

**River Bend Town Council
Regular Meeting Minutes
June 18, 2020
River Bend Town Hall
7:00 P.M.**

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Irving Van Slyke
Town Manager:	Delane Jackson
Town Clerk:	Ann Katsuyoshi
Town Attorney:	Dave Baxter
Finance Administrator:	Margaret Theis
Police Chief:	Sean Joll

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 7:00 p.m. on Thursday, May 21, 2020 in the Town Hall Meeting Room with a quorum present.

ADDRESSES TO COUNCIL

Phyllis Hoffman, 105 Lantern Lane, commended the parade held in honor of the Town's 2020 graduates and recommended that we have a parade every year.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman Leonard **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion the following items were approved:

- A. Approve
 - Minutes of the May 5, 2020 Budget Workshop*
 - Minutes of the May 7, 2020 Budget Workshop*
 - Minutes of the May 12, 2020 Budget Workshop*
 - Minutes of the May 14, 2020 Budget Workshop*
 - Minutes of the May 14, 2020 Work Session*
 - Minutes of the May 14, 2020 Closed Session*
 - Minutes of the May 21, 2020 Regular Meeting*
- B. Advisory Board Reappointments
 - PLANNING BOARD: Reappoint Egon Lippert and John Payne to a term beginning July 1, 2020 and expiring on June 30, 2022;*
 - PARKS AND RECREATION: Reappoint Mary Dwyer, Meg Williams and Nancy Fogle to a term beginning July 1, 2020 and expiring on June 30, 2022;*
 - ENVIRONMENT AND WATERWAYS ADVISORY BOARD: Reappoint Patty Leonard, Marry Holihan, Raymond Jaklitsch and Jim Stevens to a term beginning July 1, 2020 and expiring on June 30, 2022;*
 - COMMUNITY APPEARANCE COMMISSION: Appoint Nancy Del'Aria as a full-time member to a term beginning July 1, 2020 and expiring on June 30, 2021, appoint John Meehan as a full-time member to a term beginning July 1, 2020 and expiring on June 30, 2022, and appoint Meg Williams as an Alternate to a term beginning July 1, 2020 and expiring on Jun 30. 2022;*

*PUBLIC WORKS ADVISORY BOARD: Reappoint Rick Seeger, Buck Irvin and Steve Dentico to a term beginning July 1, 2020 and expiring on June 30, 2022; and
AUDIT COMMITTEE: Reappoint Councilman Irving Van Slyke, Councilman Harry McClard, the Finance Administrator, the Town Manager and L.J. Danehy to terms beginning July 1, 2020 and expiring on June 30, 2021.*

ADMINISTRATIVE REPORTS

PARKS & RECREATION/CAC – COUNCILMAN BUD MCCLARD

Vote – Adopt FY 2020-2021 Leaf and Limb Pickup Schedule – Town Manager Jackson reminded the Council that this proposed Schedule follows the same pattern as has been used for several years. Councilman McClard **moved to adopt the fiscal year 2020-2021 Leaf and Limb Pickup Schedule as presented**. The motion carried unanimously.

PUBLIC WORKS – MAYOR JOHN KIRKLAND

The Mayor said that the PWAB met on June 2 for their scheduled meeting. A very important issue facing the Board is the retirement of several Board Members. Chairman Frank Bruno announced that he would not seek to be reappointed, Buck Irvin was nominated and elected to serve as Chairman. He also agreed to serve as the interim secretary until full membership is achieved. Mr. Lou Colombo and Mr. Jim Hoffman also resigned following years of service to the Town. We now need as many as four new members. If there are persons interested in serving on this Board Mr. Bruno or myself would be pleased to talk with any candidate to answer questions as to the function of the Board. I expressed appreciation to members Bruno, Hoffman and Colombo for their years of faithful service to this Board and the Town.

Manager Jackson briefed the Board on ongoing projects involving both Public Works staff and contract work being performed by vendors.

