



RIVER BEND TOWN COUNCIL AGENDA
Regular Meeting
February 20, 2020
River Bend Town Hall
7:00 p.m.

Pledge: Councilman Fogle

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approve:
Minutes of the January 9, 2020 Work Session
Minutes of the January 16, 2020 Regular Meeting

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. ***Monthly Police Report*** by Chief Joll
- B. ***Monthly Water Resources Report*** by Director of Public Works Mills
- C. ***Monthly Work Order Report*** by Director of Public Works Mills
- D. ***Monthly Zoning Report*** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Administrator
 - B. **Vote** – Approve Budget Amendment 19-B-07
 - C. **Vote** – Approve Resolution to Surplus Police Vehicle
9. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report

10. Public Safety – Councilman Don Fogle
 - A. CERT
11. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report
12. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden
 - D. Red Caboose Library
13. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB Report
14. MAYOR’S REPORT – Mayor Kirkland
15. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

16. ADJOURNMENT

**River Bend Town Council
Work Session Minutes
January 9, 2020
River Bend Town Hall
5:00 P.M.**

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield
Absent Council Members:	Bud Van Slyke
Town Manager:	Delane Jackson
Town Clerk:	Ann Katsuyoshi
Police Chief:	Sean Joll
Town Attorney:	Dave Baxter
Finance Administrator:	Margaret Theis

BUDGET KICK-OFF

Manager Jackson presented a short PowerPoint presentation outlining the usual budget process. The Council reviewed their Priorities and Vision Statement and the proposed meeting schedule. With no objections or changes, this will be the schedule that is posted.

DISCUSSION – DOG PARK RULES

Mr. Jackson said that a recent incident in the Dog Park has caused him to review the Park rules. He suggested that we add additional language to the statement about aggressive dogs. The Town Manager also proposed that we advise users that they may receive a ticket if they fail to comply with Park rules. It was the consensus of the Council, that the Dog Park rules be amended as suggested. The item will come to the Council for formal approval at the Regular Meeting.

DISCUSSION OF NAMING TOWN BUILDINGS

The Council discussed this item briefly. It was the consensus of the Council that no building will be named after a person either alive or dead.

CLOSED SESSION

Councilman Van Slyke **moved to go into Closed Session under §143-318.11(a)(6) of the Open Meetings Law.** The motion carried unanimously. The Council entered Closed Session at 6:52 p.m.

OPEN SESSION

Councilman Sheffield **moved to return to Open Session.** The motion carried unanimously. The Council returned to Open Session at 7:10 p.m.

River Bend Town Council Work Session Meeting
January 9, 2020
2 of 2 pages

ADJOURNMENT

There being no further business, Councilman Sheffield **moved to adjourn.** The motion carried unanimously. The meeting adjourned at 7:12 p.m.

Ann Katsuyoshi
Town Clerk

**River Bend Town Council
Regular Meeting Minutes
January 16, 2020
River Bend Town Hall
7:00 P.M.**

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Irving Van Slyke
Town Manager:	Delane Jackson
Town Clerk:	Ann Katsuyoshi
Town Attorney:	Dave Baxter
Police Chief:	Sean Joll
Finance Administrator:	Margaret Theis

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 7:00 p.m. on Thursday, January 16, 2020 in the Town Hall Meeting Room with a quorum present.

ADDITIONS/DELETIONS TO THE AGENDA

Town Manager Jackson asked for a brief closed session at the end of this meeting. Councilman Sheffield **moved to add a Closed Session to the Agenda under §143-318.11(a)(6) of the Open Meetings Law.** The motion carried unanimously.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman McClard **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion the following items were approved:

- A. Approve:
Minutes of the December 5, 2019 Work Session
Minutes of the December 12, 2019 Regular Meeting

ADMINISTRATIVE REPORTS

PUBLIC WORKS – MAYOR JOHN KIRKLAND

The PWAB did not meet in January. The next meeting will be on February 4 at 3:00 p.m.

FINANCE – COUNCILMAN IRVING VAN SLYKE, JR.

Financial Report – Finance Administrator Theis told the Council that the total of the General Fund Cash Balances as of December 31, 2019 was \$5,021,441. Ad valorem tax collections were at \$327,341.

Vote – Approve FY 2019-2020 Audit Contract – Mr. Jackson told the Council that this is the annual letter we receive from our auditor. The last audit we paid was \$14,000. The new proposal for FY 2020 reflects a \$200 increase to \$14,200. This will be the last year of our current three-year contract with Petway, Mills and Pearson. However, due to hurricane-related expenses, we may cross the limit for requiring a single audit. The information provided includes a proposal of a \$2,500 fee if an additional single audit is required.

Councilman Van Slyke **moved to approve the FY 2019-2020 Audit Contract with Petway, Mills and Pearson, PA as presented and to authorize the Mayor to sign on behalf of the Town.**
The motion carried unanimously.

PLANNING BOARD – COUNCILMAN BUDDY SHEFFIELD

Planning Board – Councilman Sheffield said that the regular meeting of the River Bend Planning Board was held January 2nd at 7:00 pm in Town Hall. A quorum was present. There were no visitors. Chairman Lippert called the meeting to order. The usual reports were given. Building permits continue to show higher than normal activity due to rebuilding from Hurricane Florence. One very large building permit was issued to the Town by the Town for the construction of the new Police and Community building and remodeling of Town Hall.

The Board spent the bulk of the meeting discussing zoning ordinances and how they might need to be changed or clarified with respect to future development in the Northwest quadrant. No changes were proposed at this meeting. Chairman Lippert gave the Board homework for the study of areas to be considered at the next meeting.

The Board voted to hold future meetings at 6:00 p.m. instead of 7:00 p.m. Therefore, the next meeting will be February 6th at 6:00 p.m. All interested citizens are invited to attend.

