



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

**River Bend Town Council Agenda
Work Session
January 9, 2020
River Bend Town Hall
5:00 P.M.**

1. Budget Kick-Off – Jackson
2. Discussion – Dog Park Rules – Jackson
3. Discussion of Naming Town Buildings – Kirkland
4. Review Agenda January 16, 2020 Council Meeting – Katsuyoshi
5. Closed Session – Under §143-318.11(a)(6) of the Open Meetings Law

Pledge: Councilman McClard



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
January 16, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman McClard

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the December 5, 2019 Work Session
Minutes of the December 12, 2019 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
9. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. Vote – Approve FY 19-20 Audit Contract

10. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
11. Public Safety – Councilman Don Fogle
 - A. CERT
 - B. Community Watch
12. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report
13. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden
 - D. Red Caboose Library
 - E. **Vote** – Adopt Dog Park Rules
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
February 13, 2020
River Bend Town Hall
5:00 P.M.**

1. Budget Amendment B-19-07 for Police Department Grant
2. Discussion of Police Department Vehicle Replacement
3. Closed Session Under North Carolina Statute 143-318.11 (a)(1)(3)
4. Discussion of Town's Building Use Policy
5. Review Agenda for February 20, 2020 - Katsuyoshi

Pledge: Councilman Fogle



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
February 20, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Fogle

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the January 9, 2020 Work Session
Minutes of the January 16, 2020 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. ***Monthly Police Report*** by Chief Joll
- B. ***Monthly Water Resources Report*** by Director of Public Works Mills
- C. ***Monthly Work Order Report*** by Director of Public Works Mills
- D. ***Monthly Zoning Report*** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Approve Budget Amendment 19-B-07
 - C. **Vote** – Approve Resolution to Surplus Police Vehicle
9. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report

10. Public Safety – Councilman Don Fogle
 - A. CERT
11. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report
12. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden
 - D. Red Caboose Library
13. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
March 12, 2020
River Bend Town Hall
5:00 P.M.**

1. Action: 2019 CDBG-NR Program
 - a. Grant Project Ordinance
 - b. Code of Conduct
 - c. Grievance Procedure
 - d. Excessive Force Policy
 - e. Signatory Resolution
 - f. Equal Employment and Procurement Policy
 - g. Section 3 Plan
 - h. Citizen Participation Plan
 - i. Program Policies
 - j. Limited English Proficiency Plan
 - k. Fair Housing Plan
 - l. Residential Anti-displacement and Relocation Assistance Plan
2. Discussion – Street Dedication from Quarterdeck III HOA
3. Discussion – Building Use Policy Amendment
4. Discussion/Action – ASADRA Grant/Loan Application for Hurricane Florence Related Project
5. Discussion – Hurricane Florence Recovery Update Map
6. Discussion/Action – Website Partnership Agreement
7. Review Agenda for March 19, 2020 - Katsuyoshi

Pledge: Councilman Van Slyke



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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
March 19, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Van Slyke

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the February 13, 2020 Work Session
Minutes of the February 13, 2020 Closed Session
Minutes of the February 20, 2020 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Safety – Councilman Don Fogle
9. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report

10. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden
 - D. Red Caboose Library

11. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **Vote** – Designation of Applicant’s Authorized Official Resolution

12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Building Use Policy

13. MAYOR’S REPORT – Mayor Kirkland

14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
April 9, 2020
River Bend Town Hall
5:00 P.M.**

1. Budget Amendment B-19-08
2. ASADRA Grant Application Point System
3. COVID-19 Human Resource Policy Amendment
4. Governor's Executive Order 124 Requirements
5. Proposed Budget Workshop Calendar
6. Public Comment

Due to the coronavirus, the River Bend Town Council Meeting scheduled for April 16, 2020 has been cancelled. In order to comply with the Governor's Executive Order, attendance for the Work Session will be limited to 10 people.



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River Bend Town Council Agenda
Work Session
May 14, 2020
River Bend Town Hall
5:00 P.M.

