

River Bend Town Council
Work Session Minutes
May 14, 2020
River Bend Town Hall
5:00 P.M.

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| Present Council Members: | Mayor John Kirkland Don Fogle Brian Leonard Bud McClard Buddy Sheffield Bud Van Slyke |
| Town Manager: | Delane Jackson |
| Police Chief: | Sean Joll |
| Finance Administrator: | Margaret Theis (by phone) |
| Town Clerk | Ann Katsuyoshi (by phone) |
| Town Attorney | Dave Baxter (by phone) |

Because of the COVID 19 restrictions limiting gatherings to 10 people or fewer, it was necessary for the Town Attorney, Town Finance Administrator and Town Clerk to attend the meeting via telephone (ZOOM). The meeting room could accommodate three residents attending.

VOTE - DESIGNATE FEMA AGENT FOR COVID-19

The Town has passed the minimum limit for expenses related to COVID-19. In order to be reimbursed we are required to designate a FEMA Agent. Assistant Finance Administrator Mandy Gilbert has served as the Town's agent for other FEMA-related events and has done an excellent job.

Councilman Sheffield **moved to approve the FEMA Agent Resolution for COVID-19 as presented.** The motion carried unanimously.

DISCUSSION - BUDGET AMENDMENT 19-B-09

Manager Jackson told the Council this Budget Amendment is to recognize the \$363,000 grant that we received from the North Carolina Office of Recovery and Resiliency for water and sewer debt service and expenses in the General Fund.

DISCUSSION - RENEW CONTRACTS (3) WITH KA JONES DESIGN AND MANAGEMENT: LANDSCAPING, MOWING AND LEAF AND LIMB

Mr. Jackson said that Kevin Jones has offered to renew his current contracts for another two years. Mr. Jones has provided these services to the Town for a number of years and done good work.

DISCUSSION - PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN

The Town Manager said that the current plan expires on June 3rd. The Town needs to adopt the updated Plan this month. These plans are 5-year plans and covers the whole four county region. The document is provided on our website for those who are interested in reading it.

VOTE - SET DATE/PROCESS FOR PUBLIC HEARING FOR BUDGET

Councilman Van Slyke **moved to set the date for the Public Hearing on the Proposed Fiscal Year 2020-2021 Budget for Thursday, June 11, 2020 beginning at 5:00 p.m., or as soon thereafter as the matter can be reached.** The motion carried unanimously.

CLOSED SESSION

Councilman Sheffield **moved to go into a Closed Session under NCSG 143-328.11(a)(6), the Personnel exemption to the Open Meetings Law.** The motion carried unanimously. The Council entered Closed Session at 5:40 p.m.

OPEN SESSION

Councilman Sheffield **moved to return to Open Session** at 5:58 p.m. The motion carried unanimously.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn.** The meeting adjourned at 6:00 p.m.

Ann Katsuyoshi
Town Clerk