



TOWN OF RIVER BEND

**45 Shoreline Drive
River Bend, NC 28562**

T 252.638.3870
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www.riverbendnc.org

**River Bend Town Council Agenda
Work Session
January 11, 2018
River Bend Town Hall
7:00 P.M.**

1. Audit Committee Recommendation – Van Slyke
2. Appointments – Jackson
 - A. Board of Adjustment (1 alternate opening)
 - B. Environment and Waterways Advisory Board (2 openings)
 - C. Public Works Advisory Board (1 opening)
 - D. ECCOG (1 opening)
3. Enterprise Zones – Security and Rates – Bauer
4. Estimates to Repair/Paint Current Storage Facilities to Preserve and Extend Life – Bauer
5. Town Engineers Report on Deficiencies of Police Department and Public Works Building and Cost to Repair Them – Bauer
6. Traffic Sign Repair/Replace/Upgrade program – Bauer
7. Update on Comprehensive Plan – Jackson
8. Long-Term Strategic Plan – Wanamaker
9. Comprehensive Maintenance Schedule – Wanamaker
10. Status of Current Capital Improvement Schedule – Wanamaker
11. Budget Kick-Off – Jackson
12. Review Agenda January 18, 2018 Council Meeting – Katsuyoshi

Pledge: Councilman Van Slyke



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
January 18, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Van Slyke

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Barbara Harrison

5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the December 7, 2017 Work Session
Minutes of the December 14, 2017 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Safety – Councilman Bill Wanamaker
 - A. Community Watch
 - B. CERT Report

9. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. Consider Retreat
 - C. **Vote** – ECCOG Appointment
 - D. **Vote** – BOA Alternate Appointment

10. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report

11. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report

12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Auditor’s Contract
 - C. **Vote** – Adopt Budget Workshop Schedule
 - D. **Vote** – Council Vision Statement

13. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
 - B. **Vote** – EWAB Appointments

14. MAYOR’S REPORT – Mayor Kirkland

15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
February 15, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Wanamaker

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
 - A. Phyllis Hoffman
 - B. Hazel Campesi
 - C. Barbara Maurer
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the January 11, 2018 Work Session
Minutes of the January 11, 2018 Closed Session
Minutes of the January 18, 2018 Regular Meeting
7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. **Vote** – Remote Participation Policy
 - C. **Vote** – Rules of Procedure Amendment
9. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
10. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
11. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Library Lease
12. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
13. Public Safety – Councilman Bill Wanamaker
 - A. Community Watch
 - B. CERT Report
 - C. **Vote** – Statewide Mutual Aid Agreement
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

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16. Closed Session under 143-318.11(a)(3)(6), the Attorney-Client Privilege exception to the Open Meetings Law
17. ADJOURNMENT



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
February 15, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Wanamaker

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
 - A. Phyllis Hoffman
 - B. Hazel Campesi
 - C. Barbara Maurer
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the January 11, 2018 Work Session
Minutes of the January 11, 2018 Closed Session
Minutes of the January 18, 2018 Regular Meeting
7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. **Vote** – Remote Participation Policy
 - C. **Vote** – Rules of Procedure Amendment
9. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
10. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
11. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Library Lease
12. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
13. Public Safety – Councilman Bill Wanamaker
 - A. Community Watch
 - B. CERT Report
 - C. **Vote** – Statewide Mutual Aid Agreement
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. Closed Session under 143-318.11(a)(3)(6), Personnel/Consult with attorney
17. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
March 8, 2018
River Bend Town Hall
7:00 P.M.**

1. Tree City Presentation at Regular Meeting on March 15 – Jackson
2. Presentation by Bill Green at March 15 Meeting Regarding New Bern High School Band Instruments - Mayor
3. RCS Food Drive – Jackson
4. Remote Participation Policy – Jackson
5. Front Entrance Phase II – Sign Modification – Jackson
6. Leaf and Limb Contract Renewal – Jackson
7. Recognition of Former Council Members – Mayor
8. Volunteer Day Picnic – Jackson
9. Brick Road Pavers Discussions – Jackson
10. PWAB Recommendation – Jackson
11. VC3 Contract Renewal - Jackson
12. Review Agenda March 15, 2018 Council Meeting – Katsuyoshi

