



RIVER BEND TOWN COUNCIL AGENDA

Regular Meeting

August 20, 2020

River Bend Town hall

7:00 p.m.

Pledge: Councilman Leonard

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of the July 9, 2020 Work Session
Minutes of the July 16, 2020 Regular Meeting
Minutes of the July 28, 2020 Special Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

A. Manager's Report

B. **Activity Reports**

- a. **Monthly Police Report** by Chief Joll
- b. **Monthly Water Resources Report** by Director of Public Works Mills
- c. **Monthly Work Order Report** by Director of Public Works Mills
- d. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Parks & Recreation/CAC – Councilman Harry “Bud” McClard
 - A. Organic Garden Report
 - B. **Vote** - Appoint Pat Lineback to the Parks and Recreation Board for a term beginning August 20, 2020 and expiring on June 30, 2022.
9. Public Works and Water Resources – Mayor John Kirkland
 - A. PWAB report

10. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report – Finance Administrator
 - B. **Vote** – Approve Budget Amendment 20-B-01
 - C. **Vote** – Approve Capital Project Fund Ordinance Amendment #2
11. Public Safety – Councilman Don Fogle
 - A. CERT
 - B. Discussion – Displaying POW/MIA flag at the Municipal Building
12. Planning Board – Councilman Buddy Sheffield
13. MAYOR'S REPORT – Mayor Kirkland
14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT

**NOTE – DUE TO CONSTRUCTION AT TOWN HALL,
ANYONE ATTENDING THE MEETING MUST USE THE
ENTRANCE ON THE PLANTATION DRIVE SIDE OF TOWN
HALL.**

**DUE TO COVID-19, SEATING IS LIMITED AND ON A
FIRST-COME BASIS. WE ENCOURAGE EVERYONE TO
PRACTICE THE 3-W'S. THE MEETING WILL BE
RECORDED AND AVAILABLE FOR FUTURE VIEWING ON
CTV-10.**

River Bend Town Council
Work Session Minutes
July 9, 2020
River Bend Town Hall
5:00 P.M.

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Bud Van Slyke Delane Jackson
Town Manager:	Sean Joll
Police Chief:	Margaret Theis
Finance Administrator:	Ann Katsuyoshi
Town Clerk	Dave Baxter
Town Attorney	

**DISCUSSION – REQUEST FROM BRIAN SWICEGOOD TO AMEND CHAPTER 9:
ANIMALS, IN THE TOWN ORDINANCE**

This item was tabled until August because Mr. Swicegood was unable to attend the Work Session due to a death in the family.

DISCUSSION – USE OF MASKS FOR COVID

Councilman Leonard said that he believed it would show good leadership on the part of the Council if Council members wore faces masks during meetings. Councilman Sheffield objected strongly, saying that he chose not to wear a mask. And, since the Town Manager had arranged the room so that all of the participants are six feet apart, Mr. Sheffield believed we complied with the Governor's Order. After further discussion, it was determined that no such requirement would be made at this time.

DISCUSSION – RE-OPENING LIBRARY

Councilman McClard told the Council that Linda Klopff has asked to address them at the Regular Meeting to discuss re-opening the Red Caboose Library on a limited basis. He said that Ms. Klopff, who was previously a nurse, has written a comprehensive plan that would allow residents to access the Library, while protecting both them and the Library volunteers. The Town Manager stated that the Library re-opening may compel other groups to want to return to normal and request using the Town's buildings for meeting.

DISCUSSION – DETAILS OF RIBBON CUTTING FOR MUNICIPAL BUILDING

Town Manager Delane Jackson reminded the Council that the July 16th Regular Council Meeting will be held at the new Municipal building. The meeting will include the Ribbon Cutting and official opening. The ceremony will begin at 6:30 p.m.

VOTE SURPLUS PROPERTY RESOLUTION

The Manager asked the Council to approve the surplusing of a 2008 Chevrolet van in Public Works. Councilman Van Slyke moved to approve the Surplus Resolution as presented. The motion carried unanimously.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn.** The meeting adjourned at 6:08 p.m.

Ann Katsuyoshi
Town Clerk

**River Bend Town Council
Regular Meeting Minutes
July 16, 2020
River Bend Municipal Building
6:30 P.M.**

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Irving Van Slyke
Town Manager:	Delane Jackson
Town Clerk:	Ann Katsuyoshi
Town Attorney:	Dave Baxter
Finance Administrator:	Margaret Theis
Police Chief:	Sean Joll

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 6:30 p.m. on Thursday, July 16, 2020 at the River Bend Municipal Building with a quorum present.

RIBBON CUTTING CEREMONY

Mayor Kirkland addressed the audience saying that this new building will serve the community well and add to the beauty of the Town. He commended both the current and past Council members for their work and foresight in constructing the facility to meet the Town's current and future needs.

The current Council members cut the ribbon to officially open the Municipal Building.

The Council then recessed to reconvene in the meeting room.

ADDRESSES TO COUNCIL

Mayor Kirkland reconvened the Council in the Municipal Building meeting room.

Linda Klopff, Red Caboose Library Coordinator, addressed the Council on a plan to reopen the Library. Ms. Klopff said that she had developed a plan to minimize the possibility of infection. Under this plan, only one patron would be allowed in the library at a time. There would be one volunteer in the library. All participants would be required to comply with sanitary measures.

The Council discussed this item briefly. They agreed that the plan Ms. Klopff offered was workable and compliant with state requirements.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman Leonard **moved to approve the Consent Agenda as presented**. The motion carried unanimously. Within this motion the following items were approved:

A. Approve

Minutes of the June 11, 2020 Work Session
Minutes of the June 11, 2020 Closed Session
Minutes of the June 18, 2020 Regular Meeting

ADMINISTRATIVE REPORTS

FINANCE – COUNCILMAN IRVING VAN SLYKE, JR.

Financial Report – Finance Administrator Margaret Theis told the Council that the total of the General Fund Cash Balances as of June 30, 2020 was \$4,327,848. Ad valorem tax collections were at \$655,542.

Vote – Craven County Tax Settlement for FY 2019-2020 – Councilman Van Slyke directed the Council's attention to a statement from the Craven County Tax Collector. Collection for the previous fiscal year was at 98.39%. He **moved to accept the Settlement as presented**. The motion carried unanimously.

PARKS & RECREATION/CAC – COUNCILMAN BUD MCCLARD

Organic Garden – Councilman McClard said that the Garden continues its work. The bee hives have been re-established after being lost last year and the spring crops are coming in.

