



Town of River Bend

Fiscal Year
2024-2025

Budget Workshop

Session I



**This presentation and all
future presentations for the FY24-25 budget
workshops will be
available on the Town's webpage at:**

www.riverbendnc.org

**Note- these presentations are subject to change
after being posted. Until the budget is officially adopted
by Council, it is simply a proposal based on data as of 4-12-24.**

Town of River Bend

Mayor and Town Council Priorities for Fiscal Year 2024-25 (approved 1-18-24)

Our Vision Statement

River Bend is a dynamic and uniquely located waterfront and golfing community well prepared to benefit from the area's historical and natural resources. By protecting its assets and actively fostering a diverse multi-aged population, the River Bend community will continue to be a safe, attractive place to live and will be competitively positioned to participate in the broader area's economic and population growth.

Maintain a commitment to the Council-Manager form of government, and to support an adequate and well-trained staff to serve the current and future needs of the community.

Continue to cooperate regionally and with other municipalities and, where appropriate, share ideas and resources.

Continue to work with advisory boards as a means to encourage citizen participation in Town government.

Continue to be good stewards of the natural environment through planned stormwater and floodplain management efforts.

Continue to employ sound fiscal management practices to ensure the long-term financial viability of the Town.

Continue to operate wastewater treatment facilities to maintain regulatory compliance and serve the current and future needs of the Town.

Continue to provide a safe, dynamic, and attractive community for people of all ages, and continue to address the changing demographic composition of the Town.

Maintain a visionary posture, acknowledging that change is inevitable.

Continue to conduct the business of the Town with complete transparency and integrity.

Continue to provide safe drinking water and quality treatment of wastewater through sound maintenance of the current systems and continued prudent fiscal management of the utilities.

Town of River Bend

Fiscal Year 2024-2025 Budget Workshop

Date-April 30

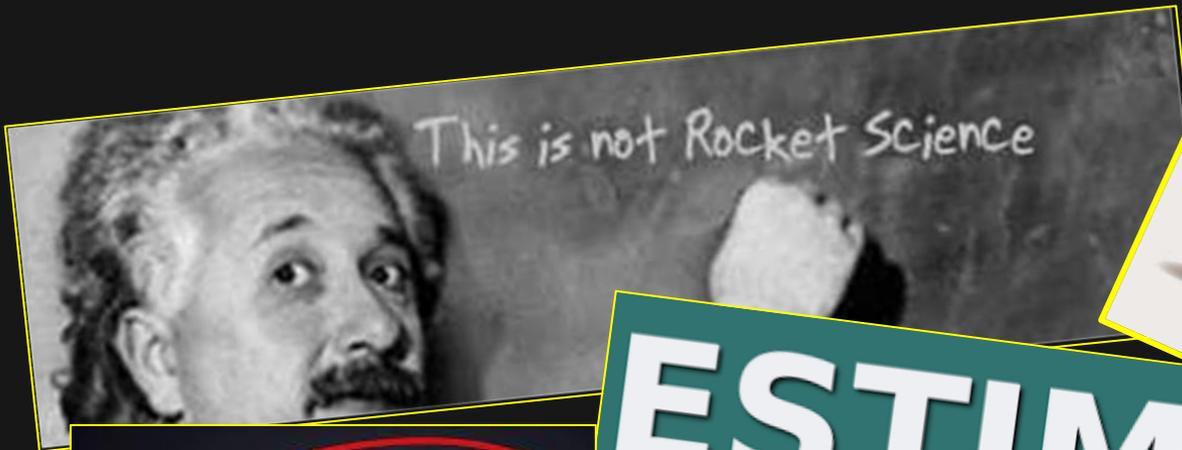
AGENDA

- 1. Employee Compensation and Benefits**
- 2. Labor Allocations**
- 3. Capital Improvement Plans**
- 4. Utility and Fuel Prices**
- 5. Governing Body**
- 6. Administration**
- 7. Finance**
- 8. Tax Listing**
- 9. Legal Services**
- 10. Elections**
- 11. Street Maintenance**
- 12. Storm Water**
- 13. Public Works**
- 14. Public Buildings**

Budgets are based on predictions and....



are subject to change throughout the year and throughout this process and are developed using the following

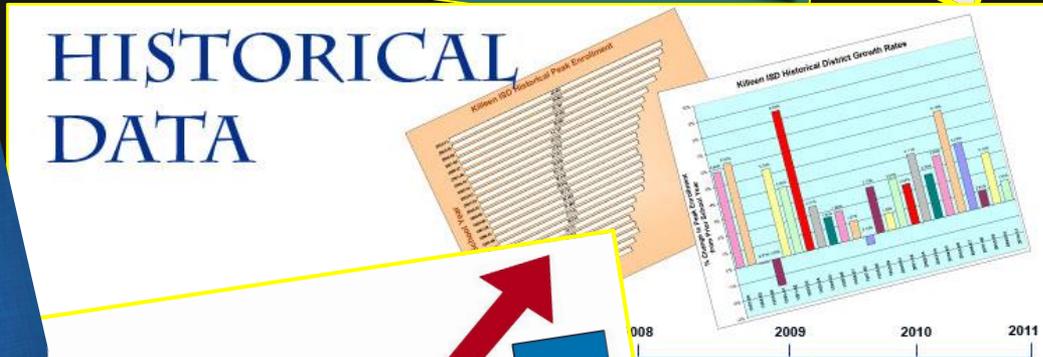


AVERAGE

ESTIMATE

Predictions

Forecast



trends



INDUCTIVE REASONING
AND CONJECTURE

FUNDAMENTALS OF BUDGETING-101

One of the most important words in a budget is- ANTICIPATED.

As noted on the previous slide, some synonyms of anticipated are: prediction and forecast. Others are: foresee, count on, bank on, expect and probable. All of these words are similar in a way because all of them can also mean- Uncertain, Not Guaranteed, Unsure, Best Guess and Speculative.

Two other very important words/components in a budget are Revenue and Expenditure. All dollars coming-in or going-out of a budget fall into one of these two categories.

The dollar amount for both are set in a budget based on anticipated revenues and anticipated expenditures. A few of our expenditures are fixed or known; most are not. Nearly all revenues are not fixed/known. By law, our budget must be balanced. That means revenues and expenditures must be equal.

Therefore, if the budget is balanced on day one with anticipated expenditures of \$3,000,000 and we do not realize \$3,000,000 of revenues during the year, our budget is no longer balanced. There are only two ways to balance it. We can either cut costs (reduce approved expenditures) or increase revenues.

FUNDAMENTALS OF BUDGETING-101 (continued)

On day one of our budget (July 1), 100% of our expenditures are authorized to be made. Put another way, on day one, we could purchase anything that is approved for purchase in the budget. Authorized does not mean required.

On the other hand, on day one, almost NONE of our revenues have been realized. In fact, until revenues are realized for that fiscal year, our fund balance is what we are using to pay for any expenditures whose costs exceed our revenues. Some bills are due in early July before any revenues are realized.

Our revenues are realized over the course of the entire fiscal year. You get a report each month that shows the status of our revenues year-to-date. Some of the major sources, like sales taxes, are realized monthly. Others like utility franchise taxes are realized quarterly. Some, like Powell Bill come in twice per year. Property taxes come in every month, but a majority are realized in Oct.-Feb.; about half in December alone. Utility fees come in every other month.

Knowing that all of these revenues are anticipated, it is best to try to ensure that they are realized before we make all of our approved expenditures. In a nutshell- Try to make sure there is revenue to pay the bill before making an expenditure. It's also important to realize that some unanticipated expenditures may occur.

Typical Family Vacation vs. Town Budget Process



Both the family vacation and the town budget have known and unknown costs. There is no way for the town to budget for every item exactly.



As has been the case for the past few budget cycles, there are major unknown variables to contend with this year. It's difficult to predict what impact, if any, they may have on the FY24-25 budget.

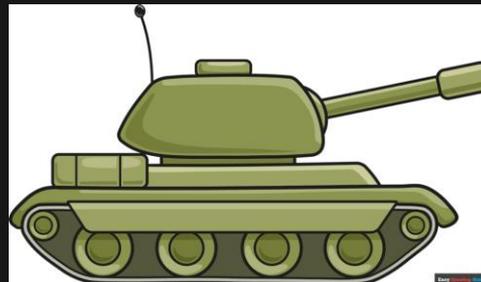


Other Variables This Year

- Inflation
- War
- Supply Chain
- Grants
- Energy Costs
- Elections/Politics



At some point in the process you just have to pull the trigger and go with the best data that you have at the moment. This year, that point was April 12th.



Everyone does not see the same thing....

Faces



Vase

...even though they are looking at exactly what you are.
Budgets are not necessarily about right vs. wrong.
They are influenced by opinions and priorities. Ultimately,
the only thing that matters is what the majority of Council
agrees to for a budget.

Employee Pay and Benefits

Pay Plan

- Adjusted by 3.7%. COLA rate is based on US Department of Labor Consumer Price Index (CPI) December Index, South Region data.
- Working well as incentive for staff to seek training opportunities

Health Insurance

- Currently insured with Blue Cross / Blue Shield and will remain with BCBS
- The Town pays 100% of the employee premium
- Plan will continue with a \$1,500 HRA component
- Budgeting for 19% increase in premium compared to actual FY24, but total budgeted increase compared to FY24 budgeted is only 10.3%

North Carolina Retirement System

- LGERS increases this year from 12.85% to 13.6% for non-law enforcement, and from 14.1% to 15.1% for law enforcement. No mandate to participate

North Carolina 401 K

- State mandate to provide 5% contribution for law enforcement personnel
- Town provides, non-mandated, equal contributions for all full-time staff

Cost of Living Data

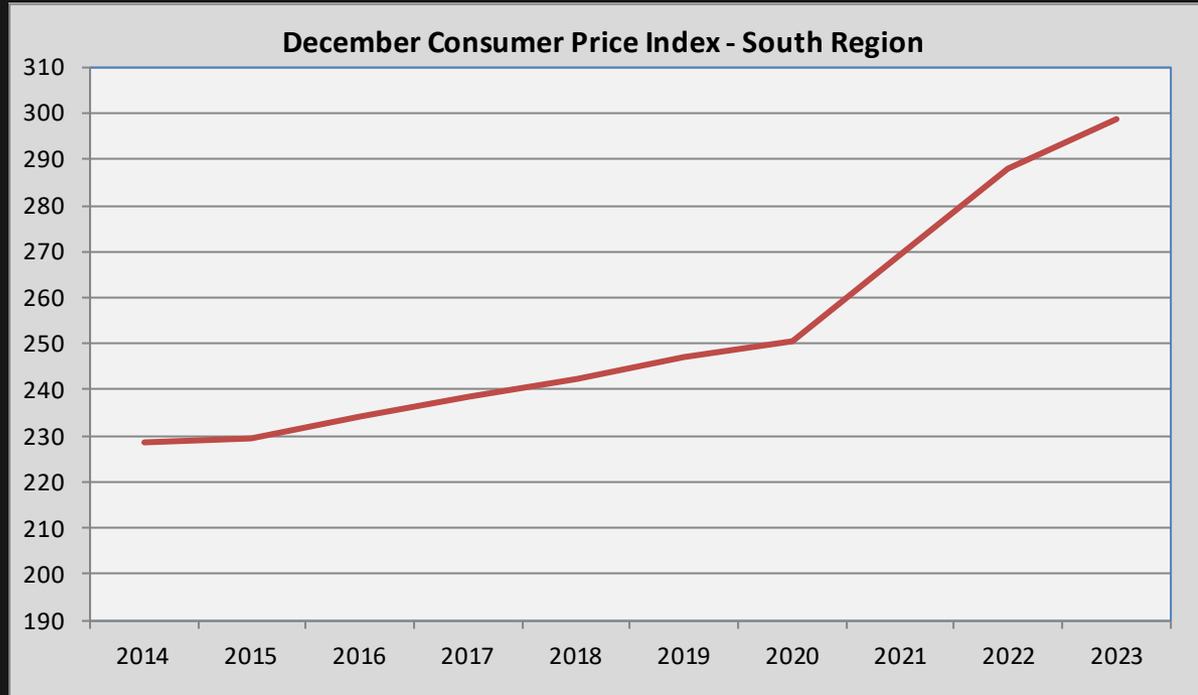


**U.S. Department of Labor
Bureau of Labor Statistics**

Data extracted on: January 16, 2024

Year	Annual	Change
2003	177.50	1.7%
2004	183.30	3.3%
2005	190.10	3.7%
2006	194.80	2.5%
2007	203.46	4.4%
2008	203.50	0.0%
2009	209.48	2.9%
2010	212.49	1.4%
2011	219.47	3.3%
2012	223.11	1.7%
2013	227.08	1.8%
2014	228.45	0.6%
2015	229.58	0.5%
2016	234.20	2.0%
2017	238.51	1.8%
2018	242.15	1.5%
2019	247.29	2.1%
2020	250.69	1.4%
2021	269.26	7.4%
2022	288.20	7.0%
2023	298.75	3.7%

South Region
Not seasonally Adjusted
All Items
December Index



This budget contains a 3.7% Cost of Living Allowance (COLA) in the pay plan. The graph above shows the CPI changes over a 10-year period.