ENVIRONMENT AND WATERWAYS – COUNCILMAN BRIAN LEONARD

EWAB – Councilman Leonard said that the Board voted to select Jim Stevens as Chairman, Mary Holihan as Vice Chair and Patty Leonard as secretary.

Under Old Business, the Board discussed No Wake signs for the entrances to River Bend from the Trent River and boat landing. Mary Holihan will follow up with the Manager. Members discussed stormwater drainage and an ongoing engineering survey being conducted. They also discussed information flyers in the water bills and articles submitted to the Sun Journal. There was an update on future dredging projects.

In New Business, the Members discussed this year's budget request. The Board will review the submissions for the past five years before finalizing its request. Members talked about better maps of the waterways and new FEMA maps.

PARKS & RECREATION/CAC – COUNCILMAN BUD MCCLARD

Organic Garden - The usual winter lull is setting in but some vegetables have been planted. The beehive is vacant since the healthy bee colony left River Bend for greener pastures.

Parks and Recreation - The Christmas Tree lighting and Fairfield Harbour Chorus were a great success. The group reviewed each and made recommendations for the next year to smooth any rough corners.

Leap into Spring Bunco will be the next event, scheduled for January 23. This is another event that requires an RSVP to reserve a seat. Other events were brought up and they are in the planning process. A new "Coming Events" posting has been created on the Parks and Recreation web page and it will include proposed events so that residents can plan in advance.

Library - The Red Caboose Library continues to function as a self-funding group. They are currently selling a coupon book for \$20 that can pay for itself in one or two coupon usages.

CAC - The CAC meeting was held yesterday. A report will be given at the February meeting.

Vote – Adopt Dog Park Rules – Councilman McClard reminded the Council that changes to the Dog Park rules were discussed at the Work Session. He **moved to adopt the amended Dog Park rules** as presented. The motion carried unanimously. The Park rules read as follows:

Town of River Bend
Dog Park Rules

1. Hours: The Dog Park is open from Sunrise to Sunset.
2. Users enter at their own risk.
3. Handlers are responsible for any injuries or damages caused by dogs they bring into the park.
4. Dogs must have a valid license and/or rabies tag.
5. Dogs must be leashed when entering and exiting the Dog Park.
6. Maximum of three dogs per handler.
7. Small dog area is reserved for dogs up to 25 pounds. (Small dogs are also allowed in large dog area, but large dogs are not allowed in small dog area).
8. For the safety of your dog(s) and other park visitors, choke, prong (pinch) and spike collars re strictly prohibited. If you use these types of collars, remove them before entering the dog park.
9. No children under the age of 16 are permitted unless accompanied by an adult. Children ave a tendency to scream and run when excited, which can trigger a dog's prey drive or natural instinct to chase. For this reason and for the safety of your children, we do not recommend bringing small children and infants into the dog park.
10. Aggressive dogs are not permitted on the premises. Dogs must be removed at the first sign of aggression. If your dog does not interact well with other dogs or humans, you should not bring it to the Dog Park.
11. Female dogs in heat are prohibited from entering the park.
12. Sick dogs, or dogs with parasites (worms, ticks, fleas, etc.) are not allowed in the park.
13. Dog owners must be in the area of the park and within view of their dogs at all times.
14. All off-leash dogs must be under voice control of their owners. If you cannot control your dog off leash, keep your pet leashed at all times.
15. Dog owners must keep their leash in hand at all times.
16. Please do not bring dog food or human food into the park and please, no smoking in the park.
17. Owners must clean up dog feces. Seal waste in the provided plastic bags before disposing in designated receptacle.

18. Fill any holes your dog digs.
19. Proof of a current rabies vaccination and license is required upon request of a police or animal control officer. Tags may serve as proof.
20. As determined by the town manager or a police officer, any user's failure to abide by the park rules may result in the loss of privileges to use the Dog Park for the owner and/or the dog. Failure to abide by the park rules may also result in the owners being ticketed.

MAYOR'S REPORT

Mayor Kirkland said that the years pass quickly. The Christmas and New Year's Holidays are past and we have settled into the annual cycle of life both for our homes and for government at the Town level. At home all of us are reminded that the time for filing the annual income tax return is fast approaching. That always brings great joy.

The Town Council has been briefed by Manager Delane Jackson at the January Council Work Session about the schedule for development of the 2020-2021 Town budget. The department heads and advisory boards that have budget needs have been notified to make proposals and submissions to the Manager. The schedule for meetings of Council and Staff to develop the proposed budget have been scheduled and a "flier" giving those dates and items scheduled for discussion will be sent to all residents that receive utility bills from the Town as an enclosure to the mailed billing. That schedule is also available in the lobby at Town Hall and will be posted on the Town's web page.

The first meeting is scheduled for March 24. All meetings are scheduled to begin at 4:00 p.m. and will end by 7:00 p.m. The budget items to be discussed at each meeting are also listed on the flier. There will need to be adjustments made when review of some line items may take either more time than anticipated or perhaps less time.

During meetings residents attending can comment on line item discussions after the Council Members have finished their discussion. All need to respect that the Comment period is not a time of debate.

The Town budget process has worked well in past years and has been recognized by the Government Finance Officers Association for Distinguished Presentation during the last nine budget cycles. This is the most important document that the Council develops on an annual basis in that it provides the direction to the Manager for projects and work that will be accomplished during the entire fiscal year.

This budget development makes evident that the Town is fortunate to have a talented and dedicated Manager and Department heads who look at needs and project needed repair and replacement leading to timely acquisition for critical infrastructure and supplies. Thanks to the members of Town Council and the hours that they spend working with Staff and selecting the elements that will make up the 2020-2021 Town budget.

CLOSED SESSION

Councilman Sheffield **moved to go into Closed Session under §143-318.11(a)(6) of the Open Meetings Law.** The motion carried unanimously. The Council entered Closed Session at 7:45 p.m.