The meeting adjourned with the next scheduled meeting on August 4..

Vote – Accept Streets into Town System - Mr. Jackson said that we need to accept these two streets into our system before July 1 so that we can include them in our Powell Bill report. The Town's engineer has inspected both and has deemed them ready to accept. Councilman Fogle **moved to accept the streets in Quarterdeck III and the street of Virginia Court, as described in the deed prepared by the Town Attorney's Office, into the Town of River Bend street system**. The motion carried unanimously.

FINANCE – COUNCILMAN IRVING VAN SLYKE, JR.

Financial Report – Finance Administrator Margaret Theis told the Council that the total of the General Fund Cash Balances as of May 31, 2020 was \$4,337,035. Ad valorem tax collections were at \$652,404.

Vote – FY 2020-2021 Budget – Councilman Van Slyke reminded the Council that the Public Hearing for this Budget was held at the Work Session. He **moved to adopt the Fiscal Year 2020-2021 Budget Ordinance as presented**. The motion carried unanimously.

Vote – Financial and Budgetary Policy Amendment – Again, Councilman Van Slyke said that this item was discussed at the Work Session. He **moved to approve the Financial and Budgetary Policy Amendment as presented**. The motion carried unanimously.

PLANNING BOARD – COUNCILMAN BUDDY SHEFFIELD

Vote – Adopt Flood Damage Prevention Ordinance Amendment – Councilman Sheffield said that these changes are mandated by FEMA. He **moved to adopt the Flood Damage Prevention Ordinance Amendment as presented**. The motion carried unanimously.

PUBLIC SAFETY – COUNCILMAN DON FOGLE

Vote – Statewide Mutual Aid Agreement Revision – Councilman Fogle said that the Town has participated in the Statewide Mutual Aid Agreement for many years and it has proved to be beneficial in times of emergency. He **moved to adopt the Statewide Mutual Aid Agreement Revision as presented**. The motion carried unanimously.

ENVIRONMENT AND WATERWAYS ADVISORY BOARD – COUNCILMAN BRIAN LEONARD

Vote – Appoint John Hall to the Environment and Waterways Advisory Board – Councilman Leonard **moved to appoint Jon Hall to the Environment and Waterways Advisory Board for a Term Beginning June 18, 2020 and Expiring on June 30, 2021**. The motion carried unanimously.

MAYOR'S REPORT

The Mayor said that the development of the Town's 2020-2021 Budget has been discussed. This year it was a compressed development schedule that the Council, Manager and staff worked through in producing the document in time to meet the State-mandated completion of municipal budgets. The Town is fortunate that the Council, Manager and staff are dedicated individuals and accept their responsibility for developing the budget documents.

The conduct of Town governing business has continued during this pandemic while complying with the Governor's social distancing rules. We are fortunate that the entire staff has continued to work a normal work schedule and the residents have not experienced any interruption of service from the Town owned utilities.

Most certainly everyone looks forward to the day when the nation will arrive at what will be the new normal for our lives. We in River Bend need to accept that how we adapt will be at the speed and under the format that State agencies direct. To move faster or without consideration of mandated restrictions would be wasteful.
Everyone stay safe and stay well.

The Manager will shortly post the Town's plans for the dedication of the new Town Police Station and Community Building. Again, this event needs to be conducted with everyone respecting the "social distancing" restrictions. We all need to pray for the day that the global pandemic has been contained and the new normal can be achieved.

PUBLIC COMMENT

Abby Yagoda, 225 Pinewood Drive, said that she had spoken with Zoning Office about building a brick mailbox and was told she did not need a permit. Her father built the mailbox according to Postal Service regulations and now she has received a notice that it is on Town right-of-way and she cannot build there. Ms. Yagoda said that the letters threaten her with fines if she does not remove the mailbox.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn**. The meeting adjourned at 8:05 p.m.

Ann Katsuyoshi
Town Clerk