Vote – Reopening Library - Councilman McClard **moved to approve the Red Caboose Library reopening plan as presented**. Councilman Fogle asked the Town Manager what he thought about the Library's reopening plan. The Town Manager said he thought the plan was thorough, but was still concerned that other groups would also want to re-open. He stated it would be difficult for groups like yoga and The Garden Club to maintain social distance. Councilman Sheffield stated that if those groups wanted to re-open they could submit a plan, for the Council to consider, like the Library did. The motion carried unanimously.

PUBLIC WORKS – MAYOR JOHN KIRKLAND

The Mayor said that the next meeting of the Public Works Advisory Board will be August 4. The Board has several openings and solicits volunteers to serve on this Board. If interested please contact Mr. Irvin, Town Clerk or myself. Applying is as easy as filing a form with the Town Clerk then it will be presented to the Council for action.

MAYOR'S REPORT

The Mayor said that the July Fourth date has come and our nation living with the new COVID-19 virus is forced to adjust to a health threat never before experienced. The River Bend July Fourth celebration with parade, picnic, and entertainment for children and adults had to be cancelled. The Town has followed the Governor's direction, which is aimed at protecting citizen health and

safety. We thank Councilman Sheffield for his "social distancing compliant" one man drive through parade transporting John Philip Sousa's Band to the Town's streets. I am certain that the event left a positive impression on all of us. Our petition to the Almighty is that this pandemic will pass and July Fourth 2021 will return to our norm.

May we all remember and embrace Thomas Jefferson's words from the Declaration of Independence. "We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable rights that among these are life, liberty, and the pursuit of happiness."

All of us owe the Town staff a most sincere expression of thanks for their dedicated and loyal service during this several months long emergency. They have been loyal in attendance and delivered all the normal utility and administrative services for the Town.

Tonight we conducted the Ribbon Cutting opening the new Municipal Building for use. This represents a project that was in planning for a number of years. It provides modern and functional office/administrative space for the Police Department and meeting room space that is flexible and will allow civic meetings to meet here without impacting the limited Town Hall meeting room space.

We all pray that the day will come soon that North Carolina and the Nation will see the COVID-19 virus fade into oblivion and we resume a normal life.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn.** The meeting adjourned at 7:40 p.m.

Ann Katsuyoshi
Town Clerk

River Bend Town Council
Special Meeting Minutes
July 28, 2020
River Bend Town Hall
3:00 P.M.

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Irving Van Slyke
Town Manager:	Delane Jackson
Director of Public Works:	Brandon Mills
Town Engineer:	Kevin Avolis

CALL TO ORDER

Mayor Kirkland called the meeting to order at 3:00 p.m. with a quorum present.

DISCUSSION OF CHANNEL RUN DRAINAGE

The Town Manager, Delane Jackson, gave background information on why this special meeting was needed. He stated that the drainage system in the Channel Run area was damaged following Hurricane Florence by debris being placed in the Right-of-Way and equipment working in that area. Mr. Jackson stated that FEMA had awarded the Town \$122,707 to repair that area. The Town hired Avolis Engineering to survey, inspect and evaluate the area and make recommendations to repair the drainage in the project area. Mr. Jackson stated that the Town had \$92,307 remaining to do the work. Mr. Jackson stated that Mr. Avolis was present to discuss his findings.

Mayor Kirkland added that Mr. Avolis was very familiar with the Town's drainage system and issues because he had been working with the Town for 20 years on that system.

Mr. Avolis presented a PowerPoint presentation with maps and photos of the area. There was a general discussion of the drainage in the area. Mr. Avolis noted that residents installing plants, headwalls and other items over the years have blocked many of the Town's Right-of-Ways and drainage areas.

MOTION

Councilman Sheffield **moved to direct Avolis Engineering to develop a set of plans and proceed with bidding for the area delineated as "Project Area 1" on the map.** The motion carried unanimously.

DISCUSSION OF FLOOD GATES

There was a general discussion of the floodgates in the ponds at Mulberry and Lakemere. Removing to remove the adjustable gates and replacing them with a fixed weir, like the one in the

pond at Town Hall was discussed. Brandon Mills stated that he preferred a weir. No action was taken.

APPOINTMENT OF ABC AGENT

There was discussion concerning the appointment of Brian Leonard as the Town's ABC designated agent for the ABC permits.

MOTION

Councilman Sheffield **moved to approve the resolution appointing Brian Leonard as the ABC designated agent.** The motion carried unanimously. (see attached)

ADJOURNMENT

There being no further business, Councilman Sheffield **moved to adjourn.** The motion carried unanimously. The meeting adjourned at 5:00 p.m.

Delane Jackson
Town Manager



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2020

	2020	2020	2020	% of Calls	% Change
Activities	May	June	July		
ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	12	4	7	0.44%	75.00%
ANIMAL COMPLAINTS	12	4	5	0.31%	25.00%
ARRESTS	2	0	0	0.00%	0.00%
ASSAULTS / ALL OTHER VIOLENT CRIME	1	1	6	0.37%	500.00%
ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	13	12	7	0.44%	-42.00%
ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	18	20	13	0.81%	-35.00%
ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	90	110	97	6.06%	-12.00%
ASSIST OTHER AGENCIES	1	2	1	0.06%	-50.00%
B & E BUSINESS / RESIDENCE / VEHICLE	0	1	0	0.00%	-100.00%
CRIM.SUMM./SUBPOENAS/WARRANTS/CIVIL COMPLAINT	3	0	1	0.06%	100.00%
DOMESTICS	1	2	1	0.06%	-50.00%
FIRES / ALARM	2	3	1	0.06%	-67.00%
IDENTITY THEFT / FRAUD	1	3	0	0.00%	-100.00%
INVOLUNTARY COMMITMENTS	1	1	1	0.06%	0.00%
JUVENILE COMPLAINTS	3	3	3	0.19%	0.00%
LARCENIES	1	2	2	0.12%	0.00%
LITTERING	1	0	0	0.00%	0.00%
LOUD MUSIC / NOISE COMPLAINTS	1	0	2	0.12%	200.00%
DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	0	2	0	0.00%	-100.00%
PROPERTY DAMAGE / VANDALISM	3	1	0	0.00%	-100.00%
RESIDENTIAL/BUSINESS CHECKS/COMMUNITY WATCH	1,491	1,430	1,369	85.51%	-4.00%
ROADWAY DEBRIS / OBSTRUCTIONS	0	0	0	0.00%	0.00%
ROBBERIES	0	0	0	0.00%	0.00%
SOLICITING VIOLATIONS	2	0	0	0.00%	0.00%
SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	18	12	22	1.37%	83.00%
TOWN ORDINANCE CITATIONS	0	1	8	0.50%	700.00%
TOWN ORDINANCE VIOLATIONS	4	11	7	0.44%	-36.00%
TRAFFIC ACCIDENTS	6	1	3	0.19%	200.00%
TRAFFIC STOPS	16	41	18	1.12%	-56.00%
TRAFFIC COMPLAINTS-Radar	10	9	14	0.87%	56.00%
DWI	0	0	0	0.00%	0.00%
CHECKPOINTS	1	3	4	0.25%	33.00%
DRUG VIOLATIONS	1	3	0	0.00%	-100.00%
WELFARE CHECKS	6	4	5	0.31%	25.00%
CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	4	3	2	0.12%	-33.00%
CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	11	2	1	0.06%	-50.00%
TRESPASSING	2	1	1	0.06%	0.00%
OVERDOSE	0	1	0	0.00%	-100.00%
Total	1738	1693	1601	100.00%	-5.00%