OPEN SESSION

Councilman Sheffield **moved to return to Open Session**. The motion carried unanimously. The Council returned to Open Session at 8:00 p.m.

ADJOURNMENT/RECESS

There being no further business, Sheffield **moved to adjourn**. The meeting adjourned at 8.05 p.m.

Ann H. Katsuyoshi
Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2020

Activities	2019	2019	2020	% of Calls	% Change
	November	December	January		
ALARMS/911 UNKOWN/DISTURBANCE/SHOTS FIRED	18	12	12	0.69%	0.00%
ANIMAL COMPLAINTS	9	7	3	0.17%	-57.00%
ARRESTS	5	3	5	0.29%	67.00%
ASSAULTS / All OTHER VIOLENT CRIME	2	1	3	0.17%	200.00%
ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	4	6	29	1.67%	383.00%
ASSIST EMS/FD/FIRST RESPONDERS/MED ASSIST	40	29	27	1.55%	-7.00%
ASSIST MOTORISTS / BIKE PATROLS/ALL OTHER	109	86	31	1.78%	-64.00%
ASSIST OTHER AGENCIES	3	1	1	0.06%	0.00%
B & E BUSINESS/RESIDENCE/VEHICLE	3	2	1	0.06%	-50.00%
CRIM.SUMM./SUBPOENAS/WARRANTS/CIVIL COMPLAINT	3	2	6	0.34%	200.00%
DOMESTICS	3	4	2	0.11%	-50.00%
FIRES/ALARM	2	0	0	0.00%	0.00%
IDENTITY THEFT/FRAUD	1	3	1	0.06%	-67.00%
INVOLUNTARY COMMITMENTS	3	0	4	0.23%	400.00%
JUVENILE COMPLAINTS	1	0	0	0.00%	0.00%
LARCENIES	2	5	0	0.00%	-100.00%
LITTERING	0	2	0	0.00%	-100.00%
LOUD MUSIC/NOISE COMPLAINTS	0	0	0	0.00%	0.00%
DEATH/MISSING PERSON/RUNAWAY/SUICIDE(A)	0	3	0	0.00%	-100.00%
PROPERTY DAMAGE/VANDALISM	2	1	3	0.17%	200.00%
RESIDENTIAL/BUSINESS CHECKS/COMMUNITY WATCH	1,568	1,811	1,449	83.28%	-20.00%
ROADWAY DEBRIS/OBSTRUCTIONS	0	0	0	0.00%	0.00%
ROBBERIES	0	0	0	0.00%	0.00%
SOLICITING VIOLATIONS	1	0	0	0.00%	0.00%
SUSPICIOUS PERSONS/VEHICLES /FIELD INTERVIEW	30	18	24	1.38%	33.00%
TOWN ORDINANCE CITATIONS	1	0	0	0.00%	0.00%
TOWN ORDINANCE VIOLATIONS	2	1	6	0.34%	500.00%
TRAFFIC ACCIDENTS	3	3	4	0.23%	33.00%
TRAFFIC STOPS	104	116	86	4.94%	-26.00%
TRAFFIC COMPLAINTS-Radar	8	9	6	0.34%	-33.00%
DWI	1	1	1	0.06%	0.00%
CHECKPOINTS	6	1	3	0.17%	200.00%
DRUG VIOLATIONS	4	2	4	0.23%	100.00%
WELFARE CHECKS	3	7	9	0.52%	29.00%
CASE ASSIST/PW/VEHICLE MAINTENANCE/MEETING	4	9	10	0.57%	11.00%
CASE FOLLOW UPS/SPECIAL OPERATION/TRAINING	15	14	10	0.57%	-29.00%
TRESPASSING	1	0	0	0.00%	0.00%
OVERDOSE	1	0	0	0.00%	0.00%
Total	1962	2159	1740	100.00%	-19.00%

Traffic Violations

- 13 State Citations
- 17 Total State Charges
- 3 State Warnings
- 1 Town Citations
- 0 Town Warnings

% of Calls = The percentage the call represents out of all total calls
 % Change = The percentage change between the last two months

Community Watch Checks

- 100 Pirates - 99
- 100 Plantation - 106
- 200 Lakemere - 99
- 200 Rockledge - 100

Phone Calls Answered (638-1108)

187 Incoming Calls Answered



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

January 2020 Monthly Report Brandon Mills, Director of Public Works

Public Works have been busy trimming one of our collection system rights-of-way. We have several of these rights-of-way that are through the woods and we clear them out yearly. The purpose of keeping these areas free of brush and debris is for maintenance of the collection system lines. Mike Steffa, of public works, replaced the lighting on the front entrance sign. We originally had one LED light that shone on the sign and, at times, the bushes in front blocked a lot of the light. We ended up adding four LED lights on the backside of the bushes. The brick sign is a lot more visible now.

Water Resources had one minor water leak this month. It was a pinhole leak in a service line, and was quickly repaired by our staff. We also replaced a wastewater transfer pump in our large digester at the Wastewater Treatment Facility. This pump is used to transfer excess sludge to another digester. The one that was replaced was installed ten years ago. I'd say we got our money's worth out of that pump. We had to replace one of our metal grates that cover an access point on our grit chambers at the WWTP. This grate was fabricated and welded by our staff. I would like to thank them for a job well done.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 638-3870. You will be instructed to dial "9" and follow the directions to contact the on call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 638-1108, and they will get in contact with the on-call utility systems operator.