1. Discussion - Flood Damage Prevention Ordinance Amendment and Public Hearing
2. **Vote** - Designate FEMA Agent for COVID-19
3. Discussion - Budget Amendment 19-B-09
4. Discussion - Renew Contracts (3) with KA Jones Design and Management
 - a. Landscaping
 - b. Mowing
 - c. Leaf and Limb
 - d. Old Leaf and Limb
5. Discussion - Pamlico Sound Regional Hazard Mitigation Plan
6. **Vote** - Set Date/Process for Public Hearing for Budget
7. Discussion – Alternate Egress Resolution
8. Closed Session – NCGS 143-328.11(a)(6)

Pledge: Councilman Van Slyke



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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
May 21, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Van Slyke

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the March 12, 2020 Work Session
Minutes of the March 19, 2020 Regular Meeting
Minutes of the April 9, 2020 Work Session
7. TOWN MANAGER'S REPORT – Delane Jackson
 - A. Presentation of Draft Fiscal Year 2020-2021 Budget Message and Ordinance
 - B. **Activity Reports**
 - a. **Monthly Police Report** by Chief Joll
 - b. **Monthly Water Resources Report** by Director of Public Works Mills
 - c. **Monthly Work Order Report** by Director of Public Works Mills
 - d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report

9. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. **Vote** – Approve Contracts with KA Jones Management
 - i. Landscaping
 - ii. Mowing
 - iii. Leaf and limb
 - D. **Vote** – Appoint Dave Moazed to the Parks & Recreation Board for a term beginning May 21, 2020 and expiring June 30, 2021
10. Public Works and Water Resources – Mayor John Kirkland
 - A. **Vote** – Adopt Pamlico Sound Regional Hazard Mitigation Plan
 - B. PWAB Report
11. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Approve Budget Amendment 19-B-09
12. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
13. Public Safety – Councilman Don Fogle
 - A. **Vote** – Approve Alternate Egress Resolution
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT

NOTE – In accordance with the Governor’s Executive Order, attendance at this meeting will be limited to 10 people, on a first come basis. The meeting will be recorded and available viewing on CTV-10 and the Town’s webpage.



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River Bend Town Council Agenda
Work Session
June 11, 2020
River Bend Town Hall
5:00 P.M.

1. **Public Hearing** – Flood Damage Prevention Ordinance Amendment - Mayor
2. **Public Hearing** – FY 2020-2021 Town Budget – Van Slyke
3. FY 2020-2021 Leaf and Limb Pickup Schedule
4. Advisory Board Reappointments
5. Statewide Mutual Aid Agreement Revision
6. **Vote** - Hazard Mitigation Plan Resolution
7. Dedication of Roads into Town Street System
 - a. Virginia Court
 - b. Quarterdeck III
8. **Vote** – FY 2019-2020 Year-End Budget Amendment
9. Discussion – July 4th Event – Sheffield
10. Discussion – Subdivision Ordinance – Leonard
11. Appoint Jon Hall to the Environment and Waterways Advisory Board – Leonard
12. Financial and Budgetary Policy Amendment
13. Review Agenda – Katsuyoshi
14. Closed Session – NCGS 143-328.11(a)(6)

Pledge: Councilman Sheffield



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
June 18, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Van Slyke

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Phyllis Hoffman – Graduate Parade

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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A. Approve:

*Minutes of the May 5, 2020 Budget Workshop
Minutes of the May 7, 2020 Budget Workshop
Minutes of the May 12, 2020 Budget Workshop
Minutes of the May 14, 2020 Budget Workshop
Minutes of the May 14, 2020 Work Session
Minutes of the May 14, 2020 Closed Session
Minutes of the May 21, 2020 Regular Meeting*

B. Advisory Board Reappointments

PLANNING BOARD: Reappoint Egon Lippert and John Payne to a term beginning July 1, 2020 and expiring on June 30, 2022;

PARKS AND RECREATION: Reappoint Mary Dwyer, Meg Williams and Nancy Fogle to a term beginning July 1, 2020 and expiring on June 30, 2022;

ENVIRONMENT AND WATERWAYS ADVISORY BOARD: Reappoint Patty Leonard, Mary Holihan and Raymond Jaklitsch to a term beginning July 1, 2020 and expiring on June 30, 2022;

COMMUNITY APPEARANCE COMMISSION: Reappoint John Meehan to a term beginning July 1, 2020 and expiring on June 30, 2022, appoint Nancy Del'Aria as a full-time member to a term beginning July 1, 2020 and expiring on June 30, 2021 and appoint Meg Williams as an Alternate to a term beginning July 1, 2020 and expiring on June 30, 2022;

PUBLIC WORKS ADVISORY BOARD: Reappoint Rick Seeger, Buck Irvin and Steve Dentico to a term beginning July 1, 2020 and expiring on June 30, 2022; and

AUDIT COMMITTEE: Reappoint Councilman Irving Van Slyke, Councilman Harry McClard, Margaret Theis, the Town Manager and L.J. Danehy to terms beginning July 1, 2020 and expiring on June 30, 2021.