Traffic Violations

6 State Citations
7 Total State Charges
1 State Warnings
8 Town Citations
0 Town Warnings

% of Calls = The percentage the call represents out of all total calls
% Change = The percentage change between the last two months

Community Watch Checks

100 Pirates - 94
100 Plantation - 126
200 Lakemere - 87
200 Rockledge - 110

Phone Calls Answered (638-1108)

225 Incoming Calls Answered



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

www.riverbendnc.org

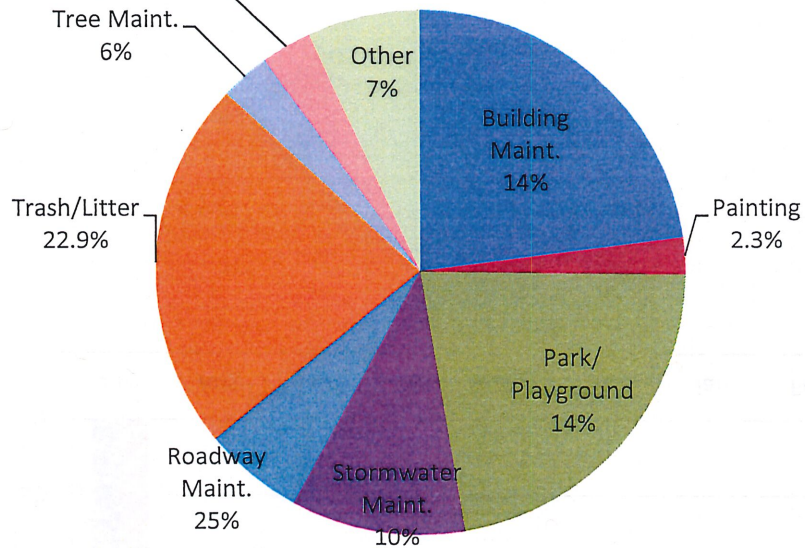
July 2020 Monthly Report Brandon Mills, Director of Public Works

Public Works sprayed herbicide around the towns walking/exercise path to remove unwanted grasses from growing up threw the rock path. This keeps the path more defined, and gives it a good appearance. The front entrance pond was also sprayed to remove unwanted aquatic weeds. In the system, some aquatic weeds are necessary to remove nutrients from storm water runoff. However, when there are too many weeds present it could cause a drop in dissolved oxygen levels. This could lead to fish kills and odor problems. This is the main reason we treat the ponds several times a year.

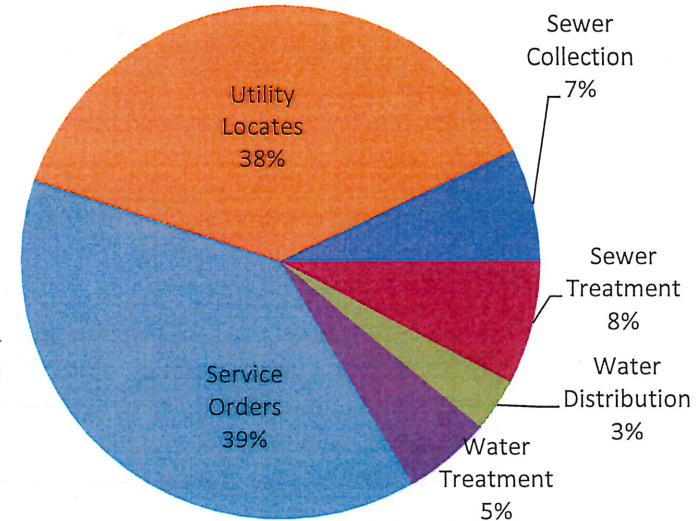
Water resources continued to do a good job at keeping up with locating our utilities for Suddenlink and CenturyLink contractors. Again, we have to locate our utilities to lower the chance of other contractors damaging them. The clarifier gearbox on the large wastewater treatment plant broke. We had a spare on hand and replaced it very quickly. The purpose of this gearbox is to turn the clarifier skimmer which is a critical part of the treatment process. I would like to thank my team for a job well done on the quick-repair.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 638-3540, Monday-Friday, 8am-4pm. After-hour's water and sewer emergencies can be reported by dialing Town Hall at 638-3870. You will be instructed to the dial "9" and follow the directions to contact the on call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 638-1108, and they will get in contact with the on-call utility systems operator.

