

**River Bend Town Council
Regular Meeting Minutes
January 21, 2021
Town Hall
7:00 p.m.**

Present Council Members: Mayor John Kirkland
Don Fogle
Brian Leonard
Buddy Sheffield
Bud Van Slyke

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Town Attorney: Dave Baxter
Finance Administrator: Margaret Theis

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 7:00 p.m. on Thursday, January 21, 2021 at the River Bend Town Hall with a quorum present.

COUNCIL VACANCY – MAYOR

Nominations– Select Replacement for Council Vacancy- The Mayor called upon the Town Manager to explain the appointment process. The Council members (in alphabetic order) were called upon to offer their nomination. Councilman Fogle nominated Jeffrey Weaver, Councilman Leonard nominated Barbara Maurer, Councilman Sheffield nominated Jeffrey Weaver and Councilman Van Slyke nominated Barbara Maurer.

Vote- Replacement for Council Vacancy- Each Councilman was called upon to cast their vote for the appointment. Councilman Fogle voted for Jeffrey Weaver, Councilman Leonard voted for Barbara Maurer, Councilman Sheffield voted for Jeffrey Weaver and Councilman Van Slyke voted for Barbara Maurer. With no candidate receiving a majority, four more rounds of voting took place. No votes changed. The Mayor opened the floor for a motion to appoint.

Councilman Leonard **moved to appoint Barbara Maurer to the Council.** The vote was tied with two ayes (Leonard, Van Slyke) and two nays (Fogle, Sheffield). The Mayor voted aye and the motion carried.

Administer Oath of Office to New Council Member – The Town Clerk then administered the oath of office to Barbara Maurer and she took her place on the dais.

ADDRESSES TO THE COUNCIL

The Town Manager stated that Police Chief Sean Joll would like to make a presentation. Chief Joll stated that he would like to present Officer Rhors with a North Carolina Criminal Justice Education and Training Standards Commission Advanced Certificate. Chief Joll stated that this is the highest level of certification you can receive and Officer Rhors has completed extensive training for this certification.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman Sheffield **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion, the following items were approved:

A. Approve

Minutes of the December 10, 2020 Work Session

Minutes of the December 17, 2020 Regular Meeting

TOWN MANAGER'S REPORT

The Manager announced that he has been releasing official COVID-19 vaccination information as he receives it on the Town website and Enews. He stated that he had no reports to review and the monthly department reports were distributed to Council prior to this meeting.

ADMINISTRATIVE REPORTS

PUBLIC SAFETY – Councilman Fogle

Councilman Fogle stated that Community Watch has no meetings scheduled at this time and CERT is scheduled for January 27 but that is subject to change.

PARKS & RECREATION/CAC – Councilman Leonard

Councilman Leonard stated that the reports were distributed to the Council previously and were in the citizen packet.

PUBLIC WORKS – Mayor Kirkland

The Mayor stated that the report was distributed to the Council prior to the meeting and was in the citizen packet. He also stated that PWAB is in need of members, and anyone interested should contact the Town Clerk for an application.

FINANCE – Councilman Van Syke

Financial Report – Finance Administrator Margaret Theis told the Council that the total of the General Fund Cash Balances as of December 31, 2020 was \$3,808,801 and Ad valorem tax collections for FY20-21 were at \$353,796. Ms. Theis stated that there was an error in the report for Vehicle Ad valorem tax collections. The corrected amount for Vehicle Ad valorem tax collections is \$13,660.

Budget Kick-off

Manager Jackson presented a short PowerPoint presentation outlining the normal budget process. The Council reviewed their Priorities and Vision Statement and the proposed meeting schedule. With no objections or changes, the schedule and priorities were approved by consent of the Council.

MAYOR'S REPORT – Mayor Kirkland

The Mayor stated that his report for the month was distributed to the Council prior to the meeting and was in the citizen packet.

Adoption of Mayor/Council Responsibilities Chart

The Manager presented the Council with a current Council Responsibility Chart. He said that it needed to be updated due to the resignation of Councilman McClard. Councilman Fogle stated that he suggests allowing Councilman Leonard to be the Deputy Finance Officer since his term does not expire this year. It was agreed that Councilman Leonard would become Deputy Finance


Officer and Councilwoman Maurer would assume the roles of liaison for the Parks and Recreation Advisory Board and Community Appearance Commission and the backup liaison for the Planning Board.

PUBLIC COMMENT

No public comments were made.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield moved to adjourn. The meeting adjourned at 8:35 p.m.



Kristie Nobles
Town Clerk