

RIVER BEND PLANNING BOARD

April 3rd, 2025 at 6:00pm
River Bend Municipal Building
51 Shoreline Drive, River Bend, NC

I. CALL TO ORDER – *Egon Lippert*

II. APPROVAL OF LAST MEETING MINUTES – *Allison McCollum*

III. REPORTS

- a.** Summary of permits issued – *Allison McCollum*
- b.** Town Council Update – *Buddy Sheffield*

IV. PUBLIC COMMENT - *All*

Anyone who wishes to address the Board during this period must sign the sign-up sheet posted by the door. The Public Comment Policy will be followed. A copy of the policy is also by the door and available on the Town's website. Each speaker will be limited to three (3) minutes.

V. OLD BUSINESS – *All*

- a.** Discussion of Comprehensive Plan update

VI. NEW BUSINESS – *All*

None.

VII. OTHER – *All*

- a.** Next regular meeting on 1 May 2025

VIII. CALL FOR ADJOURNMENT - *All*

Town of River Bend Planning Board

Minutes for Regular Meeting – 7 November 2024 – River Bend Municipal Building

Board Members present: Chair Egon Lippert, Vice Chair Bob Kohn, Linda Cummings, Kathleen Fleming

Board Members absent: Keith Boulware, Kelly Forrest, Jon Hall

Others present: Councilman Buddy Sheffield, Councilwoman Barbara Maurer, Town Manager Delane Jackson, Assistant Zoning Administrator Allison McCollum, 4 members of the public

1. Call to Order

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 7 November 2024, in the River Bend Municipal Building meeting room with a quorum present.

2. Approval of 5 September 2024 Regular Meeting Minutes

The Board reviewed the Minutes of the 5 September 2024 Regular Meeting. **Motion** was made by Vice Chair Bob Kohn to accept the Minutes as presented. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

3. Reports

a. Zoning Report

AZA Allison McCollum presented the Board with a typed report summarizing the number of permits issued, the type of permit issued, and the total of all permit fees for the months of September and October 2024. The members of the Board reviewed the report and asked questions as needed.

b. Council Report

Councilman Buddy Sheffield summarized recent actions by the Town Council. The Board asked questions as needed.

4. Public Comment

None.

5. Old Business

None.

6. New Business

a. Discussion on Public Records Law

Town Manager Delane Jackson gave an overview of both Public Records Law and Open Meetings Law from the NC General Statute. He offered several examples of the types of interactions and records that could fall under the term 'public record' and could therefore be subject to public records requests. The Board asked a few general questions.

b. Discussion of Comprehensive Plan update

Town Manager Delane Jackson explained that the current Comprehensive Plan is on schedule to be updated. The Board was provided with copies of the current Comprehensive Plan to review. Town staff will begin work on reviewing and updating the plan, along with the Planning Board.

7. Other

The next regular meeting is scheduled for Thursday, December 5th, 2024 at 6pm.

8. Adjournment

Motion was made by Vice Chair Bob Kohn to adjourn the meeting. Motion was **seconded** by Board Member Linda Cummings. **Motion carried unanimously** and the meeting adjourned at 6:45 PM.

Allison McCollum, Secretary



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870

F 252.638.2580

www.riverbendnc.org

November 2024

Permit Type	Total Issued	Total Project Cost
Flood	1	\$7,000.00
Residential Zoning	4	\$76,982.00

The total amount of permit fees collected for November 2024 is **\$420.80**

December 2024

Permit Type	Total Issued	Total Project Cost
Flood	1	\$7,401.94
Residential Zoning	3	\$54,901.94

The total amount of permit fees collected for December 2024 is **\$213.60**

January 2025

Permit Type	Total Issued	Total Project Cost
Residential Zoning	2	\$63,000.00

The total amount of permit fees collected for January 2025 is **\$182.00**

February 2025

Permit Type	Total Issued	Total Project Cost
Flood	4	\$82,130.00
Residential Zoning	7	\$103,943.00

The total amount of permit fees collected for February 2025 is **\$519.20**

March 2025

Permit Type	Total Issued	Total Project Cost
Flood	3	\$70,649.00
Residential Zoning	3	\$70,649.00

The total amount of permit fees collected for March 2025 is **\$316.40**