



## **TOWN OF RIVER BEND**

**45 Shoreline Drive  
River Bend, NC 28562**

T 252.638.3870  
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[www.riverbendnc.org](http://www.riverbendnc.org)

### **River Bend Town Council Agenda Work Session January 14, 2016 River Bend Town Hall 7:00 P.M.**

1. 2015-2016 Audit Contract – Van Slyke
2. Discussion – Streetlights – Jackson
3. Discussion – NC Retirement Community – Jackson
4. Contracting Striping and Reflectors on Roads – Jackson
5. Former Council members Garvey and Maurer Attending January 21<sup>st</sup> Council Meeting – Mayor
6. Review of Worksheets
7. Review Agenda January 21, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Sheffield



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### **RIVER BEND TOWN COUNCIL AGENDA Council Retreat January 21, 2016 – 3:00 p.m. Town Hall**

#### **“IT’S ALL ABOUT RESOURCES!”**

1. Call to Order – Mayor’s Remarks
2. Discussion – Town’s Vision Statement
3. Discussion – Council Priorities for FY 16-17
4. Discussion – Ongoing Projects
  - A. Fill Project
  - B. WWTP Enhancement
5. Discussion – Capital Projects
  - A. The Barn
  - B. Current Town Hall
6. Council Comments
7. Review of Workshop Calendar
8. Adjournment

#### **“IT’S ALL ABOUT RESOURCES!”**



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### **River Bend Town Council Agenda Work Session February 11, 2016 River Bend Town Hall 7:00 P.M.**

1. Appoint Alternate to NBAMPO
2. Discussion of Zoning Amendment Recommendation from Planning Board
3. Discussion of Highway 17 Association
- 4 Review of Worksheets
- 5 Review Agenda February 18, 2016 Council Meeting – Katsuyoshi

Pledge: Councilwoman Avery



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**February 18, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilwoman Avery**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Marc Finlayson, Executive Director, Highway 17 Association

5. PUBLIC HEARINGS
6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the January 14, 2016 Work Session*  
*Minutes of the January 21, 2016 Council Retreat*  
*Minutes of the January 21, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS:**

8. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
  - B. **Vote** – Appoint Councilwoman Luci Avery to the NBAMPO

9. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
10. Planning Board – Councilmember Pat Yocum for Councilman Buddy Sheffield
  - A. Planning Board Report
11. Environment/Waterways – Councilwoman Luci Avery for Councilman Bill Camp
  - A. EWAB Report
12. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
13. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT



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### **River Bend Town Council Agenda Work Session March 10, 2016 River Bend Town Hall 7:00 P.M.**

1. Highway 17 Association Presentation
2. Rivers and Associates Presentation
3. Discussion of Zoning Amendment Recommendation from Planning Board
4. Tree City Presentation
5. Arbor Day Proclamation
6. Review of Worksheets
7. Review Agenda March 17, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Camp



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**March 17, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Camp**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Tree City Presentation

5. PUBLIC HEARINGS
6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the January 14, 2016 Work Session*  
*Minutes of the January 21, 2016 Council Retreat*  
*Minutes of the January 21, 2016 Regular Meeting*  
*Minutes of the February 11, 2016 Work Session*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS:**

8. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report

9. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Approve Resolution Approving a Qualified Source for Obtaining the Ethics Training Required by N.C. GEN. STAT. § 160A-87
10. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
  - B. **Vote** – Amend §15.01.082 Preliminary Plat and § 15.01.095 Generally
11. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
12. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
13. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
  - C. **Vote** – Arbor Day Proclamation
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT





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### **River Bend Town Council Agenda Work Session April 14, 2016 River Bend Town Hall 7:00 P.M.**

1. Discuss GFOA Presentation
2. Discuss Retreat Location/Date/Agenda
3. Discuss Leaf and Limb Contract Renewal
4. Discuss Town Hall Day
5. Appoint Judi Lloyd as CAC Alternate
6. Discuss BOA Appointment of Jared Kennish as Full –Time Member
7. Discuss BOA Appointment of Cinda Hill as Alternate Member
8. Review of Worksheets
9. Review Agenda April 21, 2016 Council Meeting – Katsuyoshi

Pledge: Mayor Kirkland



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**April 21, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Mayor Kirkland**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

GFOA Presentation

Thomas Watkins – Backyard Chickens

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:  
*Minutes of the March 10, 2016 Work Session*  
*Minutes of the March 17, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS:**

8. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Leaf and Limb Contract
  - C. **Vote** – Call for Public Hearing to Discuss the Proposed 2016-2017 Budget

9. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
10. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
11. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
  - C. **Vote** – Appoint Judi Lloyd to the CAC as an Alternate Member for a Term beginning April 21, 2016 and ending on June 30, 2017.
  - D. **Vote** – Appoint Jared Kennish as a Full-Time Member of the Board of Adjustment for a term beginning April 21, 2016 and expiring on June 30, 2016
  - E. **Vote** – Appoint Cinda Hill as an Alternate Member of the Board of Adjustment for a Term beginning March 21, 2016 and ending on June 30, 2019.
12. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT
15. CLOSED SESSION – Under §143-318.11(a)(2) To prevent the premature disclosure of an honorarium
16. ADJOURNMENT



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### **RIVER BEND TOWN COUNCIL AGENDA Council Retreat May 12, 2016 – 6:00 p.m. Town Hall**

#### **“IT’S ALL ABOUT RESOURCES!”**

1. Financial Policy – Van Slyke
2. The Value of Retreats – Mayor
3. Adjournment

#### **“IT’S ALL ABOUT RESOURCES!”**



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### **River Bend Town Council Agenda Work Session May 12, 2016 River Bend Town Hall 7:00 P.M.**

1. Resolution for Sewer System Grant – Jackson
2. Resolution for Water System Grant – Jackson
3. Public Hearing on Budget – Jackson
4. Discussion – Pedestrian Dock Area – Jackson
5. Advisory Board Reappointments – Katsuyoshi
6. Casual Dress – Katsuyoshi
7. Review of Worksheets
8. Review Agenda May 19, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Sheffield



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**May 19, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Sheffield**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS

Proposed FY 2016-2017 Budget

6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the April 14, 2016 Work Session*  
*Minutes of the April 21, 2016 Regular Meeting*  
*Minutes of the April 21, 2016 Closed Session*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS:**

8. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Approve Revised Financial Policy

9. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
  - B. **Vote** – Casual Dress
10. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
11. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
12. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
13. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
  - B. **Vote** – Approve Proclamation for AIA Sewer Infrastructure Grant
  - C. **Vote** – Approve Proclamation for AIA Water Infrastructure Grant
14. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT
15. ADJOURNMENT



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### **River Bend Town Council Agenda Work Session June 9, 2016 River Bend Town Hall 7:00 P.M.**

1. Leaf and Limb Pick Up Schedule - Jackson
2. Vote on Proposed FY 2016-2017 Budget - Jackson
3. Advisory Board Appointments – Jackson
4. Council Meeting Times - Yocum
5. Discussion of Budget Amendment – Jackson
6. Discussion of Drainage Issues - Jackson
7. Review of Worksheets
8. Review Agenda June 16, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Van Slyke





**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**June 16, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Sheffield**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Introduction of New Police Officer

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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**A. Approve:**

*Minutes of the May 12, 2016 Work Session*

*Minutes of the May 12, 2016 Retreat*

*Minutes of the May 19, 2016 Regular Meeting*

**B. Approve Advisory Board Reappointments:**

PLANNING BOARD: Reappoint Egon Lippert and Jon Payne to terms beginning July 1, 2016 and ending on June 30, 2018;

PARKS AND RECREATION: Reappoint Sarah Burke, Mary Dwyer, Gail Lehman and Ellen Serra to terms beginning July 1, 2016 and ending on June 30, 2018;

ENVIRONMENT AND WATERWAYS: Reappoint Rhys Evans, Karen McVicker, Tomasso Serra and James Stevens to terms beginning July 1, 2016 and ending on June 30, 2018, and to appoint Gene Bauer to a term beginning July 1, 2016 and ending on June 30, 2017;

COMMUNITY APPEARANCE COMMISSION: Reappoint Marci Crawford, Judy McGady and Maureen Schwerdfeger to terms beginning July 1, 2016 and ending June 30, 2018. Also, appoint Judi Lloyd as a full time member of the Commission and Phyllis Hoffman and an alternate for a term beginning July 1, 2016 and expiring on June 30, 2017;

PUBLIC WORKS: Reappoint Frank Bruno, Jim Hoffman and William Lessard to terms beginning July 1, 2016 and ending on June 30, 2018;

BOARD OF ADJUSTMENT: Reappoint Jared Kennish to a term beginning July 1, 2016 and ending on June 30, 2019. Also, to appoint Cinda Hill as a full time member of the Board and Karen McVicker as an alternate member of the Board for terms beginning July 1, 2016 and ending on June 30, 2019;

AUDIT COMMITTEE: Reappoint Councilman Irving Van Slyke, Councilwoman Luci Avery, Margaret Theis, the Town Manager and L.J. Danehy to terms beginning July 1, 2016 and expiring on June 30, 2017.

