



RIVER BEND TOWN COUNCIL AGENDA

Regular Meeting
February 18, 2021
River Bend Town Hall
7:00 p.m.

Pledge: Fogle

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the January 14, 2021 Work Session
Minutes of the January 21, 2021 Regular Council Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilwoman Barbara Maurer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report

10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **VOTE** - Budget Amendment – 20-B-05
11. Planning Board – Councilman Buddy Sheffield
 - A. **VOTE** – Amendment to Chapter 9.01 Animals
12. MAYOR’S REPORT – Mayor Kirkland
13. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

14. ADJOURNMENT

DUE TO COVID-19, SEATING IS LIMITED AND ON A FIRST-COME BASIS. WE ENCOURAGE EVERYONE TO PRACTICE THE 3-W’S.

**River Bend Town Council
Work Session Minutes
January 14, 2021
Town Hall
5:00 p.m.**

Present Council Members	Mayor John Kirkland Don Fogle Brian Leonard Bud Van Slyke Buddy Sheffield
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Town Manager	Delane Jackson
Town Clerk	Kristie Nobles

Mayor Kirkland Statement

Mayor Kirkland stated that he would like to acknowledge that today, January 14th, is the 40th anniversary of the Town's Charter. He stated that on January 14, 1981 the North Carolina Secretary of State issued the Town's Charter and that many changes have taken place over the years that have strengthened the governance of the Town.

Discussion– Budget Amendment 20-B-04

The Manager stated that a budget amendment was needed to transfer previously allocated funds from fund balance to pay architectural costs associated with BUS. He also stated funds were needed for the costs associated with the recent dredging project. He suggested transferring funds from Parks and Recreation for that project.

Vote – Budget Amendment 20-B-04

Councilman Van Syke motioned to approve Budget Amendment 20-B-04 as presented. The motion carried unanimously. (*see attached*)

INTERVIEW OF APPLICANTS FOR COUNCIL VACANCY

The Mayor thanked those who applied for this vacancy and for their willingness to serve. He said the applicants had drawn numbers prior to the meeting to determine the order in which they would address the Council. Each applicant would be given two minutes to address the Council, after which each Council member would be permitted two questions to the applicant.

The process then began with each candidate, in turn, addressing the Council about their experience and skills, followed by questions from the Council members. After both applicants had spoken, the Mayor again thanked them and reminded the Council that they will make their final decision at the Regular Meeting on January 21.

REVIEW AGENDA FOR THE JANUARY 21, 2021 COUNCIL MEETING

The Council reviewed the Agenda for the January 21, 2021, Council meeting.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn**. The meeting adjourned at 5:38 p.m.

Kristie Nobles
Town Clerk



**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 20-B-04
FISCAL YEAR 2020-2021**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2020-2021 Budget Ordinance as last amended on September 17, 2020, be amended as follows:

Summary

General Fund	2,307,211
General Capital Reserve Fund	164,663
Law Enforcement Separation Allowance Fund	7,888
Water Fund	613,634
Water Capital Reserve Fund	2,800
Sewer Fund	709,484
Sewer Capital Reserve Fund	129
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Total	3,805,809

Section 1.

General Fund

Anticipated Revenues

**20-B-04
CHANGES**

AD VALOREM Taxes 2020-2021	713,246
AD VALOREM Tax-Motor Vehicle	83,200
Animal Licenses	2,400
Sales Tax 1% Article 39	136,448
Sales Tax 1/2% Article 40	81,430
Sales Tax 1/2% Article 42	68,324
Sales Tax Article 44 105-524	9,549
Sales Tax Hold Harmless Distribution	90,202
Solid Waste Disposal Tax	2,500
Powell Bill Allocation	84,500
Beer and Wine Tax	13,500
Video Programming Sales Tax	53,680
Utilities Franchise Tax	114,261
Telecommunications Sales Tax	10,330
Court Refunds	500
Zoning Permits	5,000
State Grant - Police	22,653
State Grant - CARES Act CRF funding	49,650
Recovery Grant NCORR-FDLG-004	99,568
Miscellaneous	8,000
Interest-NCORR-FDLG-004 Investments	1,212
Interest- Powell Bill Investments	50
Interest-Gen Investments	9,755
Contributions	421
Wildwood Storage Rents	18,120
Rents & Concessions	18,000
Transfer From Capital Reserve Fund	164,663
Appropriated Fund Balance (Remainder of The Walker Group Architecture contract for the BUS project)	446,048
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Total	2,307,211

10,208

Section 1. **General Fund (continued)**

Authorized Expenditures		20-B-04 CHANGES
Governing Body	28,700	
Administration	268,691	
Finance	120,181	
Tax Listing	10,880	
Legal Services	24,000	
Elections	0	
Police	590,548	
Public Buildings <i>(Remainder of The Walker Group Architecture contract for BUS project)</i>	159,208	10,208
Emergency Services	4,000	
Animal Control	14,366	
Street Maintenance	221,686	
Public Works	167,240	
Leaf & Limb and Solid Waste	43,500	
Stormwater Management	221,371	
Wetlands and Waterways <i>(Channel Markers replaced)</i>	72,000	4,000
Planning & Zoning	48,363	
Recovery Grant NCORR-FDLG-004	100,780	
Recreation & Special Events <i>(transfer July 4th funds to Wetlands & Waterways)</i>	3,500	-4,000
Parks & Community Appearance	50,370	
Contingency	17,968	
Transfer To General Capital Reserve Fund	60,000	
Transfer To L.E.S.A. Fund	6,359	
Transfer To BUS Capital Projects Fund	73,500	
Total	2,307,211	10,208

Section 2. **General Capital Reserve Fund**

Anticipated Revenues			
Contributions from General Fund	60,000		
Interest Revenue	1,248		
Appropriated Fund Balance	103,415		
Total	164,663		
Authorized Expenditures			
Transfer to General Fund	164,663		

Section 3. **Law Enforcement Separation Allowance Fund**

Anticipated Revenues:			
Contributions from General Fund	6,359		
Interest Revenue	100		
Appropriated Fund Balance	1,429		
Total	7,888		
Authorized Expenditures:			
Separation Allowance	7,888		

Section 4. **Water Fund**

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	188,595
Utility Usage Charges, Classes 3 & 4	8,534
Utility Usage Charges, Class 5	13,226
Utility Usage Charges, Class 8	2,971
Utility Customer Base Charges	234,862
Hydrant Availability Fee	21,411
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	6,723
Interest Revenue	6,794
Sale of Capital Asset	1,501
Appropriated Fund Balance	117,267
Total	613,634

Authorized Expenditures

Administration & Finance [1]	447,734
Operations and Maintenance	162,400
Transfer To Fund Balance for Capital Outlay	3,500
Transfer To Water Capital Reserve Fund	0
Total	613,634

[1] Portion of department for bond debt service: 148,830

Section 5. **Water Capital Reserve Fund**

Anticipated Revenues

Contributions From Water Operations Fund	0
Interest Revenue	2,800
Total	2,800

Authorized Expenditures

Future Expansion & Debt Service	2,800
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Sewer Fund

Anticipated Revenues:

Utility Usage Charges, Classes 1 & 2	249,338
Utility Usage Charges, Classes 3 & 4	17,688
Utility Usage Charges, Class 5	29,873
Utility Usage Charges, Class 8	6,202
Utility Customer Base Charges	292,304
Taps & Connection Fees	1,250
Late payment Fees	7,740
Interest Revenue	9,372
Sale of Capital Asset	1,500
Appropriated Fund Balance	94,217
Total	<u>709,484</u>

Authorized Expenditures:

Administration & Finance [2]	442,884
Operations and Maintenance	203,600
Transfer to Fund Balance for Capital Outlay	63,000
Transfer to Sewer Capital Reserve Fund	0
Total	<u>709,484</u>

[2] Portion of department for bond debt service: 128,520

Sewer Capital Reserve

Anticipated Revenues:

Contributions From Sewer Operations Fund	0
Interest Revenue	129
Total	<u>129</u>

Authorized Expenditures:

Future Expansion & Debt Service	129
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Section 8. **Levy of Taxes**

There is hereby levied a tax at the rate of twenty-six cents (\$0.26) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2020-2021" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$275,400,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.61%. The estimated collection rate is based on the fiscal year 2018-2019 collection rate of 99.61% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$32,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. **Fees and Charges**

There is hereby established, for Fiscal Year 2021, various fees and charges as contained in Attachment A of this document.

Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 3.1% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2020-2021 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 14th day of January, 2021.

John R. Kirkland, Mayor

Attest:

Kristie J. Nobles, Town Clerk

**River Bend Town Council
Regular Meeting Minutes
January 21, 2021
Town Hall
7:00 p.m.**

Present Council Members:

Mayor John Kirkland
Don Fogle
Brian Leonard
Buddy Sheffield
Bud Van Slyke

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Town Attorney: Dave Baxter
Finance Administrator: Margaret Theis

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 7:00 p.m. on Thursday, January 21, 2021 at the River Bend Municipal Building with a quorum present.

COUNCIL VACANCY – MAYOR

Nominations– Select Replacement for Council Vacancy- The Mayor called upon the Town Manager to explain the appointment process. The Council members (in alphabetic order) were called upon to offer their nomination. Councilman Fogle nominated Jeffrey Weaver, Councilman Leonard nominated Barbara Maurer, Councilman Sheffield nominated Jeffrey Weaver and Councilman Van Slyke nominated Barbara Maurer.

Vote- Replacement for Council Vacancy- Each Councilman was called upon to cast their vote for the appointment. Councilman Fogle voted for Jeffrey Weaver, Councilman Leonard voted for Barbara Maurer, Councilman Sheffield voted for Jeffrey Weaver and Councilman Van Slyke voted for Barbara Maurer. With no candidate receiving a majority, four more rounds of voting took place. No votes changed. The Mayor opened the floor for a motion to appoint.

Councilman Leonard **moved to appoint Barbara Maurer to the Council**. The vote was tied with two ayes (Leonard, Van Slyke) and two nays (Fogle, Sheffield). The Mayor voted aye and the motion carried.

Administer Oath of Office to New Council Member – The Town Clerk then administered the oath of office to Barbara Maurer and she took her place on the dais.

ADDRESSES TO THE COUNCIL

The Town Manager stated that Police Chief Sean Joll would like to make a presentation. Chief Joll stated that he would like to present Officer Rhors with a North Carolina Criminal Justice Education and Training Standards Commission Advanced Certificate. Chief Joll stated that this is the highest level of certification you can receive and Officer Rhors has completed extensive training for this certification.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman Sheffield **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion, the following items were approved:

A. Approve

Minutes of the December 10, 2020 Work Session

Minutes of the December 17, 2020 Regular Meeting

TOWN MANAGER'S REPORT

The Manager announced that he has been releasing official COVID-19 vaccination information as he receives it on the Town website and Enews. He stated that he had no reports to review and the monthly department reports were distributed to Council prior to this meeting.

ADMINISTRATIVE REPORTS

PUBLIC SAFETY – Councilman Fogle

Councilman Fogle stated that Community Watch has no meetings scheduled at this time and CERT is scheduled for January 27 but that is subject to change.

PARKS & RECREATION/CAC – Councilman Leonard

Councilman Leonard stated that the reports were distributed to the Council previously and were in the citizen packet.

PUBLIC WORKS – Mayor Kirkland

The Mayor stated that the report was distributed to the Council prior to the meeting and was in the citizen packet. He also stated that PWAB is in need of members, and anyone interested should contact the Town Clerk for an application.

FINANCE – Councilman Van Syke

Financial Report – Finance Administrator Margaret Theis told the Council that the total of the General Fund Cash Balances as of December 31, 2020 was \$3,808,801 and Ad valorem tax collections for FY20-21 were at \$353,796. Ms. Theis stated that there was an error in the report for Vehicle Ad valorem tax collections. The corrected amount for Vehicle Ad valorem tax collections is \$13,660.

Budget Kick-off

Manager Jackson presented a short PowerPoint presentation outlining the normal budget process. The Council reviewed their Priorities and Vision Statement and the proposed meeting schedule. With no objections or changes, the schedule and priorities were approved by consent of the Council.

MAYOR'S REPORT – Mayor Kirkland

The Mayor stated that his report for the month was distributed to the Council prior to the meeting and was in the citizen packet.

Adoption of Mayor/Council Responsibilities Chart

The Manager presented the Council with a current Council Responsibility Chart. He said that it needed to be updated due to the resignation of Councilman McClard. Councilman Fogle stated that he suggests allowing Councilman Leonard to be the Deputy Finance Officer since his term does not expire this year. It was agreed that Councilman Leonard would become Deputy Finance

Officer and Councilwoman Maurer would assume the roles of liaison for the Parks and Recreation Advisory Board and Community Appearance Commission and the backup liaison for the Planning Board.

PUBLIC COMMENT

No public comments were made.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn.** The meeting adjourned at 8:35 p.m.

Kristie Nobles
Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2021

	2020	2020	2021		
	November	December	January	% of Calls	% Change
Activities					
ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	11	8	11	0.83%	38.00%
ANIMAL COMPLAINTS	4	4	3	0.23%	-25.00%
ARRESTS	1	5	0	0.00%	-100.00%
ASSAULTS / ALL OTHER VIOLENT CRIME	3	5	1	0.08%	-80.00%
ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	9	10	3	0.23%	-70.00%
ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	19	15	38	2.88%	153.00%
ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	91	85	93	7.05%	9.00%
ASSIST OTHER AGENCIES	2	2	4	0.30%	100.00%
B & E BUSINESS / RESIDENCE / VEHICLE	1	3	1	0.08%	-67.00%
CRIM.SUMM./SUBPOENAS/WARRANTS/CIVIL COMPLAINT	0	3	2	0.15%	-33.00%
DOMESTICS	3	1	3	0.23%	200.00%
FIRES / ALARM	0	4	1	0.08%	-75.00%
IDENTITY THEFT / FRAUD	1	1	2	0.15%	100.00%
INVOLUNTARY COMMITMENTS	0	2	2	0.15%	0.00%
JUVENILE COMPLAINTS	0	1	2	0.15%	100.00%
LARCENIES	1	2	4	0.30%	100.00%
LITTERING	0	0	0	0.00%	0.00%
LOUD MUSIC / NOISE COMPLAINTS	1	0	1	0.08%	0.00%
DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	2	0	2	0.15%	0.00%
PROPERTY DAMAGE / VANDALISM	2	1	2	0.15%	100.00%
RESIDENTIAL/BUSINESS CHECKS/COMMUNITY WATCH	1165	1126	1,108	83.94%	-2.00%
ROADWAY DEBRIS / OBSTRUCTIONS	0	0	0	0.00%	0.00%
ROBBERIES	0	0	0	0.00%	0.00%
SOLICITING VIOLATIONS	0	1	1	0.08%	0.00%
SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	22	19	6	0.45%	-68.00%
TOWN ORDINANCE CITATIONS	0	1	0	0.00%	-100.00%
TOWN ORDINANCE VIOLATIONS	1	1	2	0.15%	100.00%
TRAFFIC ACCIDENTS	5	1	4	0.30%	300.00%
TRAFFIC STOPS	71	32	10	0.76%	-69.00%
TRAFFIC COMPLAINTS-Radar	7	10	3	0.23%	-70.00%
DWI	0	0	0	0.00%	0.00%
CHECKPOINTS	2	5	0	0.00%	-100.00%
DRUG VIOLATIONS	1	2	0	0.00%	-100.00%
WELFARE CHECKS	4	3	3	0.23%	0.00%
CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	5	3	3	0.23%	0.00%
CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	12	28	4	0.30%	-86.00%
TRESPASSING	0	0	0	0.00%	0.00%
OVERDOSE	0	1	1	0.08%	0.00%
Total	1446	1385	1320	100.00%	-5.00%

Traffic Violations

- 2 State Citations
- 2 Total State Charges
- 2 State Warnings
- Town Citations
- Town Warnings