FY 24-25 Compensation Costs

Local Government Employees Retirement System

February 2, 2024

“Local government employer’s pension system will rise for FY24-25, in keeping with a policy intended to provide predictable budgeting year after year. The Local Government Employee’s Retirement System Board voted to approve the rates at its meeting last week” This year’s approved rates come at levels set under the Employee Contribution Rate Stabilization Policy (ECRSP) adopted in 2021.

NCLM, League Bulletin

The ECRSP methodology plans for increases to the employer contribution rate by .75 percent each year starting in fiscal year 2023 and includes guardrails that provide the potential for decreases in the contribution rate starting in fiscal year 2026. The ECRSP also aims to move the employer contribution rate for law enforcement officers closer to the actuarially determined contribution rate by providing an .25 percent increase every year in addition to the .75 percent.

<u>Effective Date</u>	<u>Non-LEO “Base Rate”</u>	<u>LEO “Base Rate”</u>
July 1, 2023	12.85%	14.10%
July 1, 2024	13.60%	15.10%
July 1, 2025	14.35%	16.10%
July 1, 2026	15.10%	17.10%

The dates and rates above represent the April 2021 amendment to the ECRSP. This is subject to change based on many factors including the performance of the State’s investment portfolio. They have previously stated that they need 6.5% annual growth to maintain this plan.

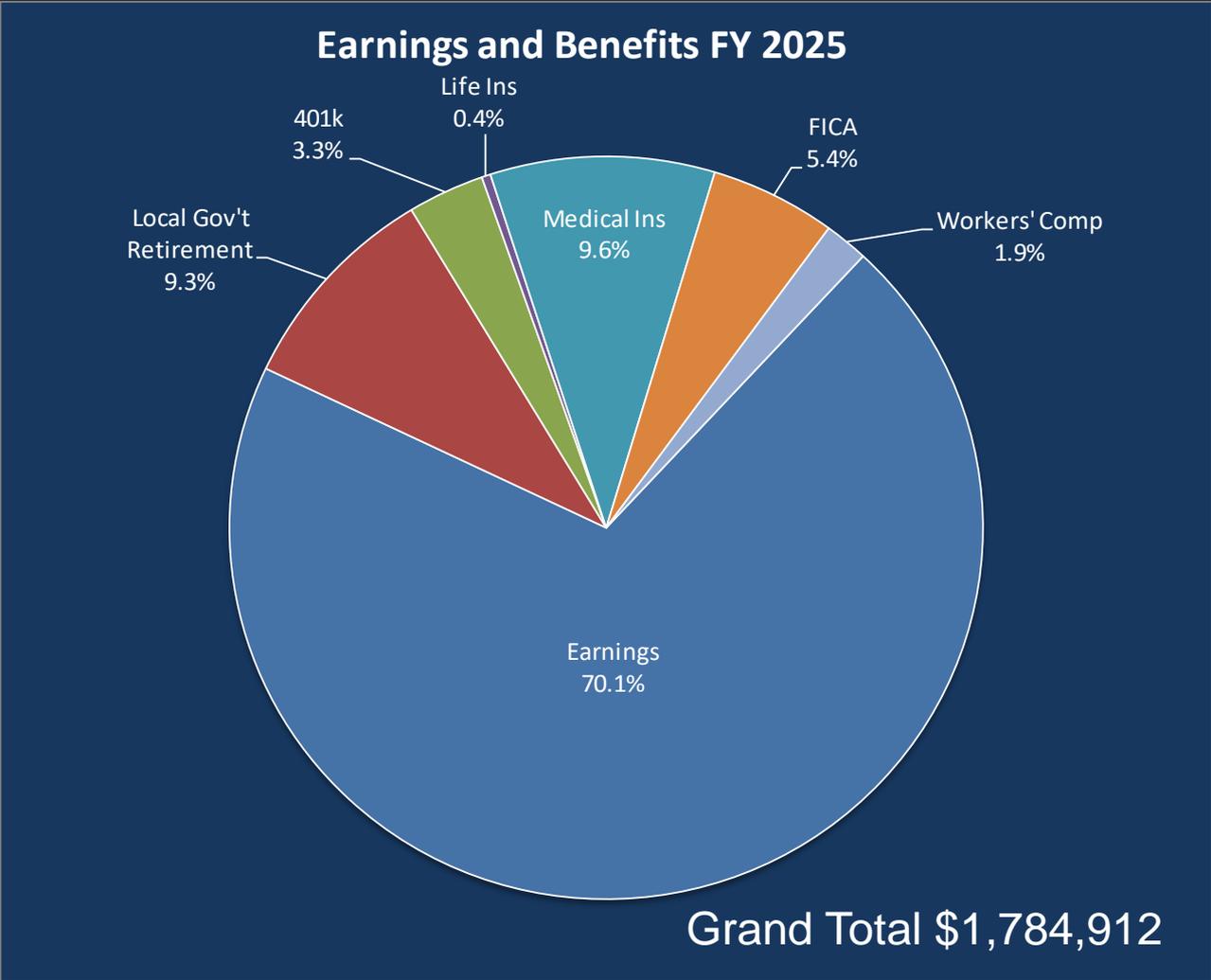
All wages and benefits reflect a COLA increase of 3.7%

		24-25 Earnings	LGERS ¹	401k 5%	Life Insurance	Medical Insurance ²	TOTAL VALUE of POSITION ³	FICA-ER 7.65%	Workers' Comp ⁴	GRAND TOTAL ⁵
1	Town Manager	136,158	18,518	6,808	787	9,000	171,271	10,416	1,290	182,977
2	Finance Director	84,705	11,520	4,235	492	9,000	109,952	6,480	192	116,624
3	Finance Asst.	57,814	7,863	2,891	334	9,000	77,902	4,423	131	82,455
4	Clerk	50,345	6,847	2,517	292	9,000	69,001	3,851	114	72,966
5	Deputy Clerk	46,032	6,260	2,302	269	9,000	63,863	3,521	104	67,489
6	Zoning Asst	60,763	8,264	3,038	353	9,000	81,419	4,648	1,371	87,438
7 ⁸	Finance - P/T	17,483	0	0	0	0	17,483	1,337	40	18,860
8	Police Chief	93,926	14,183	4,696	541	9,000	122,347	7,185	2,757	132,290
9	Police Sgt.	71,463	10,791	3,573	415	9,000	95,242	5,467	2,098	102,807
10	Police Patrol I	46,454	7,014	2,323	269	9,000	65,060	3,554	1,364	69,977
11	Police Patrol I	46,918	7,085	2,346	273	9,000	65,621	3,589	1,377	70,588
12	Police Patrol I	47,387	7,155	2,369	276	9,000	66,189	3,625	1,391	71,205
13	Police Patrol I	46,918	7,085	2,346	273	9,000	65,621	3,589	1,377	70,588
14	Police Patrol I	47,861	7,227	2,393	276	9,000	66,758	3,661	1,405	71,824
15 ⁶	Police P/T	33,146	0	0	0	0	33,146	2,536	973	36,655
16	PW Director	90,261	12,276	4,513	522	9,000	116,572	6,905	5,188	128,665
17	Water Op II	54,955	7,840	2,882	334	9,000	75,012	4,410	1,568	83,683 ⁷
18	Water Op	50,345	7,182	2,641	307	9,000	69,475	4,040	1,436	77,418 ⁷
19	PW Tech I	38,521	5,239	1,926	223	9,000	54,908	2,947	2,214	60,069
20	PW Tech II	50,345	7,182	2,641	307	9,000	69,475	4,040	3,035	79,017 ⁷
21	PW Tech I	38,906	5,550	2,041	238	9,000	55,735	3,122	2,346	63,109 ⁷
22	PW - P/T	14,985	0	0	0	0	14,985	1,146	861	16,993
23 ⁶	Cleaning	15,485	0	0	0	0	15,485	1,185	652	17,321
24 ⁶	Recreation-Yoga	3,500	0	0	0	0	3,500	268	129	3,897
Totals		1,244,677	165,081	58,481	6,781	171,000	1,646,019	95,948	33,413	1,784,912

**FY24-25
Employee
Compensation
Costs**

- 1: LGERS increases this year from 12.85% to 13.6% for non-law enforcement, and from 14.1% to 15.1% for law enforcement.
- 2: This amount reflects a 10.11% increase in costs 3: Total economic value of the position to the employee
- 4: 3% increase in workers'comp insurance. 5: Total expense to the town for the employee.
- 6: Part-time positions, (for police 1.5 positions-1499 total hours with neitehr to exceed 999 hrs.)
- 7: Includes stand-by pay for Public Works employees.
- 8: Unfilled part-time position.

FY 24-25 Compensation Costs

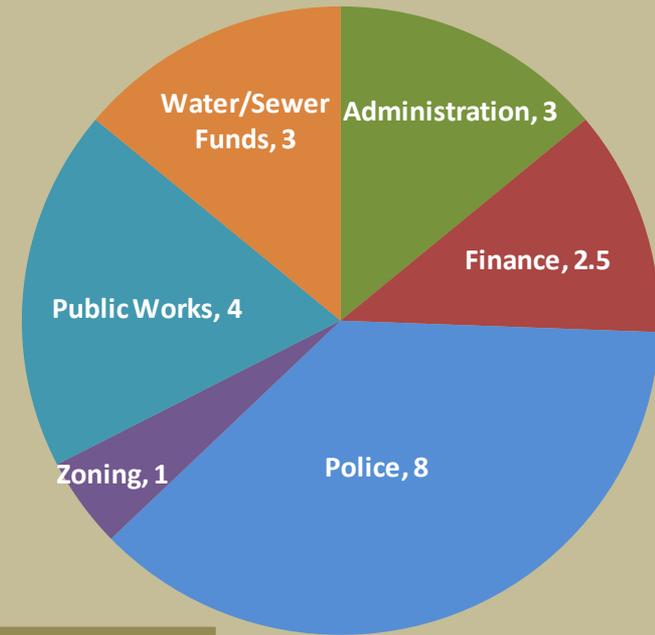


Change in Grand Total budgeted for all positions from FY 24 to FY 25 is +\$95,351 or +5.6%

Staffing Trends and Projection

We fund 19 full-time and 5 part-time positions which is equivalent to 21.5 full-time positions.

We also have multiple part-time class instructors, who are paid through class fees. These positions are not included in this chart.



Full-Time Equivalent Positions (FTE) - All Funds						
Fiscal Year	2023	2024	2025	2026	2027	2028
Administration	3	3	3	3	3	3
Finance	2	2.5	2.5	2.5	2.5	2.5
Police (1.5 PT)	6.75	8	8	8	8	8
Zoning	1	1	1	1	1	1
Public Works (2 PT)	3.5	4	4	4	4	4
Water/Sewer Funds	3	3	3	3	3	3
TOTAL FTE	19.25	21.5	21.5	21.5	21.5	21.5

including temporary part-time positions



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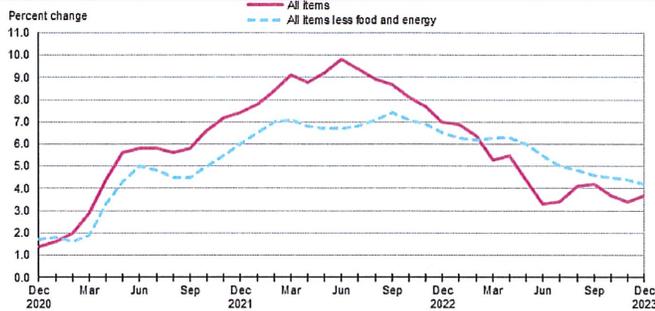
Consumer Price Index, South Region — December 2023

Prices in the South down 0.1 percent in December; up 3.7 percent over the past year

The Consumer Price Index for All Urban Consumers (CPI-U) for the South declined 0.1 percent in December, the U.S. Bureau of Labor Statistics reported today. A decrease in the gasoline index was a major contributor to the all items monthly decline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes reflect the impact of seasonal influences.)