Public Works

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	32	30	31	30	33	32	30						218	0
Painting	2	1	0	0	2	1	3						9	1
Park/Playground	28	29	32	30	28	30	29						206	1
Roadway Maintenance	17	11	9	15	13	10	12						87	2
Stormwater Maintenance	5	7	6	7	9	6	4						44	0
Trash/Litter	30	30	31	30	30	28	30						209	0
Tree Maintenance	2	3	6	9	5	3	3						31	0
Wetlands / Ponds	2	3	2	1	2	2	1						13	0
Other	11	14	7	10	13	11	14						80	1
TOTAL	129	128	124	132	135	123	126	0	0	0	0	0	897	5

Orders Closed

127	123	117	128	131	119	121							866
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Water Resources

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	11	13	14	12	16	14	15						95	0
Sewer Treatment	12	13	11	16	15	13	12						92	1
Water Distribution	7	5	10	9	13	11	9						64	1
Water Treatment	11	12	14	13	12	13	11						86	0
Service Orders	82	81	69	101	55	74	55						517	0
Utility Locates	80	65	60	55	52	40	35						387	0
TOTAL	203	189	178	206	163	165	137	0	0	0	0	0	1241	2

Orders Closed

199	185	173	200	159	160	135							1211
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TOTAL

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	332	317	302	338	298	288	263	0	0	0	0	0	2138
Orders Closed	326	308	290	328	290	279	256	0	0	0	0	0	2077

Town of River Bend



Monthly Financial Report

Printed 2/17/2020

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Irving J. "Bud" Van Slyke, Jr. or Finance Administrator Margaret Theis.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.

**Town of River Bend
Financial Dashboard**



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.



Fund Cash Balances

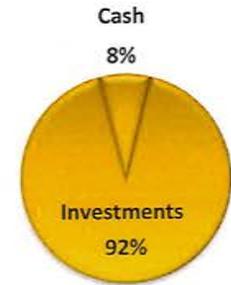
Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
BUS Capital Projects Fund	-	-	1,290,716	1,292,674	1,293,793	1,130,872	1,067,192					
General Fund*	2,281,710	2,301,346	1,109,478	1,103,687	1,112,147	1,418,172	1,423,411					
Powell Bill	0	0	42,446	42,473	42,500	84,973	85,027					
NCORR Recovery Grant	259,695	260,145	260,570	238,845	239,148	226,296	226,577					
General Capital Reserve	427,051	427,805	162,561	162,821	163,055	163,290	163,521					
Law Enforcement Separation Allowance*	23,849	21,965	20,127	18,165	16,257	15,367	14,780					
Water Fund*	735,569	752,969	753,700	776,454	759,084	784,094	783,408					
Water Capital Reserve Fund (CIF)	241,820	242,245	242,642	243,016	243,335	243,654	243,967					
Sewer Fund*	875,171	871,408	879,987	918,486	904,903	943,491	924,459					
Sewer Capital Reserve Fund (CIF)	11,121	11,140	11,158	11,175	11,190	11,204	11,218					
Total Cash and Investments	4,855,986	4,889,024	4,773,385	4,907,797	4,785,411	5,021,411	4,943,558					
BB&T Cash Accounts	228,170	253,082	244,972	372,142	243,798	473,842	390,141					

*These operating funds have equity in the BB&T pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently BB&T). We have two accounts with BB&T, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
BUS Capital Projects Fund	-	-	1,290,716	1,292,674	1,294,315	1,130,872	1,067,192					
General Fund	2,133,534	2,137,274	1,009,583	1,033,278	1,039,672	1,219,309	1,285,988					
Powell Bill	0	0	0	0	0	0	0					
NCORR Recovery Grant	259,695	260,145	260,570	238,845	239,148	226,296	226,577					
Capital Reserve (General Fund)	427,051	427,805	162,561	162,821	163,055	163,290	163,521					
Law Enforcement Separation Allowance	26,747	26,795	18,134	18,163	13,188	13,208	13,227					
Water Fund	700,923	702,163	703,408	704,766	705,707	706,648	707,573					
Water Capital Reserve Fund (CIF)	241,820	242,245	242,642	243,016	243,335	243,654	243,967					
Sewer Fund	826,924	828,374	829,641	830,917	832,004	833,090	834,156					
Sewer Capital Reserve Fund (CIF)	11,121	11,140	11,158	11,175	11,190	11,204	11,218					
Total Investments	4,627,816	4,635,941	4,528,413	4,535,655	4,541,613	4,547,569	4,553,417					