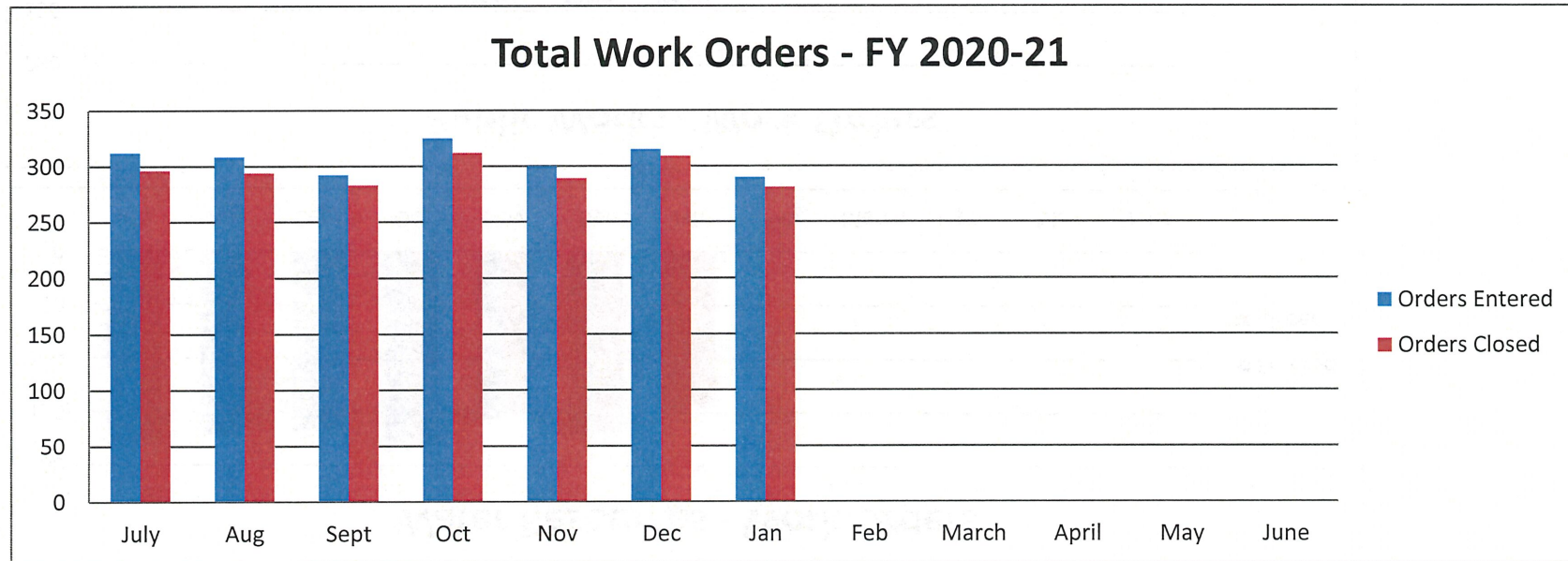
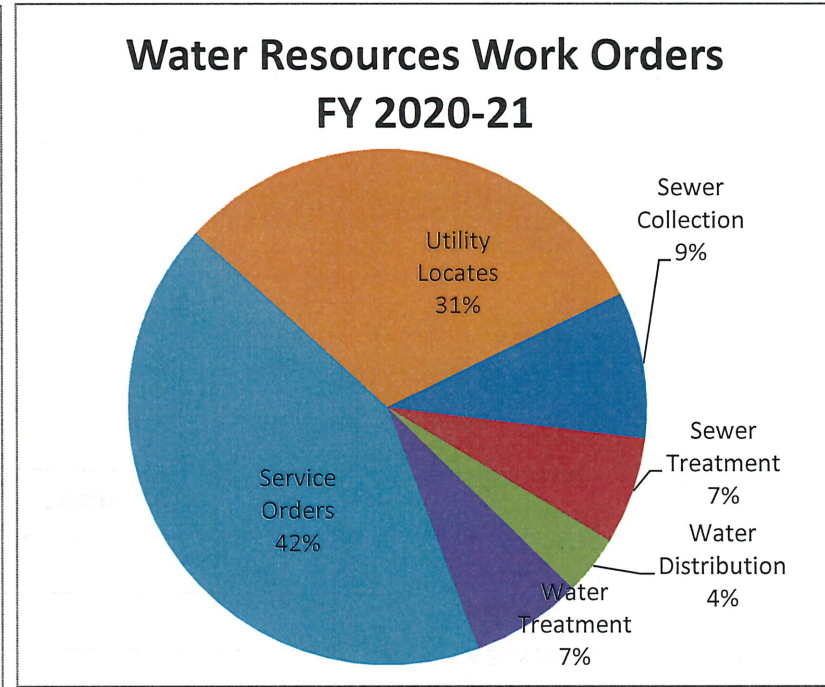
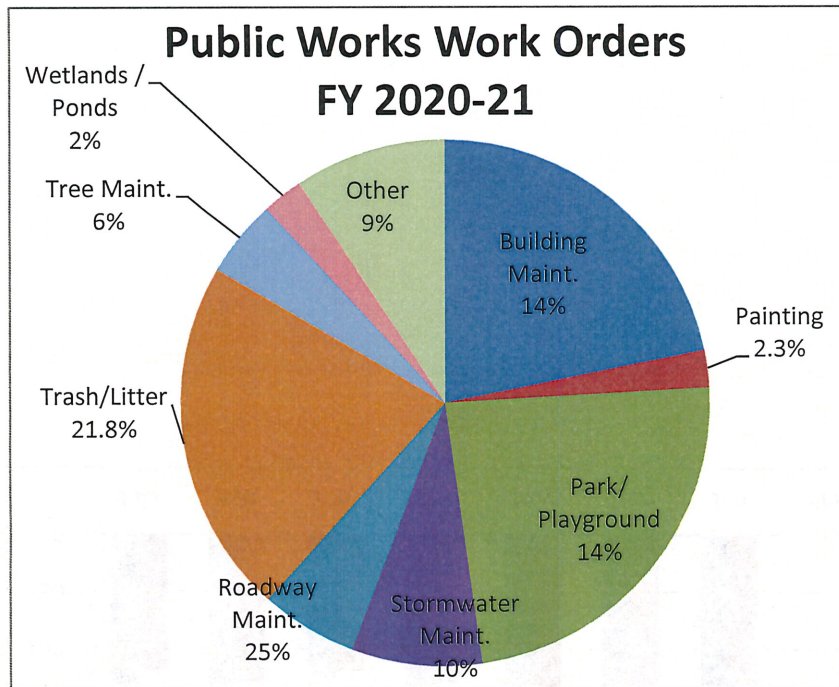
% of Calls = The percentage the call represents out of all total calls
 % Change = The percentage change between the last two months

Community Watch Checks

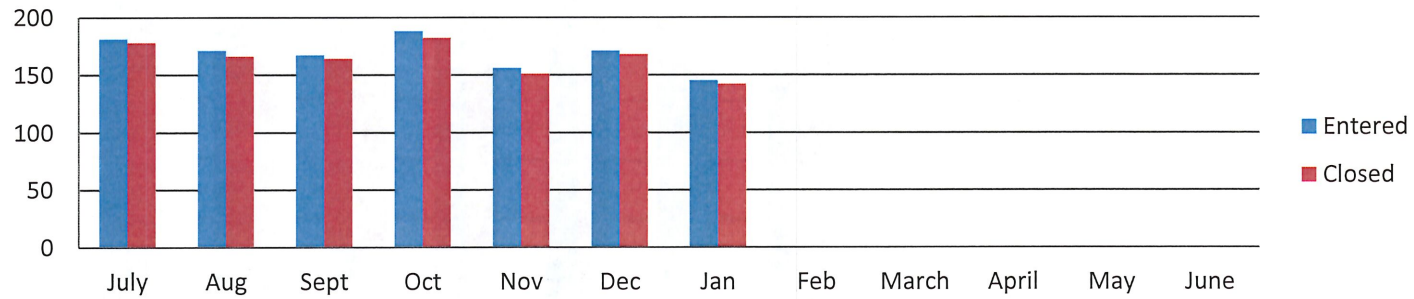
- 82 100 Pirates
- 95 100 Plantation
- 80 200 Lakemere
- 93 200 Rockledge

Phone Calls Answered (638-1108)