The all items CPI-U for the South increased 3.7 percent for the 12 months ending in December after increasing 3.4 percent for the 12-month period ending in November. (See [chart 1](#) and [table A](#).) The index for all items less and food and energy advanced 4.2 percent over the past 12 months. The food index continued to increase, up 2.8 percent over the past year. In contrast, the energy index declined 1.1 percent over the last 12 months. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, South region, December 2020–December 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

Food

The food index was unchanged in December. The food at home index declined 0.2 percent over the month, while the index for food away from home rose 0.2 percent in December. Within the food at home index, four of the six major grocery store food group indexes declined over the month, most notable, the index for cereal and bakery products (-0.6 percent).

The food index advanced 2.8 percent for the 12 months ending in December. The index for food away from home increased 5.6 percent over the past year and the index for food at home rose 1.3 percent. Four of the six major grocery store food group indexes increased over the past 12 months including other food at home (+3.2 percent), cereal and bakery products (+2.3 percent), and nonalcoholic beverages and beverage materials (+2.2 percent).

Energy

The energy index fell 1.0 percent in December, primarily due to a 3.7-percent drop in the gasoline index. The index for electricity rose 1.9 percent over the month. The natural gas index also increased in December, up 0.4 percent.

The energy index declined 1.1 percent for the 12 months ending in December. The natural gas index and the gasoline index declined over the past year, down 11.7 percent and 1.7 percent, respectively. In contrast, the index for electricity rose 2.3 percent over the past 12 months.

All items less food and energy

The index for all items less food and energy was unchanged in December. The shelter index rose 0.3 percent over the month, reflecting increases in the owners' equivalent rent (+0.4 percent) and rent of primary residence (+0.5 percent) indexes. The medical care index (+0.4 percent) was also among the indexes to increase in December, reflecting increases in the indexes for medical care services (+0.4 percent) and medical care commodities (+0.5 percent). Among the indexes to decline in December include apparel (-2.5 percent), new vehicles (-0.2 percent), and household furnishings and operations (-0.2 percent).

The index for all items less food and energy advanced 4.2 percent for the 12 months ending in December, after increasing 4.4 percent for the 12-month period ending in November. The increase was largely contributed to shelter (+6.7 percent). The index for owners' equivalent increased 6.9 percent over the past year while the index for rent of primary residence rose 7.3 percent.

Geographic divisions

Additional price indexes are now available for the three divisions of the South. In December, the all items index declined 0.3 percent in the East South Central division and was unchanged for the South Atlantic and West South Central divisions.

Over the year, the all items index increased 3.7 percent in both the South Atlantic and East South Central divisions, and 3.6 percent in the West South Central division.

Table A. South region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	1-month	12-month								
January	0.2	1.2	0.3	2.3	0.5	1.6	0.9	7.8	0.8	6.9
February	0.5	1.1	0.2	1.9	0.5	2.0	1.1	8.4	0.6	6.4
March	0.7	1.6	-0.1	1.1	0.8	2.9	1.4	9.1	0.4	5.3
April	0.5	1.8	-0.8	-0.2	0.7	4.4	0.5	8.8	0.7	5.5

News Release Information

24-44-ATL
Thursday, January 11, 2024

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Related Links

[CPI Charts](#) | [Southeast CPI Card](#)

Month	2019		2020		2021		2022		2023	
	1-month	12-month								
May	-0.1	1.4	-0.2	-0.4	0.8	5.6	1.2	9.2	0.2	4.4
June	-0.1	1.1	0.6	0.3	0.9	5.8	1.5	9.8	0.3	3.3
July	0.3	1.4	0.6	0.6	0.5	5.8	0.1	9.4	0.2	3.4
August	-0.1	1.4	0.4	1.1	0.3	5.6	-0.2	8.9	0.6	4.1
September	0.0	1.3	0.2	1.3	0.3	5.8	0.2	8.7	0.2	4.2
October	0.2	1.3	0.1	1.3	1.0	6.6	0.4	8.1	-0.1	3.7
November	0.0	1.6	-0.1	1.2	0.4	7.2	0.1	7.7	-0.2	3.4
December	0.0	2.1	0.2	1.4	0.3	7.4	-0.3	7.0	-0.1	3.7

The Consumer Price Index for January 2024 is scheduled to be released on Tuesday, February 13, 2024, at 8:30 a.m. (ET).

Technical Note

The Consumer Price Index for the South region is published monthly. The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **South region** is comprised of Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: (202) 691-5200; Telecommunications Relay Service: 7-1-1.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods South (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023
Expenditure category						
All Items	299.394	298.930	298.754	3.7	-0.2	-0.1
All items (December 1977=100)	485.659	484.906	484.621	-	-	-
Food and beverages	318.300	318.330	318.261	2.8	0.0	0.0
Food	322.091	322.141	322.047	2.8	0.0	0.0
Food at home	302.858	301.817	301.283	1.3	-0.5	-0.2
Cereal and bakery products	362.899	363.812	361.553	2.3	-0.4	-0.6
Meats, poultry, fish, and eggs	316.902	314.976	314.436	-0.4	-0.8	-0.2
Dairy and related products	267.515	267.261	267.504	-1.9	0.0	0.1
Fruits and vegetables	333.060	332.602	332.370	0.8	-0.2	-0.1
Nonalcoholic beverages and beverage materials	214.617	214.123	214.046	2.2	-0.3	0.0
Other food at home	273.737	271.896	271.398	3.2	-0.9	-0.2

Footnotes

- (1) Indexes on a December 1982=100 base.
- (2) Indexes on a December 1997=100 base.
- (3) Special index based on a substantially smaller sample.
- (4) Indexes on a December 1993=100 base.
- (5) Indexes on a December 1977=100 base.

- Data not available.

Regions defined as the four Census regions. South includes Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Item and Group	Indexes			Percent change from-		
	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023
Food away from home	354.065	356.306	357.099	5.6	0.9	0.2
Alcoholic beverages	265.479	265.207	265.499	2.0	0.0	0.1
Housing	304.236	304.643	305.736	5.4	0.5	0.4
Shelter	354.228	355.429	356.550	6.7	0.7	0.3
Rent of primary residence	379.497	381.555	383.455	7.3	1.0	0.5
Owners' equiv. rent of residences ⁽¹⁾	356.549	358.099	359.642	6.9	0.9	0.4
Owners' equiv. rent of primary residence ⁽¹⁾	356.528	358.076	359.626	6.9	0.9	0.4
Fuels and utilities	294.315	293.325	296.959	0.9	0.9	1.2
Household energy	240.088	238.702	242.513	-0.1	1.0	1.6
Energy services	239.861	238.414	242.361	0.1	1.0	1.7
Electricity	236.513	234.091	238.439	2.3	0.8	1.9
Utility (piped) gas service	242.357	247.476	248.447	-11.7	2.5	0.4
Household furnishings and operations	148.912	147.684	147.449	0.9	-1.0	-0.2
Apparel	143.513	139.931	136.490	1.7	-4.9	-2.5
Transportation	269.936	267.438	264.898	3.3	-1.9	-0.9
Private transportation	272.437	269.781	267.562	3.8	-1.8	-0.8
New and used motor vehicles ⁽²⁾	128.522	128.848	128.090	0.1	-0.3	-0.6
New vehicles	187.380	186.570	186.222	1.0	-0.6	-0.2
New cars and trucks ⁽²⁾⁽³⁾	-	-	-	-	-	-
New cars ⁽³⁾	185.697	184.632	184.198	0.6	-0.8	-0.2
Used cars and trucks	184.887	186.278	186.322	-1.6	0.8	0.0
Motor fuel	286.702	265.995	255.895	-2.2	-10.7	-3.8
Gasoline (all types)	284.355	263.630	253.841	-1.7	-10.7	-3.7
Unleaded regular ⁽³⁾	277.315	256.543	246.747	-1.9	-11.0	-3.8
Unleaded midgrade ⁽³⁾⁽⁴⁾	320.493	299.905	290.191	-0.5	-9.5	-3.2
Unleaded premium ⁽³⁾	313.338	295.158	286.452	0.1	-8.6	-2.9
Medical care	520.015	521.291	523.349	0.4	0.6	0.4
Medical care commodities	383.218	385.184	386.927	5.6	1.0	0.5
Medical care services	565.615	566.613	568.765	-0.9	0.6	0.4
Professional services	392.090	392.874	392.457	-0.1	0.1	-0.1
Recreation ⁽²⁾	136.498	136.730	136.841	2.7	0.3	0.1
Education and communication ⁽²⁾	140.500	140.164	140.071	0.1	-0.3	-0.1
Tuition, other school fees, and child care ⁽⁵⁾	1,489.781	1,488.325	1,488.507	3.0	-0.1	0.0
Other goods and services	518.550	519.918	518.206	3.4	-0.1	-0.3
Commodity and service group						
All Items	299.394	298.930	298.754	3.7	-0.2	-0.1
Commodities	222.064	219.908	218.669	1.0	-1.5	-0.6
Commodities less food and beverages	178.779	176.084	174.562	0.0	-2.4	-0.9
Nondurables less food and beverages	233.844	227.126	223.443	0.9	-4.4	-1.6
Nondurables less food, beverages, and apparel	288.533	279.950	276.045	0.7	-4.3	-1.4
Durables	128.982	128.472	128.134	-0.7	-0.7	-0.3
Services	377.319	378.713	379.704	5.4	0.6	0.3
Rent of shelter ⁽¹⁾	364.809	366.045	367.209	6.8	0.7	0.3
Transportation services	475.205	482.135	478.494	12.5	0.7	-0.8
Other services	391.118	391.863	392.642	3.0	0.4	0.2
Special aggregate indexes						

Footnotes

- (1) Indexes on a December 1982=100 base.
- (2) Indexes on a December 1997=100 base.
- (3) Special index based on a substantially smaller sample.
- (4) Indexes on a December 1993=100 base.
- (5) Indexes on a December 1977=100 base.

- Data not available.

Regions defined as the four Census regions. South includes Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Item and Group	Indexes			Percent change from-		
	Oct. 2023	Nov. 2023	Dec. 2023	Dec. 2022	Oct. 2023	Nov. 2023
All items less medical care	287.038	286.495	286.216	4.0	-0.3	-0.1
All items less food	295.692	295.157	294.971	3.8	-0.2	-0.1
All items less shelter	279.075	277.922	277.213	2.1	-0.7	-0.3
Commodities less food	181.463	178.799	177.303	0.0	-2.3	-0.8
Nondurables	273.635	270.107	268.133	1.9	-2.0	-0.7
Nondurables less food	235.299	228.930	225.463	1.0	-4.2	-1.5
Nondurables less food and apparel	285.044	277.179	273.635	0.8	-4.0	-1.3
Services less rent of shelter ⁽¹⁾	404.311	405.960	406.734	3.8	0.6	0.2
Services less medical care services	359.446	360.854	361.749	6.2	0.6	0.2
Energy	256.235	246.262	243.798	-1.1	-4.9	-1.0
All items less energy	305.458	305.861	305.894	4.0	0.1	0.0
All items less food and energy	303.174	303.632	303.685	4.2	0.2	0.0
Commodities less food and energy commodities	169.453	168.504	167.835	0.4	-1.0	-0.4
Energy commodities	291.819	271.238	261.119	-2.3	-10.5	-3.7
Services less energy services	391.826	393.506	394.204	5.8	0.6	0.2
Footnotes						
(1) Indexes on a December 1982=100 base.						
(2) Indexes on a December 1997=100 base.						
(3) Special index based on a substantially smaller sample.						
(4) Indexes on a December 1993=100 base.						
(5) Indexes on a December 1977=100 base.						
- Data not available.						
Regions defined as the four Census regions. South includes Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.						

Last Modified Date: Thursday, January 11, 2024

U.S. BUREAU OF LABOR STATISTICS Southeast Information Office Suite 7T50 61 Forsyth St., S.W. Atlanta, GA 30303

Telephone: 1-404-893-4222 www.bls.gov/regions/southeast [Contact Southeast Region](#)

Our Current Allocation Table

	Water	Sewer	Gen. Fund
	%	%	%
Town Manager	20	20	60
Finance Administrator	25	25	50
Finance Assistant*	32.5	32.5	35
Town Clerk	5	5	90
Deputy Town Clerk	5	5	90
Assistant Zoning Administrator	20	20	60
Police Chief	0.5	0.5	99
Police Sergeant	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Public Works Director *	30	40	30
Water Operator *	40	45	15
Water Operator *	40	45	15
Public Works	10	10	80
Public Works	10	10	80
Public Works	10	10	80
Custodian (part-time)			100
*These four positions are primarily within the water/sewer department, so the General Fund pays the allocated portion of the cost of these employees to the Enterprise Funds.			
Other positions that are allocated between the Funds are primarily General Fund positions, so the Enterprise Funds pays the allocated portion of the cost of these employees to the General Fund.			