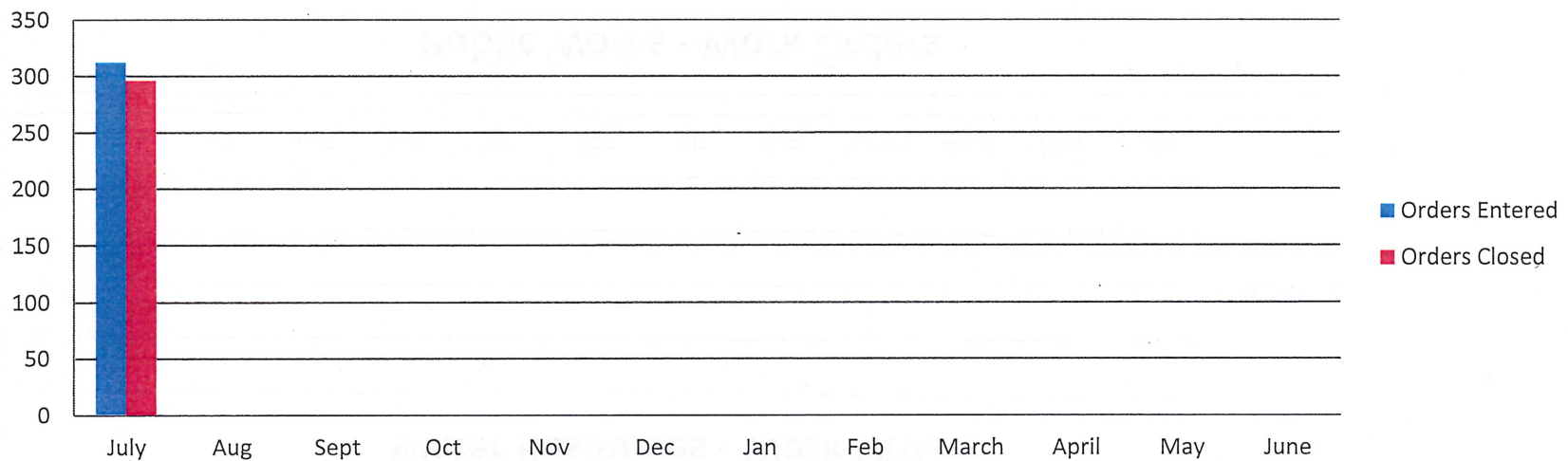
Public Works Work Orders FY 2020-21



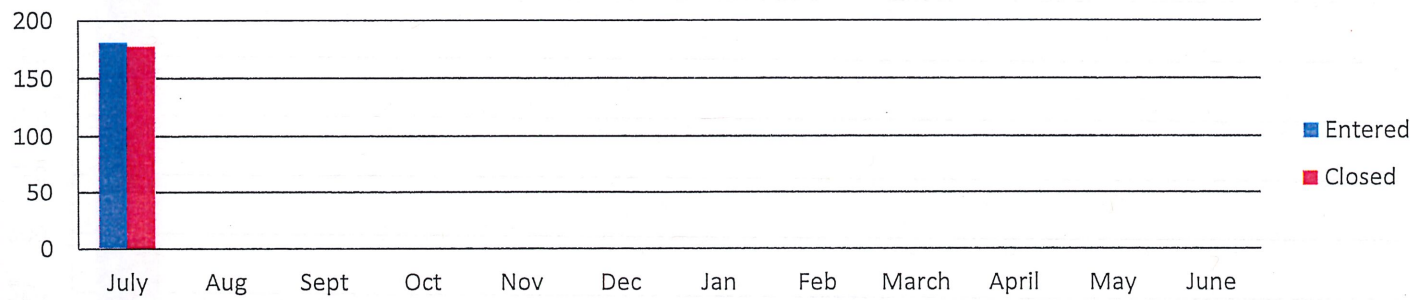
Water Resources Work Orders FY 2020-21



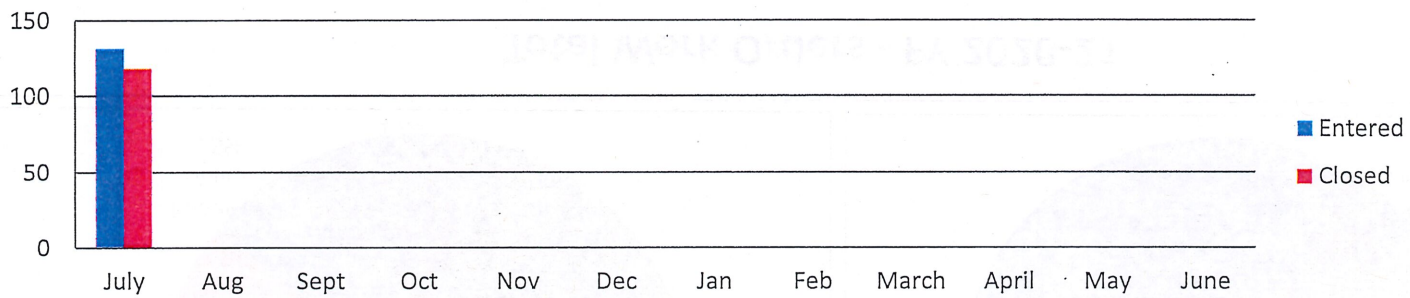
Total Work Orders - FY 2020-21



Water Resources - Work Orders



Public Works - Work Orders





RBCOG Garden Report – 8/2/20 FOR Parks & Rec, Council



JULY

RBCOG is still unable to resume regular garden meetings but garden life goes on and volunteers are permitted to work as long physical distancing requirements are observed.

July was *hot*. Temperatures remained in the 90's and with heat indices close to 110°. Despite the heat, seven volunteers worked a total of two hundred hours performing all the tasks necessary in a crop producing Southern garden.

Peppers, eggplant, peanuts, sweet potatoes, cantaloupe, watermelon, butternut squash, some strange hybrid squash (compost bin volunteers) and several herbs are healthy and productive. Other crops succumbed to heat induced conditions and disease.

Both beehives are active and seem to be doing well. The bees are making honey.

The butterfly habitat is currently housing many swallowtail caterpillars that are nearing their transition to chrysalis.

The Bird & Butterfly garden is filled with colorful blooms.

The work day starts early but has to be curtailed due to the heat.



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562
T 252.638.3870
F 252.638.2580
www.riverbendnc.org

REQUEST FOR APPOINTMENT TO BOARDS OR COMMISSIONS

PARKS + REC

BOARD/COMMISSION FOR WHICH YOU ARE APPLYING

PAT LINEBACK

plineback52@att.net

NAME

E-MAIL ADDRESS

329 Lochbridge Drive

317-679-7842

STREET ADDRESS

PHONE #

If you listed a post office box, do you live in the Town of River Bend? ☐ Yes ☐ No

PLEASE LIST ANY EDUCATION, SPECIAL SKILLS, OR EXPERIENCE YOU HAVE THAT WOULD BE OF USE TO THE TOWN COUNCIL IN CONSIDERING YOUR APPLICATION (Please include any committees you have belonged to and offices held that would be helpful in considering your application):

Girl Scout Leader (former)

River Bend Garden Club - trip planner

IF YOU NOW SERVE OR HAVE SERVED ON ANY TOWN COMMITTEES, PLEASE LIST DATES:

This information will be used by the Town Council in making appointments to Boards and Commissions, and in the event you are appointed, it may be used as a news release to identify you to the community. This form will be retained by the Town for one year after its submission. If after one year, you have not been appointed and wish to be considered for future appointments, you must resubmit your application.

SIGNATURE

Pat Lineback

DATE

Town of River Bend



Monthly Financial Report

Printed 8/17/2020

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Irving J. "Bud" Van Slyke, Jr. or Finance Administrator Margaret Theis.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.