7. TOWN MANAGER'S REPORT – Delane Jackson
 - A. Manager's Report
 - B. **Activity Reports**
 - a. **Monthly Police Report** by Chief Joll
 - b. **Monthly Water Resources Report** by Director of Public Works Mills
 - c. **Monthly Work Order Report** by Director of Public Works Mills
 - d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. **Vote** – Adopt FY 2020-2021 Leaf and Limb Pickup Schedule
9. Public Works and Water Resources – Mayor John Kirkland
 - A. **Vote** – Accept Streets into Town System
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – FY 2020-2021 Budget
 - C. **Vote** – Financial and Budgetary Policy Amendment
11. Planning Board – Councilman Buddy Sheffield
 - A. **Vote** – Adopt Flood Damage Prevention Ordinance Amendment
12. Public Safety – Councilman Don Fogle
 - A. **Vote** – Statewide Mutual Aid Agreement Revision
13. Environment and Waterways – Councilman Brian Leonard
 - A. **Vote** – Appoint Jon Hall to the Environment and Waterways Advisory Board for a Term Beginning June 18, 2020 and Expiring on June 30, 2021
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

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16. ADJOURNMENT

Attention- Construction has recently begun on the Town Hall. The Town Council meeting will take place in Town Hall, as usual, however, access to the building will be through the door on the Plantation Drive side of the building.



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**River Bend Town Council Agenda
Work Session
July 9, 2020
River Bend Town Hall
5:00 P.M.**

1. Discussion – Request from Brian Swicegood to Amend Chapter 9: Animals, in the Town Ordinance – Jackson
2. Discussion – Use of Masks for COVID – Leonard
3. Discussion – Re-opening Library – McClard
4. Discussion – Details of Ribbon Cutting for Municipal Building – Jackson
5. Vote Surplus Property Resolution - Jackson
6. Review Agenda – Katsuyoshi

Pledge: Councilman Sheffield



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
July 16, 2020
River Bend Municipal Building
51 Shoreline Drive
6:30 p.m.

Pledge: Councilman Sheffield

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. BUILDING DEDICATION (Outside)
3. RECESS (Reconvene inside building)
4. RECOGNITION OF NEW RESIDENTS
5. ADDITIONS/DELETIONS TO AGENDA
6. ADDRESSES TO THE COUNCIL

Linda Klopf – Re-Opening Library
7. PUBLIC HEARINGS
8. CONSENT AGENDA

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A. Approve:

Minutes of the June 11, 2020 Work Session

Minutes of the June 11, 2020 Closed Session

Minutes of the June 18, 2020 Regular Meeting

9. TOWN MANAGER'S REPORT – Delane Jackson

A. Manager's Report

B. **Activity Reports**

- a. **Monthly Police Report** by Chief Joll
- b. **Monthly Water Resources Report** by Director of Public Works Mills
- c. **Monthly Work Order Report** by Director of Public Works Mills
- d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report – Finance Administrator
 - B. **Vote** – Craven County Tax Settlement for FY 2019-2020
11. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Organic Garden Report
 - B. **Vote** – Re-opening Library
12. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB report
13. MAYOR’S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

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15. ADJOURNMENT

Attention - The Council Meeting will be held at the newly-constructed Municipal Building located at 51 Shoreline Drive beginning at 6:30 p.m.



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**River Bend Town Council Agenda
Work Session
August 13, 2020
River Bend Town Hall
5:00 P.M.**

1. Discussion – Request from Brian Swicegood to Amend Chapter 9: Animals, in the Town Ordinance – Manager
2. Parks & Recreation appointment – McClard
3. Discussion of change order for metal roof – Manager
4. Discussion of proposal for investigation for access road – Manager
5. Discussion of request from Town of Pollocksville regarding sewer regionalism – Manager
6. Budget Amendments – Jackson
7. Review Agenda – Katsuyoshi
8. Closed Session – NCGS § 143-318.11(a)(3) – Attorney Client Privilege exception to the open meeting law.