Pledge: Councilman Bauer



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**River Bend Town Council Agenda
BUS Special Meeting
March 15, 2018
River Bend Town Hall
5:00 P.M.**

1. Approval of Agenda
2. Discussion – Draft Multi-Purpose Building Plans
 - A. Beth Walker, Architect
 - B. Kevin Avolis, Engineer
3. Discussion – Using RBCC Space for Activities – Wanamaker
4. Discussion – Changes to Dais in Meeting Room – Wanamaker
5. Adjournment



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
March 15, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Bauer

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
 - a. Tree City Presentation
 - b. Bill Green – New Bern High School Band Instruments
 - c. Presentations to Luci Avery and Barbara Maurer
 - d. Barbara Maurer
 - e. E. T. Mitchell
 - f. Mary Holihan
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
February 8, 2018 Work Session - Cancelled
Minutes of the February 15, 2018 Regular Meeting
7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **Vote** – Leaf and Limb Contract Renewal
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
11. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
12. Public Safety – Councilman Bill Wanamaker
 - A. Community Watch
 - B. CERT Report
13. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. **Vote** – Remote Participation Policy
 - C. **Vote** – Rules of Procedure Amendment
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
April 12, 2018
River Bend Town Hall
7:00 P.M.**

1. Arbor Day Proclamation - Jackson
2. Discussion of Piped Natural Gas – Jackson
3. Set Date for Fill Project Presentation – Jackson
4. Purchase Policy Update – Jackson
5. Phase III of Front Entrance – Jackson
6. Police Department Radio Purchase Update – Jackson
7. Review April 19, 2018 Agenda - Katsuyoshi
8. Closed Session 143.318-11 (3)

Pledge: Councilman Camp



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
April 19, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Camp

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
 - a. Will Silver, Piedmont Natural Gas
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
Minutes of the March 8, 2018 Work Session
Minutes of the March 15, 2018 BUS Meeting
Minutes of the March 15, 2018 Regular Meeting
7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report

9. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Proposal for Phase III of the Front Entrance
10. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
11. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
12. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
 - E. **Vote** – Arbor Day Proclamation
13. MAYOR’S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

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15. Closed Session 143.318-11 (3), Consult with Attorney
16. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
May 10, 2018
River Bend Town Hall
7:00 P.M.**

1. Discussion of Bike/Pedestrian Plan – Kim Maxey
2. Discussion of River Bend Directory – Chris Moore
3. Discussion of Purchasing Policy Amendment – Jackson
4. Discussion of Financial and Budgetary Policy Amendment – Jackson
5. Consideration of CAC Appointment – Bauer
6. Update on Budget Public Hearing – Jackson
7. Discussion of Local Water Supply Plan – Jackson
8. Consideration of Next BUS Meeting Date – Jackson
9. Review Agenda May 17, 2018 Council Meeting – Katsuyoshi
10. Closed Session 143.318-11 (a) (3)

Pledge: Mayor



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
May 17, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Mayor

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS

Proposed FY 2018 – 2019 Budget

6. CONSENT AGENDA

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- A. Approve:
Minutes of the April 12, 2018 Work Session
Minutes of the April 12, 2018 Closed Session
Minutes of the April 19, 2018 Regular Meeting
Minutes of the April 19, 2018 Closed Session

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Purchasing Policy Amendment
 - C. **Vote** – Financial and Budgetary Policy Amendment
 - D. **Vote** – Resolution Authorizing River Bend to Engage in Electronic Payments
9. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
10. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
11. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
12. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
13. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **Vote** – Local Water Supply Resolution
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

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16. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
June 14, 2018
River Bend Town Hall
7:00 P.M.**

1. 2018-2019 Leaf and Limb Schedule
2. Proposed FY 2018-2019 Budget Ordinance and Schedule of Fees
3. Budget Amendment 17-B-06
4. Advisory Board Appointments
5. New Purchasing Policy Training
6. Discussion of June 25 BUS Meeting
7. Update on Kayak Launch Repairs
8. Review Agenda June 21, 2018 Council Meeting – Katsuyoshi

