

CAC Meeting June 16, 2021

Attendees Lynn Torgersen, Meg Williams, Judi Lloyd, Lona Farula, Nancy DeAria, John Meehan, Barbara Maurer

Meeting 1:45 pm - 2:51pm

This special CAC Meeting was held to determine if current 2020-2021 CAC funds can be allocated to Town Holiday Decor. If allowed:

- A flagpole can be used to hold lights strings creating a holiday tree at the River Bend Entrance. The pole can be used for a raised flag throughout the rest of the year. Other Holiday decorations could include Sign enhancers on either side of the River Bend Entrance Sign. Possibly from Christmas Designers at \$970.

**Motion:** We propose to use remaining funds from 2021 CAC budget as down payment for purchase and installation of a 30' telescoping flagpole, estimated purchase and install price of \$3,000.00. The flagpole is to be installed at the front entrance. (Site to be determined at a later date.)

Motion made by Meg Williams Seconded by Lona Farule.

Motion passed by 6 affirmative votes, No negative votes.

- Perhaps a new type/color of fence could be explored to update the Entrance Sign.

**Motion:** The fence at the entrance sign requires pressure washing immediately. CAC recommends replacement of the fencing with aluminum fencing to prevent the necessity for repeated pressure washings.

Motion made by Lona Farula Seconded by Nancy DeAria

Motion passed by 6 affirmative votes. No negative votes.

- The median on Plantation needs attention in addition to the 2X yearly grass mowing.

- Minutes from last meeting on May 19th approved.

**Motion for approval** of May Minutes made by Judi Lloyd. Seconded by Lona Farula.

Motion passed by 6 affirmative votes. No negative votes.

- Lynn Reported about Town Manager Meeting with Advisory Board Heads.

In compliance with the NC State Open Meetings Law;

- Meetings must be either held on a posted schedule or announced to the public in a timely manner.
- Meeting agendas are required to be available in the Town Offices.
- Minutes should include any motions made, the name of the maker and seconder, and the number of votes for and against the motion.
- Minutes should not include housekeeping items or To Do lists for committee members. But the Notes should be available with them.
- A quorum of CAC members is necessary to hold a CAC meeting. If there are 7 members in place, the quorum of 4 members is necessary. With only 6 current members of the CAC, the quorum is 3 members.

- Barbara Maurer reported on current Town Council activities.

- Lynn suggested changing the time of the CAC Advisory Board meetings to enable committee members to attend. The third Wednesday at 4pm in alternating months was suggested as the time and day for the annual meetings. Lynn suggested possible topics for the meetings. (Meg Williams added the dates using the proposed new meeting schedule to this list.)

September 15th at 4 pm - Budget preparation and proposal.

November 26th - Holiday Decoration assistance

January 19th -

March 16th -

June 22nd - Clean up before 4th of July Celebration.

Lynn Torgersen is leaving as CAC Chairperson and as a CAC member to follow other paths.

Judi Lloyd is also leaving CAC.

The vacancies, including CAC chairperson, will have to be advertised and filled.