Town of River Bend Financial Dashboard



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

[illegible]

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Budget
Ad Valorem Taxes	713,246	713,246	30												30	0.0%
Ad Valorem Taxes - Vehicle	83,200	83,200	6,125												6,125	7.4%
Animal Licenses	2,400	2,400	60												60	2.5%
Local Gov't Sales Tax	295,751	295,751	24,717												24,717	8.4%
Hold Harmless Distribution	90,202	90,202	5,354												5,354	5.9%
Solid Waste Disposal Tax	2,500	2,500	0												0	0.0%
Powell Bill Fund Appropriation	0	0	0												0	0.0%
Powell Bill Allocation	84,500	84,500	0												0	0.0%
Piped Natural Gas Tax	0	0	0												0	0.0%
Beer & Wine Tax	13,500	13,500	0												0	0.0%
Video Programming Tax	53,680	53,680	0												0	0.0%
Utilities Franchise Tax	114,261	114,261	0												0	0.0%
Telecommunications Tax	10,330	10,330	0												0	0.0%
Court Cost Fees	500	500	9												9	1.8%
Zoning Permits	5,000	5,000	797												797	15.9%
State Grants	0	0	0												0	0.0%
Federal Gov't Grants- BPV	0	0	0												0	0.0%
Federal Disaster Assistance	0	0	0												0	0.0%
State Disaster Assistance	0	0	0												0	0.0%
Recovery Grant NCORR-FLDG-004	99,568	99,568	99,568												99,568	100.0%
Miscellaneous	8,000	8,000	790												790	9.9%
Insurance Settlements	0	0	0												0	0.0%
Interest - Recovery Grant NCORR-FL	1,212	1,212	11												11	0.9%
Interest - Powell Bill	50	50	0												0	0.0%
Interest - Investments	9,755	9,755	96												96	1.0%
Contributions	422	422	0												0	0.0%
Wildwood Storage Rents	18,120	18,120	1,689												1,689	9.3%
Rents & Concessions	18,000	18,000	1,500												1,500	8.3%
Sale of Capital Assets	0	0	4,798												4,798	0.0%
Sales Tax Refund Revenue	0	0	0												0	0.0%
Trans. from Capital Reserve	42,970	42,970	42,970												42,970	100.0%
Trans. from L.E.S.A. Fund	0	0	0												0	0.0%
Appropriated Fund Balance	222,833	222,833													0	0.0%
Total	1,890,000	1,890,000	188,513	0	0	0	0	0	0	0	0	0	0	0	188,513	10.0%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Governing Body	28,700	28,700	2,203												2,203	7.7%
Administration	268,691	268,691	43,727												43,727	16.3%
Finance	120,181	120,181	19,023												19,023	15.8%
Tax Listing	10,880	10,880	0												0	0.0%
Legal Services	24,000	24,000	1,665												1,665	6.9%
Elections	0	0	0												0	0.0%
Public Buildings	84,200	84,200	9,719												9,719	11.5%
Police	573,245	573,245	110,187												110,187	19.2%
Emergency Management	4,000	4,000	832												832	20.8%
Animal Control	14,366	14,366	2,216												2,216	15.4%
Street Maintenance	221,686	221,686	5,749												5,749	2.6%
Public Works	167,240	167,240	18,436												18,436	11.0%
Leaf & Limb, Solid Waste	43,500	43,500	655												655	1.5%
Stormwater Management	34,971	34,971	3,668												3,668	10.5%
Waterways & Wetlands	3,000	3,000	0												0	0.0%
Planning & Zoning	48,363	48,363	7,356												7,356	15.2%
Recovery Grant NCORR-FLDG-004	100,780	100,780	14,110												14,110	14.0%
Recreation & Special Events	7,500	7,500	23												23	0.3%
Parks	50,370	50,370	6,687												6,687	13.3%
Transfers	66,359	66,359	66,359												66,359	100.0%
Contingency	17,968	17,968	0												0	0.0%
Total	1,890,000	1,890,000	312,614	0	0	0	0	0	0	0	0	0	0	0	312,614	16.5%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	200,292	200,292	37,590	0	0	0	0	0	0	0	0	0	0	0	37,590	18.8%
Debt Service - Principle		0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%
Debt Service - Interest		0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.

BUS Capital Project Fund	Beginning Balance	July	Aug	Sept	Oct	Nov	Dec	FY to Date	
								Total	% Exp
Cash Balance	485,749	361,064							
Expenditures	829,757	124,711						954,468	73%
Interest earned	9,606	26						9,632	96%

Amended BUS Project Expend. 1,305,900
Interest earned budget 10,000
BUS Capital Project Fund Ord. 1,315,900

Town of River Bend
Financial Report
Fiscal Year 2020 - 2021



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	234,862	234,862	39,043												39,043	16.6%
Consumption	213,326	213,326	40,429												40,429	19.0%
Other, incl. transfers	26,768	26,768	118												118	0.4%
Hydrant Fee	21,411	21,411	21,050												21,050	98.3%
Appropriated Fund Bal.	75,867	75,867	0												0	0.0%
Total	572,234	572,234	100,639												100,639	17.6%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	447,734	447,734	58,499												58,499	13.1%
Supply & Treatment	75,000	75,000	3,298												3,298	4.4%
Distribution	46,000	46,000	29,434												29,434	64.0%
Transfers / Contingency	3,500	3,500	0												0	0.0%
Total	572,234	572,234	91,231												91,231	15.9%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	23,000	23,000	11,430												11,430	-

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	789,864											
Water Capital Reserve Fund (CIF)	244,663											

Water Produced

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
Limit														
Total Gallons	8,171,000												8,171,000	
Average daily gallons	925,000*	263,581											263,581	

* This is the permitted daily limit.



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
Base Charge	292,304	292,304	48,632												48,632	16.6%
Consumption	303,101	303,101	53,704												53,704	17.7%
Other, incl. transfers	19,862	19,862	74												74	0.4%
Appropriated Fund Bal.	66,617	66,617	0												0	0.0%
Total	681,884	681,884	102,410												102,410	15.0%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Admin & Finance	442,884	442,884	59,377												59,377	13.4%
Collection	64,000	64,000	5,299												5,299	8.3%
Treatment	112,000	112,000	4,251												4,251	3.8%
Transfers / Contingency	63,000	63,000	0												0	0.0%
Total	681,884	681,884	68,928												68,928	10.1%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	22,000	22,000	11,430												11,430	52.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund												
Sewer Capital Reserve Fund (CIF)												

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Limit														
Total Gallons		3,402,000												3,402,000	
Average daily gallons	330,000*	109,742												109,742	

* This is the permitted daily limit.