- This table reflects the approximate percentage of work being done by employees in multiple funds.

- Being a small town, we have multiple employees in multiple funds.

- We propose no changes this year.

- This table does not include temporary part-time employees.

Capital Improvement Plan

The River Bend CIP achieves five major objectives as a component of the Town's budget and financial planning process:

1. Helps the Town rationally and intelligently plan for the repair, replacement, and acquisition of capital items that are necessary in providing high quality services to the citizens of River Bend.
2. Assists in fiscal planning by forecasting capital demands together with future revenues and expenditures.
3. Ensures better coordination, evaluation, and planning of projects to serve the community and its needs.
4. Serves together with the annual budget and other financial plans as a guide to decision-making for the Town Council, Town Manager, and staff.
5. Serves as a systematic and comprehensive analysis of capital needs, increasing the probability of making rational budgetary judgments since improvements are identified, prioritized, and matched to the projected fiscal resources of the Town.

Capital Improvement Plan – General Fund

CAPITAL IMPROVEMENT PLAN										
GENERAL FUND										
Fiscal Year										
Adopted Capital Funding	Funding Began	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	
<i>Public Bld. & Grounds:</i>										
Storage Facility Maintenance	05-06			0	5,000	6,000	7,000	8,000	9,000	
Facility Replacement	10-11	20,000	0	0	0	20,000	20,000	22,000	23,000	
<i>Public Works:</i>										
Backhoe (\$75,000 total split with W&S)		25,000								
Stormwater Maintenance	05-06	15,000	30,000	20,000	32,000	34,000	36,000	38,000	40,000	
<i>Environmental - Waterways</i>										
Canal Maintenance (Dredging)	03-04	5,000	0	5,000	4,757	5,000	5,000	5,000	6,000	
<i>Information Technology</i>										
Hardware replacement	10-11	2,000	3,000	3,000	8,000	5,000	5,000	6,000	6,000	
<i>Parks, Rec. & CAC</i>										
Town Commons development	03-04									
<i>Vehicles (ref. veh repl schedule):</i>										
Public Works and Police	04-05	40,000	27,000	27,000	37,000	39,000	42,000	44,000	47,000	
TOTAL		107,000	60,000	55,000	86,757	109,000	115,000	123,000	131,000	
CAPITAL IMPROVEMENT PLAN										
GENERAL FUND										
CAPITAL RESERVE FUND		Beg. Balance	137,449	153,756	139,564	187,908	226,563	212,984	249,974	344,663
Adopted Capital Spending			FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29
<i>Public Bld. & Grounds:</i>										
Storage Facility Maintenance										35,000
Wildwood Replacement										
<i>Public Works:</i>										
Backhoe		25,000								
Stormwater Maintenance		15,000	48,295	0	30,000	32,000	34,000	36,000	38,000	
<i>Environmental - Waterways</i>										
Canal Maintenance & Dredging			0							
Front Pond/Ritter Field Clean-out										
<i>Information Technology:</i>										
Hardware replacement		3,850	3,000	3,504	5,650	4,500	4,500	4,500	4,500	
<i>Parks, Rec. & CAC</i>										
Grant matching funds										
<i>Vehicles (ref. veh repl schedule):</i>										
Public Works		0	0	0	0	46,000	0	0	0	39,000
Police		0	21,492	40,000	37,000	48,000	50,000	0	0	53,000
TOTAL		43,850	72,787	43,504	72,650	130,500	88,500	40,500	169,500	
CAPITAL RESERVE FUND		Interest Earned:	157	3,595	5,091	2,305	1,921	2,490	4,189	3,503
		Ending Balance:	93,756	84,564	101,151	117,563	97,984	126,974	213,663	178,667

Capital Improvement Plan – General Fund

Proposed Capital Funding	86,757
Proposed Capital Spending this year	72,650
Addition to Capital Reserves Balance	14,107
Capital Reserve Fund Balance	117,563

As shown on the previous slide, we are funding capital projects in the amount of \$86,757. We are proposing to spend \$72,650 in capital projects, thus creating an addition to our capital reserves in the amount of \$14,107. The capital reserve balance in FY24 vs. FY25 is projected to increase by \$16,412.

Vehicle Replacement Plan – 6 yr.

Vehicle Replacement Plan				Actual Costs		Forecasted Costs								
General Fund				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Reserved				27,000	27,000	37,000	39,000	42,000	44,000	47,000	50,000	52,000	56,000	59,000
Life Cycle Current Vehicle VIN														
Police Vehicles														
Veh #1	6 years	2016 Dodge	8344		*note →	47,000					54,000			
Veh #2	6 years	2019 Dodge	5352			47,000						56,000		
Veh #3	6 years	2020 Ford	9419				48,000						58,000	
Veh #4	6 years	2020 Ford	9420					50,000						60,000
Veh #5	6 years	2022 Ford	2348	38,760						53,000				
Total Police Vehicles				38,760	-	37,000	48,000	50,000	-	53,000	54,000	56,000	58,000	60,000
Public Works Vehicles														
Veh #1	12 years	2016 F-150	3167							39,000				
Veh #2	12 years	2014 F-250	5169				46,000							
Total Public Works Vehicles				-	-	-	46,000	-	-	39,000	-	-	-	-
Total Expended				38,760	-	37,000	94,000	50,000	0	92,000	54,000	56,000	58,000	60,000
Balance (end of FY)				45,508	72,508	72,508	17,508	9,508	53,508	8,508	4,508	508	-1,492	-2,492

This chart updated for FY25 budget and following years based on most recent quote for FY25 (received in Feb, 2024 from Cella Ford)
 Uses FY25 quote for a Ford Police Interceptor, F150 and F250 4x4 as the base prices. Price does not include upfit cost for police vehicles.
 Purchase price (3%) and reserved amount (6%) inflated each year then rounded to the nearest 1000th.
 * No vehicle purchased due to no inventory from dealer. Therefore we will purchase 2 police vehicles in FY25. The total cost of 2 vehicles is \$94,000 but there is a roll-over of \$57,000 (\$40,000 allotment + \$17,000 down payment made) from FY24, therefore the total needed in column Z19 is only \$37,000

- ✓ Plan schedules the replacement of all vehicles in the General Fund fleet.
- ✓ Plan projected to remain solvent through FY30-31 but will need annual review of assumptions.
- ✓ Plan assumes some residual re-sale value in the used vehicle rather than using a “run to fail” approach with little to no residual value.

Vehicle Replacement Plan 8-yr.

Vehicle Replacement Plan				Actual Costs		Forecasted Costs									
General Fund				2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Reserved				27,000	27,000	37,000	39,000	42,000	44,000	47,000	50,000	52,000	56,000	59,000	63,000
	Life Cycle	Current Vehicle	VIN												
Police Vehicles															
Veh #1	8 years	2016 Dodge	8344				48,000								61,000
Veh #2	8 years	2019 Dodge	5352					50,000							
Veh #3	8 years	2020 Ford	9419						51,000						
Veh #4	8 years	2020 Ford	9420								54,000				
Veh #5	8 years	2022 Ford	2348	38,760								56,000			
Veh #6	8 years	2025 Ford	?		*note →	47,000								60,000	
Veh #7	8 years	2025 Ford	?			47,000								60,000	
Total Police Vehicles				38,760	-	37,000	48,000	50,000	51,000	-	54,000	56,000	-	120,000	61,000
Public Works Vehicles															
Veh #1	12 years	2016 F-150	3167							39,000					
Veh #2	12 years	2014 F-250	5169				46,000								
Total Public Works Vehicles				-	-	-	46,000	-	-	39,000	-	-	-	-	-
Total Expended				38,760	0	37,000	94,000	50,000	51,000	39,000	54,000	56,000	0	120,000	61,000
Balance (end of FY)				45,508	72,508	72,508	17,508	9,508	2,508	10,508	6,508	2,508	58,508	-2,492	-492

This chart updated for FY25 budget and following years based on most recent quote for FY25 (received in Feb, 2024 from Cella Ford) and chaged to 8 year plan for PD. Uses FY25 quote for a Ford Police Interceptor, F150 and F250 4x4 as the base prices. Price does not include upfit cost for police vehicles. Purchase price (3%) and reserved amount (6%) inflated each year then rounded to the nearest 1000th. equals 9 year replacement cycle
 * No vehicle purchased due to no inventory from dealer. Therefore we will purchase 2 police vehicles in FY25. The total cost of 2 vehicles is \$94,000 but there is a roll-over of \$57,000 (\$40,000 allotment + \$17,000 down payment made) from FY24, therefore the total needed in column Z21 is only \$37,000

- ✓ Plan projected to remain solvent through **FY31-32** but will need annual review of assumptions
- ✓ Annual contributions increase slightly
- ✓ Allows for development of vehicle take-home policy for officers

Information Technology System

Hosted Desktop Service:

No on-site servers

“Thin Client” workstations – owned by VC3

Pay fixed monthly cost for each workstation

Disaster recovery and 24/7 support included

Users can access their “desktop” from any internet connected device – quicker and more efficient disaster recovery. Will allow users to work from home.

No worries about not backing up a “C drive”

E-mail archive system included

Software (other than Springbrook) licenses and upgrades included

“Green” advantages – no servers running 24/7

Information Technology System

VC3 IT Services FY24-25				
Annual Virtual Office Charges*				64,744
Smartnet license/Juniper renewal				500
3% increase annually per contract*				65,244
PRN Services:				
Engineering 20 hrs/year @	225.00		4,500	
Travel time - 3.5 x \$120/hr	420.00		840	
			5,340	
Website Implementation & Maintenance*				8,437
General	40%		31,608	
Water	30%		23,706	
Sewer	30%		23,706	
			\$ 79,020	

Other IT Services - 381		
	Annual	Monthly
Verizon - router	480.00	40
MetroNet - internet	2,916.00	243
Suddenlink - cable	1,416.00	118
Acrobat Pro	600.00	
Annual	<u>5,412.00</u>	
	2,164.80	G
	1,623.60	W
	<u>1,623.60</u>	S
	<u>5,412.00</u>	

Cost Allocation:

Hardware – “Charged” to the area to which it is deployed.

Monthly virtual office charges, on-going support, and incidentals such as DSL back-up fees, and web site hosting are shared according to the recommended allocation. (40% general fund, 30% water, 30% sewer).

Total budgeted amount for both blocks above= \$84,432

Risk Management

- Anticipating a 10% increase in property / liability rates – per communication with our agent on 3/12/2024. Premiums should rise to a total cost of \$77,873. This cost is shared between the three funds (General / Water / Sewer). Added flood insurance coverage for two buildings following Hurricane Florence. Annual premium is an additional \$2,000 (approx.).

We are budgeting for an increase of 10%, plus a \$1,500 deductible in each fund(3), for a total budget of \$82,373.

- Changed to NCLM for Workers' Compensation in FY 2011.

Saved premium dollars and received grants for safety equipment.

Budgeted a 3% increase in Workers' Compensation rates.

Electricity Expense

Departments	FY 2024			FY 2025	
	Budget	Actual YTD (3/1/24)	Projected	Forecast*	Budget
Water Supply	10,500	6,981	10,471	10,814	11,000
Sewer Collection	8,000	5,382	8,074	8,338	8,600
Sewer Treatment	36,000	23,079	34,619	35,751	36,700
Public Buildings**	17,600	11,750	18,457	11,251	21,000
Parks	5,700	4,203	6,304	10,228	10,500
Street Lights	43,200	32,070	48,105	49,188	49,300
TOTAL	121,000	83,465	126,029	125,570	137,100
* Forecast includes a 3% rate increase, plus a 1% increase in demand in all accounts except street lights					
** Includes \$2,600 for gas and \$6,900 for utilities at municipal building, town hall & PW building					

Includes increased costs for new lights in park and new, larger PW bldg.

The last Duke Energy Progress multi-year rate adjustment request before the North Carolina Utilities Commission was approved and went into effect on October 1, 2023. It will be followed by increases on October 1, 2024 and October 1, 2025. The approved increases were 5.8%, 3.2% and 3.4% respectively. Read about it here: <https://news.duke-energy.com/releases/duke-energy-progress-receives-approval-for-new-rates-in-north-carolina-implements-new-programs-to-help-customers>

-Per communications with District Manager, Lauren Wargo on February 12, 2024

Based on this communication, I have included a 3% increase effective July 1, 2024.