Town of River Bend
Financial Report
Fiscal Year 2019 - 2020



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Budget
Ad Valorem Taxes	638,087	638,087	0	603	381	58,424	68,132	327,341	76,138						531,019	83.2%
Ad Valorem Taxes - Vehicle	83,200	83,200	0	6,919	6,814	160	13,111	248	12,923						40,174	48.3%
Animal Licenses	2,400	2,400	21	140	70	111	50	46	920						1,357	56.5%
Local Gov't Sales Tax	346,159	346,159	32,475	27,317	28,402	20,787	26,078	26,411	24,998						186,468	53.9%
Hold Harmless Distribution	97,136	97,136	8,117	7,078	7,259	8,033	7,027	6,469	7,228						51,211	52.7%
Solid Waste Disposal Tax	3,000	3,000	0	559	0	0	574	0	0						1,133	37.8%
Powell Bill Fund Appropriation	0	0	0	0	0	0	0	0	0						0	0
Powell Bill Allocation	86,000	86,000	0	0	42,446	0	0	42,446	0						84,892	98.7%
Piped Natural Gas Tax	0	0	0	0	0	0	0	0	0						0	0.0%
Beer & Wine Tax	13,500	13,500	0	0	0	0	0	0	0						0	0.0%
Video Programming Tax	56,500	56,500	0	0	13,228	0	0	14,384	0						27,613	48.9%
Utilities Franchise Tax	119,000	119,000	0	0	23,920	0	0	29,917	0						53,838	45.2%
Telecommunications Tax	14,440	14,440	0	0	2,909	0	0	3,138	0						6,047	41.9%
Court Cost Fees	500	500	23	50	23	45	50	36	14						239	47.7%
Zoning Permits	5,000	5,000	803	573	852	112	360	398	444						3,542	70.8%
Federal Gov't Grants- BPV	0	0	0	0	0	0	0	0	0						0	0
Federal Disaster Assistance*	0	629,206	0	615,266	13,941	0	0	69,857	0						699,064	111.1%
State Disaster Assistance*	0	209,736	0	35,120	4,647	0	169,969	23,286	0						233,021	111.1%
County Grant Emergency Svcs	0	0	0	0	0	0	0	0	0						0	0
Recovery Grant NCORR-FLDG-004	89,022	89,022	89,022	0	0	0	0	0	0						89,022	100.0%
Miscellaneous	8,000	8,000	1,174	1,158	630	642	1,411	319	935						6,268	78.4%
Insurance Settlements	0	0	0	500	0	216	0	0	0						716	#DIV/0!
Interest - Recovery Grant NCORR-FL	4,678	4,678	489	450	424	365	303	298	280						2,610	55.8%
Interest - Powell Bill	50	50	0	0	0	27	26	27	54						135	269.6%
Interest - Investments*	35,000	18,100	4,116	3,826	2,826	1,615	1,402	1,605	1,696						17,086	94.4%
Contributions	1,200	1,200	769	4	3	29	2	2	9						819	68.2%
Wildwood Storage Rents	18,120	18,120	1,470	1,425	1,463	1,541	1,551	1,541	1,542						10,533	58.1%
Rents & Concessions	18,000	18,000	1,500	1,525	1,500	1,500	1,500	1,500	1,500						10,525	58.5%
Sale of Fixed Assets	0	0	0	0	0	0	0	0	0						0	0
Sales Tax Refund Revenue	0	0	0	0	0	0	0	0	0						0	0
Trans. from Capital Reserve	5,800	5,800	5,800	0	0	0	0	0	0						5,800	100.0%
Trans. from L.E.S.A. Fund	0	0	0	0	0	0	0	0	0						0	0
Appropriated Fund Balance*	96,111	547,742	0	0	0	0	0	0	0						0	0.0%
Total	1,740,903	3,014,576	145,778	702,513	151,738	93,606	291,546	549,269	128,679	0	0	0	0	0	2,063,129	68.4%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.
#DIV/0! indicates revenue was received, but not budgeted for this line item.

Town of River Bend
Financial Report
Fiscal Year 2019 - 2020



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Governing Body	31,500	31,500	1,873	-9	4,120	3,346	1,640	5,073	-824						15,219	48.3%
Administration	254,706	254,706	41,290	16,151	20,290	14,243	15,271	37,374	13,994						158,612	62.3%
Finance	117,617	117,617	21,775	7,086	6,993	11,720	7,935	10,269	7,713						73,493	62.5%
Tax Listing	10,883	10,883	0	270	266	744	988	2,438	2,102						6,808	62.6%
Legal Services	24,000	24,000	766	1,347	489	662	855	257	711						5,086	21.2%
Elections	6,500	6,500	0	0	0	0	0	0	2,571						2,571	0.0%
Public Buildings*	80,000	113,423	6,805	5,785	15,449	11,196	6,530	2,692	2,712						51,170	45.1%
Police	532,095	532,095	64,758	51,735	41,505	36,583	39,052	56,175	39,984						329,793	62.0%
Emergency Management*	4,181	56,749	21,851	0	12,614	1,634	114	1,300	0						37,513	66.1%
Animal Control	13,991	13,991	1,496	1,222	612	506	1,072	1,386	880						7,174	51.3%
Street Maintenance*	182,152	163,152	3,742	4,754	1,531	5,995	2,458	3,453	2,935						24,868	15.2%
Public Works	164,913	164,913	18,220	12,709	10,925	10,991	11,356	14,866	11,275						90,341	54.8%
Leaf & Limb, Solid Waste	43,200	43,200	3,005	674	495	4,768	2,403	574	6,579						18,498	42.8%
Stormwater Management*	45,791	178,373	2,245	1,833	919	799	1,461	2,071	1,319						10,646	6.0%
Waterways & Wetlands	4,500	4,500	0	0	0	0	0	56	260						316	7.0%
Planning & Zoning*	48,005	57,005	6,950	12,906	2,911	3,155	2,929	5,008	3,419						37,278	65.4%
Recovery Grant NCCORR-FLDG-004	93,700	93,700	3,820	9,324	7,930	6,947	7,141	9,828	6,822						51,812	55.3%
Recreation & Special Events	7,700	7,700	538	59	0	20	127	148	150						1,042	13.5%
Parks*	45,660	91,360	3,282	2,819	2,340	1,787	3,687	3,065	2,957						19,937	21.8%
Transfers*	13,500	1,037,700	13,500	0	1,024,200	0	0	0	0						1,037,700	100.0%
Contingency*	16,309	11,509	0	0	0	0	0	0	0						0	0.0%
Total	1,740,903	3,014,576	215,917	128,665	1,153,589	115,093	105,020	156,032	105,560	0	0	0	0	0	1,979,875	65.7%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay*	140,500	121,500	0	0	0	0	0	0	0						-	0.0%
Debt Service - Principle		0	0	0	0	0	0	0	0						-	0.0%
Debt Service - Interest		0	0	0	0	0	0	0	0						-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.

