

Town of River Bend  
Community Appearance Commission

May 21, 2025 Agenda

River Bend Municipal Building, 4:00 PM

51 Shoreline Drive, New Bern, NC 28562

1. Call to order (minutes will be recorded)
2. Introduction of any guests
3. Approval of March 19, 2025, CAC meeting minutes; approval of April 22, 2025 Special Meeting minutes
4. Discussion about new, ongoing, and annual projects, programs, events, and workshops for 2025:
  - a. Projects
    - i. Plantation Median Rejuvenation Project with \$5K approved from Town Council
      1. CAC and Elena Hebert presented Plantation Median Project plans to toTown Council on April 17, 2025, and again to River Bend residents on April 22, 2025
      2. No further action at this point
    - ii. CAC Sidewalk Gardens, Raised Bed Garden, and Veteran’s Memorial Garden
      1. Updates and discussion of ongoing maintenance, renewal as needed, deer control, assignments, etc.
        - a. Weeding and watering schedule assignments
  - b. Programs
    - i. Festive Award
      1. Independence Day Festive Award
        - a. Set dates for advertising, open nomination period, judging, and award period
      2. Fall Festive Award-preliminary discussion of dates for award program
      3. Christmas Festive Award-preliminary discussion of dates for award program
    - ii. Beautification Award
      1. Set dates for advertising, open nomination period, judging, and award period for June award month
      2. Get flyer created and posted on social media sites and eNews
  - c. Events
    - i. Arbor Day
      1. Planning for 2025 event

- a. Discussion of outcomes for March 22, 2025 Arbor Day Event in River Bend, NC and ideas for next year
    - ii. Christmas Festive Award Town Tours
      - 1. Set tentative date for Holly Trolley event
    - iii. Fall Festive Award Town Tours
      - 1. Discuss details of adding Fall Festive Town Tour
  - d. Workshops
    - i. Crab Pot Christmas Globes/luminaries-discuss preliminary dates for globe and luminary workshops
    - ii. Independence Day craft
      - 1. Set tentative dates for Festive Wreath Workshop
      - 2. Set budget at \$250
- 5. Volunteer hours updates from CAC members
  - 6. Recruitment for CAC Volunteers
  - 7. Budget discussion for FY 25/26
  - 8. Updates from Town Council Liaison
  - 9. Open Discussion and public comment period (limited to 3 minutes)
  - 10. Adjournment