

DRAFT
RED CABOOSE LIBRARY BOARD MEETING MINUTES
February 9, 2023

BOARD MEMBERS PRESENT: Linda Klopf, Gloria Kelly, Wendy Yager, Valerie Conaty, and Ellen Serra

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Victoria Hungerford and Katherine Clowers from the Craven Pamlico Regional Library (later in the meeting to discuss the Bookmobile).

The meeting was called to order by Linda Klopf on Thursday, February 9, 2023 at 1:08pm in the Small Meeting Room of the River Bend Community Building with a quorum present.

- I. Approval of 1/12/23 Minutes:** The board meeting minutes were distributed and reviewed. A motion to accept the minutes as presented was made by Board Member Wendy Yager and seconded by Board Member Gloria Kelly. The motion passed unanimously.

Approval of 1/18/23 Minutes: The minutes from the volunteer luncheon were distributed and reviewed. A motion to accept the minutes as presented was made by Board Member Wendy Yager and seconded by Board Member Gloria Kelly. The motion passed unanimously.

- II. Library Communications:**
- a. Parks and Rec:
 - i. Liaison Report

Wendy stated the last Parks and Rec meeting was primarily to discuss three new Parks and Rec applications. They were approved to be sent to the Council. A special meeting will be called after the council approves or disapproves applications so that officers can be elected and activities can be planned. The Easter egg hunt is planned for April 8th. A recommendation was made for the older kids to have a scavenger hunt. They are also looking into whether sponsorships or partnerships with community groups or businesses are allowed. An example would be River Brew bringing coffee/muffins to the Easter egg hunt (for sale?). There was also discussion about a 4th of July kite flying event.

- b. Town Council:
 - i. Review of Town Council Meeting and Work Session

Linda stated the videos are not available (on the town website) for the work session or council meeting at this time. Draft minutes have not been posted either.

III. General Library Operations:

a. Volunteers Luncheon Review

Positive feedback was received from the luncheon participants and we will do it again next year.

b. Annual Report Finalization

The board members reviewed the Annual Report and several updates were made. Linda made a motion to accept the annual report with the revisions discussed and Gloria seconded it. Report will be shared.

c. Patrons List

No new patrons have been added.

d. Inventory Status

Gloria provided the library inventory numbers broken down by category as well as a comparison sheet with 2019 thru 2022 statistics. 3,817 books and DVDs are currently in inventory.

IV. Financial Report: Gloria provided the January 2023 Financial Report.

V. New Endeavors/Fundraising

a. Murder Mystery Night

Wendy is proposing either the 13th or 20th of May for the event. Parks and Rec will have to approve the date before planning can begin.

VI. New Business:

a. Regional Library Bookmobile Proposal

Delane was contacted (via email) by Victoria Hungerford about interest for the Craven Pamlico Regional Library Bookmobile to come to River Bend. He forwarded the email to Linda and she and Gloria met with Victoria at the Red Caboose Library. They saw gaps the Bookmobile could fill (mostly technology related) and invited her and her supervisor, Katherine Clowers to this meeting to further discuss how the Bookmobile can partner with the town and the library.

VII. Visitor Comments:

Victoria and Katherine discussed bringing the bookmobile to River Bend one day a month. Bringing the bookmobile to River Bend would close the technology gap by allowing patrons to checkout laptops and hotspots. There are over 500 laptops available through the Craven Pamlico Library System. Through the bookmobile, they can be checked out for up to 30 days (it is normally only two weeks). They can be returned earlier to the main Craven Pamlico Regional Library or to any branch. They also offer literacy programs, seasonal crafts, yoga, and free education/certification classes including use of cell phones and

the internet. They also have book kits for Book Clubs so participants don't have to purchase books. Audio books can also be sent (under a state program) to vision impaired patrons.

A bookmobile visit is planned for March 17th from 2:00-5:00pm assuming the forthcoming Memorandum of Understanding is signed in time.

VIII. Adjournment: Motion to adjourn was made by Board Member Valerie Conaty and seconded by Board Member Linda Klopf. Motion passed unanimously and the meeting was adjourned at 3:19 pm.

Respectfully submitted by:

Valerie Conaty, Secretary

Date: _____

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