

Town of River Bend

Community Appearance Commission

April 19, 2023 **SPECIAL MEETING** DRAFT MINUTES

NEXT CAC MEETING JULY 19, 2023

Attendees: Brenda Hall, Christine Soler, Meg Williams, Barbara Maurer, Council Representative and Potential CAC Member, Pat Lineback

1. Call to order at 4:16pm.
2. Christine motioned that the March 15, 2023 Draft Minutes be approved. Meg seconded it. The March 15, 2023 Minutes are approved by unanimous vote.
3. Pat Lineback's request for CAC Volunteer membership was unanimously approved by current CAC members. Pat's application will be forwarded to the Town Council for their approval.
4. Updates on 2023 projects
 - a. Beautification and Festive Award Programs
 - i. The April Beautification Award Program launched well. CAC judged 12 separate residences. Unfortunately, high winds had reduced the amount of Azalea blooms in all of the yards but the 2 winners, 208 Shoreline Drive and 105 Commanders Court exhibited an exemplary pride in their landscaping and the yard maintenance.
 - ii. We will discuss the possibility of including an Honorable Mentions Award for the nicest Neighborhood Entrance to the neighborhoods in River Bend.
 - iii. Zone assignments and timelines for the May Beautification Award were discussed. Zone re-assignments were decided by the members of CAC who will be available during the May period.
 - iv. We would like the Beautification Award Banner to be removed until April 28th when it would be re-hung. We hope that the Banner does not become invisible to River Bend traffic by staying up too long.
 - v. The Fourth of July Festive Award announcement will include information about how to decorate for the Award Competition. The Festive Award Competition will include residence doorways, mailboxes and front yards. The townhomes and condos with little to no front yard will be eligible to compete more in the Festive Award Competitions.

- b. Plantation Drive Median Project
 - i. Motion made by Christine and Seconded by Meg that the members of CAC approve the recommendations made in the Plantation Median Study and should be presented to the River Bend Town Council as laid out in the Plantation Median Powerpoint.
 - ii. The Plantation Median Presentation will be presented April 20, 2023 to the Town Council by Brenda Hall.
- c. Arbor Day Celebration on March 16, 2023.
 - i. The 2023 Arbor Day event was successful. Some pictures of the event were posted on Facebook.
 - ii. A 2024 Arbor Day event might include a larger celebration including trees for donations to residents and children's activities .
- d. IT improvements for CAC to communicate and organize better
 - i. The new CAC organization tools provided by Christine Soler included a revised CAC email address, a better system for keeping track of the various New Award programs and shared calendars for all CAC members.
Thank you, Christine.
- 5. Volunteer hours updates from CAC members
- 6. CAC member recruitment and updates. Perhaps flyers at the River Bend Garden Club Meeting.
- 7. Updates from Town Council Liaison
- 8. Open Discussion

There will be NO CAC Meeting on May 17th. The Next CAC Meeting will be on July 19th where we will need to have elections for CAC Officers; Chair, Vice-Chair and Secretary.
- 9. Adjournment at 5:22 pm.

Presented by Meg Williams, Secretary River Bend Community Appearance Commission.

A handwritten signature in black ink that reads "Meg Williams". The signature is fluid and cursive, with a long horizontal flourish extending to the right.