

Town of River Bend
Community Appearance Commission
November 15, 2023 Minutes

Attendees: Brenda Hall, Pat Lineback, Carina Wordham, Donna Perry, Christine Soler, Barbara Maurer

Absent: Meg Williams

1. The meeting was called to order at 4:10 pm.
2. Approval of September 20, 2023 minutes. Motion by Carina Wordham, seconded by Christine Soler
3. Discussion for CAC applicant, Maryann Taylor. Maryann was unable to attend the meeting, so CAC cannot make a recommendation to the council at this time. She will attend the January meeting.
4. Updates on 2023/2024 projects:
 - a. Festive Awards for Fall and Christmas
 - i. Fall Festive was discussed for additional opportunities or improvements. We will continue to judge for both fall/Halloween. Moving forward we will take the signs down the next day.
 - ii. We will attach mylar balloons to the festive awards signs for future winners for better visibility.
 - iii. Timelines and zone assignments for Christmas Festive Award were reviewed. All homes nominated for Festive award will be photographed in the daytime and the evening.
 - iv. New zone assignments are Meg - 1, Carina - 2, Brenda - 3, Donna - 4, Pat - 5, Christine - 6
 - v. Upcoming dates
 1. Request banner to be hung by entrance 11/29/23
 2. Festive award nominations 12/5/23 - 12/15/23.
 3. Banner removed from entrance 12/15/23
 4. CAC review of nomination forms and photos 12/15/23
 5. List of nominees addresses sent to Kristie 12/19/23
 6. CAC judging 12/17/23 at 4pm
 7. Winners announced and yard signs placed 12/20/23. Christine will do yard sign placement and removal.

8. Signs retrieved 1/2/24
- b. Plantation Drive Median Project
 - i. Delane to present to town council. CAC hopes to remain involved.
- c. Arbor Day Celebration ideas March 22,2024
 - i. CAC could provide trees and Garden Club could possibly provide perennials that meet the 3Bs.
 - ii. Brenda could give a talk about the who, what, where, when and how of planting trees.
 - iii. Tree give away with instructions
 - iv. Get families involved by offering tree related activities with prizes or crafts.
 - v. Christine will research boy scout involvement and Pat will research girl scout involvement.
- d. Crab Pot Christmas Globe Workshop for Fall 2023
 - i. The workshop was a success and \$350 was turned in to the town.
- e. Independence Day planning for 2024
 - i. Donna presented both a ribbon wreath and a prototype of a firecracker yard stake.
5. Volunteer hours - please submit to Brenda
6. CAC member recruitment - there is currently one open spot on CAC.
7. Updates from Town Council Liaison - The council activity report from October was distributed to all CAC member via email on 10/23/2023.
8. Open Discussion
 - a. CAC participated in National Night Out on October 3rd from 5-7:30 PM, with a tent and displays of all CAC programs and events. Great display and a great time was had by all.
9. Adjournment: The meeting was adjourned at 5:59

Submitted by Pat Lineback

Pat Lineback

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