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

ADMINISTRATIVE REPORTS:

- 8. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
- 9. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
  - C. **Vote** – Approve the FY 2016 -2017 Leaf and Limb Pick Up Schedule
- 10. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
- 11. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Approve Budget Amendment 15-B-02
  - C. **Vote** – Approve the FY 2016-2017 Budget
  - D. **Vote** – Renewal of Manager's Employment Contract
- 12. MAYOR'S REPORT – Mayor Kirkland
- 13. PUBLIC COMMENT
- 14. ADJOURNMENT



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### **River Bend Town Council Agenda Work Session July 14, 2016 River Bend Town Hall 7:00 P.M.**

1. Surplus Public Works and Water and Sewer Trucks
2. Discussion – Reduction in EWAB Membership to Seven Members
3. Appointment of EWAB Member
4. Discussion – Mosquito Spraying
5. Review of Worksheets
6. Review Agenda July 21 2016 Council Meeting – Katsuyoshi
7. Closed Session Under §143-318.11(a)(6) of the Open Meetings Act

Pledge: Councilmember Yocum



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**July 21, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilmember Yocum**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Mosquito Spraying - Ray Silverthorne, Jr., Environmental Health Director, Craven County

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:  
*Minutes of the June 9, 2016 Work Session*  
*Minutes of the June 16, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report

9. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
  - B. **Vote** – Resolution to Surplus Public Works Truck
  - C. **Vote** – Resolution to Surplus Water and Sewer Truck
10. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
11. Planning Board – Councilmember Pat Yocum for Councilman Buddy Sheffield
  - A. Planning Board Report
12. Environment/Waterways – Councilman Bill Camp
  - A. **Vote** – Appoint New EWAB Board Member to a Term Beginning July 21, 2016 and Ending on June 30, 2018
13. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT



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**River Bend Town Council Agenda  
Work Session  
August 11, 2016  
River Bend Town Hall  
7:00 P.M.**

1. Amend Ordinance to Change Advisory Board Membership - Manager
2. Discussion – Changing Time of Work Session - Mayor
3. Update on Chicken Issue – Councilman Sheffield
4. Discussion – Police Car Issue – Manager
5. Letter of Appreciation for Janet Nawojski - Mayor
6. Review of Worksheets
7. Review Agenda August 18, 2016 Council Meeting – Katsuyoshi
8. Closed Session Under §143-318.11(a)(6) of the Open Meetings Act

Pledge: Councilwoman Avery



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**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**August 18, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilwoman Avery**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
  - a. Chris Barta
  - b. Constance Casey
  - c. Barbara Maurer
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:  
*Minutes of the June 9, 2016 Closed Session*  
*Minutes of the July 14, 2016 Work Session*  
*Minutes of the July 21, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report

9. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Amendments to Advisory Board Ordinances
  - D. **Vote** – Approve Resolution to Surplus Police Car
  - E. **Vote** – Budget Ordinance Amendment 16-B-01
10. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
11. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
  - B. **Vote** – Change Work Session Time
  - C. **Vote** – Have Work Sessions Televised
12. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT Report
13. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT





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### **RIVER BEND TOWN COUNCIL AGENDA Council Retreat May 12, 2016 – 6:00 p.m. Town Hall**

#### **“IT’S ALL ABOUT RESOURCES!”**

1. Financial Policy – Van Slyke
2. The Value of Retreats – Mayor
3. Adjournment

#### **“IT’S ALL ABOUT RESOURCES!”**



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**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**November 17, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Van Slyke**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
  - A. Police Presentation
  - B. Audit Report – Petway, Mills & Pearson, P.A.
  - C. Mary Holihan – New Entrance Sign
  - D. Brinson's Thanksgiving Dinner
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:  
*Minutes of the October 13, 2016 Work Session*  
*Minutes of the October 20, 2016 Regular Meeting*
7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report

9. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
10. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
11. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
12. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Adopt 2015-2016 Audit Report
13. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT



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### **River Bend Town Council Agenda Work Session November 10, 2016 River Bend Town Hall 7:00 P.M.**

1. Discussion of Drainage – Mayor
2. **Vote** - Resolution to Designate FEMA Applicant's Agent – Theis
3. Discussion of Audit Presentation – Theis
4. Discussion of Sign Ordinance – Sheffield
5. Discussion of Entrance Sign Design - Jackson
6. Review of Worksheets
7. Review Agenda November 17, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Van Slyke



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**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**October 20, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Sheffield**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Recognition of River Bend CERT Team

5. PUBLIC HEARINGS
6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the August 11, 2016 Work Session*  
*Minutes of the September 8, 2016 Work Session*  
*Minutes of the September 15, 2016 Regular Meeting*  
*Minutes of the September 15, 2016 Closed Session*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT

9. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
10. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
11. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
12. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
13. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT



## **TOWN OF RIVER BEND**

**45 Shoreline Drive  
River Bend, NC 28562**

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[www.riverbendnc.org](http://www.riverbendnc.org)

### **River Bend Town Council Agenda Work Session October 13, 2016 River Bend Town Hall 7:00 P.M.**

1. Presentation – Maurizia Chapman, MPO Administrator, New Bern Area Metropolitan Planning Organization
2. Discussion - Marina Restaurant Sign – Sheffield
3. Discussion – CERT Response to Missing Person - Yocum
4. Review of Worksheets
5. Review Agenda October 20, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Sheffield



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### **River Bend Town Council Agenda Work Session September 8, 2016 River Bend Town Hall 7:00 P.M.**

1. League Conference - Mayor
2. Presentation of Presidential Volunteer Service Award to River Bend Community Organic Garden - Manager
3. **Vote** - Budget Amendment for Town Hall Pond Project - Manager
4. Discussion of Frank Efird Request for Land - Manager
5. Review of Worksheets
6. Review Agenda September 15, 2016 Council Meeting – Katsuyoshi

Pledge: Councilman Camp





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**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**September 15, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilman Camp**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
  - a. Presentation of Janet Nawojski
  - b. Presentation to the River Bend Community Organic Garden
5. PUBLIC HEARINGS
6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the August 11, 2016 Work Session*  
*Minutes of the August 18, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. Report on Vote on Budget Amendment for Town Hall Pond Project

9. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
10. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT
11. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report
12. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
  - B. Vote – Appointment of Richard W. Seeger to PWAB
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT
15. ADJOURNMENT



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### **River Bend Town Council Agenda Work Session December 8, 2016 River Bend Town Hall 7:00 P.M.**

1. Employees Holiday Schedule 2017 – Delane Jackson
2. Council Meeting Schedule 2017 – Delane Jackson
3. EWAB Drainage Recommendation – Bill Camp
4. Planning Board Recommendation – Buddy Sheffield
5. CAC Budget Amendment – Delane Jackson
6. Promotion Committee – Buddy Sheffield
7. Schedule Budget Kick-Off Meeting – Delane Jackson
8. Review of Worksheets
9. Review Agenda December 15, 2016 Council Meeting – Katsuyoshi

Pledge: Councilmember Yocum



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**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**December 15, 2016**  
**River Bend Town Hall**  
**7:00 p.m.**

**Pledge: Councilmember Yocum**

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
  - A. Presentation – Jonathan Segel
5. PUBLIC HEARINGS
6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approve:  
*Minutes of the November 10, 2016 Work Session*  
*Minutes of the November 17, 2016 Regular Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Matthews
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator Harmon

**ADMINISTRATIVE REPORTS**

8. Environment/Waterways – Councilman Bill Camp
  - A. EWAB Report
9. Parks & Recreation/CAC – Councilwoman Luci Avery
  - A. Parks and Rec Report
  - B. CAC Report

10. Public Works and Water Resources – Mayor John Kirkland
  - A. PWAB Report
11. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Administrator
  - B. **Vote** – Adopt 2017 Council Meeting Schedule
  - C. **Vote** – Adopt 2017 Employee Holiday Schedule
12. Public Safety – Councilmember Pat Yocum
  - A. Community Watch
  - B. CERT
13. Planning Board – Councilman Buddy Sheffield
  - A. Planning Board Report
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT
16. ADJOURNMENT