Systems Asset Management Plan**

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Town of River Bend has made a comprehensive effort to compile available information into a single document that presents an inventory and condition assessment of the water and wastewater systems infrastructure; and includes a 10-year Capital Improvements Plan with cost estimates; and includes an Operations and Maintenance Plan to ensure the proper management of the water and wastewater systems assets; and
- WHEREAS, The plan, as designed, will be updated regularly and will serve the Town well as a management tool for the planning and operation and maintenance of the water wastewater systems; and
- WHEREAS, The plan was presented to the Town Council of River Bend during the regular Council meeting held on September 17, 2026, for Council members' review, comment and adoption.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND

that the updated Town of River Bend's Water and Wastewater Systems Asset Management Plan is hereby adopted this date by the Town Council of the Town of River Bend.

ADOPTED, this 17th day of September 2026 at River Bend, North Carolina.

Mark Bledsoe, Mayor

(Seal)

Kristie J. Nobles, NCCMC, MMC, Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Town Council duly held on the 17th day of September, 2026; and, further, that such resolution has
been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I
have hereunto set my hand this 17th day of September 2026.

Kristie J. Nobles, MMC
Town Clerk

(SEAL)

Water and Wastewater

Asset Management Plan

10-Year Capital Improvement Plan

September 17, 2026



This is an excerpt
from the full plan



Municipal Engineering, Inc.

68 Shipwash Drive, Garner, NC 27529 – Phone: 919-772-5393
PO Box 349, Boone, NC 28607 – Phone: 828-262-1767
License No. F-0812 and C-586

Table 6-1. 10-year Capital Improvement Plan – Water Fund

CAPITAL IMPROVEMENT PLAN Water Fund		Prior Year	Current Year	Future Years				
		2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2032-2037
Appropriation: Annual		15,000	20,000	20,000	25,000	30,000	25,000	150,000
Appropriation: Grant/Loan/Other Funds		2,000,000	1,800,000					
Appropriation: For Vehicles (50/50 with sewer)		5,500	5,500	6,000	6,500	6,500	7,000	52,500
FY Appropriation:		\$ 2,020,500	\$ 1,825,500	\$ 26,000	\$ 31,500	\$ 36,500	\$ 32,000	\$ 202,500
Previous Year Ending Balance		\$ 22,260						
Capital Projects	Prior Project yr.							
Administration:								
Vehicle Replacement (split Water/Sewer)	Per schedule				24,500	20,500		22,000
Backhoe (split with water and general)	21-22							60,000
Treatment								
Well #1 Replacement		1,000,000						
Well #2 Replacement		1,000,000						
Treatment House Corrosion Prevention	20-21							
Filter Media Rehab	24-25 (all 3)							
Well #3 Replacement				1,800,000				
Water Treatment Plant Improvements	24-25							
Sampling Station Replacement	23-24					10,000		
Distribution								
Line Extension (2 on Old Pollockville Rd.)		25,000	25,000					
Howell Center and Riverstone Backflow	11-12							
Industrial Meter Replacement					6,000			
Elevated Tank Projects						30,000		
FY Expenditures:		2,025,000	25,000	1,800,000	30,500	60,500	-	82,000
Any reserves shown in ending balance line are accounted for in fund balance		2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2032-2037
	Ending Balance	\$ 17,760	\$ 1,818,260	\$ 44,260	\$ 45,260	\$ 21,260	\$ 53,260	\$ 173,760
Adopted by Council 9/17/26								