**TOWN OF RIVER BEND
PROPOSED BUDGET ORDINANCE AMENDMENT 20-B-01
FISCAL YEAR 2020-2021**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2020-2021 Budget Ordinance be amended as follows:

Summary

General Fund	2,168,310
General Capital Reserve Fund	61,248
Law Enforcement Separation Allowance Fund	7,888
Water Fund	572,234
Water Capital Reserve Fund	2,800
Sewer Fund	681,884
Sewer Capital Reserve Fund	129
	3,494,493
Total	

Section 1.

General Fund

**20-B-01
PROPOSED
CHANGES**

Anticipated Revenues

AD VALOREM Taxes 2020-2021	713,246	
AD VALOREM Tax-Motor Vehicle	83,200	
Animal Licenses	2,400	
Sales Tax 1% Article 39	136,448	
Sales Tax 1/2% Article 40	81,430	
Sales Tax 1/2% Article 42	68,324	
Sales Tax Article 44 105-524	9,549	
Sales Tax Hold Harmless Distribution	90,202	
Solid Waste Disposal Tax	2,500	
Powell Bill Allocation	84,500	
Beer and Wine Tax	13,500	
Video Programming Sales Tax	53,680	
Utilities Franchise Tax	114,261	
Telecommunications Sales Tax	10,330	
Court Refunds	500	
Zoning Permits	5,000	
State Grant (NC Dept. of Public Safety, Governor's Crime Commission)	22,653	22,653
Recovery Grant NCORR-FDLG-004	99,568	
Miscellaneous	8,000	
Interest-NCORR-FDLG-004 Investments	1,212	
Interest- Powell Bill Investments	50	
Interest-Gen Investments	9,755	
Contributions	421	
Wildwood Storage Rents	18,120	
Rents & Concessions	18,000	
Transfer From Capital Reserve Fund	42,970	
Appropriated Fund Balance (Rollover of budgeted revenue from FY19-20:	478,490	255,657
<i>NC Governor's Crime Commission Grant funds -\$5350 expended in FY20, reduces Appropriated Fund Balance,</i>		
<i>FEMA HMGF Channel Run drainage project \$122,707; FEMA HMGF Public Works bld. flooding \$64,800;</i>		
<i>BUS Capital Projects Fund Amend. #2 \$73,500 for Town Hall metal roof).</i>		
Total	2,168,310	278,310

<u>Section 1.</u>	<u>General Fund (continued)</u>		<u>20-B-01</u> <u>PROPOSED</u> <u>CHANGES</u>
Authorized Expenditures			
Governing Body	28,700		
Administration	268,691		
Finance	120,181		
Tax Listing	10,880		
Legal Services	24,000		
Elections	0		
Police (Expend related to NC Dept. of Public Safety, Governor's Crime Commission)	590,548		17,303
Public Buildings (FEMA HMGF Public Works building, Flooding Project)	149,000		64,800
Emergency Services	4,000		
Animal Control	14,366		
Street Maintenance	221,686		
Public Works	167,240		
Leaf & Limb and Solid Waste	43,500		
Stormwater Management (FEMA HMGF Channel Run Project)	157,678		122,707
Wetlands and Waterways	3,000		
Planning & Zoning	48,363		
Recovery Grant NCORR-FDLG-004	100,780		
Recreation & Special Events	7,500		
Parks & Community Appearance	50,370		
Contingency	17,968		
Transfer To General Capital Reserve Fund	60,000		
Transfer To L.E.S.A. Fund	6,359		
Transfer To BUS Capital Projects Fund (Town Hall metal roof)	73,500		73,500
Total	2,168,310		278,310

Section 2. General Capital Reserve Fund

Anticipated Revenues	
Contributions from General Fund	60,000
Interest Revenue	1,248
Total	61,248
Authorized Expenditures	
Transfer to General Fund	42,970
Future Procurement	18,278
	61,248

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:	
Contributions from General Fund	6,359
Interest Revenue	100
Appropriated Fund Balance	1,429
Total	7,888
Authorized Expenditures:	
Separation Allowance	7,888

Section 4. **Water Fund**

Anticipated Revenues

Utility Usage Charges, Classes 1 & 2	188,595
Utility Usage Charges, Classes 3 & 4	8,534
Utility Usage Charges, Class 5	13,226
Utility Usage Charges, Class 8	2,971
Utility Customer Base Charges	234,862
Hydrant Availability Fee	21,411
Taps & Connections Fees	1,250
Nonpayment Fees	10,500
Late payment Fees	6,723
Interest Revenue	6,794
Sale of Capital Asset	1,501
Appropriated Fund Balance	75,867
Total	572,234

Authorized Expenditures

Administration & Finance [1]	447,734
Operations and Maintenance	121,000
Transfer To Fund Balance for Capital Outlay	3,500
Transfer To Water Capital Reserve Fund	0
Total	572,234

[1] Portion of department for bond debt service: 148,830

Section 5. **Water Capital Reserve Fund**

Anticipated Revenues

Contributions From Water Operations Fund	0
Interest Revenue	2,800
Total	2,800

Authorized Expenditures

Future Expansion & Debt Service	2,800
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Anticipated Revenues:

Authorized Expenditures:

[2] Portion of department for bond debt service: 128,520

Anticipated Revenues:

Authorized Expenditures:

Page 4 of 5

Section 8. **Levy of Taxes**

There is hereby levied a tax at the rate of twenty-six cents (\$0.26) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2020-2021" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$275,400,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.61%. The estimated collection rate is based on the fiscal year 2018-2019 collection rate of 99.61% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$32,000,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. **Fees and Charges**

There is hereby established, for Fiscal Year 2021, various fees and charges as contained in Attachment A of this document.

Section 10. **Special Authorization of the Budget Officer**

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. **Classification and Pay Plan**

Cost of Living Adjustment (COLA) for all Town employees shall be 3.1% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. **Utilization of the Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2020-2021 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. **Copies of this Budget Ordinance**

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Proposed this 20th day of August, 2020.

John R. Kirkland, Mayor

Attest:

Ann Katsuyoshi, Town Clerk



TOWN OF RIVER BEND
PROPOSED BUS CAPITAL PROJECTS FUND ORDINANCE AMENDMENT #2

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina, that the BUS Capital Projects Fund Ordinance as last amended on April 9, 2020, be amended as follows:

Section 1. The following amounts are hereby appropriated for the operation of a Town Capital Projects Fund for the construction of a Police and Community Building and the renovation of Town Hall:

<u>CAPITAL PROJECTS FUND</u>		
<u>Revenues:</u>		
<i>Operating Transfer from General Fund</i>	1,113,600	73,500
Operating Transfer from Capital Reserve Fund	265,800	
Interest Earned	10,000	
	<u>1,389,400</u>	
<u>Appropriations:</u>		
<i>Capital Projects (Town Hall metal roof)</i>	1,389,400	73,500

Section 2. It is estimated that revenues in the amounts indicated in the foregoing schedule will be available to support the foregoing appropriations.