Pledge: Councilman Leonard



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
August 20, 2020
River Bend Town hall
7:00 p.m.

Pledge: Councilman Leonard

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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A. Approve:

*Minutes of the July 9, 2020 Work Session
Minutes of the July 16, 2020 Regular Meeting
Minutes of the July 28, 2020 Special Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

A. Manager's Report

B. **Activity Reports**

- a. **Monthly Police Report** by Chief Joll
- b. **Monthly Water Resources Report** by Director of Public Works Mills
- c. **Monthly Work Order Report** by Director of Public Works Mills
- d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Organic Garden Report
 - B. **Vote** - Appoint Pat Lineback to the Parks and Recreation Board for a term beginning August 20, 2020 and expiring on June 30, 2022.
9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB report

10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report – Finance Administrator
 - B. **Vote** – Approve Budget Amendment 20-B-01
 - C. **Vote** – Approve Capital Project Fund Ordinance Amendment #2
11. Public Safety – Councilman Don Fogle
 - A. CERT
 - B. Discussion – Displaying POW/MIA flag at the Municipal Building
12. Planning Board – Councilman Buddy Sheffield
13. MAYOR’S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

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15. ADJOURNMENT

**NOTE – DUE TO CONSTRUCTION AT TOWN HALL,
ANYONE ATTENDING THE MEETING MUST USE THE
ENTRANCE ON THE PLANTATION DRIVE SIDE OF TOWN
HALL.**

**DUE TO COVID-19, SEATING IS LIMITED AND ON A
FIRST-COME BASIS. WE ENCOURAGE EVERYONE TO
PRACTICE THE 3-W’S. THE MEETING WILL BE
RECORDED AND AVAILABLE FOR FUTURE VIEWING ON
CTV-10.**



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**River Bend Town Council Agenda
Work Session
September 10, 2020
River Bend Town Hall
5:00 P.M.**

1. VOTE – Constitution Week Proclamation – Mayor
2. VOTE – Approval of Coronavirus Relief Fund Plan
3. DISCUSS – IRS Social Security Tax Deferral
4. DISCUSS – Chapter 15.02.069 Stormwater Drainage
5. DISCUSS – Dredge Project
 - a. VOTE – Approve Budget Amendment
 - b. VOTE – Award Contract
6. Review Agenda - Katsuyoshi

Pledge: Councilman Fogle



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
September 17, 2020
River Bend Town hall
7:00 p.m.

Pledge: Councilman Fogle

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the August 13, 2020 Work Session
Minutes of the August 20, 2020 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

- A. Manager's Report
- B. **Activity Reports**
 - a. **Monthly Police Report** by Chief Joll
 - b. **Monthly Water Resources Report** by Director of Public Works Mills
 - c. **Monthly Work Order Report** by Director of Public Works Mills
 - d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report – Finance Administrator
 - B. **VOTE** - Budget Amendment – 20-B-03
 - C. **VOTE** – IRS Deferral
 - D. **VOTE** – Participation in Debt Setoff Program

9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB report
 - B. **VOTE** - Appointment to PWAB
 - C. **VOTE** – Award Engineering Contract for Water Meter Project

10. Public Safety – Councilman Don Fogle
 - A. CERT
 - B. Community Watch

11. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Organic Garden Report
 - B. Library Report
 - C. Parks & Rec

12. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report

13. MAYOR'S REPORT – Mayor Kirkland

14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT

**NOTE – DUE TO CONSTRUCTION AT TOWN HALL,
ANYONE ATTENDING THE MEETING MUST USE THE
ENTRANCE ON THE PLANTATION DRIVE SIDE OF TOWN
HALL.**

**DUE TO COVID-19, SEATING IS LIMITED AND ON A
FIRST-COME BASIS. WE ENCOURAGE EVERYONE TO
PRACTICE THE 3-W'S. THE MEETING WILL BE
RECORDED AND AVAILABLE FOR FUTURE VIEWING ON
CTV-10.**



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

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RIVER BEND TOWN COUNCIL AGENDA