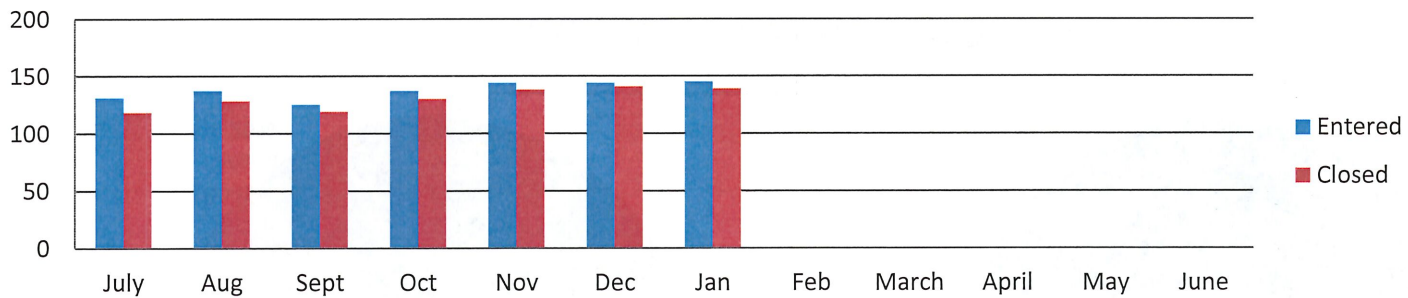
- 162 Incoming Calls Answered



Water Resources - Work Orders



Public Works - Work Orders



Town of River Bend
FY 2020-2021
Work Order Report



Public Works

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	30	29	30	30	28	32	31						210	1
Painting	3	2	0	2	5	4	6						22	0
Park/Playground	29	32	33	35	34	33	32						228	0
Roadway Maintenance	14	12	10	12	11	8	10						77	2
Stormwater Maintenance	8	10	6	8	9	7	9						57	2
Trash/Litter	30	30	29	30	31	30	30						210	0
Tree Maintenance	4	6	5	7	9	8	7						46	0
Wetlands / Ponds	4	5	3	2	3	4	3						24	0
Other	9	11	9	11	14	18	17						89	1
TOTAL	131	137	125	137	144	144	145	0	0	0	0	0	963	6
Orders Closed	118	128	119	130	138	141	139						913	

Water Resources

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	13	11	16	14	18	17	19						108	1
Sewer Treatment	14	12	10	12	9	10	12						79	1
Water Distribution	6	5	3	6	8	6	10						44	0
Water Treatment	10	11	9	12	14	13	13						82	1
Service Orders	70	72	84	94	60	75	46						501	0
Utility Locates	68	60	45	50	47	50	45						365	0
TOTAL	181	171	167	188	156	171	145	0	0	0	0	0	1179	3
Orders Closed	178	166	164	182	151	168	142						1151	

TOTAL	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	312	308	292	325	300	315	290	0	0	0	0	0	2142
Orders Closed	296	294	283	312	289	309	281	0	0	0	0	0	2064



TOWN OF RIVER BEND

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River Bend, NC 28562

T 252.638.3870
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www.riverbendnc.org

January 2021 Monthly Report Brandon Mills, Director of Public Works

In January, the Public Works Department repaired two storm water catch basins. One side of the catch basin had collapsed and had to be repaired. We formed it up and poured a new sidewall. The other catch basin needed minor joint repair. Public Works also sprayed the Town's walking trail with herbicide to kill the unwanted vegetation growing up through the rock on the path. This not only keeps the path more defined, but also enhances the general appearance around the park. All the walking path exercise equipment, signs, and railings were pressure washed to remove algae growth. This also enhances the appearance of the park.

Water Resources had two lift station pumps that had to be pulled and unclogged. The pumps had become clogged with cloth like material around the impellers of both pumps. When this happens the pumps and impellers can no longer spin freely. This causes the pump to draw excessive amperage and to overload and trip the motor. Our staff quickly repaired these pumps. We also repaired a couple of aeration basin diffusers at the Wastewater Treatment Facility. As a reminder, our Wastewater Treatment Facility is an aerobic process. Microorganisms that treat our incoming wastewater need oxygen to live and reproduce. Without proper oxygen levels the process would not work.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 638-3540, Monday-Friday, 8:00 a.m. – 4:00 p.m. After hour's water and sewer emergencies can be reported by calling Town Hall at 638-3870. You will be instructed to dial "9" and follow the directions to contact the on call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 638-1108, and they will get in contact with the on-call utility systems operator.

MONTHLY ZONING REPORT

MONTH	January	YEAR	2021
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Activity	Monthly	YTD Total
Permit Applications Received	6	61
Permits Issued	6	61
Fees Collected	144.80	4294.80
Violations Noted During Weekly Patrol	3	50
Complaints Received From Citizens	0	9
Notice Of Violations Initiated *see details below	3	58
Remedial Actions Taken By Town		0

[illegible]



RBCOG Garden Report – 2/3/21 For Parks & Rec, Council



JANUARY 2021

Monthly meetings are still on hold. This is a report for the month of January.

January was a quiet month. Days of rain, cold temperatures and wind combined to discourage garden labor. Garden work continued in the form of planning for the spring and summer garden.

The Green Team planted asclepias in gallon jugs that are now in the greenhouse. This is an annual project that grows food for monarch butterflies. In the spring some plants will be transplanted to the monarch habitat and some will be shared with other monarch lovers in the community.

The bees are doing well. Dick Mazziotti and Dee Smith check on them and take them sugar water frequently.

A limited number of vegetables will be planted in garden beds. Pallet planting will be tried. Several beds require remediation and refreshing. 2021 will be a year of rebuilding.

RBCOG lost founding member Jane Snider. Jane was present at the first organizing meeting in December 2012. She was an unending source of information and inspiration. Jane presented the first community education workshop and went onto become a popular speaker who brought in more attendees no matter the topic of her workshop. She shared her knowledge that ranged from planting to preservation, to recipes for every imaginable food. She never ran out of ideas or recipes. She never ran out of patience. She always had a smile and a word of encouragement. Jane will be missed.

Despite the obstacles of the 2020 growing seasons a total of 1710 pounds of vegetables and herbs were harvested by volunteers who worked 2,072 hours. In its eight years of existence, RBCOG gardeners have volunteered a total of 25,400 hours in labor, workshops, and community education.

The 2020 annual garden report is available for anyone who wants a copy. Contact a member of RBCOG to request a copy.

PUBLIC WORKS ADVISORY BOARD REPORT

The Public Works Advisory Board did not meet in the month of February. The Board needs to recruit new members. The usual schedule for meetings of this board is every other month and meetings are held starting at 3:00 p.m. on the first Tuesday of the meeting months.

Please consider volunteering for membership on this board. It is simple enough, just contact the Town Clerk for an application form and she will help you file the application with Council. Please!!! File.

Town of River Bend



Monthly Financial Report

Printed 2/16/2021

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Irving J. "Bud" Van Slyke, Jr. or Finance Administrator Margaret Theis.

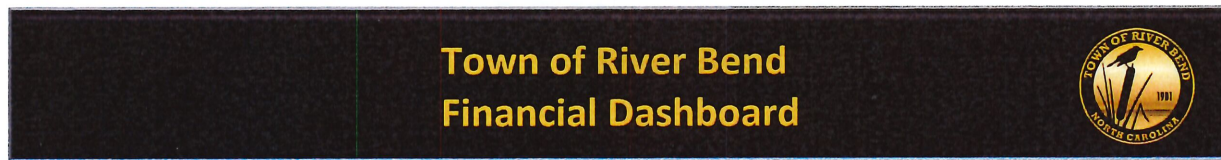
Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



Fund Cash Balances

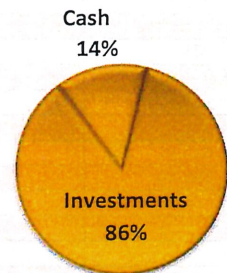
Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
BUS Capital Projects Fund	361,064	300,242	373,747	221,907	163,919	93,854	33,274					
General Fund*	1,142,330	1,040,227	1,065,570	1,177,596	958,224	1,290,516	1,382,419					
Powell Bill	0	0	39,979	479	0	0	0					
NCORR Recovery Grant	176,103	176,110	154,874	154,875	140,661	140,662	122,981					
CDBG OPR Development	-847	-1,207	-1,207	-1,207	-3,694	-4,706	-5,237					
General Capital Reserve	152,134	152,142	94,145	30,453	30,454	30,454	30,455					
Law Enforcement Separation Allowance*	17,249	16,643	16,037	15,430	14,824	13,914	13,307					
Water Fund*	789,864	823,510	827,655	862,269	856,581	876,260	878,165					
Water Capital Reserve Fund (CIF)	244,663	244,672	244,677	244,679	244,681	244,686	244,686					
Sewer Fund*	1,022,560	1,055,928	1,055,812	1,102,445	1,101,477	1,111,914	1,119,723					
Sewer Capital Reserve Fund (CIF)	11,246	11,247	11,247	11,247	11,247	11,247	11,247					
Total Cash and Investments	3,916,367	3,819,514	3,882,536	3,820,175	3,518,373	3,808,801	3,831,020					
BB&T Cash Accounts	251,202	214,117	276,789	365,853	229,025	519,425	541,616					

