

**River Bend Town Council  
Work Session Minutes  
March 10, 2022  
Town Hall  
5:00 p.m.**

Present Council Members: Mayor John Kirkland  
Don Fogle  
Brian Leonard  
Barbara Maurer  
Buddy Sheffield  
Bud Van Slyke

Town Manager: Delane Jackson  
Town Clerk: Kristie Nobles  
Finance Director: Mandy Gilbert  
Town Attorney: Dave Baxter  
Police Chief: Sean Joll

Members of the Public Present: 1

**CALL TO ORDER**

Mayor Kirkland called the meeting to order at 5:00 p.m. on Thursday, March 10, 2022 at the River Bend Town Hall with a quorum present.

**VOTE – Approval of Agenda**

Councilman Sheffield motioned to accept the agenda as presented. The motion carried unanimously.

**VOTE – Resolution for Water Meter Replacement Project**

Councilman Leonard motioned to approve the Water Meter Replacement Project Resolution as presented. The motion passed unanimously. (see attached)

**DISCUSSION – Eastern Carolina Council of Government (ECCOG) Resolution**

The Manager reviewed the sample resolution that the ECCOG sent for the Council to consider adopting. The Mayor stated that the ECCOG is making changes to restructure and rebuild the Council and that he attended a workshop recently in support of the ECCOG. The Manager stated that the resolution would be presented at the next Council meeting.

**VOTE – Budget Amendment #21-B-05**

Councilman Van Slyke motioned to approve Budget Amendment #21-B-05 as presented. The motion passed unanimously. (see attached)

**DISCUSSION – Arbor Day Proclamation**

The Mayor read the Arbor Day Proclamation and stated that this is an annual proclamation that is needed for the Tree City USA award that the Town has received for the past 11 years. Councilman Fogle asked if the Town could plant a tree in honor of Arbor Day in the Town. The Council supported the suggestion.

### **DISCUSSION – Surplus Property Resolution**

The Manager stated that the Town is now the owner of the Wolfer Property located at 111 Starboard Drive after a public auction. He stated that the Town could sale the property by accepting sealed bids with the right to reject any and all bids if the Town chooses. Councilman Fogle asked if the Council could set a minimum bid. The Council agreed that they would not accept any less than the Town has invested in the property.

### **DISCUSSION – Sign Ordinance and Short-term Rental Updates**

The Manager stated that the Planning Board met on March 3<sup>rd</sup> and approved the rezoning request for property on Highway 17 that will be presented at the April Council meeting along with conducting a Public Hearing. He also stated that the Planning Board discussed the sign ordinance that addresses all signs in general but specifically addresses political signs and the location of signs. He stated that an amended ordinance would be presented at the April Council Meeting. The Manager stated that the Council asked the Planning Board to reevaluate the Town's ordinance involving short-term rentals. He stated that there is currently an on-going court case that could affect the Town's regulations on short-term rentals. He stated that the Planning Board has decided to wait until that court decision has been made to make a decision regarding this ordinance.

### **DISCUSSION – City Vision Conference Update**

The Manager stated that he plans to attend the City Vision Conference in Wilmington on April 27-28. Councilman Leonard and Councilwoman Maurer are interested in attending also.

### **DISCUSSION – Advisory Board Ordinance Amendments**

The Manager stated that the amended Advisory Board Ordinance Amendment presented includes the revised language the Council agreed on previously. Councilman Leonard stated that at the last EWAB meeting the members expressed their concerns about the annual report requirements and its value to the Town. Councilwoman Maurer stated that she feels that the annual report is redundant with regards to the minutes but she is more concerned with the date that the annual report is required. She stated she feels when the advisory boards submit budget request reports for annual funding, is the time to know what the advisory board has accomplished in the past year and what they have planned for the upcoming year. She feels all of this could be included in one report submitted annually. She referred to the Parks and Recreation Advisory Board Ordinance Powers and Duties section E, stating that the advisory board can organize and administer events approved by the Council or Manager, she asked when is it determined the need to get approval. The Manager stated that when the Advisory Board submits their annual budget requests and its approved, if an event is canceled those funds could be used for another event. He stated if the advisory board wants to add additional events, those would need the Council or Managers approval. Councilman Fogle stated that if an advisory board cancels and does not reschedule that event he feels the budget should be adjusted or there should be a commitment from that advisory board to reschedule that event within a certain amount of time. He stated he would address this at the Budget Meetings. Councilman Sheffield referred to the Planning Board Advisory Board Ordinance requiring a written Annual Report by April 1<sup>st</sup>. He asked if that section could be removed from the Planning Board section. He stated that he feels this language should only apply to Advisory Boards receiving Town funding and the Planning Board does not receive funding. The Manager stated that section E could be removed for the Planning Board if the Council wished to remove it.