BUS Capital Project Fund	Fiscal Year Budget		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Total	% Exp												
Cash Balance	1,290,000	1,290,000	1,290,716	1,292,674	1,293,793	1,130,872	1,067,192							
Expenditures		0	0	523	164,499	65,076	111,241						341,338	26%
Interest earned	10,000	716	1,959	1,641	1,577	1,396							7,289	73%

Project Fund Ordinance: \$ 1,300,000



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	181,750	181,750	30,147	257	30,241	311	30,173	286	30,229						121,644	66.9%
Consumption	205,901	205,901	35,167	149	38,524	418	35,758	117	31,521						141,653	68.8%
Other, incl. transfers	126,873	126,873	1,495	5,216	1,155	4,773	941	4,555	-1,590						16,545	13.0%
Hydrant Fee	21,960	21,960	21,960	0	-288	0	0	0	0						21,672	98.7%
Capital Investment Fee	0	0	0	0	0	0	0	0	0						0	0.0%
Total	536,484	536,484	88,769	5,622	69,631	5,502	66,872	4,958	60,159	0	0	0	0	0	301,513	56.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	424,432	424,432	39,911	23,157	20,178	24,129	31,371	28,219	19,011						185,976	43.8%
Supply & Treatment	63,142	63,142	3,555	5,077	3,698	2,830	1,602	4,246	937						21,945	34.8%
Distribution	45,410	45,410	28,855	674	47	92	160	58	123						30,008	66.1%
Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0						0	0.0%
Total	536,484	536,484	72,320	28,908	23,922	27,052	33,133	32,523	20,071	0	0	0	0	0	237,930	44.3%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	0	0	0	0	0	0	0	0	0						0	-

Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
	Water Fund	735,569	752,969	753,700	776,454	759,084	784,094	783,408				
Water Capital Reserve Fund (CIF)	241,820	242,245	242,642	243,016	243,335	243,654	243,967					

Water Produced	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
	Limit												
Total Gallons	8,725,000	7,541,000	6,811,000	6,650,000	6,428,000	6,821,000	6,669,000						49,645,000
Average daily gallons	925,000*	281,452	243,258	227,033	214,516	214,267	220,032	215,129					230,812

* This is the permitted daily limit.

Town of River Bend
Financial Report
Fiscal Year 2019 - 2020



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	291,868	291,868	48,341	493	48,349	698	48,004	507	48,198						194,590	66.7%
Consumption	293,602	293,602	46,617	-67	51,665	766	49,160	30	45,634						193,804	66.0%
Other, incl. transfers*	87,625	93,389	1,564	2,978	1,357	2,879	1,087	2,393	1,066						13,324	14.3%
Capital Investment Fee	0	0	0	0	0	0	0	0	0						0	0.0%
Total	673,095	678,859	96,521	3,404	101,372	4,343	98,250	2,931	94,898	0	0	0	0	0	401,719	59.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	418,575	418,575	41,470	23,809	21,050	24,405	30,621	31,274	19,748						192,377	46.0%
Collection	75,845	75,845	6,539	25,122	1,443	6,638	1,373	1,513	946						43,574	57.5%
Treatment*	115,675	121,439	12,173	5,172	4,135	4,272	5,106	8,060	4,106						43,025	35.4%
Transfers / Contingency	63,000	63,000	0	0	0	0	0	0	0						0	0.0%
Total	673,095	678,859	60,182	54,104	26,628	35,314	37,101	40,847	24,800	0	0	0	0	0	278,975	41.1%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	26,000	29,500	0	24,262	0	0	0	0	0						24,262	82.2%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	875,171	871,408	879,987	918,486	904,903	943,491	924,459					
Sewer Capital Reserve Fund (CIF)	11,121	11,140	11,158	11,175	11,190	11,204	11,218					

Wastewater Treated

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons	2,540,000	3,118,000	3,621,000	3,370,000	3,835,000	3,760,000	3,486,000						23,730,000
Average daily gallons	330,000*	81,935	100,581	120,700	108,710	127,833	121,290	112,452					110,500

* This is the permitted daily limit.



**TOWN OF RIVER BEND
PROPOSED BUDGET ORDINANCE AMENDMENT 19-B-07
FISCAL YEAR 2019-2020**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2019-2020 Budget Ordinance as last amended on December 12, 2019, be amended as follows:

Summary

General Fund	3,139,029
General Capital Reserve Fund	305,708
Law Enforcement Separation Allowance Fund	15,177
Water Fund	536,484
Water Capital Reserve Fund	5,432
Sewer Fund	678,859
Sewer Capital Reserve Fund	250
	4,680,938
Total	

Section 1.

General Fund

**19-B-07
PROPOSED
CHANGES**

Anticipated Revenues

AD VALOREM Taxes 2019-2020	638,087	
AD VALOREM Tax-Motor Vehicle	83,200	
Animal Licenses	2,400	
Sales Tax 1% Article 39	158,760	
Sales Tax 1/2% Article 40	96,614	
Sales Tax 1/2% Article 42	79,485	
Sales Tax Article 44 105-524	11,300	
Sales Tax Hold Harmless Distribution	97,136	
Solid Waste Disposal Tax	3,000	
Powell Bill Allocation	86,000	
Beer and Wine Tax	13,500	
Video Programming Sales Tax	56,500	
Utilities Franchise Tax	119,000	
Telecommunications Sales Tax	14,440	
Court Refunds	500	
Zoning Permits	5,000	
State Grant (NC Dept. of Public Safety, Governor's Crime Commission)	22,653	22,653
Federal Disaster Assistance (Hurricane Florence Category E, Buildings, & HMP funds)	699,063	69,857
State Disaster Assistance (Hurricane Florence Category E, Buildings, & HMP funds)	233,021	23,285
Recovery Grant NCORR-FDLG-004	89,022	
Miscellaneous	8,000	
Interest- Powell Bill Investments	50	
Interest-General Investments	18,100	
Interest-NCORR-FDLG-004 Investments	4,678	
Contributions	1,200	
Wildwood Storage Rents	18,120	
Rents & Concessions	18,000	
Transfer From Capital Reserve Fund (2020 Ford Interceptor Hybrid patrol vehicle \$37,000)	34,800	29,000
Appropriated Fund Balance (Residual FEMA reimbursement returned to Fund Balance \$28,342, additional funding for police dept. Ford Interceptor Hybrid, \$8000)	527,400	-20,342
	3,139,029	124,453
Total		