Short-Term Energy Outlook

STEO
March 2024

March 2024

Short-Term Energy Outlook

Overview

U.S. energy market indicators	2023	2024	2025
Brent crude oil spot price (dollars per barrel)	\$82	\$87	\$85
Retail gasoline price (dollars per gallon)	\$3.50	\$3.50	\$3.40
U.S. crude oil production (million barrels per day)	12.9	13.2	13.7
Natural gas price at Henry Hub (dollars per million British thermal units)	\$2.50	\$2.30	\$2.90
U.S. liquefied natural gas gross exports (billion cubic feet per day)	12	12	14
Shares of U.S. electricity generation			
Natural gas	42%	42%	41%
Coal	17%	15%	14%
Renewables	22%	24%	25%
Nuclear	19%	19%	19%

Gasoline Expense Budget

FY24-25	Retail Price / Gallon	\$2.75	\$3.00	\$3.25	\$3.50	\$3.75	\$4.00	\$4.25		
	Less Federal & State Taxes	0.588	0.588	0.588	0.588	0.588	0.588	0.588		
	Budget Price / Gallon	\$2.16	\$2.41	\$2.66	\$2.91	\$3.16	\$3.41	\$3.66		
									\$ Change vs. FY24	
		GALLONS	COST							
Police	5 Vehicles	5700	12,323	13,748	15,173	16,598	18,023	19,448	20,873	\$2,007
Public Works	2 Vehicles	1500	3,243	3,618	3,993	4,368	4,743	5,118	5,493	\$375
Water / Sewer	3 Vehicles	2600	5,621	6,271	6,921	7,571	8,221	8,871	9,521	\$1,232
	TOTAL	9800	\$ 21,188	\$ 23,638	\$ 26,088	\$ 28,538	\$ 30,988	\$ 33,438	\$ 35,888	\$3,615

This budget uses a price of \$3.75/gallon retail cost.

Per gallon price, multiplied by the total gallons estimated for each department as noted above, determines the total estimated budget for each department.

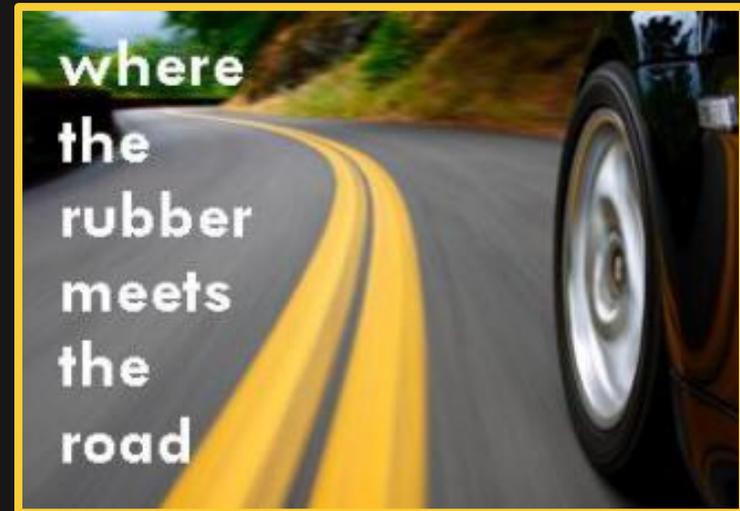
Last year, we used the price of \$3.50 /gallon for budgeting. As noted earlier, the price for calendar years 2024 & 2025 is projected to be lower than the price we have budgeted in FY25. But, as always..... who knows????

Due to volatility, this is the one of the most difficult components to predict. I always round up on pricing to provide a little wiggle room.

General Fund Departments

The previous slides addressed variables that may impact many, but not all, departments. Now, on to the individual departments:

- **Governing Body**
- **Administration**
- **Finance**
- **Tax Listing**
- **Legal**
- **Elections**
- **Streets**
- **Stormwater**
- **Public Works**
- **Public Buildings**



- For FY 24-25 my main goals (in no certain order) were to :
- 1. Avoid property tax increase 
- 2. Avoid any fee increases in general fund 
- 3. Build fund balance and/or reduce dependency on it to balance budget 
- 4. Keep our COLA consistent with CPI 
- 5. Avoid any reduction of staff, employee benefits or services offered 
- 6. Increase funding for town-owned bulkhead replacement 
- 7. Maintain conservative revenue estimates especially with regards to sales tax 
- 8. Continue funding for Council-initiated, discretionary projects 
- 9. Keep town-funded capital projects to a minimum and use grant-funded projects in their place 
- 10. Implement take-home car option for police department 

My proposed budget accomplishes 9 out of 10 of these goals

- There is uncertainty related to the national and world economy. The state economy is in a slow-down mode and its an election year.
- As of today, I am estimating a total property value of \$454,450,000 which is a \$3,263,145 increase over last year's final value.
- In the current year, sales tax revenues were 1.6% higher than budgeted in the first 2 quarters but are forecasted at 0% change vs. budgeted in last 2 quarters. For FY25, I budgeted a 2.2% increase over projected sales tax revenue in FY24, except for 0% change in hold harmless tax. Very conservative! New budget also includes an 8.5% reduction in telecom tax and a 3% reduction in video programming tax and a 5.75% increase in ad valorem tax revenues.
- We live in the new post-COVID workforce environment & economy.
- Little to no change in most other recurring revenues, except an increase in interest income due to higher rates.

What's Up ?

➤ COLA	+ 3.7%
➤ Workers Comp	+ 3%
➤ Medical	+10.3%
➤ LGERS	+ 1%
➤ IT	+ 3%
➤ Property Ins.	+ 10%
➤ Electric	+ 13%
➤ Landscaping	+ 3.8%
➤ Mowing	+ 3.8%
➤ L&L	+ 12.75% *
➤ Facility Dude	+ 3%
➤ Tipping Fee	+10%
➤ Gasoline	+13%
➤ CIP funding	+58%
➤ Legal	+22%

What's Down ?

➤ Street paving	-15%
➤ Vehicle Cost	- 8%
➤ RCCL funding	-100%

What's New ?

- 8-year PD vehicle replacement

* 3.8% contract, plus additional costs for tonnage

This gives you an idea of some of the items that are up, down or new.

General Fund Summary

(after the previously discussed variables are applied)

- Represents a 7.45% increase in spending over FY24 (+\$167,441)
- Maintains tax rate of 24¢ and no increase in any fees
- Maintains all current programs and services
- Continues to fund 2 PT employees (1 in PW, 1 in Finance)
- Includes CIP funding of \$86,757 (+\$31,757 vs. in FY24)
- Contains no funding for LESA (-\$12,200 vs. FY24)
- Provides 3.7% COLA for all employees, plus 1% longevity (standard)
- Provides \$161,254 for street paving program (-\$27,986 vs. FY24)
- Maintains conservative revenue estimates, as is my SOP
- Includes \$46,000 discretionary funding, \$94,000 for 2 police vehicles, \$19,500 for stormwater projects, \$6,500 for paving analysis, and more
- Includes \$321,524 appropriation from fund balance (+\$102,765 vs. FY24). I project a surplus of \$234,759 from fund balance appropriation (FBA) in FY 24, which means that FBA for FY25 can be viewed as all unspent FBA in FY24, plus only \$86,765 of new FBA in FY25
- Projects a fund balance of 84.1% (which is over \$1,500,000) at year end FY25, which is up from a projected 64.7% in FY24, after a low of 44.5% in FY20 following BUS

Governing Body

491– Dues & Subscriptions–

Eastern Carolina Council	400 (1,200 total G/W/S)
Metropolitan Planning Organization	3,000
NB Area Chamber of Commerce	300
NC Coastal Federation	50
NC League of Municipalities	4,200
UNC School of Government	<u>520</u>
	8,470

499– Misc. Contributions–	Appropriation to Highway 17 Association	1,500
	Appropriation to Allies for Cherry Point	1,500

6 Member Board:

- 1-Mayor
- 5-Council Members

62.6% increase (current, as amended vs. proposed)

For all departmental graphs:
24-25= proposed budget
23-24= current, as amended budget
All other= actual amounts spent





March 6, 2024

Mr. Delane Jackson
Manager
Town of River Bend
45 Shoreline Drive
River Bend, NC 28562

Dear Mr. Jackson:

On behalf of Allies for Cherry Point's Tomorrow (ACT) let me thank the Town of River Bend for its continuing financial commitment to our work in support of Marine Corps Air Station (MCAS) Cherry Point and Fleet Readiness Center (FRC) East. It is ACT's mission to educate the public about the importance of Cherry Point to our national defense and to our state and regional economic prosperity.

In late 2022, ACT was designated a 501(c)(3) non-profit by the IRS. We can now focus on charitable projects and programs that benefit our active-duty Marines, their families, and our veterans. Our first charitable endeavor was a scholarship program with our three regional community colleges that will provide financial assistance for skills training for transitioning Marines. By enabling job-ready skills, we can provide a pathway to good jobs and keep these new veterans in our communities.

ACT will also continue educating our citizens about the importance of Cherry Point, especially the changes taking place to support the arrival of six squadrons of F-35 Joint Strike Fighter aircraft. The first squadron was activated for duty in 2023. Cherry Point is poised for exciting growth in missions and assets including Unmanned Aerial Vehicles.

ACT will continue to work with our partners to understand and influence federal and state policy and spending decisions affecting MCAS Cherry Point and FRC East. ACT will inform the Cherry Point region about critical issues such as these:

- Military Construction (MILCON) investment at the air station and FRC that enhances our missions;
- Public-public and public-private partnerships that encourage collaboration and innovation at FRC East, and;
- Wind energy policy at the federal and state level that could impact the ability of our Cherry Point aviators to train.

We respectfully ask the Town of River Bend to make a contribution to ACT in the amount of \$1,700 for FY 2025. Please visit our website and FaceBook page throughout the year for up-to-date information about our activities. Thanks again for your support of our important work.

Sincerely,

Will Lewis
President
Allies for Cherry Point's Tomorrow



P.O. Box 1673 • New Bern, NC 28563
Phone (252) 514-2748 • Fax (252) 633-3565

February 23, 2024

Mr. Delane Jackson
Manager
Town of River Bend
45 Shoreline Drive
River Bend, NC 28562

Dear Mr. Jackson:

The Highway 17/64 Association greatly appreciates the support of the Town of River Bend over the years. Our mission continues to be to build US 17 from South Carolina to Virginia to the highest possible standard, and to build I-87 between Raleigh and Norfolk to interstate standards as soon as possible. We have accomplished many of our goals, but still have much to do. For fiscal year 2025 we respectfully ask River Bend to consider a contribution of \$1,500 so that we can continue our important work.

After several years of fiscal challenges at NCDOT, funding has been largely restored to pre-pandemic levels. And in fact, the Highway 17/64 Association was a leading partner in the coalition that convinced the NC General Assembly to add new revenue to the state's transportation budget by transferring general sales tax receipts. By the end of the decade, NCDOT will realize over \$750 million in additional funding every year because of the transfer.

By strongly advocating for the additional transportation dollars, and through our productive relationships with NCDOT leadership and our eastern North Carolina highway divisions, the Highway 17/64 Association was able to restore funding to an \$82 million project in Craven County that had been removed from the State Transportation Improvement Program (STIP) due to lack of funding.

The Highway 17/64 Association has a seat at the table when policy and funding decisions are made at NCDOT and the General Assembly. And as chairman of NC Go!, the statewide transportation advocacy coalition, I will continue to be a strong and important voice for transportation investment in North Carolina – particularly our important region of the state.

The Association will focus on three important goals in the coming year:

- Keep all current projects on schedule and accelerate US 17 and US 64 projects on the STIP that had been delayed.
- Seek long-term, sustainable funding for NCDOT – especially rural transportation needs – through leadership in NC Go!
- Continue to work with RPOs and MPOs to evaluate and prioritize US 17 and US 64 projects.

Your continued support of the Highway 17/64 Association will enable us to achieve our mission and make eastern North Carolina safer and more prosperous. Thank you very much.

Sincerely,

Marc Finlayson
Executive Director

*Thanks for River Bend's support Delane, Best to Mayor Kirkland.
Marc*

John Kirkland
Chairman

E.T. Mitchell
Vice-Chairman



Transportation Advisory Committee (TAC)

February 15, 2024

Memorandum

To: Foster Hughes - City Manager, New Bern
Jack B. Veit III - Manager, Craven County
Tonya Bell - Town Clerk, Bridgeton
Delane Jackson - Town Manager, River Bend
Holly Willis - Town Clerk, Trent Woods

From: Deanna Trebil, MPO Administrator 

Subject: FY 2025 MPO Funding and Local Match

At their January 25, 2024 meeting, the New Bern Area MPO Transportation Advisory Committee unanimously approved the FY 2025 Unified Planning Work Program contingent upon NCDOT's review.

