

# Town of River Bend Planning Board

## Minutes for Regular Meeting – 5 January 2023 – River Bend Municipal Building

**Board Members present:** Chairman Egon Lippert, Vice Chair Bob Kohn, Keith Boulware, Linda Cummings, Kathleen Fleming, Kelly Forrest, Kelly Latimer

**Board Members absent:** None

**Others present:** Councilwoman Barbara Maurer, Councilman James Castranova, Town Manager Delane Jackson, Assistant Zoning Administrator Allison McCollum, and 5 members of the public

### 1. Call to Order

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 5 January 2023, in the River Bend Municipal Building meeting room with a quorum present.

### 2. General Visitor Comments

Members of the public voiced their concerns and comments about the Conditional Zoning agenda item. Councilman Castranova stated that he was not opposed to a Conditional Zoning ordinance in theory, but thought that the draft ordinance needed some revising and pointed out some areas of concern to him. Several members of the public echoed his sentiment.

### 3. Approval of 3 November 2022 Regular Meeting Minutes

The Board reviewed the Minutes of the 3 November 2022 Regular Meeting. **Motion** was made by Board Member Keith Boulware to accept the Minutes as presented. Motion was **seconded** by Vice Chair Bob Kohn. **Motion carried unanimously.**

### 4. Reports

#### a. Zoning Report

AZA Allison McCollum presented the Board with a typed report summarizing the number of permits issued, the type of permit issued, and the total of all permit fees for the months of November and December 2022. The members of the Board reviewed the report and asked questions as needed.

#### b. Council Report

Councilwoman Barbara Maurer – substituting for Councilman Buddy Sheffield -- did not have a Council Report to present to the Planning Board.

### 5. Old Business

#### a. Conditional Rezoning Ordinance Draft

Members of the Board asked questions regarding the proposed ordinance. Town Manager Delane Jackson addressed their questions and reviewed the recommendation process. As the Planning Board had been directed to investigate conditional zoning by the previously elected Council, the Board collectively agreed that it would be prudent to ask the newly elected Council if they were still interested in the ordinance before pursuing it further. A **motion** was made by Board Member Keith Boulware to submit the proposed ordinance to the Town Council with several passages noted that were of specific concern, and to recommend review by the town attorney. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

## 6. Other

The next regular meeting is scheduled for Thursday, 2 February 2023 at 6pm.

## 7. Adjournment

**Motion** was made by Board Member Keith Boulware to adjourn the meeting. Motion was **seconded** by Board Member Kelly Latimer. **Motion carried unanimously** and the meeting adjourned at 6:44 PM.

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Allison McCollum, Secretary