Work Session Meeting

October 8, 2020

River Bend Municipal Building

5:00 pm

1. Discussion - Planning Board Recommendation Concerning Sidewalks in Subdivision Ordinance - Sheffield
2. Discussion - Planning Board Recommendation Concerning Stormwater Drainage Regulations - Sheffield
3. VOTE - Painting Options for Town Hall Exterior – Jackson
4. Discussion - Room Naming Options - Jackson
5. Discussion – Veterans Memorial Stone Placement - Jackson
6. Review Agenda – Nobles
7. Closed Session §143-318.11(a)(3)(5)

Pledge: Councilman Leonard

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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
October 15, 2020
River Bend Municipal Building
7:00 pm

Pledge: Leonard

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
Minutes of the September 10, 2020 Work Session
Minutes of the September 17, 2020 Regular Council Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. VOTE – Public Hearing for Subdivision Ordinance Amendment
 - C. VOTE – Public Hearing for Stormwater Drainage Amendment
9. Public Safety – Councilman Don Fogle
 - A. VOTE – Room Naming Options

10. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. Library Report
11. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
13. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

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16. ADJOURNMENT

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RIVER BEND TOWN COUNCIL AGENDA

Work Session Meeting

November 12, 2020

River Bend Municipal Building

5:00 p.m.

1. DISCUSSION – Fair Housing Activity for CDBG-NR
2. DISCUSSION– Planning Board Recommendation on Subdivision Ordinance
3. DISCUSSION – Planning Board Recommendation on Stormwater Drainage Ordinance
4. VOTE – Room Naming for Municipal Building
5. DISCUSSION – Northwest Quadrant Road
6. DISCUSSION – PWAB Recommendations
7. VOTE – Designation of Agent – Hurricane Isaias
8. VOTE – Revised 2020 Holiday Schedule
9. Review Agenda – Nobles
10. Closed Session 143-318.11(a)(1)(5)(6)

Pledge: Councilman McClard

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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
November 19, 2020
River Bend Municipal Building
7:00 p.m.

Pledge: McClard

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
 - A. Chapter 15.01 - Subdivision Ordinance
 - B. Chapter 15.02 - Zoning Ordinance

*Anyone wishing to speak at either / both public hearing(s) **MUST** sign the sign-up sheet **PRIOR** to the public hearing. The Town's rules for conducting a public hearing will be followed.*

6. CONSENT AGENDA

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- A. Approve:
 - Minutes of the October 8, 2020 Work Session*
 - Minutes of the October 15, 2020 Regular Council Meeting*
 - 2021 Employee Holiday Schedule*
 - 2021 Town Council Meeting Schedule*

7. TOWN MANAGER'S REPORT – Delane Jackson

- A. DISCUSSION – Fair Housing CDBG-NR Project – Ben Jones

Activity Reports

- B. **Monthly Police Report** by Chief Joll
- C. **Monthly Water Resources Report** by Director of Public Works Mills
- D. **Monthly Work Order Report** by Director of Public Works Mills
- E. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Safety – Councilman Don Fogle
 - A. CERT
 - B. Community Watch

9. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. Organic Garden Report
 - C. Library Report
 - D. CAC Report
 - E. **VOTE** - Appointment to CAC

10. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. **VOTE** – Subdivision Ordinance Amendment – Chapter 15
 - C. **VOTE** – Zoning Ordinance Amendment – Chapter 15

11. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **VOTE** – Town Ordinance Amendment - Chapter 9

12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator

13. MAYOR’S REPORT – Mayor Kirkland

14. PUBLIC COMMENT

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16. ADJOURNMENT

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RIVER BEND TOWN COUNCIL AGENDA

Work Session Meeting
December 10, 2020
River Bend Municipal Building
5:00 p.m.

1. Discussion – Filling of Vacancy - Jackson
2. VOTE – Procedure for Filling Vacancy - Jackson
3. Discussion – Schedule for FY19-20 Audit Presentation - Theis
4. Discussion – Human Resources Policy - Jackson
5. Review Agenda – Nobles

Pledge: Councilman Sheffield

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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
December 17, 2020
River Bend Municipal Building

Pledge: Sheffield

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Audit Report – Petway, Mills & Pearson, P.A.- Ms. Phyllis Pearson, CPA

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
Minutes of the November 12, 2020 Work Session
Minutes of the November 19, 2020 Regular Council Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Brian Leonard
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Accept Audit Report
 - C. **Vote** – Approve Bank Authorized Signer Resolution
11. MAYOR'S REPORT – Mayor Kirkland
12. PUBLIC COMMENT

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