The 104f Federal Highway Planning grant request is for \$172,900, with a required local match of \$42,850, for a total of \$215,750 programmed for FY 2025. The 5303 Federal Transit Planning grant request is \$53,433 with a State match of \$6,679 and a required local match of \$6,680 for a total of \$66,792 programmed for FY 2025. The combined required local match is \$49,529.

Please use the following amounts when including the MPO's local match in your jurisdiction's FY 2025 annual budget:

FY 2025 104 f and 5303 Local Match	Jurisdiction	% of UZA	FHWA Cost Share	FTA Cost Share	Total Cost Share
\$49,529	New Bern	65.21%	\$27,940.72	\$4,355.62	\$32,296.34
	Bridgeton	0.73%	\$311.63	\$48.58	\$360.21
	Trent Woods	8.49%	\$3,637.80	\$567.09	\$4,204.89
	River Bend	6.05%	\$2,591.29	\$403.95	\$2,995.24
	Craven County	19.53%	\$8,368.55	\$1,304.56	\$9,673.11

Please contact me at 639-7592 or via email at trebil.deanna@newbernnc.gov if you require additional information.



RECEIVED

MAR 04 2024

TOWN OF RIVER BEND

Date: February 28, 2024

To: Town of River Bend

Re: ECC Municipal Membership Dues – FY 2024-25 **(This is not an invoice; Members will receive invoices in June)**

On behalf of the Eastern Carolina Council (ECC) Board of Directors and staff, thank you for your continued support. ECC has been serving local governments in our region since 1967, and we are confident we have a strong vision for the future. We strive to provide quality service and value for our members, as shown in some highlights shown on the attached pages. We are proud of the success ECC has had over the last year and half. We have come a long way, and we have not yet reached our potential. We want to continue to grow our regional impact and assist all member governments.

In order for ECC to continue to assist your community and the region, it is necessary to seek financial support through membership dues. At its recent meeting, the ECC Board approved a per capita rate increase from \$0.353 per capita to \$0.40 per capita for municipalities for FY 2024-25. The minimum rate will be \$300. County matches for Transportation, Economic Development, and Aging have been factored into ECC dues for counties in the past. For more consistent budgeting, the ECC Board voted to separate the counties' dues from their matches. The counties will be charged a \$0.20 per capita fee for dues in 2024-25 and will additionally pay the counties' matches for Transportation, Economic Development, and Aging separately, so the net contribution for counties will also increase.

ECC is heavily reliant on grants for funding, and ECC is constantly seeking grants to fund existing programs and services and expand programs and services for the benefit of our member communities. The rate increase was approved to help provide for the cash flow with these grants and to help ECC continue to expand capacity and services for our members. This is the first rate increase in about 17 years.

Town of River Bend's population estimate is 2,895. (For the calculation of dues, the population estimate for counties does not include the municipalities and incorporated towns within the county.) The estimated dues for your jurisdiction for FY 2024-25 are \$1,158.

With the help and dedication of a talented and well-qualified staff, Eastern Carolina Council is working to make a difference in eastern NC. As we move forward with our mission of improving the region's quality of life by providing human, planning, and economic development services to local governments and area residents, we greatly appreciate our members.

Again, thank you for your support! If you have any questions, please contact me at 252.638.3185 x 3005 or at dbone@eccog.org.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D Bone', is written over a light blue horizontal line.

David Bone
Executive Director

Highlights of ECC Membership

Economic Development

- We provide partnership / collaboration / support with local economic development efforts – Economic Development is not just about job creation and capital investment anymore. It's about workforce housing, workforce development, K-12 education, community colleges, day care, health care access, etc., and ECC can assist in having these conversations on regional basis.
- ECC is the designated Economic Development District (EDD) representative in the region for the US Economic Development Administration (EDA) and assist agencies apply for EDA grants.
- ECC is the designated Local Development District (LDD) representative for the Southeastern Crescent Regional Commission (SCRC) and assists local governments apply for these funds.
- We also help connect communities with other economic development / grant resources to help with industry recruitment (such as the Kenan Center and International Economic Development Council).
- ECC is helping communities in our region connect with the International Economic Development Council (IEDC), which can conduct technical assistance visits to evaluate specific economic / community development opportunities. The IEDC member volunteers help provide recommendations at no cost to the community.

Regional Advocacy / Collaboration / Networking

- ECC members have a voice in developing regional advocacy and regional collaboration.
- We held a Legislative Breakfast in January 2023, was very successful. We plan to hold this event every two years, as part of the two-year Legislative Budget cycle.
- Our region has a strong Legislative delegation, and we have a great opportunity to develop regional conversations / priorities to help our Legislative delegation advocate for our region in the Legislature.
- ECC hosted a successful regional transportation summit on October 19, 2023. The theme was, "Investments in Transportation – a Driving Force in Economic Development". The keynote speaker was NCDOT Secretary, Joey Hopkins. We had approximately 140 participants.
- There is value in gathering together and networking with other officials across the region. ECC plans to host additional regional networking opportunities.
- We host quarterly meetings of city and county managers. These are important opportunities for managers to network and collaborate.
- ECC participates in other regional conversations, including water issues, workforce development, and other items of regional importance.

Grantsmanship

- We distribute a monthly grant newsletter.
- We can assist with grant writing and also provide grant administration services.
- ECC is assisting communities build internal capacity – we held 2-day grant writing workshops in March, July, and November 2023. We will offer this class to members on a regular, as-needed basis.

Planning Services

- We have a Planning Director and two community planners, and our staff has worked / is working on a variety of technical assistance projects, including ordinance reviews (several towns), Parks and Recreation Master Plan / PARTF grant application (Beulaville), Subdivision Plat review (Richlands), Comprehensive Plan (Pink Hill), and Land Use Administration / Code Enforcement Services (Pink Hill and Peletier).
- ECC offers Planning Board / Board of Adjustments training.
- We can supplement city / county staff and work on specific projects.
- Our planning staff provides American Rescue Plan (ARP) technical support to communities in our region.
- ECC, in partnership with several organizations, hosted three workshops in October 2023 to help communities identify and prioritize resiliency projects. Local governments that participated recently received a short, user-friendly report (via email and USPS mail) that summarizes their project plan ideas and provides targeted funding opportunity recommendations.

Administrative Technical Assistance

- ECC has assisted communities with recruitment services for key positions (such as Town Manager, Fire-EMS Chief, & Town Clerk).
- We provide board retreat facilitation services.

Staff & Elected Official Training / Development

- Recent training workshops have included:
 - Ethics for Elected Officials
 - Geographic Info. System (GIS) Best Practices
 - NCDOT State Transportation Improvement Plan (STIP) 101
 - Disaster Resilience Workshops
 - Federal Grant Programs
 - FEMA's Community Rating System
 - EPA Brownfields Program
- We also partner with the UNC School of Government (SOG) to co-host various workshops (past offerings include a Human Trafficking training, an affordable housing seminar, a Water and Wastewater Operations training, and an Employee Recruitment and Retention workshop).
- We will be providing disaster recovery/resiliency training (focused on the FEMA Public Assistance program) during spring of 2024.
- Our vision is to provide training opportunities on a variety of topics in our region on a regular basis.

Human Services / Area Agency on Aging / Support and Advocacy for Seniors

- ECC is rebranding the Aging Department (which includes the Area Agency on Aging) to the Human Services Department. With this rebranding, ECC will continue to support and grow Aging programs and services, and we will look for other opportunities / funding to serve our communities through new Human Services programs.
- The Human Services Department works with counties and providers to serve and advocate for the senior population in the region and supports caregivers who provide care to seniors.
- We provide resources, support, and financial / programmatic assistance to senior centers and providers.
- ECC's Ombudsmen assist residents in long-term care facilities with any issues and serve as their advocates.
- ECC has partnered with New Bern on a pilot project, Project Lifesaver, which is a program that utilizes electronic equipment to locate people with dementia or a similar condition who wander.
- Our ARPA-funded Grocery Reimbursement Program assisted over 1,750 seniors across the region with up to \$500 in grocery reimbursements in 2022-23. (This was a one-time program that is no longer available.)

Transportation / Rural Planning Organizations

- ECC is the home for both the Down East Rural Transportation Planning Organization (DERPO) and Eastern Carolina Rural Transportation Planning Organization (ECRPO).
- Our RPO staff members develop, in cooperation with the Department (NCDOT), long-range, local, and regional multimodal transportation plans.
- ECC staff assist local governments with their transportation priorities and assist them with transportation-related grants.

General Information / Community Engagement

- ECC has a monthly newsletter and monthly grants newsletter that provide timely and impactful information.
- We also provide a Weekly Update via email.
- Utilizing these resources can increase awareness of resources that can benefit communities.

Advisory Boards and other Town Supported Organizations

ADVISORY BOARDS	AKA	24-25 Funding	% of General Fund
Parks and Recreation	P&R	\$4,000	0.166%
Environment and Waterway	EWAB	\$2,900	0.120%
Planning Board	PB	0	0%
Community Appearance Commission	CAC	\$2,500	0.104%
ORGANIZATIONS			
Community Watch	CW	\$2,735	0.113%
Community Organic Garden	RBCOG	0	0%
	TOTAL	\$12,135	0.50%
1% of General Fund =		\$ 24,140	
1 cent of tax rate generates=		\$ 45,190	

The budgets for these groups appear in various departments throughout the General Fund. This chart shows how their budgets compare in size to the overall budget. Combined, their budgets represent ½ of 1% of the General Fund budget.

Administration

Administration		21-22		22-23		23-24		24-25	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4120									
121	Wages & Salaries	193,984	193,927	209,499	208,577	238,697	162,469	238,672	240,462
122	Overtime	0	0	0	0	0	0	0	0
134	401(k) Retirement	9,760	9,686	10,476	10,429	11,942	8,123	11,934	11,627
181	FICA	15,137	15,107	16,303	16,245	18,582	12,629	18,564	17,789
182	Loc Govt Emp Retirement	21,068	21,023	25,353	25,238	30,735	20,877	30,669	33,706
183	Group Insurance	26,512	22,476	25,465	22,790	25,713	13,980	25,312	28,348
185	Unemployment Comp.	0	92	0	0	0	101	101	0
186	Workers' Compensation Ins.	1,418	907	1,192	1,220	1,367	1,521	1,521	1,509
189	Automobile Allowance	3,600	3,600	3,600	3,600	3,600	2,354	3,600	3,600
310	Travel & Subsistence	1,500	386	1,500	1,567	2,500	936	936	2,400
395	Training	2,000	1,151	2,000	1,600	2,250	920	920	2,150
399	Contracted services	175	220	296	290	346	317	346	492
498	PEG Channel Support	28,170	25,975	28,170	25,600	28,170	12,862	25,762	26,000
260	Office Supplies	4,500	4,494	4,500	3,120	4,500	1,974	2,500	4,195
320	Telephone & Postage	2,500	2,122	2,500	2,059	2,500	1,284	2,500	2,500
370	Advertising	1,000	3,382	1,000	78	1,000	0	0	800
391	Legal Advertising	1,400	926	1,000	1,871	1,000	357	750	800
340	Printing	300	0	300	0	300	0	0	300
352	Maint & Repair- Equip	0	0	0	0	0	0	0	0
430	Equipment Rental	6,640	6,313	6,388	5,923	5,970	4,863	5,934	5,001
450	Property and Liability Insurance	23,137	22,231	26,899	25,629	29,370	29,985	29,985	34,484
491	Dues & Subscriptions	685	814	785	859	985	420	745	974
481	Indirect Cost- Labor	-64,278	-64,278	-70,917	-70,918	-78,625	-52,417	-78,625	-87,236
499	Miscellaneous	367	499	491	2,872	1,098	1,765	1,765	1,300
	TOTAL	279,575	271,051	296,800	288,649	332,000	225,321	323,893	331,200
						304,500			

Administration

310/395 – Travel/Training– Includes NCLM conference.

498 – PEG Support– This amount is simply a “pass-through” of state funds to our PEG provider, CTV-10.