*These operating funds have equity in the BB&T pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently BB&T). We have two accounts with BB&T, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
BUS Capital Projects Fund	360,135	300,148	373,653	221,656	221,658	163,659	33,274					
General Fund	995,282	995,325	956,083	1,019,786	869,009	830,016	978,092					
Powell Bill	-	-	-	-	-	-	-					
NCORR Recovery Grant	176,103	176,110	154,874	154,875	140,661	140,662	122,981					
Capital Reserve (General Fund)	152,134	152,142	94,145	30,453	30,454	30,454	30,455					
Law Enforcement Separation Allowance	13,390	13,391	13,391	13,392	13,392	13,392	13,392					
Water Fund	762,639	762,749	763,043	763,592	763,597	802,604	802,611					
Water Capital Reserve Fund (CIF)	244,663	244,672	244,677	244,679	244,681	244,683	244,686					
Sewer Fund	949,573	949,613	994,632	994,642	994,650	1,052,659	1,052,667					
Sewer Capital Reserve Fund (CIF)	11,246	11,247	11,247	11,247	11,247	11,247	11,247					
Total Investments	3,665,165	3,605,397	3,605,746	3,454,322	3,289,348	3,289,376	3,289,404					

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	% Budget
	Original	Current													Total	
Ad Valorem Taxes	713,246	713,246	30	1,027	10,653	81,528	38,438	353,796	119,485						604,956	84.8%
Ad Valorem Taxes - Vehicle	83,200	83,200	6,125	8,612	6,956	8,891	0	13,660	7,022						51,267	61.6%
Animal Licenses	2,400	2,400	60	110	10	20	50	50	510						810	33.8%
Local Gov't Sales Tax	295,751	295,751	24,717	27,360	30,164	28,535	22,049	28,378	24,600						185,803	62.8%
Hold Harmless Distribution	90,202	90,202	5,354	6,145	7,975	7,514	7,477	7,017	7,451						48,931	54.2%
Solid Waste Disposal Tax	2,500	2,500	0	542	0	0	538	0	0						1,080	43.2%
Powell Bill Fund Appropriation	0	0	0	0	0	0	0	0	0						-	0.0%
Powell Bill Allocation	84,500	84,500	0	0	39,979	0	0	39,979	0						79,957	94.6%
Beer & Wine Tax	13,500	13,500	0	0	0	0	0	0	0						-	0.0%
Video Programming Tax	53,680	53,680	0	0	13,116	0	0	13,999	0						27,115	50.5%
Utilities Franchise Tax	114,261	114,261	0	0	21,733	0	0	28,845	0						50,578	44.3%
Telecommunications Tax	10,330	10,330	0	0	1,586	0	0	4,001	0						5,588	54.1%
Court Cost Fees	500	500	9	32	18	59	18	23	5						162	32.4%
Zoning Permits	5,000	5,000	797	1,640	232	483	723	536	145						4,555	91.1%
State Grants*	0	72,303	0	0	49,650	0	0	11,497	8,913						70,060	96.9%
Federal Gov't Grants- BPV	0	0	0	0	0	0	0	0	0						-	0.0%
Federal Disaster Assistance	0	0	0	0	0	0	0	0	0						-	0.0%
State Disaster Assistance	0	0	0	0	0	0	0	0	0						-	0.0%
Recovery Grant NCORR-FLDG-004	99,568	99,568	99,568	0	0	0	0	0	0						99,568	100.0%
Miscellaneous	8,000	8,000	790	503	571	570	1,626	85	6,134						10,278	128.5%
Insurance Settlements	-	-	0	-	0	0	0	0	0						-	0.0%
Interest - Recovery Grant NCORR-FL	1,212	1,212	11	6	3	1	1	1	1						25	2.1%
Interest - Powell Bill	50	50	0	0	0	0	0	0	0						0	0.2%
Interest - Investments	9,755	9,755	96	44	19	10	7	9	11						196	2.0%
Contributions	422	422	0	0	0	0	0	0	0						-	0.0%
Wildwood Storage Rents	18,120	18,120	1,689	1,681	1,726	1,452	1,635	1,615	1,646						11,445	63.2%
Rents & Concessions	18,000	18,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500						10,500	58.3%
Sale of Capital Assets	0	0	0	0	0	0	0	0	0						-	0.0%
Sales Tax Refund Revenue	0	0	0	0	0	0	0	0	0						-	0.0%
Trans. from Capital Reserve*	42,970	164,663	42,970	0	121,693	0	0	0	0						164,663	100.0%
Trans. from L.E.S.A. Fund	0	0	0	0	0	0	0	0	0						-	0.0%
Appropriated Fund Balance*	222,833	446,048	0	0	0	0	0	0	0						-	0.0%
Total	1,890,000	2,307,211	183,716	49,201	307,582	130,562	74,061	504,991	177,423	0	0	0	0	0	1,427,538	61.9%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Governing Body	28,700	28,700	2,203	994	4,082	733	-824	4,086	-781						10,493	36.6%
Administration	268,691	268,691	43,727	16,383	21,824	16,049	13,381	38,629	14,912						164,905	61.4%
Finance	120,181	120,181	19,023	7,544	9,283	8,255	7,898	11,127	9,152						72,281	60.1%
Tax Listing	10,880	10,880	0	322	368	1,064	384	3,142	2,367						7,646	70.3%
Legal Services	24,000	24,000	1,865	1,649	648	874	990	1,188	837						7,850	32.7%
Elections	0	0	0	0	0	0	0	0	0						0	0.0%
Public Buildings*	84,200	159,208	9,639	17,781	5,265	4,800	6,469	12,786	4,316						61,056	38.3%
Police*	573,245	590,548	110,187	36,326	38,885	36,016	43,410	55,126	37,010						356,961	60.4%
Emergency Management	4,000	4,000	832	1,961	167	526	15	23	15						3,538	88.5%
Animal Control	14,366	14,366	2,216	925	941	929	1,009	1,404	783						8,206	57.1%
Street Maintenance	221,686	221,686	5,749	6,512	2,312	145,925	2,312	12,950	1,960						177,721	80.2%
Public Works	167,240	167,240	18,436	12,759	12,695	14,830	11,707	13,186	11,478						95,092	56.9%
Leaf & Limb, Solid Waste	43,500	43,500	655	17,692	4,118	886	4,562	989	245						29,146	67.0%
Stormwater Management*	34,971	221,371	3,668	1,891	22,873	1,475	1,518	2,146	1,204						34,774	15.7%
Waterways & Wetlands*	3,000	72,000	0	0	0	768	67,188	2,040	950						70,946	98.5%
Planning & Zoning	48,363	48,363	7,356	3,160	2,960	2,991	2,986	5,300	3,226						27,979	57.9%
Recovery Grant NCCORR-FLDG-004	100,780	100,780	14,110	7,129	7,143	7,072	7,122	10,756	7,233						60,565	60.1%
Recreation & Special Events	7,500	3,500	23	0	0	0	131	0	0						154	4.4%
Parks	50,370	50,370	6,687	2,579	2,183	2,302	2,321	4,449	1,724						22,244	44.2%
Transfers	66,359	139,859	66,359	73,500	0	0	0	0	0						139,859	100.0%
Contingency	17,968	17,968	0	0	0	0	0	0	0						0	0.0%
Total	1,890,000	2,307,211	312,534	209,107	135,748	245,494	172,578	179,327	96,630	0	0	0	0	0	1,351,418	58.6%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	200,292	451,692	37,590	0	25,229	139,477	65,000	7,340	0						274,635	60.8%
Debt Service - Principle		0	0	0	0	0	0	0	0						-	0.0%
Debt Service - Interest		0	0	0	0	0	0	0	0						-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.