Section 1. General Fund (continued)

**19-B-07
PROPOSED
CHANGES**

Authorized Expenditures			
Governing Body		31,500	
Administration		254,706	
Finance		117,617	
Tax Listing		10,883	
Legal Services		24,000	
Elections		6,500	
Public Buildings (Hurricane Florence Category E, Buildings, Hazard Mitigation Project funds)		178,223	64,800
Police (NC Dept. of Public Safety, Governor's Crime Commission Grant \$22,653; 2020 Ford Interceptor Hybrid patrol vehicle \$37,000)		591,748	59,653
Emergency Services		56,749	
Animal Control		13,991	
Street Maintenance		163,152	
Public Works		164,913	
Leaf & Limb and Solid Waste		43,200	
Stormwater Management		178,373	
Wetlands and Waterways		4,500	
Planning & Zoning		57,005	
Recovery Grant NCORR-FDLG-004		93,700	
Recreation & Special Events		7,700	
Parks & Community Appearance		91,360	
Contingency		11,509	
Transfer To General Capital Reserve Fund		0	
Transfer To L.E.S.A. Fund		13,500	
Transfer To BUS Capital Projects Fund		1,024,200	
Total		<u>3,139,029</u>	<u>124,453</u>

Section 2. General Capital Reserve Fund

Anticipated Revenues			
Contributions from General Fund		0	
Interest Revenue		10,908	
Appropriated Fund Balance (General Fund CIP police dept. vehicle allocation)		294,800	29,000
Total		<u>305,708</u>	

Authorized Expenditures			
Transfer to General Fund (General Fund CIP police dept. vehicle allocation)		34,800	29,000
Transfer To BUS Capital Projects Fund		265,800	
Future Procurement		5,108	
		<u>305,708</u>	

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:			
Contributions from General Fund		13,500	
Interest Revenue		300	
Appropriated Fund Balance		1,377	
Total		<u>15,177</u>	

Authorized Expenditures:			
Separation Allowance		<u>15,177</u>	

Section 4. **Water Fund**

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	176,731
Utility Usage Charges, Classes 3 & 4	11,413
Utility Usage Charges, Class 5	14,171
Utility Usage Charges, Class 8	3,586
Utility Customer Base Charges	181,750
Hydrant Availability Fee	21,960
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	5,302
Interest Revenue	13,934
Appropriated Fund Balance	95,887
Total	<hr/> 536,484

Authorized Expenditures

Administration & Finance [1]	424,432
Operations and Maintenance	108,551
Transfer To Fund Balance for Capital Outlay	3,500
Transfer To Water Capital Reserve Fund	0
Total	<hr/> 536,483

[1] Portion of department for bond debt service: 145,879

Section 5. **Water Capital Reserve Fund**

Anticipated Revenues

Contributions From Water Operations Fund	0
Interest Revenue	5,432
Total	<hr/> 5,432

Authorized Expenditures

Future Expansion	<hr/> 5,432
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Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 1.5% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2019-2020 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 14. **BUS Capital Project Funding**

Funding in the amount of \$1,290,000 is transferred to the BUS Capital Projects Fund. This amount comes from General Fund Balance, \$1,024,200, and General Capital Reserve, \$265,800.

Proposed this 20th day of February, 2020.

John R. Kirkland, Mayor

Attest:

Ann Katsuyoshi, Town Clerk

Resolution Declaring Surplus Property and Authorizing Sale of Police Department Vehicle

WHEREAS, the Town of River Bend desires to dispose of certain surplus property of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of River Bend that:

1. The following described property is hereby declared to be surplus to the needs of the Town:

**2015 Dodge Charger
VIN: 2C3CDXAG0FH890658**

2. The Town Manager is authorized and directed to receive, on behalf of the Town Council, bids for the purchase of the property described above and shall establish a time and date by which all bids must be received. He is also authorized to employ the action method he deems most advantageous to the Town.

3. The Town Clerk shall cause a notice of this sale to be published in the local newspaper of record.

4. The Town shall retain the right to reject any and all bids.

Adopted this 20th day of February, 2020

John R. Kirkland
Mayor

Attest:

Ann H. Katsuyoshi

Planning Board Report – February 2020

The regular meeting of the Planning Board was held at 6:00pm, February 6th at Town Hall. A quorum was present. There were no visitors.

Chairman Lippert called the meeting to order. The usual reports were given. The board continued its work in assuring that town ordinances and zoning laws are up to date and ready for any future development of the Northwest quadrant. Topics of discussion included the site planning manual, sidewalk requirements, underground utilities etc. Attention was given to make sure that development guidelines are up to date in light of recent revisions to “yard” definitions and illustrations, accessory building permits, etc.

The board pointed out that the schedule of fees has not been amended since 2009 and suggested that the council take a look at it. At the end of the discussions, Chairman Lippert said he would compile a list of possible changes and updates for the board to vote on at the next meeting. That meeting will be held March 5th at 6:00pm. The public is invited to attend.

CERT Meeting – January 22, 2020

The CERT Team met on January 22, 2020 in the Town Hall Conference Room. The meeting began at 7:00 pm with 12 members in attendance. The October 2019 meeting minutes were reviewed and approved. No meetings were held in November or December 2019 due to holiday conflicts.

After a brief discussion about hurricane impacts, Mary Holihan presented the first in a series of FEMA Incident Command System lessons via Powerpoint. The title of the training was “Introduction to Incident Command System” or ICS 100. The meeting adjourned at 8:00 pm. The next CERT meeting will be on February 26, 2020 and will start at 7:00 pm.