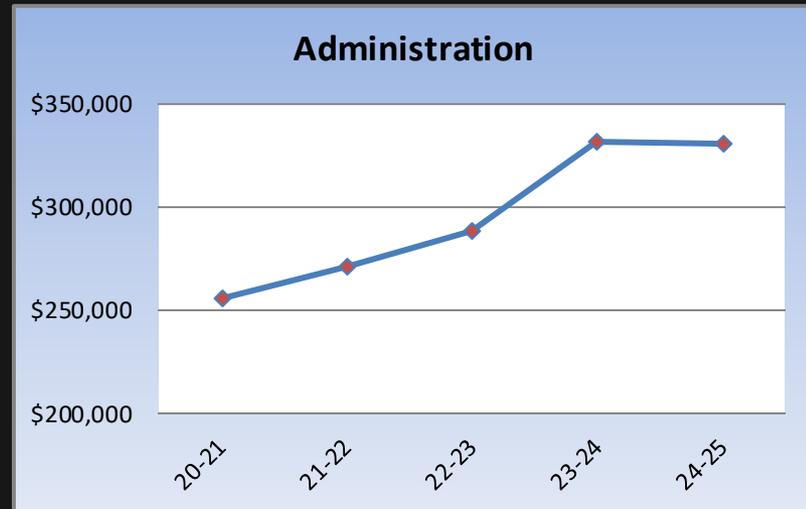
450 – Property and Liability Insurance	General	Water	Sewer	Total
	\$34,484	\$21,562	\$26,327	\$82,373

Includes flood insurance (\$2,000) and deductibles \$1,000 property/\$500 auto in each fund

3 Employees:

Manager
Town Clerk
Deputy Clerk

0.24% decrease



Finance

Finance		21-22		22-23		23-24			24-25
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4130									
121	Wages & Salaries	83,056	79,596	79,306	78,198	84,735	56,779	84,774	93,392
134	401(k) Retirement	3,729	3,763	3,720	3,825	4,044	2,839	4,239	4,235
181	FICA	5,706	6,027	6,072	5,897	6,722	4,288	6,400	7,015
182	Loc Govt Emp Retirement	8,824	8,484	9,000	9,256	10,805	7,296	10,894	11,965
183	Group Insurance	9,076	7,221	8,523	7,208	8,628	5,808	8,693	9,492
185	Unemployment Comp.	0	71	0	0	0	-8	-8	0
186	Workers' Compensation Ins.	183	146	174	152	199	204	204	208
310	Travel & Subsistence	1,150	0	1,150	0	628	0	50	1,257
395	Training	1,200	310	1,200	525	1,200	0	250	1,200
191	Professional Svcs- Auditing	5,667	4,833	5,733	4,900	8,000	7,667	7,667	8,000
382	Banking Services	850	884	1,006	960	1,014	553	1,014	1,014
393	Temporary Help Services	0	0	0	0	0	0	0	0
441	Edmunds Service & Maint.	7,338	7,338	4,488	5,124	4,712	4,733	4,733	4,969
482	Indirect Labor Cost	26,617	26,617	22,886	22,886	26,306	23,823	26,306	38,289
481	Labor Allocation	-50,873	-50,874	-47,680	-47,680	-64,584	-43,056	-64,584	-67,742
299	Supplies & Materials	4,350	972	3,500	408	2,064	367	2,064	6,150
381	Other IT Services	5,064	5,530	1,322	1,366	2,890	2,642	3,315	2,165
440	VC3 IT Service & Maint.	25,956	26,666	26,438	27,782	29,938	18,256	29,231	31,608
491	Dues & Subscriptions	300	210	300	160	300	210	210	300
499	Miscellaneous	2,100	805	1,562	2,348	3,080	2,148	2,148	2,983
520	Capital Outlay- Equip	51,725	46,620	5,100	4,475	625	0	625	0
760	Install. Purchase - Principal	0	0	0	0	0	0	0	0
770	Install. Purchase - Interest	0	0	0	0	0	0	0	0
	TOTAL	192,018	175,220	133,800	127,789	131,306	94,549	128,223	156,500
138,000									

Finance

191 – Professional Service – For audit. Total \$24,000 is split equally with general, water and sewer also includes \$3,000 for single audit if needed and \$1,000 other

382 – Banking Services – Fees split with water and sewer. Bank fees associated with maintaining our Operating Account including ACH files, deposits, checks processed, etc.

441 – Edmunds financial software support - Total = \$12,423. Split 40% General Fund, 30% Water, 30% Sewer.

482 – Indirect Labor Cost – Pays 35% of our Finance Assistant compensation to Water/Sewer (per allocation).

440 – VC3 IT Service and Maintenance - Hosted Desktop Contract: \$65,244 + \$5,339 support (additional 20 hours service per year)+ \$8,437 web page= \$79,020 which is split 40% General, 30% Water, 30% Sewer.

Finance

491 – Dues & Subscriptions –

Government Finance Officer's Association	\$200
NC Government Finance Officer's Assn.	\$100



Employee:

Finance Administrator

19.1% increase

Tax Listing/Collection

Tax collection		21-22		22-23		23-24		24-25	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4140									
392	RE & Pers Prop Collection Fee	7,500	7,293	7,600	7,280	9,733	9,544	9,733	10,200
394	Motor Veh Collection Fee	3,700	3,361	4,000	3,543	3,967	2,127	3,967	4,500
TOTAL		11,200	10,655	11,600	10,823	13,700	11,671	13,700	14,700
						13,700			

Craven Co. Tax Administrator's Estimate as of 1/12/24	Tax Base	Tax Rate	Total Levy	Collection Rate	FY24-25 Budgeted	Collection Cost
Real property/Personal Property/Utility	\$ 410,950,000	0.24	986,280	99.38%	980,165	1.0%
NC Vehicle Tax System	43,500,000	0.24	104,400	100.00%	104,400	4.0%
TOTAL	454,450,000					
1 cent =		\$ 45,190	(after collection rates are applied)			

No Employees

Provided by Craven County & NCVTS

7.3% increase



RECEIVED

JAN 16 2024

TOWN OF RIVER BEND

Tax Administrator

Craven County



Leslie L. Young
Tax Administrator

January 12, 2024

Ms. Kristie J. Nobles, Clerk
Town of River Bend
45 Shoreline Drive
River Bend, NC 28562-8970

Re: 2024 Valuation Estimate for Town of River Bend

Kristie,

The following is an estimate only tax base for the Town of River Bend for 2024:

Real Property:	\$ 400,000,000
Personal Property:	\$ 7,550,000
Certified Valuation:	\$ 3,400,000
Registered Motor Vehicle:	\$ <u>43,500,000</u>
Total	\$ 454,450,000 (Estimate Only)

Please feel free to contact me with any questions.

Respectfully submitted,

Ms. Leslie L. Young
Craven County Tax Administrator

Legal

Legal Services		21-22		22-23		23-24		24-25	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4150									
192	Professional Services - General	25,000	22,125	32,350	30,286	40,090	24,426	40,090	49,000
192	Prof Svcs. - FEMA Floodplain								
192	Prof Svcs - Lawsuits								
192	Prof Svcs. - Personnel Policy review								
TOTAL		25,000	22,125	32,350	30,286	40,090	24,426	40,090	49,000
						24,000			

192 – Professional Services– Current fee is \$275 per hour

No Employees

22.2% increase



Elections

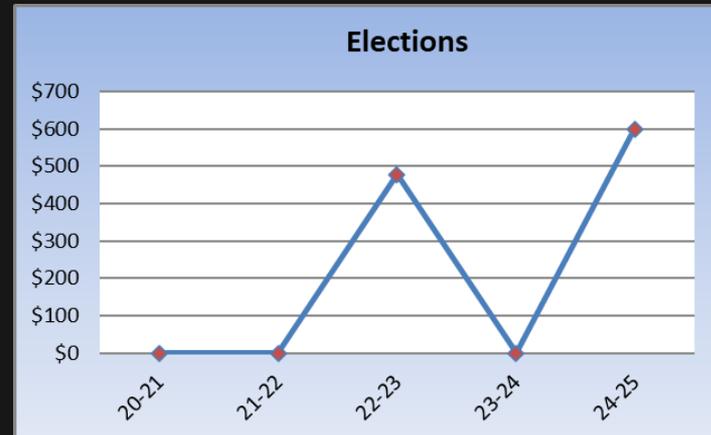
Elections		21-22		22-23		23-24		24-25
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End
4170								
299	Supplies and Materials	0	0	0	0	0	0	0
399	Contracted services	0	0	550	477	0	0	600
TOTAL		0	0	550	477	0	0	600
						0		

399 – Contracted Services— Cost of local election charged by Craven County. This is always an estimate based on County projections.

No Employees

This is an every-other-year expense.

Next election: November, 2024.



Street Maintenance

Street Maintenance		21-22		22-23		23-24			24-25
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4510									
121	Wages & Salaries	20,984	12,444	28,303	28,037	32,130	20,205	31,941	36,328
122	Overtime	0	26	0	11	0	293	293	0
134	401(k) Retirement	1,069	624	1,435	1,398	1,535	1,015	1,539	1,652
181	FICA	1,635	938	2,195	2,126	2,600	1,555	2,466	2,814
182	Loc Govt Emp Retirement	2,505	1,401	3,610	3,383	4,096	2,610	3,955	4,661
183	Group Insurance	5,040	2,327	6,242	5,370	6,299	3,865	6,498	6,942
185	Unemployment Comp.	0	1	0	0	0	30	30	0
186	Workers' Compensation Ins.	1,175	841	1,356	1,129	1,955	1,742	1,742	2,116
193	Professional Services - Engineer	7,273	7,325	7,700	6,700	7,700	6,700	6,700	14,200
399	Contracted Services	1,500	427	1,338	0	1,288	0	500	1,300
299	Supplies & Materials	9,500	4,454	9,500	2,893	9,851	1,136	5,000	9,693
481	Indirect Cost- Labor	-6,540	-6,540	-8,679	-8,680	-10,154	-6,769	-10,154	-10,959
550	Capital Outlay - Other Equip	30,000	30,000	0	0	0	0	0	0
591	Capital Outlay - Rdwy/Pvmt	112,000	104,631	140,000	144,075	213,750	189,240	189,240	161,254
TOTAL		186,141	158,900	193,000	186,443	271,050	221,622	239,750	230,000
						232,200			

Street Maintenance

121 (and other payroll related items) – 25% of Public Works employees wages and benefits.

193 – Professional Services– Engineering Services for paving/other. \$6,500 for update to roadway paving analysis.

299– Supplies and Materials –

Cold Patch	2,000
Sealer	1,000
Signs	2,500
Gravel for shoulders	2,000
Other Supplies and Materials	<u>2,193</u>
	\$9,693

550 – Capital Outlay- None

591- Paving	Plantation-pave	15,000
	New Hampshire-patch & pave	45,000
	Comprehensive Patching	84,000
	Shoulder Repairs	9,600
	Contingency	<u>7,654</u>
		\$161,254

Street Maintenance



Budgeted cost for paving/patching are based on estimates from the town's engineer. Actual costs will be determined after bids are received.

The difference in street paving costs and our Powell Bill allocation, is paid for from other general fund revenue. This year, that difference is \$60,254.

3 Employees: 25% allocation

15.1% decrease



AVOLIS ENGINEERING, PA

P.O. Box 15564 · New Bern, North Carolina 28561 · 252.633.0068 · License No. C-0706

February 7, 2023

Mr. Delane Jackson
Town Manager
Town of River Bend
45 Shoreline Drive
River Bend, NC 28562

RE: 2024 Paving Program - Town of River Bend

Dear Delane:

Based upon my review of the roads in River Bend, I suggest the following for the 2024 Paving Program in priority order:

- | | |
|---|-----------------|
| 1. Pave Pinewood Drive from New Hampshire to Virginia Court | \$ 15,000 |
| 2. Patch and Pave New Hampshire | \$ 45,000 |
| 3. Comprehensive Patching throughout Town (1,500 SY @ \$56.00/SY) | \$ 84,000 |
| 4. Shoulder Repairs (800 LF @ \$12.00/LF) | \$ <u>9,600</u> |

Paving Total \$153,600

Project Design & Bidding \$ 4,600

Project Management \$ 2,100

Project Total \$160,300

Each of the above items will be solicited as a Bid Item in order to determine pricing for each road segment.

Please advise me of the Town's thoughts.