BUS Capital Project Fund	Beginning Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	FY to Date	
									Total	% Exp
Cash Balance (modified accrual)	485,749	361,064	300,242	221,904	221,354	163,365	93,300	32,720		
Expenditures	829,757	124,711	60,835	151,843	553	57,990	70,067	60,580	1,356,335	98%
Interest earned	9,606	26	13	6	3	1	2	1	9,656	97%

Amended BUS Project Expend. 1,379,400
Interest earned budget 10,000
BUS Capital Project Fund Ord. 1,389,400

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	234,862	234,862	39,043	349	39,179	541	38,736	399	38,979						157,224	66.9%
Consumption	213,326	213,326	40,429	76	42,636	216	33,744	153	32,777						150,031	70.3%
Other, incl. transfers	26,768	26,768	118	5,225	666	3,697	3,585	3,714	32						17,036	63.6%
Hydrant Fee	21,411	21,411	21,050	0	0	0	-119	0	0						20,930	97.8%
Appropriated Fund Bal.*	75,867	117,267	0	0	0	0	0	0	0						0	0.0%
Total	572,234	613,634	100,639	5,650	82,480	4,454	75,945	4,265	71,788						345,222	56.3%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	447,734	447,734	58,499	21,780	21,173	19,854	31,974	30,359	19,947						203,586	45.5%
Supply & Treatment	75,000	75,000	3,793	1,058	5,607	1,825	1,054	2,959	3,931						20,227	27.0%
Distribution*	46,000	87,400	29,434	1,678	1,093	445	226	118	199						33,193	38.0%
Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0						0	0.0%
Total	572,234	613,634	91,726	24,517	27,873	22,123	33,254	33,436	24,077						257,006	41.9%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	23,000	23,000	11,430	250	0	0	0	0	0						11,680	-

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	789,864	823,510	827,655	862,269	856,581	876,260	878,165					
Water Capital Reserve Fund (CIF)	244,663	244,672	244,677	244,679	244,681	244,686	244,686					

Water Produced	FY20-21		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Limit														
Total Gallons			8,171,000	7,586,000	7,321,000	7,156,000	6,961,000	7,325,000	7,153,000						51,673,000	
Average daily gallons		925,000*	263,581	244,710	244,033	230,839	232,033	236,290	230,742						240,318	

* This is the permitted daily limit.

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	292,304	292,304	48,632	298	49,241	746	48,108	515	48,483						196,022	67.1%
Consumption	303,101	303,101	53,704	127	57,680	418	44,453	218	46,970						203,570	67.2%
Other, incl. transfers	19,862	19,862	74	1,538	19	1,599	827	1,499	9						5,566	28.0%
Appropriated Fund Bal.*	66,617	94,217	0				0	0	0						0	0.0%
Total	681,884	709,484	102,410	1,963	106,940	2,763	93,388	2,232	95,462						405,158	57.1%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	442,884	442,884	59,377	22,665	22,097	21,162	31,254	33,735	20,951						211,241	47.7%
Collection*	64,000	91,600	5,299	989	675	892	1,555	1,034	862						11,305	12.3%
Treatment	112,000	112,000	4,882	4,121	13,159	4,589	6,050	12,479	3,426						48,704	43.5%
Transfers / Contingency	63,000	63,000	0	0	0	0	0	0	0						0	0.0%
Total	681,884	709,484	69,558	27,775	35,931	26,643	38,859	47,247	25,239						271,251	38.2%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	22,000	22,000	11,430	250	0	0	0	0	0						11,680	53.1%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	1,022,560	1,055,928	1,055,812	1,102,445	1,101,477	1,111,914	1,119,723					
Sewer Capital Reserve Fund (CIF)	11,246	11,247	11,247	11,247	11,247	11,247	11,247					

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		3,402,000	2,700,000	2,919,000	2,783,000	3,341,000	3,409,000	4,196,000						22,750,000	
Average daily gallons	330,000*	109,742	87,097	97,300	89,774	111,367	109,968	135,355						105,800	

* This is the permitted daily limit.



**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 20-B-05
FISCAL YEAR 2020-2021**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2020-2021 Budget Ordinance as last amended on January 14, 2021, be amended as follows:

Summary

General Fund	2,332,210
General Capital Reserve Fund	164,663
Law Enforcement Separation Allowance Fund	7,888
Water Fund	613,634
Water Capital Reserve Fund	2,800
Sewer Fund	709,484
Sewer Capital Reserve Fund	129
	<hr/>
Total	3,830,808

Section 1.

General Fund

Anticipated Revenues

**20-B-05
CHANGES**

AD VALOREM Taxes 2020-2021	713,246	
AD VALOREM Tax-Motor Vehicle	83,200	
Animal Licenses	2,400	
Sales Tax 1% Article 39	136,448	
Sales Tax 1/2% Article 40	81,430	
Sales Tax 1/2% Article 42	68,324	
Sales Tax Article 44 105-524	9,549	
Sales Tax Hold Harmless Distribution	90,202	
Solid Waste Disposal Tax	2,500	
Powell Bill Allocation	84,500	
Beer and Wine Tax	13,500	
Video Programming Sales Tax	53,680	
Utilities Franchise Tax	114,261	
Telecommunications Sales Tax	10,330	
Court Refunds	500	
Zoning Permits	5,000	
Federal Disaster Assistance (Hurricane Isaias Leaf & Limb pick-up)	14,624	14,624
State Disaster Assistance (Hurricane Isaias Leaf & Limb pick-up)	4,875	4,875
State Grant - Police	22,653	
State Grant - CARES Act CRF funding	49,650	
Recovery Grant NCORR-FDLG-004	99,568	
Miscellaneous (proceeds from sale of abandoned property)	13,500	5,500
Interest-NCORR-FDLG-004 Investments	1,212	
Interest- Powell Bill Investments	50	
Interest-Gen Investments	9,755	
Contributions	421	
Wildwood Storage Rents	18,120	
Rents & Concessions	18,000	
Transfer From Capital Reserve Fund	164,663	
Appropriated Fund Balance	446,048	
Total	<hr/> 2,332,210	<hr/> 24,999

Section 1. General Fund (continued)

		20-B-05
Authorized Expenditures		CHANGES
Governing Body	28,700	
Administration	268,691	
Finance	120,181	
Tax Listing	10,880	
Legal Services	24,000	
Elections	0	
Police <i>(proceeds from sale of abandoned property)</i>	596,048	5,500
Public Buildings <i>(Update T. Hall offices & lobby - paint, carpet, desk & chairs)</i>	169,208	10,000
Emergency Services	4,000	
Animal Control	14,366	
Street Maintenance <i>(Excess personnel cost - update T. Hall offices & lobby)</i>	218,686	-3,000
Public Works <i>(Excess personnel cost - update T. Hall offices & lobby carpet, desks & chairs)</i>	160,240	-7,000
Leaf & Limb and Solid Waste <i>(Hurricane Isaias Leaf & Limb pick-up)</i>	62,999	19,499
Stormwater Management	221,371	
Wetlands and Waterways	72,000	
Planning & Zoning	48,363	
Recovery Grant NCORR-FDLG-004	100,780	
Recreation & Special Events	3,500	
Parks & Community Appearance	50,370	
Contingency	17,968	
Transfer To General Capital Reserve Fund	60,000	
Transfer To L.E.S.A. Fund	6,359	
Transfer To BUS Capital Projects Fund	73,500	
Total	2,332,210	24,999

Section 2. General Capital Reserve Fund

Anticipated Revenues	
Contributions from General Fund	60,000
Interest Revenue	1,248
Appropriated Fund Balance	103,415
Total	164,663
Authorized Expenditures	
Transfer to General Fund	164,663

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:	
Contributions from General Fund	6,359
Interest Revenue	100
Appropriated Fund Balance	1,429
Total	7,888
Authorized Expenditures:	
Separation Allowance	7,888