Pledge: Councilman Sheffield



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**River Bend Town Council Agenda
BUS Special Meeting
June 25, 2018
River Bend Town Hall
6:00 P.M.**

1. Approval of Agenda
 - A. See Attached Minutes for Previous BUS Related Council Meetings
2. Discussion – Costs Estimates for Draft Multi-Purpose Building Plans
 - A. Beth Walker, Architect
3. Discussion – Draft Floor Plans
4. Public Comments
5. Adjournment



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**River Bend Town Council Agenda
BUS Special Meeting
June 25, 2018
River Bend Town Hall
6:00 P.M.**

1. Approval of Agenda
 - A. See Attached Minutes for Previous BUS Related Council Meetings
 - B. Overview - Jackson
2. Discussion – Costs Estimates for Draft Multi-Purpose Building Plans
 - A. Beth Walker, Architect
3. Discussion – Draft Floor Plans
4. Public Comments
5. Adjournment



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
July 19, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Van Slyke

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Police Chief Joll

5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
Minutes of the June 14, 2018 Work Session
Minutes of the June 21, 2018 Regular Meeting
Minutes of the June 21, 2018 Closed Session
Minutes of the June 25, 2018 BUS Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

8. OLD BUSINESS

- A. Discussion of Address Directory
- B. Discussion of revised BUS Plans

ADMINISTRATIVE REPORTS:

9. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report

10. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report

11. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report

12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Accept Craven County Tax Settlement for FY '17-'18

13. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report

14. MAYOR'S REPORT – Mayor Kirkland

15. PUBLIC COMMENT

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16. Closed Session 143.318-11 (a)(3), Consult with Attorney

17. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
August 9, 2018
River Bend Town Hall
7:00 P.M.**

1. Parks and Rec Advisory Board Recommendation - Bauer
2. Colonies Sign - Jackson
3. Planning Board Recommendation - Sheffield
4. Discussion of Bids for Marine Construction Near Dentist Office - Jackson
5. Discussion of September Council Meeting Schedule - Jackson
6. Update on August 20 BUS meeting – Jackson
7. Review Agenda August 16, 2018 Council Meeting – Katsuyoshi
8. Closed Session 143.318.11 (a)(3), Consult With Attorney to Discuss Ernest Thomas vs. the Town of River Bend

Pledge: Councilman Wanamaker



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
August 16, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Wanamaker

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL

Luci Avery

5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
*Minutes of the July 12, 2018 Work Session **CANCELLED***
Minutes of the July 19, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report

9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
11. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
12. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
14. MAYOR'S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
August 16, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Wanamaker

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

Minutes of the June 25, 2018 BUS Meeting

Minutes of the July 19, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
 - E. **Vote** – Appoint Meg Williams to the CAC for a term beginning August 16, 2018 and expiring on June 30, 2020; and John Meehan as an alternate to the CAC for a term beginning August 16, 2018 and expiring on June 30, 2020.

9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **Vote** - Surplus Property Resolution
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Budget Amendment 18-B-01
11. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
12. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. Report on Call for Public Hearing
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
August 16, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Wanamaker

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

Minutes of the June 25, 2018 BUS Meeting

Minutes of the July 19, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
 - E. **Vote** – Appoint Meg Williams to the CAC for a term beginning August 16, 2018 and expiring on June 30, 2020; and John Meehan as an alternate to the CAC for a term beginning August 16, 2018 and expiring on June 30, 2020.

