

**Town of River Bend
Parks and Recreation Advisory Board
Minutes – August 2, 2023, 7:00 PM Community Center**

Members Present: Laurie LaMotte, Richard LaMotte, Amy Hendee, Krysten Howard, Kathy Noonan

No Members were absent

Visitors: Barbara Maurer, Janet Nawojski, Wendy Yager, Beth Stokes, Carina Warden

The meeting was called to order at 7:05 by Laurie LaMott

The agenda was adopted

A motion was made to adopt the minutes from the July 12, 2023 meeting by Kathy Noonan and seconded by Laurie LaMotte. The motion passed unanimously.

A motion was made to nominate Beth Stokes to the Parks and Recreation Advisory Board by Laurie LaMotte. Beth spoke about herself and her qualifications and the motion was seconded by Krysten Howard and the motion passed unanimously.

A motion was made to adopt the minutes from the November 21, 2022 meeting by Laurie LaMotte and seconded by Richard LaMotte and the motion passed unanimously.

A motion was made to adopt the minutes from the April 5, 2023 meeting by Richard LaMotte and seconded by Amy Hendee and the motion was passed unanimously.

A motion was made to adopt the minutes from the May 17, 2023 meeting by Amy Hendee and seconded by Laurie LaMotte and the motion was passed unanimously.

A motion was made to adopt the minutes from the June 7, 2023 meeting by Amy Hendee and seconded by Richard LaMotte and the motion was passed unanimously.

A motion was made to adopt the minutes from the June 14, 2023 special meeting by Amy Hendee and seconded by Richard LaMotte and the motion passed unanimously.

There was discussion about the email policy and address for the Parks and Recreation email. The other advisory boards have email limited to the Town Clerk, the Chair and the Secretary.

Amy Hendee motioned to follow this practice and the motion was seconded by Richard LaMotte. The motion passed unanimously.

Parks and Recreation has a Google Drive that contains the inventory, description and location of all items, and will contain point sheets for all events. Laurie will get with the Town Clerk to make sure we all have access.

A motion was made by Krysten Howard to cancel the blood drive in August because of all the confusion surrounding the date and the scheduling of the Community Center for the event. A date for next year will be discussed in the future. The motion was seconded by Richard LaMotte and the motion passed unanimously.

Scheduling of events was discussed along with point sheets. Point sheets should contain all information pertaining to an event. A point sheet check list is being created and will be presented at the next meeting.

Everyone has the budget.

We will have a booth at NNO and will determine at the next meeting what we will be offering.

We had much discussion about our September "River Bash" event. The event was scheduled for 9/30/23. With NNO just a few days away and the Community Yard date still undetermined a motion was made by Richard LaMotte to cancel the event for this year. The motion was seconded by Krysten Howard and passed unanimously.

A date was discussed for the Community Yard Sale. Richard LaMotte motioned to have the event on September 30, 2023 and the motion was seconded by Krysten Howard. The motion passed unanimously. The Town Clerk creates the map, the Red Caboose Community Library will have a book sale and the River Bend Garden Club does a bake sale. A member from the Library and the Garden Club were present but Kathy Noonan will reach out to both groups.

A motion was made by Amy Hendee to have a Halloween/Fall event on October 21st. There was much discussion on the event and what will be included. It will be similar to the original plans for River Bash with music, games for kids, and several food trucks. This will replace the Trunk or Treat event. Final planning will be done at our next meeting. The motion was seconded by Richard LaMotte and it passed unanimously.

A Friendsgiving Event was discussed and a tentative date of 11/18/23 date set. This event was done last year by a member of the community. Amy Hendee will reach out to see if they would like to create this event as a Parks and Recreation event. It would include a pot luck meal and games for the family. Weather permitting we will be outside as well. This will be voted on next meeting.

The tree lighting was briefly touched on and we will get more detailed on plans in the next few weeks. We are waiting for a confirmed date for this from the Town.

Wendy presented a brief report from the Library. They had a name change to The Red Caboose Community Library. Their secretary resigned and they have a new secretary. They will decide if

they want to set up a book sale for NNO.

Barbara Maurer gave a brief report on the Organic Garden. They have an abundance of many vegetables. It has been a good growing season! They will be working on a second planting and as always will welcome any volunteers.

Our next meeting will be on September 6, 2023 at 7:00 PM at the Community Center.

A motion was made by Laurie LaMotte to adjourn the meeting at 8:40 and it was seconded by Kathy Noonan and passed unanimously.

*Submitted by
Kathy Noonan*