Section 4. **Water Fund**

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	188,595
Utility Usage Charges, Classes 3 & 4	8,534
Utility Usage Charges, Class 5	13,226
Utility Usage Charges, Class 8	2,971
Utility Customer Base Charges	234,862
Hydrant Availability Fee	21,411
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	6,723
Interest Revenue	6,794
Sale of Capital Asset	1,501
Appropriated Fund Balance	117,267
Total	<hr/> 613,634

Authorized Expenditures

Administration & Finance [1]	447,734
Operations and Maintenance	162,400
Transfer To Fund Balance for Capital Outlay	3,500
Transfer To Water Capital Reserve Fund	0
Total	<hr/> 613,634

[1] Portion of department for bond debt service: 148,830

Section 5. **Water Capital Reserve Fund**

Anticipated Revenues

Contributions From Water Operations Fund	0
Interest Revenue	2,800
Total	<hr/> 2,800

Authorized Expenditures

Future Expansion & Debt Service	<hr/> 2,800
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Section 6. **Sewer Fund**

Anticipated Revenues:

Utility Usage Charges, Classes 1 & 2	249,338
Utility Usage Charges, Classes 3 & 4	17,688
Utility Usage Charges, Class 5	29,873
Utility Usage Charges, Class 8	6,202
Utility Customer Base Charges	292,304
Taps & Connection Fees	1,250
Late payment Fees	7,740
Interest Revenue	9,372
Sale of Capital Asset	1,500
Appropriated Fund Balance	94,217
Total	<hr/> 709,484

Authorized Expenditures:

Administration & Finance [2]	442,884
Operations and Maintenance	203,600
Transfer to Fund Balance for Capital Outlay	63,000
Transfer to Sewer Capital Reserve Fund	0
Total	<hr/> 709,484

[2] Portion of department for bond debt service: 128,520

Section 7. **Sewer Capital Reserve**

Anticipated Revenues:

Contributions From Sewer Operations Fund	0
Interest Revenue	129
Total	<hr/> 129

Authorized Expenditures:

Future Expansion & Debt Service	<hr/> 129
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Section 8. **Levy of Taxes**

There is hereby levied a tax at the rate of twenty-six cents (\$0.26) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2020-2021" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$275,400,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.61%. The estimated collection rate is based on the fiscal year 2018-2019 collection rate of 99.61% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$32,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. **Fees and Charges**

There is hereby established, for Fiscal Year 2021, various fees and charges as contained in Attachment A of this document.

Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 3.1% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2020-2021 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 18th day of February, 2021.

John R. Kirkland, Mayor

Attest:

Kristie J. Nobles, Town Clerk

Yellow= proposed amendments discussed at the work session

Grey= proposed amendments added since the work session

The highlighted areas on the attached map shows the privately owned (non-public) parcels in town that are currently large enough to allow equine animals if the amendment is approved as presented. The number on each lot is its approximate size in acres and also the maximum number of equine that could be kept on that parcel if the amendment is approved as presented. The golf course property is shown in yellow. All others are shown in green.

GENERAL PROVISIONS

§ 9.01.001 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ANIMAL. Any live vertebrate creature.

DOMESTIC ANIMAL.

(1) An animal that typically is found in a domesticated or tame state and usually is kept as a pet.

(2) This definition includes but is not limited to dogs and cats.

EQUINE. Any horse, pony, mule, donkey or hinny

LIVESTOCK.

(1) An animal that typically is kept principally for productive or useful purposes, rather than as a pet.

(2) The definition includes but is not limited to equine, cows, pigs, goats, sheep, mules and chickens.

(3) Equine animals may be keep within the corporate boundaries of the town in compliance with § 9.01.017 herein.

RUNS AT LARGE.

(1) An animal runs at large when it is off the premises of the owner and is not under the immediate and effective constraint of the owner or other competent person in charge of the animal.

(2) The term ***IMMEDIATE AND EFFECTIVE CONTROL*** means that the animal is sufficiently restrained by use of a leash that constrains the animal to the close proximity of the owner or other competent person and to override the animal's ability to depart therefrom.

WILD ANIMAL. An animal that typically is found in a non-domesticated state and that poses or reasonably appears to pose a potential danger to persons, other animals, or property.

(Prior Code, Ch. 6, Art. I)

§ 9.01.002 INTERFERENCE WITH ANIMAL CONTROL OFFICER.

(A) No person may obstruct, interfere with, hinder or molest the animal control officer in the lawful performance of any duty authorized by this chapter.

(B) No person may release or attempt to release any animal that is in the custody of the animal control officer.

(Prior Code, Ch. 6, Art. VI) Penalty, see § 1.01.999

§ 9.01.003 ANIMAL FECES.

It will be unlawful for any person within the town to fail or neglect to remove immediately any animal feces deposited on public or private property without the consent of the owner of the property, by an animal in the care, charge, control or custody of the person, or owned, possessed or harbored by the person.

(Prior Code, Ch. 6, Art. VI) Penalty, see § 1.01.999

REGULATION AND CONTROL

§ 9.01.015 RUNNING AT LARGE PROHIBITED.

(A) No person owning or having possession, charge, custody or control of any animal shall cause, permit or allow the animal to stray or in any manner to run at large upon any public street, sidewalk or other public property or to stray, run at large or otherwise trespass upon the private property of another.

(B) Except as otherwise allowed by federal or state law, no person shall trap or capture, or attempt to trap or capture, any domesticated animal, livestock or wild animal that runs at large. The prohibition contained herein shall not apply to the animal control officer, or any other federal, state or local official or employee acting under the authority of his position.

(C) A violation of any of the provisions of this chapter shall be penalized as provided in § 1.01.999.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.016 ANIMALS CREATING A NUISANCE.

No person may allow or have any animal within the town that:

(A) Habitually or repeatedly, without provocation, chases, snaps at, or attacks pedestrians, bicyclists or vehicles;

(B) Causes serious annoyance to neighboring residents and interferes with the reasonable use and enjoyment of their property by habitual barking, howling, whining or meowing;

(C) Repeatedly pilfers or turns over garbage or waste receptacles, damages gardens, flowers, shrubs or vegetables;

(D) Habitually trespasses upon neighboring properties and carries off articles or objects not belonging to the animal's owner; or

(E) Repeatedly defecates on public or private property other than that of the owner, without the owner or other competent person in charge of the animal removing any animal feces immediately, and dispose of it in a safe and sanitary manner.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.017 PROHIBITION OF CERTAIN ANIMALS.

No person may have or keep within the corporate boundaries of the town any livestock or wild animals, except:

(A) Livestock or wild animals possessed or kept in conformance with a federal, state or local program designed to protect and promote the public health, safety and welfare, but only if the program has been approved by the Town Council.

(B) Equine animals kept on any parcel of land within the corporate boundaries of the town provided that the parcel is a minimum size of 8 acres, and provided that the parcel provides adequate size to meet any setback requirements herein. No more than 1 equine animal per acre shall be allowed on any parcel.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.018 VICIOUS ANIMALS.

When an animal becomes vicious or a menace to the public health, the owner of the animal or person harboring the animal, shall not permit the animal to leave the premises on which kept unless on a leash in the care of a responsible person.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.019 LOCATION AND MAINTENANCE OF ANIMAL PENS AND ENCLOSURES.

Lots, pens, coops, stables and other enclosures where animals are kept or fed shall not be allowed in any front yard and shall be located at a distance from dwellings and places of concentrated human activity and at a distance from sources of water or food supply or food preparation as may be necessary to protect the public health.

(A) All stables used for the keeping of equine animals, shall be kept a minimum of 50 feet from all property lines and 50 feet from any residential building.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.020 BIRD SANCTUARY CREATED.

The territory within the corporate limits of the town is hereby declared a bird sanctuary in accordance with the authority conferred upon the municipality by North Carolina General Statutes.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

§ 9.01.021 LICENSE AND REGISTRATION FEE AND TAG.

(A) No dog or cat shall be owned, kept, harbored, maintained or cared for within the corporate limits of the town unless it first is licensed and registered with the town pursuant to this subchapter and, at all times, has attached the license tag issued by the town as proof thereof. Person registering dog or cat must be a minimum of 16 years of age. The dog or cat must also have attached proof of current rabies vaccination. If no rabies vaccination at this time due to being under 4 months of age, proof of age must be presented, either by written record or statement from a veterinarian.