9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
 - B. **Vote** - Surplus Property Resolution
10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Budget Amendment 18-B-01
11. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
12. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. Report on Call for Public Hearing
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT



TOWN OF RIVER BEND

**45 Shoreline Drive
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www.riverbendnc.org

**River Bend Town Council Agenda
BUS Special Meeting
August 30, 2018
River Bend Town Hall
6:00 P.M.**

1. Call to Order – Mayor
 - A. See Attached Minutes of June 25, 2018 BUS Meeting
 - B. Overview – Town Manager
2. Discussion
 - A. Questions for Walker Group – Beth Walker
3. Public Comments
4. Adjournment



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
October 18, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Bauer

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of the August 9, 2018 Work Session
Minutes of the August 9, 2018 Closed Session
Minutes of the August 16, 2018 Regular Meeting
Minutes of the August 30, 2018 BUS Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Public Works and Water Resources – Mayor John Kirkland

9. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Budget Amendment 18-B-02
 - C. **Vote** – Participation in 2019 Debt Setoff Program
 - D. **Vote** - Resolution of the Town of River Bend Regarding Designation of Applicant's Agent
 - E. **Vote** - Interlocal Contract for Cooperative Purchasing
 - F. **Vote** - Authorization to Execute Letter of Engagement with Disaster Recovery Services
10. Public Safety – Councilman Bill Wanamaker
 - A. **Vote** – Surplus Property Resolution
11. Planning Board – Councilman Buddy Sheffield
12. Parks & Recreation/CAC – Councilman Gene Bauer
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

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15. ADJOURNMENT



RIVER BEND TOWN COUNCIL AGENDA

Regular Meeting
November 15, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Camp

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS

PROPOSED ZONING AMENDMENT – CHAPTER 15

Proposed changes to Title XV- Land Usage of the Code of Ordinances. Specifically, amendments to Chapters 15.02.020 (yard definition), 15.02.061 (accessory buildings) and 15.02.047 (district requirements chart) as recommended by the Planning Board.

6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the October 11, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Extend Waiver of Floodplain/Zoning Fees until November 30, 2018

9. Planning Board – Councilman Buddy Sheffield
 - A. **Vote** - Proposed changes to Title XV- Land Usage of the Code of Ordinances. Specifically, amendments to Chapters 15.02.020 (yard definition).
 - B. **Vote** - Proposed changes to Title XV- Land Usage of the Code of Ordinances. Specifically, amendment to Chapters 15.02.061 (accessory buildings) and 15.02.047 (district requirements chart).
10. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. **Vote** – Parks and Recreation Advisory Board Recommendation - Luci Avery and Mary Iorio
11. Filling of Vacancy – Mayor John Kirkland
 - A. Resignation of Gene Bauer
 - B. Discussion of Process for Temporary Appointment
12. MAYOR'S REPORT – Mayor Kirkland
13. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

14. ADJOURNMENT



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**River Bend Town Council Agenda
Work Session
December 13, 2018
River Bend Town Hall
7:00 P.M.**

1. Presentation of Audit Report – Phyllis Pearson of Petway, Mills and Pearson, PA
2. Interview of Applicants for Council Vacancy - Mayor

Pledge: Councilman Sheffield



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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
December 20, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Sheffield

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

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- A. Approve:
Minutes of the November 15, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Approve Audit Contract with Petway, Mills and Pearson, PA for FY 2018-2019
 - C. **Vote** – Approve 2019 Employee Holiday Schedule
 - D. **Vote** – Approve 2019 Council Meeting Schedule
 - E. **Vote** – Approve Budget Amendment 18-B-03
 - F. **Vote** – Approve Temporary Rental Space for Police Station

9. Public Safety – Councilman Bill Wanamaker
 - A. CERT Report
 - B. Community Watch Report
10. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
11. Parks & Recreation/CAC – Councilman Gene Bauer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
12. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
13. Environment/Waterways – Councilman Bill Camp
 - A. EWAB Report
14. Council Vacancy – Mayor
 - A. **Vote** – Approve Voting Process to Fill Vacancy
 - B. **Vote** – Select Council Vacancy Replacement
 - C. Administer Oath of Office to New Council Member
15. MAYOR'S REPORT – Mayor Kirkland
16. PUBLIC COMMENT

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RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
December 20, 2018
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Sheffield

1. CALL TO ORDER (Mayor Kirkland Presiding)
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Minutes of the November 15, 2018 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

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- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

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 - F. **Vote** – Approve Temporary Rental Space for Police Station

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 - A. EWAB Report
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