EWAB meeting was held on February 3, 2020.

Chairmen Jim Stevens called the meeting to order at 7 PM.

All current members of EWAB were in attendance.

Old business:

No wake signs for canal, a recommendation was voted on and approved to have the manager provide proposals for three signs listing the entire canal system is a no wake zone.

Dredging status was discussed, still haven't gotten the contractor to submit a bid. Other options were discussed about maintaining the canals.

New Business:

The EWAB 2020 budget has been submitted.

It was brought up that Mulberry Lane has storm water drainage issues during heavy rains, more information is needed to determine what if anything needs to be done to fix it.

There is still one vacancy on EWAB.

The public is welcome to attend all EWAB meets.

The next meeting will be on March 2, 2020 at 7 PM in townhall.

Council Liaison Report – Bud McClard February 2020

The Community Appearance Commission (CAC) will meet next March 18 at 130 PM

children after the egg hunt while waiting for the older kids to search for their eggs.

Parks and Recreation

Bunco was a great success and there seemed to be interest in possibly holding more and possibly regular Bunco gatherings.

Quilling was also popular with all seats being taken within a few days. The participants all had a great time and made great craft projects.

Upcoming Projects:

March 14th Riverbend Showcase. This is a private function but Parks and Recreation will have a table and will provide information about parks and recreation benefits available in Riverbend.

March 17th St Patrick’s Day BINGO – Event will be held on the 3rd Tuesday of March. Flyers are currently being designed.

April 11th Easter Egg Hunt. This is an annual event that is quite popular. Detailed information is coming soon.

May 10th – Mother’s Day - Fairfield Harbour Chorus at River Bend Baptist Church.

May - Sunday in the Park. Exact date to be determined.

Next Meeting is March 4 at 7 PM

Red Caboose Library

Gloria Kelly as replaced Linda Kloph as liaison between Parks & Rec and the Red Caboose Library. Gloria will attend Parks & Rec meetings in that capacity. RCL is working on a new program to showcase authors. The current author will be met with a book signing and discussion about caring for caregivers.

A donation of 200 new books was made to RCL by Phil Bowie, a judge in the prestigious Edgar Awards for Mystery Writers of America. Mr. Bowie, a known local author, has mentioned he may donate some time to RCL.

RCL is receiving comments about the success of the Readers at the Holiday Tree Lighting party. They mentioned that perhaps something similar could happen at the Easter Egg Hunt for the youngest

Organic Garden

January was busier in the garden. Planting plans were developed and crop rotation schedules were updated. Detailed records of vegetable and herb planting are available from the inception of the garden to the present.

Plans are in place for the *Fifth Annual Roundtable for Gardeners*. The workshop will be presented on Tuesday, February 18th at 6:30 pm in the Council meeting room. Three leaders will field gardening questions from the audience. Following the workshop winter-themed refreshments will be served. Contact Dee Smith to reserve your seat. Call **252-634-3192** or email howwwdeeee@embarqmail.com.

The Green Team met twice in January. Members planted three rows of mustard and sowed asclepias seeds in milk jugs that function as mini greenhouses. After a lesson on composting, team members worked on the compost bins at the garden. Garden volunteers attended the January 28th meeting of the Carolina Nature Coalition, where the Green Team offered a presentation on their activities including their work at the River Bend Community Organic Garden.

Dick Mazziotti will restart the hives when he picks up two new packages of bees on March 27th.

FEBRUARY PUBLIC WORKS ADVISORY BOARD REPORT

The PWAB met on February 4.

Public Works Superintendent was absent due to a sewer backup in the Quarter Deck area. Manager Jackson responded to a discussion that followed review of an article from the 4 February Sun Journal presented by Board Chairman. That article discussed the possible negative aspects of chlorine for disinfecting potable water supplies. It was stated by Manager Jackson that chlorine tests are performed on Town water on a daily basis as required by N.C. regulations and our operations are within the mandated limits.

Manager presented a N C School of Government Water and Waste Water Rate Dashboard. This program was projected from the school's web site to the conference room's large screen television. The dashboard shows water and sewer cost for most municipalities in the state. Manager Jackson pointed out that there are variables that create different rates for each municipality. In effect there is truly no "apples to apples" comparison.

Manager stated that the progress on the new building is progressing nicely.

The need for River Bend signage at the appropriate exit from the newly opened express highway Pollocksville Bypass was discussed. Mayor Kirkland reported that Manager Jackson had emailed DOT of this need including pictures of the exit location. No DOT answer has been received to date. The Mayor also brought this to the attention of the DOT representative at the recent New Bern MPO meeting and furnished the representative a copy of the Manager's letter already mentioned.

The next meeting of the Board will be April 7, 2020.

MAYOR'S REPORT FOR FEBRUARY 2020

OUT OF THE TUNNEL

My March 2019 report titled "Light at the end of the Tunnel" documented that the Town Council at their March meeting unanimously authorized Manger Jackson to direct the architect working the development of the project titled Building Utilization Strategy (BUS) to proceed with completing working drawings. Further that we should proceed to receive bids for construction of the new building that would house the Town Police Station and provide more meeting room space.

Those building plans were developed and bids received. The low bid was submitted by Bruin Builders and a contract awarded.

Construction began with site work started on 28 November. From that date to present work on the building has progressed at a rate that has resulted in the project moving toward completion. As of February 7, 2020 the building is closed in, windows are in place, the roof structure is complete , less sky lights, plumbing and HVAC systems are roughed in; clearly the builder has managed the project efficiently.

The Council, in approving the project, also approved the relocation of the basketball court. That project element is complete except for the placing of new goals and backboards and of course the court painting. This much used recreational facility will be much appreciated by the population of young persons that spend many hours in honing their basketball skills.

The completed fiscal year 2019-2020 budget commitment to these projects will serve the Town well for many years to come.