(B) A license and registration fee shall be charged by the town for each dog and cat licensed effective with the issuance of the 1999 animal tags.

(C) Animal licenses hereunder shall be issued on an annual basis, being valid for the period from the March 1 of a given year through March 31 of the following year. The license and registration fee provided in division (B) above shall be the same regardless of the date during the year that the license is issued. The owner or person registering the animal must present proof of current rabies vaccination when applying for the license.

(Prior Code, Ch. 6, Art. II) Penalty, see § 1.01.999

RABIES

§ 9.01.035 QUARANTINE OF ANIMALS SUSPECTED OF HAVING RABIES.

(A) Every animal that has bitten any person or other animal or that shows symptoms of rabies shall be securely confined for a period of at least 10 days before the animal shall be released.

(B) (1) The owner of an animal that has bitten any person or that has shown symptoms of rabies shall report the same immediately to the local health director.

(2) In addition, any person bitten by an animal shall immediately report the incident to the local health director.

(C) Animals quarantined in accordance with this section shall be confined in a veterinary hospital or any other place designated by the local health director, the expense of the confinement to be paid by the owner of the animal.

(D) Any animal, confined pursuant to this section, upon being diagnosed by a licensed graduate veterinarian as free of rabies, shall be released to the owner upon payment by owner of fees and expenses incurred by the confinement and diagnoses.

(Prior Code, Ch. 6, Art. III) Penalty, see § 1.01.999

§ 9.01.036 DISPOSITION OF RABID ANIMALS.

(A) Every rabid animal, after rabies has been diagnosed by a licensed graduate veterinarian, shall be killed at once in a humane manner by its owner or a peace officer, except that if the animal has bitten a human being, the animal shall be confined under the supervision of a licensed graduated veterinarian until death of the animal. The remains of the animal shall be disposed of as provided in North Carolina General Statutes.

(B) An animal bitten by a proven rabid animal or animal suspected of having rabies that is not available for laboratory diagnosis shall be destroyed immediately by its owner or a peace officer unless the bitten animal has been vaccinated against rabies more than 3 weeks prior to being bitten, and is given a booster dose of rabies vaccine within 3 days of the bite.
(Prior Code, Ch. 6, Art. III) Penalty, see § 1.01.999

CARE AND PROTECTION

§ 9.01.050 CARE REQUIRED; ABANDONMENT PROHIBITED.

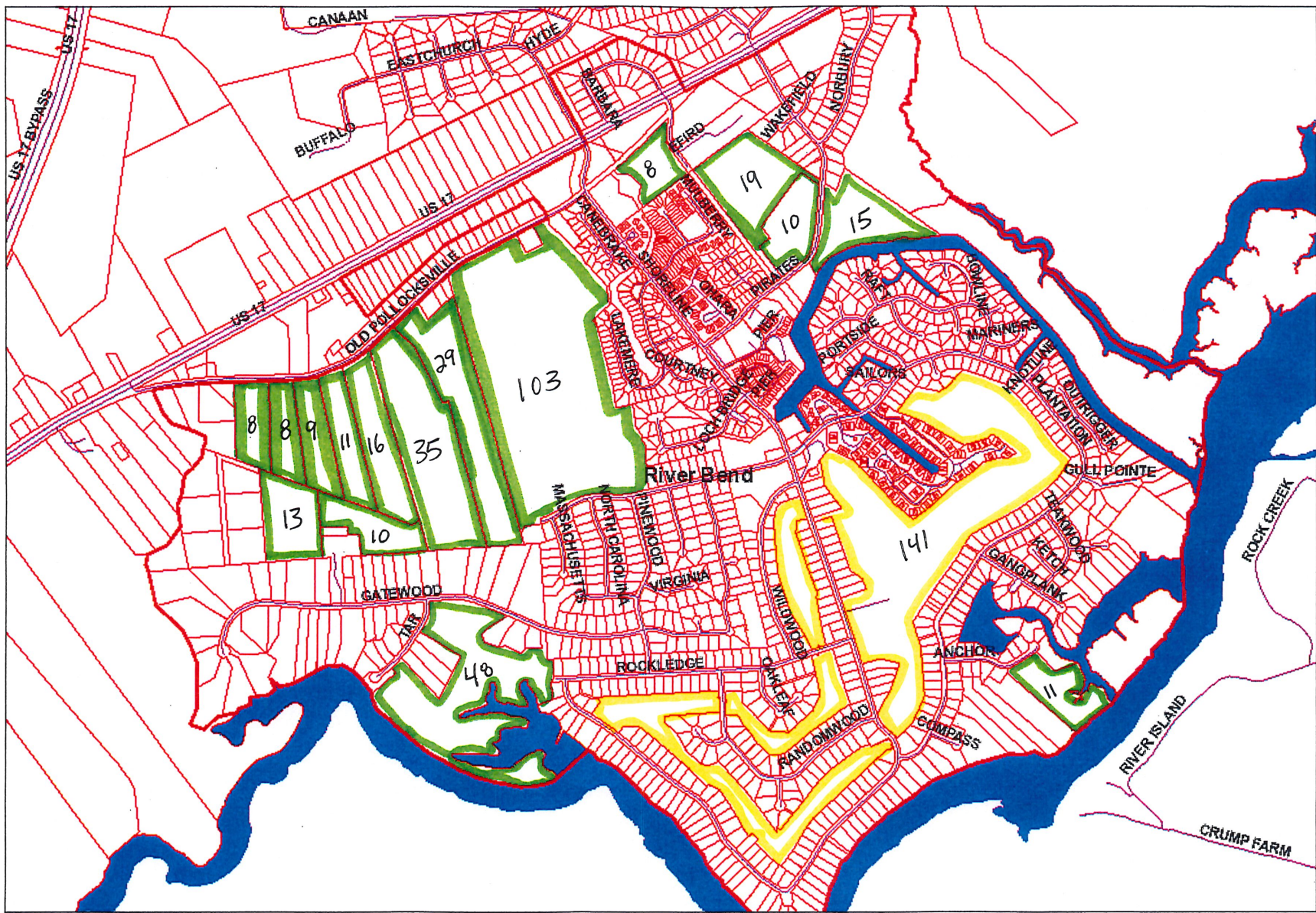
The owner of every animal shall be responsible for the care, vaccination, registration and/or licensing and behavior of the animal. No owner may fail to provide his animals with sufficient good and wholesome food and water, proper shelter and protection from the weather and veterinary care when needed to prevent suffering.
(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999

§ 9.01.051 CRUELTY TO ANIMALS.

No person shall willfully overdrive, overload, wound, injure, torture, cruelly beat, needlessly mutilate, trap, entice, or kill any animal or cause or procure the same.
(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999

§ 9.01.052 RESPONSIBILITY OF INJURING ANIMALS.

Any person who, as the operator of a motor vehicle or bicycle, strikes and injures a domestic animal shall stop at once and render assistance as may be possible and shall immediately report the incident to the animal's owner. If the owner cannot be ascertained or located with reasonable effort, the operator shall notify the Town Clerk or Town Police or the County Sheriffs Office.
(Prior Code, Ch. 6, Art. IV) Penalty, see § 1.01.999



Craven County GIS

Craven County does NOT warrant the information shown on this map and should be used ONLY for tax assessment purposes. Printed on February 12, 2021 at 9:15:53 AM



1 inch = 1375 feet



MAYOR'S REPORT

CHANGE IS NEEDED AND IT DEMANDS COORDINATION

This evening I shared with the Council highlights of the meeting that I attended on February 13th presenting the issues surrounding installation of fiber optic internet cable in the New Bern area. The need for this infrastructure has been called into focus by the COVID-19 pandemic and the need for virtual classroom education for public school students. The failure to have the fiber optic infrastructure has caused the education effort to have failed many students.

There is a movement taking place nationwide and even globally where business centers are relocating out of large cities. These relocating industries need the fiber optic infrastructure and will search for rural locations that can furnish that capability. In North Carolina the area east of interstate Highway I-95 does not have that asset and will be bypassed until the needed infrastructure is provided.

Effective installation of the fiber optic connection needs to flow from county to county and the area must come to recognize that the benefits of this installation will benefit all in the area of new corporate presence, even those located in an adjacent county. It is a different time and the new time demands a different attitude toward regional planning.