

RED CABOOSE LIBRARY BOARD MEETING MINUTES

March 9, 2023

BOARD MEMBERS PRESENT: Linda Klopf, Valerie Conaty, and Ellen Serra

BOARD MEMBERS ABSENT: Gloria Kelly and Wendy Yager

OTHERS PRESENT: James Castranova

The meeting was called to order by Linda Klopf on Thursday, March 9, 2023 at 1:05pm in the Small Meeting Room of the River Bend Community Building with a quorum present.

- I. **Approval of 2/9/23 Minutes:** The board meeting minutes were distributed and reviewed. A motion to accept the minutes as presented was made by Board Member Linda Klopf and seconded by Board Member Ellen Serra. The motion passed unanimously.

- II. **Library Communications:**
 - a. Parks and Rec:
 - i. Liaison Report

Ellen attended the Parks and Rec meeting and stated there was a lengthy discussion about open meeting rules. Email cannot be used as a way to get consensus because once someone “replies all”, it appears to be an online meeting.

During that meeting, she also discussed the Craven-Pamlico Regional Library’s Book-Tech Mobile visit planned for March 17th and the Murder Mystery fundraiser planned for May.

- b. Town Council:
 - i. Progress: Funding, Library Home

James reported that Parks and Rec voted unanimously to remove the previous condition which prevents the library from requesting money from the town. During the meeting, it was also recommended to give the library their own budget separate from Parks and Rec. Funding could be received as early as July. This will be passed to the Council through the liaison.

James received an email from a library patron with suggestions for a library space. The suggestions were appreciated and considered. There are reservations due to handicap considerations. We may be able to consider doing some children’s activities at the old red caboose and it was even suggested to use it as a history room for the town.

James discussed the possibility of space available in the strip mall in River Bend.

- III. **General Library Operations:**
 - a. Patrons List

We have seen an increase in people joining the library and are at about 300 patrons/families now. There is also more interest in the children's section. It has also been observed that by having the recently developed patrons list, there is more sharing of information regarding library activities.

b. Inventory Status

Nothing will be added to inventory until April or May. Ellen donated some books for the library from the Craven-Pamlico Regional Library book sale.

IV. Financial Report: Gloria provided printed copies of the February 2023 Financial Report.

V. New Endeavors/Fundraising

a. Murder Mystery Night

The Murder Mystery Night fundraiser is planned for Saturday May 20th and will start at 6:00pm.

b. Craven-Pamlico County Book-Tech Mobile

There will be a meeting in the Community building the same day as the Book-Tech Mobile (March 17th). There will only be an hour overlap but we need to ensure there is room for them to park. Linda will talk to town about marking off an area for the bookmobile in front of the caboose and reconfirm with Victoria about our Book-Tech Mobile stop.

We need to have signs to announce the bookmobile coming (one put out several days before and also on the day of the visit). A donation of \$100 was pledged towards the cost of the signs. A motion was made by Ellen for the remainder to be taken out of the library operating budget. Valerie seconded the motion and there was one opposed. Linda has coordinated getting the signs printed and mounted.

To help get the word out about the Book-Tech Mobile visit, Ellen is distributing flyers at the Garden Club Meeting on Tuesday.

VI. New Business:

a. Book Sale

We need to revisit when the annual book sale is held. There is too much going on during the community yard sale, so Linda suggested maybe have the sale in early December. We could also sell cards and baked goods.

VII. Visitor Comments:

N/A

VIII. Adjournment: Motion to adjourn was made by Board Member Linda Klopf and seconded by Board Member Ellen Serra. Motion passed unanimously and the meeting was adjourned at 2:28 pm.

Respectfully submitted by:


Valerie Conaty, Secretary

Date: 4/13/2023