Section 3. The Finance Officer is hereby authorized to maintain an appropriate Fund Chart of Accounts.

Section 4. Copies of this Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 5. The capital projects funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project, estimated to be eighteen months, unless subsequently amended by Council action.

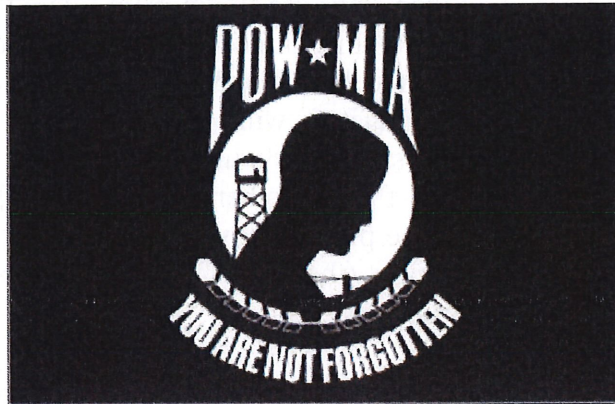
Proposed this 20th day of August, 2020.

John R. Kirkland, Mayor

Attest:

Ann Katsuyoshi, Town Clerk

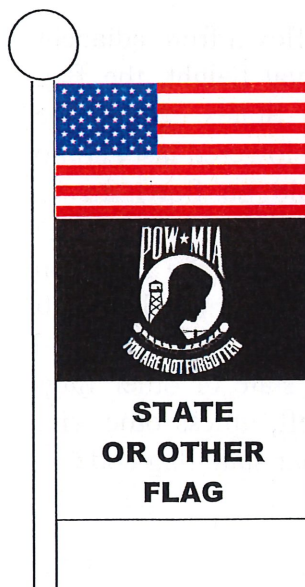
HOW TO DISPLAY THE POW/MIA FLAG OF THE NATIONAL LEAGUE OF FAMILIES



The POW/MIA flag features a silhouette of a POW before a guard tower and barbed wire in white on a black field. "POW/MIA" appears above the silhouette and the words "You Are Not Forgotten" appear below in white on the black field. This black and white flag stands as a stark reminder of Americans still prisoner, missing or otherwise unaccounted for in Southeast Asia and is now accepted nationally and internationally as the symbol of vigilance and remembrance for all POW and MIA's.

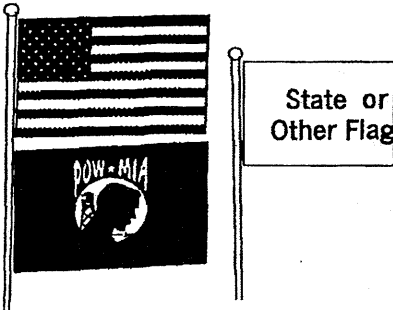
BASIC GUIDELINES

1. DISPLAYING THE POW/MIA FLAG AND THE UNITED STATES FLAG WITH OTHER FLAGS ON THE SAME FLAGSTAFF



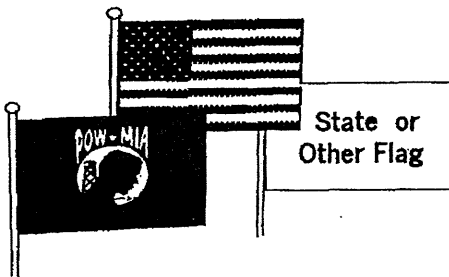
When flying the POW/MIA flag on the same flagstaff as the United States flag, the POW/MIA flag should fly immediately below the United States flag. If the United States flag and a state flag and/or other flag or pennant will be flown along with the POW/MIA flag on the same flagstaff, the order from top to bottom should be: the United States flag, the POW/MIA flag, then the state flag or other flags, unless otherwise stipulated by your state flag code.

2. DISPLAYING THE POW/MIA FLAG WITH THE UNITED STATES FLAG AND OTHER FLAGS ON TWO ADJACENT FLAGSTAFFS



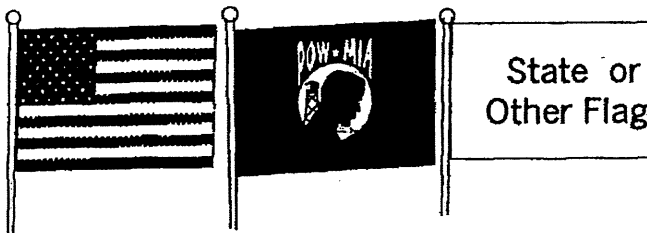
When flags are flown from two adjacent flagstaffs, the flag of the United States should be hoisted first and lowered last. The POW/MIA flag should be flown on the flagstaff with and below the flag of the United States, which should be at the peak of the flagstaff. The state flag (or other flag) on an adjacent flagstaff may not be placed above the flag of the United States or to its right (the viewer's left) if the flagstaffs are of equal height.

3. DISPLAYING THE POW/MIA FLAG WITH THE UNITED STATES FLAG AND OTHER FLAGS ON THREE ADJACENT FLAGSTAFFS OF UNEQUAL HEIGHT



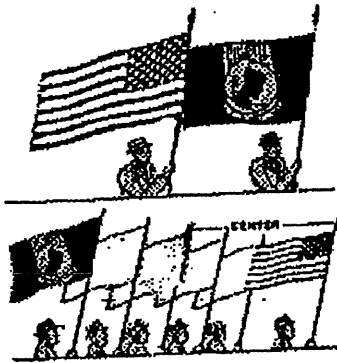
When flags are flown from three adjacent flagstaffs of unequal height, the United States flag should be hoisted first and lowered last. The POW/MIA flag should be flown on the flagstaff to the right (the viewer's left) of the United States flag. State and other flags should be flown from the third flagstaff, unless otherwise stipulated by your state flag code.

4. DISPLAYING THE POW/MIA FLAG WITH THE UNITED STATES FLAG AND OTHER FLAGS ON ADJACENT FLAGSTAFFS OF EQUAL HEIGHT



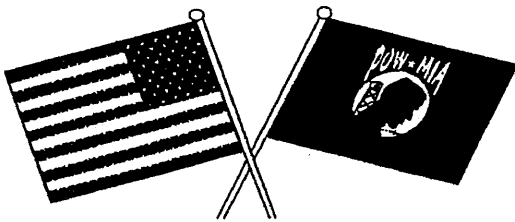
When flags are flown from adjacent flagstaffs of equal height, the flag of the United States should be hoisted first and lowered last and no other flag should be flown to its right (the viewer's left). The POW/MIA flag should be flown on the flagstaff to the immediate left (the viewer's right) of the United States flag and state or other flags flown farther left, unless otherwise stipulated by your state flag code.