Sincerely,


J. Kevin Avolis, PE
Vice-President

Stormwater Management

Stormwater Management		21-22		22-23		23-24		24-25		
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget	
4730										
121	Wages & Salaries	12,590	7,467	16,982	16,106	19,258	12,123	19,188	21,797	
122	Overtime	0	133	0	7	0	176	176	0	
134	401(k) Retirement	641	380	861	803	921	609	924	991	
181	FICA	980	572	1,317	1,222	1,560	933	1,481	1,688	
182	Loc Govt Emp Retirement	1,509	854	2,166	1,943	2,457	1,566	2,376	2,796	
183	Group Insurance	3,024	1,396	3,745	3,222	3,779	2,319	3,899	4,165	
185	Unemployment Comp.	7	1	7	0	6	18	18	7	
186	Workers' Compensation Ins.	823	505	813	678	1,172	1,045	1,045	1,268	
193	Professional Services - Engineer	1,500	0	1,000	0	0	0	0	1,000	
399	Contracted Services	1,500	0	278,295	33,817	10,000	0	10,000	10,000	
299	Supplies & Materials	2,934	45	2,917	1,156	3,279	659	1,500	3,563	
430	Equipment Rental	1,000	0	1,000	0	1,000	0	200	1,000	
481	Indirect Cost- Labor	-3,924	-3,924	-5,208	-5,208	-6,092	-4,061	-6,092	-6,576	
590	Capital Outlay - Other Structures	9,000	0	7,500	257,045	7,500	1,325	7,500	9,500	
TOTAL		31,584	7,429	311,395	310,789	44,840	16,712	42,216	51,200	
						47,000				

121 (and other payroll related items) – 15% of Public Works employees wages and benefits.

193 – Professional Services– Engineering design for projects

Stormwater Management

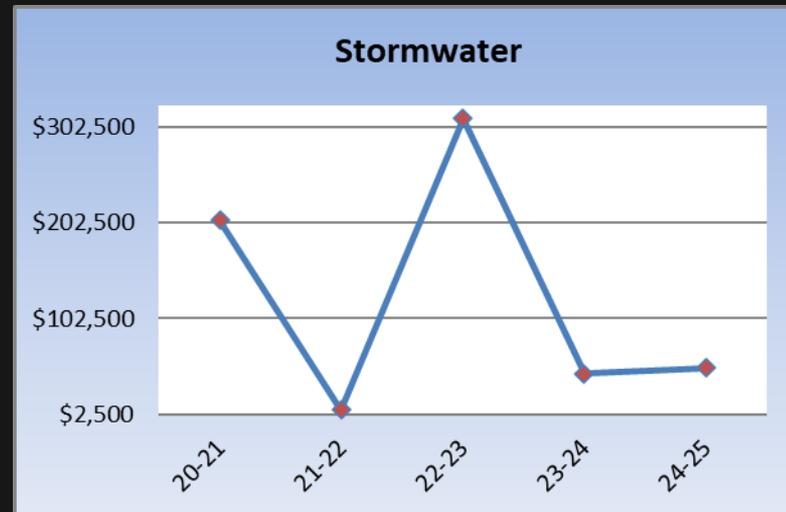
399 – Contracted Services– \$10,000 as needed for small projects.

299 – Supplies and Materials – Pipe, gravel, and other materials

590 – Capital Outlay – \$9,500 for bulkhead replacement as needed

3 Employees: 15% allocation

14.1% increase



Public Works

Public Works		21-22		22-23		23-24		24-25	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget
4560									
121	Wages & Salaries	29,378	17,424	39,625	38,666	44,691	28,287	44,721	50,859
122	Overtime	100	37	100	88	500	410	500	500
134	401(k) Retirement	1,496	873	2,014	1,931	2,174	1,422	2,159	2,338
181	FICA	2,288	1,314	3,081	2,938	3,678	2,177	3,459	3,978
182	Loc Govt Emp Retirement	3,520	1,962	5,066	4,674	5,798	3,654	5,549	6,593
183	Group Insurance	7,056	3,258	8,739	7,517	8,818	5,411	9,097	9,719
185	Unemployment Comp.	0	2	0	0	0	42	42	0
186	Workers' Compensation Ins.	1,618	1,177	1,896	1,581	2,735	2,439	2,439	2,960
310	Travel & Subsistence	500	26	500	0	500	18	200	500
395	Training	500	0	500	0	500	106	500	500
399	Contracted Services	6,968	1,483	5,702	4,353	5,738	1,538	3,000	4,909
482	Indirect Labor Cost	51,121	51,121	53,720	53,720	59,353	39,569	59,353	62,764
481	Labor Allocation	-9,156	-9,156	-12,151	-12,150	-14,216	-9,477	-14,216	-15,343
212	Uniforms	3,600	3,444	3,600	3,352	3,600	2,626	3,629	3,900
251	Motor Fuel	4,472	3,161	6,055	2,357	4,368	1,729	2,829	4,743
299	Supplies & Materials	6,373	5,061	6,373	7,618	7,363	4,786	7,363	7,500
320	Telephone & Postage	1,800	1,947	2,000	1,775	2,000	1,186	1,846	2,000
330	Utilities	44,000	41,177	45,000	41,309	43,200	32,070	48,105	49,300
352	Maint & Repairs- Equip	3,913	3,264	3,930	4,472	3,500	2,062	3,500	3,400
353	Maint & Repairs- Vehicle	900	1,276	1,000	1,047	1,000	595	1,000	900
439	Bldg & Equip Rental	750	418	750	704	750	779	779	981
540	Capital Outlay- Motor Vehicles	0	0	0	0	0	0	0	0
550	Capital Outlay- Equipment	0	0	0	0	0	0	0	0
TOTAL		161,197	129,268	177,500	165,953	186,050	121,429	185,856	203,000
						189,000			

Public Works

121 (and other payroll related items) – 35% of Public Works employees wages and benefits.

310– Travel and Subsistence– Pesticide licensure course, and others as needed.

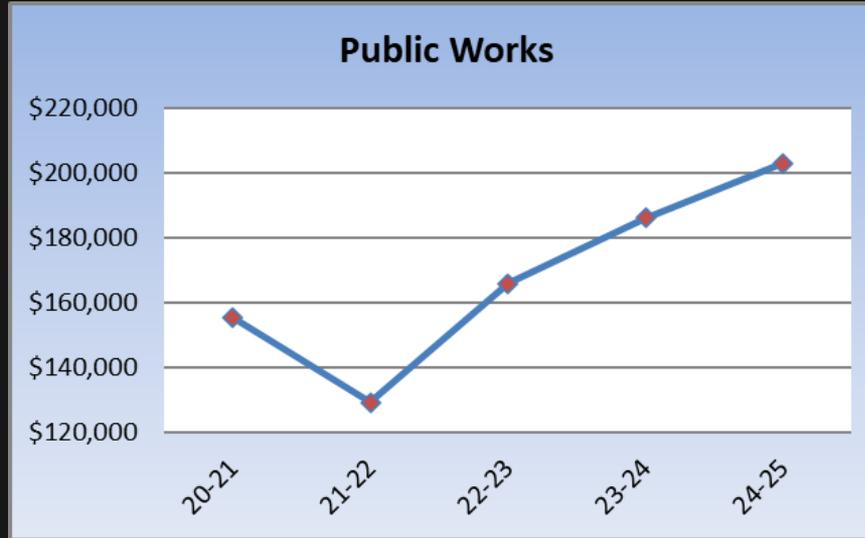
395– Training– Pesticide licensure course, and others as needed.

399- Contracted Services- \$1,114 Facility Dude (total \$2,787 shared with W&S)
\$1,125 Shoreline Drive Berm Landscaping Phase V
\$2,670 Other as needed

482– Indirect Labor Cost– Portion of the Public Works Director, and water operators salaries per allocation table.

540 – Capital Outlay- No project

Public Works



3 Employees: 35% allocation

- Public Works Technicians

9.1 % increase

Public Buildings

Public Buildings		21-22		22-23		23-24		24-25		
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/11/24	Expend. as of 02/29/24	Projected Year-End	Proposed Budget	
4190										
121	Wages & Salaries	14,454	14,222	14,985	13,920	14,985	8,820	14,220	15,485	
181	FICA	1,101	1,088	1,146	1,065	1,146	675	1,088	1,185	
185	Unemployment Comp.	0	1	0	0	0	-2	-2	0	
186	Workers' Compensation Ins.	632	486	644	552	631	480	480	652	
193	Engineering/Architectural Svcs	2,500	0	0	0	0	0	0	2,500	
354	Grounds & Landscp Contracts	25,990	24,854	38,916	37,418	40,862	20,963	40,862	42,969	
355	Wildwood Storage Facility Maint.	2,500	708	500	949	2,500	395	1,000	2,500	
399	Contracted Services	7,720	7,680	7,566	3,423	7,908	4,827	5,832	6,420	
211	Janitorial Supplies	2,700	1,456	2,500	1,454	2,500	1,277	2,000	2,500	
299	Supplies & Materials	7,700	11,334	6,043	2,706	5,000	2,564	5,000	4,975	
330	Utilities	19,100	13,792	16,500	14,682	17,600	11,750	18,457	21,000	
351	Maint & Repair Bldg & Grnds	24,639	22,626	6,000	3,008	5,900	4,011	5,900	5,000	
352	Maint & Repairs- Equipment	3,000	172	3,000	190	2,968	909	2,000	2,815	
580	Capital Outlay- Bld/Structures/Imprvmnts	12,403	11,284	0	0	0	0	0	0	
550	Capital Outlay- Equipment	0	0	0	0	0	0	0	0	
570	Capital Outlay - Land	0	0	0	0	0	0	0	0	
TOTAL		124,439	109,703	97,800	79,366	102,000	56,669	96,837	108,000	
						103,600				

Public Buildings

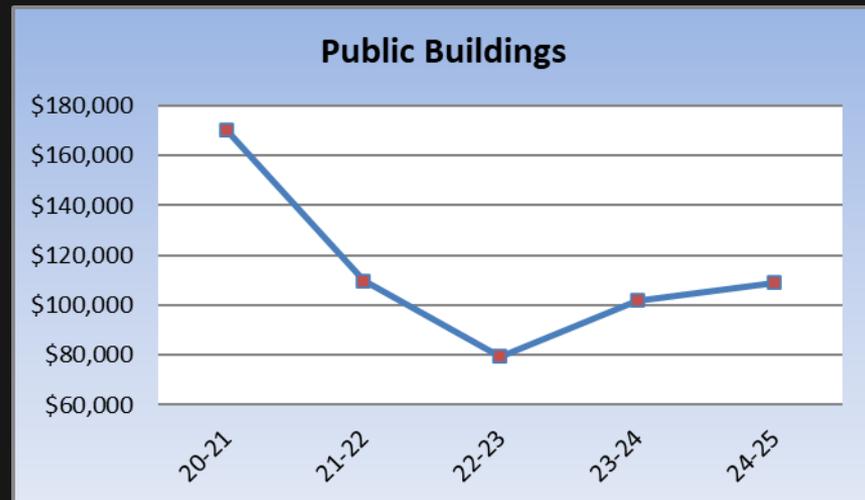
399- Contracted Services –

Pest control (consolidated service for all buildings)	2,420
Preventative Maintenance Agreement for HVAC	1,600
Landscaping	<u>2,400</u>
TOTAL	6,420

580- Capital Outlay- No project

1 Employee
Part-time custodian

5.8% increase



Summary

General Fund Expenditure Summary							Change v. prior year	
	20-21	21-22	22-23	23-24	24-25	%	\$	
Department Name	Actual	Actual	Actual	Current Budget	Proposed			
Governing Body*	20,319	23,790	25,534	47,350	77,000	62.62%	29,650	
Administration*	255,935	271,051	288,649	332,000	331,200	-0.24%	-800	
Finance*	130,443	175,220	127,789	131,306	156,500	19.19%	25,194	
Tax Listing	10,461	10,655	10,823	13,700	14,700	7.30%	1,000	
Legal Services*	16,000	22,125	30,286	40,090	49,000	22.22%	8,910	
Elections	-	-	477	-	600	#DIV/0!	600	
Public Buildings*	170,305	109,703	79,366	102,000	108,000	5.88%	6,000	
Street Maintenance*	188,123	158,900	186,443	271,050	230,000	-15.14%	-41,050	
Public Works*	155,553	129,268	165,953	186,050	203,000	9.11%	16,950	
Stormwater Management*	204,998	7,429	310,789	44,840	51,200	14.18%	6,360	

There are 18 departments in the General Fund. We have discussed 10 of the 18 today. This is a summary of the ones we have discussed thus far. The other 8 will be discussed at the next workshop. Total change in these vs. FY24 adopted is an increase of \$104,200. However, \$36,000 of that increase is attributable to 2 lines in 2 departments (legal & governing board) Otherwise, the change is an increase of only \$68,200.

- Budget amended since adoption as of 3-11-24

Town of River Bend

Fiscal Year 2024-2025 Budget Workshop

Date-May 2

- 15. Police**
- 16. Recreation and Special Events**
- 17. Parks and CAC**
- 18. Emergency Services**
- 19. Animal Control**
- 20. Wetlands & Waterways**
- 21. Leaf & Limb**
- 22. Planning and Zoning**
- 23. General Fund- Revenue/Expense**
- 24. General Fund- Fund Balance**