

**River Bend Town Council
Regular Meeting Minutes
March 19, 2020
River Bend Town Hall
7:00 P.M.**

Present Council Members: Mayor John Kirkland
Don Fogle
Bud McClard
Buddy Sheffield
Irving Van Slyke
Absent Council Member: Brian Leonard
Town Manager: Delane Jackson
Town Clerk: Ann Katsuyoshi

CALL TO ORDER

The meeting was called to order by Mayor Kirkland at 7:00 p.m. on Thursday, March 19, 2020 in the Town Hall Meeting Room with a quorum present.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman McClard **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion the following items were approved:

- A. Approve:
Minutes of the February 13, 2020 Work Session
Minutes of the February 13, 2020 Closed Session
Minutes of the February 20, 2020 Regular Meeting

ADMINISTRATIVE REPORTS

PUBLIC SAFETY – COUNCILMAN DON FOGLE

Councilman Fogle reported that the River Bend CERT group met on February 26, 2020 in Town Hall. The discussion focused on a recent Search and Rescue Training session held on February 16, 2020 at the Township 9 Fire Station. Four RB CERT members participated in classroom and field exercises. All participants felt it was a very positive, worthwhile experience.

Shelia McNeil told the group about a North Carolina CERT Council meeting that she attended, and detailed upcoming training opportunities. The next CERT meeting was planned for March 25, 2020, but that has been cancelled due to the COVID-19 virus precautions.

PARKS & RECREATION/CAC – COUNCILMAN BUD MCCLARD

Parks and Recreation - All events have been cancelled until further notice.

Library - The library is closed until further notice.

Organic Garden - Limited work only for necessary maintenance, individuals.

CAC - All meetings and activities cancelled until further notice.

PUBLIC WORKS – MAYOR JOHN KIRKLAND

The Mayor said that the Public Works Advisory Board did not meet in March and their next scheduled meeting will be on April 7.

There is a vacancy on this Advisory Board. Any River Bend resident interested in serving on the Board should contact the Town Clerk for an application form. When the form is completed, the Clerk will forward it to the members of the Town Council for their action.

This Board considers the maintenance and construction involving Town infrastructure. The Town Manager and the Public Works Director normally attend the Board meetings and give construction and maintenance updates.

Vote – Designation of Applicant’s Authorized Official Resolution – Manager Jackson told the Council that, since they approved applying for the water meter grant/loan last week, they needed to adopt this Resolution. It designates the Manager as the authorized agent to supply information and file the application on behalf of River Bend. He presented the following:

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of WATER METER REPLACEMENT and RELOCATING the BILLING SERVERS, and

WHEREAS, The TOWN OF RIVER BEND has need for and intends to REPLACE WATER METERS AND RELOCATE THE BILLING SERVER OUT OF THE FLOODPLAIN, and

WHEREAS, The TOWN OF RIVER BEND intends to request state loan and grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:

That the TOWN OF RIVER BEND, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of River Bend to make scheduled repayment of the loan, to withhold from the Town of River Bend any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That **DELANE JACKSON, TOWN MANAGER**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the March 19TH day of March, 2020 at the Town Hall at River Bend, North Carolina.

_____, Mayor
(Signature of Chief Executive Officer)

Councilman Fogle **moved to approve the Designation of Applicant's Authorized Official Resolution as presented.** The motion carried unanimously.

FINANCE – COUNCILMAN IRVING VAN SLYKE, JR.

Financial Report – Town Manager Delane Jackson told the Council that the total of the General Fund Cash Balances as of February 29, 2020 was \$4,885,283. Ad valorem tax collections were at \$105,596.

Vote – Building Use Policy – Council members still had a number of questions regarding this proposed policy. Mr. Jackson pointed out that, because of the COVID-19 emergency, none of the rooms are being used by any group except the Council, so there is still time to consider this item. Councilman Van Slyke **moved to table the Building Use Policy to a later date.** The motion carried unanimously.

MAYOR'S REPORT

The Mayor said that his February report discussed the torturous route that the construction of the new Police Department offices and meeting room building had traveled to get to the point of construction. Last month the report also discussed the building site necessitated the relocation of the basketball court.

This project has gone well to date and we expect that the completion will result in a building that will serve River Bend well for many years to come. The building is attractive and its location has allowed the contractor a site where he can operate without significant impact on Town operations. The Mayor asked that all citizens complete their Census 2020 form.

Before next month's meeting the Council and staff will be involved in drafting the budget for fiscal year 2020-2021. It is a fact that even at the local government level issues involving budget are of

prime importance and occupy a considerable amount of the time of Council members and staff involved in the conduct of government business.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield **moved to adjourn**. The meeting adjourned at 7:13 p.m.

Ann Katsuyoshi
Town Clerk