5. MARCHING WITH THE POW/MIA FLAG



When the POW/MIA flag is carried in procession by itself, it should be carried front and center ahead of a marching unit. When carried in procession abreast with the United States flag, the POW/MIA flag should be on the marching left of the United States flag (top illustration). When a line of flags follow the United States flag, the US flag is centered on the line. The POW/MIA flag should be on the marching right of the line of flags (bottom illustration), unless otherwise stipulated by your state flag code.

6. POW/MIA FLAG AND UNITED STATES FLAG IN CROSSED-STAFF DISPLAY



When displayed with the United States flag in crossed-staff format, the United States flag should be on the viewer's left with its staff on top of the staff of the POW/MIA flag.

7. POW/MIA FLAG DISPLAYED ON A WALL OR BEHIND SPEAKER



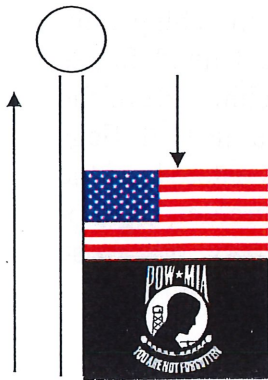
When the POW/MIA flag is displayed on wall, such as behind a speaker's platform, the flag must be displayed as shown.

8. POW/MIA FLAG DISPLAYED ON SPEAKER'S PLATFORM WITH THE UNITED STATES FLAG



When the POW/MIA flag is displayed with the United States flag on a speaker's platform, the United States flag should be on the speaker's right and the POW/MIA flag on the speaker's left.

9. FLYING THE UNITED STATES AND POW/MIA FLAGS AT HALF-STAFF



When flying the United States and the POW/MIA flag at half-staff, they should first be elevated to peak position, held there momentarily, and then lowered to half-staff. At the day's end, each should be again elevated to peak position before being lowered. If the flags are on different flagstuffs, the United States flag should be raised and lowered last.

FEDERAL LAW ON FLYING THE POW/MIA FLAG

The Defense Authorization Act, Public Law 105-85, section 1082, signed by President Clinton on November 18, 1997, mandates that the U.S. Postal Service, the White House, the U.S. Capitol, the Departments of State, Defense and Veterans Affairs, all national cemeteries in the Federal system, the National Vietnam Veterans Memorial and the Korean War Memorial must fly the POW/MIA flag on the following designated days each year:

- Armed Forces Day—the third Saturday in May
- Memorial Day—the last Monday in May
- Flag Day—June 14th
- Independence Day—July 4th
- National POW/MIA Recognition Day—the third Friday in September
- Veteran's Day—November 11th

If any of these days fall on a non-business day, postal facilities are required to display the POW/MIA flag on the last business day before the designated day, as directed by Postal Bulletin 21967 dated March 12, 1998.

LEAGUE POLICY ON POW/MIA FLAG DISPLAY

For some time, there had been debate over when the POW/MIA flag should be flown, whether daily or on the specific six days noted in federal law. While not addressing the question of posting the flag at the national/federal level, League members at the 32nd Annual Meeting in June 2001, voted overwhelmingly in favor of the following resolution: *"Be it RESOLVED that the National League of POW/MIA Families strongly recommends that state and municipal entities fly the POW/MIA flag daily to demonstrate continuing commitment to the goal of the fullest possible accounting of all personnel not yet returned to American soil."*

--Complete instructions for displaying and respecting the United States flag can be found in—the publication The Flag Code from The American Legion, National Americanism Commission, Indianapolis, IN, USA.

Mayor's Report for July 2020

THE OPERATION OF RIVER BEND UTILITIES

The Town of River Bend owns and operates the water and wastewater utilities for the Town. In 1995, the Town held a referendum and decided to purchase the water and sewer utility from Carolina Water Service (CWS). The utilities have been constructed by the original developer of the Town. That developer then sold the utilities to CWS.

The Town Council decided to expand the water service to every street on the east side of Highway 17 shortly after acquiring the system. This project also involved building the 300,000 gallon elevated tank on Plantation Drive. The original service area for water service did not include the Barbara Drive and the Piner Estates subdivisions, which was served by the City of New Bern water utility. The Council later negotiated the purchase of the New Bern assets and converted the subscribers in those areas to River Bend customers. Those customers had been paying twice what a New Bern resident would pay for water service. This practice is authorized by act of the North Carolina General Assembly That authorization extends to all municipalities. On average, this change in ownership saved most of the involved customers about \$500 per year.

More than ten years ago, the Council engaged a consultant to develop a "rate model" that could be used by the Council each year for setting the rates for the utilities. This study has been very useful in providing sound management of financing for the ongoing utility operations. With the input data to populate the model, the rate recommended can be justified to customers who may question the validity of utility rate.

The bonds issued for the purchase of the utilities and expansion of the water service will be paid off in the 2027 fiscal year. The North Carolina State University publishes an annual "Dash Board" that displays the cost of utility operations for municipalities in similar size population peer groups. River Bend is consistently in the mid-range of all elements being evaluated in our peer group.

The day-to-day operation of the utility system is directed by Public Works Director Mr. Brandon Mills. Brandon and his staff hold a number of State issued licenses required for personnel operating public utilities. The following is a list of these Town employees and the licenses that they hold.

The state Division of Water Resources also performs periodic unannounced site inspections of our facilities. The records of the daily operations and testing results of the output are examined for both in house and contract laboratory testing. The staff has been diligent in the operation of the utilities. These state inspections have not resulted in any notice of violations over the years that the Town Staff have been responsible for utility operations.

During the present COVID-19 emergency and the recent hurricane preparations the Staff has faithfully performed their duties and we have had no interruption of utility service. Not every municipal or privately operated utility can make such a claim. We all need to express appreciation to Brandon and members of his staff.

That staff and their qualifications:

{Brandon Mills}
Grade III Wastewater
Grade III Collections
Grade I Physical/Chemical
B – Well
A – Distribution
Cross Connection Control

{Thomas Harper}
Grade II Wastewater
Grade II Collections
Grade I Physical Chemical
B - Well
B - Distribution

{James Jones}
Grade II Wastewater
Grade II Collections
Spray Irrigation
C – Well
B - Distribution
Cross Connection Control