### **VOTE – Advisory Board Ordinance Amendment**

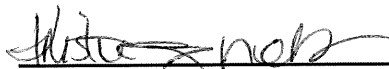
Councilman Sheffield motioned to remove section E from the Planning Board Advisory Ordinance. The motion failed. Three nays (Leonard, Van Slyke, Fogle) 2 ayes (Maurer, Sheffield)

### **REVIEW AGENDA FOR THE MARCH 17, 2022 COUNCIL MEETING**

The Council reviewed the agenda for the March 17, 2022 Council meeting.

**ADJOURNMENT/RECESS**

There being no further business, Councilman Sheffield moved to adjourn. The motion carried unanimously. The meeting adjourned at 6:15 p.m.



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Kristie J. Nobles  
Town Clerk

**RESOLUTION BY THE TOWN OF RIVER BEND**

**WHEREAS,** the Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Fund have authorized the making of loans and/or grants, as applicable, to aid eligible, drinking-water system owners in financing the cost of construction for eligible, drinking-water infrastructure; and

**WHEREAS,** the North Carolina Department of Environmental Quality has offered a Drinking Water State Revolving Fund (DWSRF) Loan in 2021 in the amount of \$602,500 for the construction of Water Meter Replacement hereafter referred to as the "Project"; and

**WHEREAS,** the North Carolina Department of Environmental Quality has offered another Drinking Water State Revolving Fund (DWSRF) Loan in 2022 in the amount of \$130,310 for the construction of Water Meter Replacement hereafter referred to as the "Project"; and

**WHEREAS,** the Town of River Bend intends to construct said Project in accordance with engineering plans and specifications that have been or will have been approved by the North Carolina Public Water Supply Section.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:**


That the Town of River Bend does hereby accept the DWSRF Loans offered in the total amount of \$732,810; and

That the Town of River Bend does hereby give assurance to the North Carolina Department of Environmental Quality that they will adhere to all applicable items specified in the standard "Conditions" and "Assurances" of the Department's funding offer, awarded in the form of DWSRF Loan; and

That the Town Manager, Delane Jackson, and successors so titled, is hereby authorized and directed to furnish such information, as the appropriate State agency may request, in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application; and

That the Town of River Bend has complied substantially or will comply substantially with all Federal, State and local laws, rules, regulations, and ordinances applicable to the Project, and to Federal and State grants and loans pertaining thereto.

**Adopted and Effective this the 10<sup>th</sup> day of March, 2022 at River Bend, North Carolina.**

  
\_\_\_\_\_  
John Kirkland, Mayor

Attest:

  
\_\_\_\_\_  
Kristie J. Nobles





**TOWN OF RIVER BEND**

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## PROCLAMATION FOR ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

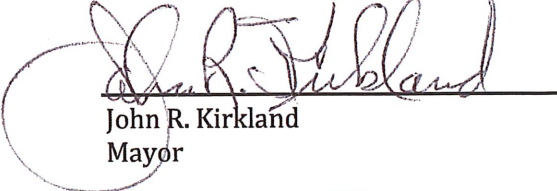
WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and


WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, John Kirkland, Mayor of the Town of River Bend, do hereby proclaim April 29, 2022 as Arbor Day in the Town of River Bend, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

HEREUNTO, I set my hand and cause the Seal of the Town of River Bend to be affixed this 10<sup>th</sup> day of March, 2022.

  
John R. Kirkland  
Mayor

Attest:-  
  
Kristie J. Nobles  
Town Clerk

