

**River Bend Town Council
Work Session Minutes
December 8, 2022
Town Hall
5:00 p.m.**

Present Council Members: Mayor John Kirkland
Don Fogle
Barbara Maurer
Buddy Sheffield
Bud Van Slyke

Absent Council Member: Brian Leonard

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Town Clerk: Kristie Nobles
Police Chief: Sean Joll
Town Attorney: Dave Baxter

Members of the Public Present: 9

CALL TO ORDER

Mayor Kirkland called the meeting to order at 5:00 p.m. on Thursday, December 8, 2022 at the River Bend Town Hall with a quorum present.

ADDITIONS/DELETIONS TO AGENDA

The Mayor stated he would like to add an update from The Coastal Environmental Partnership to the agenda and the Manager stated that closed session is not needed so that update can be added to item 11. Councilman Fogle also suggested rotating items 5 and 6 to keep the topics together.

VOTE – Approval of Agenda

Councilman Van Slyke motioned to accept the agenda as presented with amendments. The motion carried unanimously.

Discussion – Webpage Policy

The Manager stated that the Council had directed him to develop a webpage policy that defines what the Town will and will not post on its webpage. He stated that the Town is constantly asked to advertise private entities activities and announcements and as a whole, he does not allow it. He stated this policy would codify what he has been enforcing. Councilman Fogle asked the meaning of “sanctioned”, and the attorney stated that sanctioned meant events approved by or sponsored by the Town. He cited that the Shred Event as an example.

VOTE – Webpage Policy

Councilman Fogle motioned to approve the Webpage Policy as presented. The motion carried unanimously. (see attached)

Discussion – CAC Appointment

Councilwoman Maurer stated that there has been a recent resignation from the Community Appearance Commission and there is an application on file for Maggie Bramwell. She stated that the vacancy has been advertised for 2 weeks and Ms. Bramwell has attended CAC meetings to meet the requirements.

VOTE – CAC Appointment

Councilwoman Maurer motioned to appoint Maggie Bramwell to the Community Appearance Commission for a term beginning December 8, 2022 and expiring June 30, 2023. The motion carried unanimously.

Discussion – Future Use of the Current Public Works Building

Councilman Sheffield stated that the Public Works is in the construction process of having a new administration building built. He stated that he would like the Red Caboose Library to occupy the current Public Works Building after construction is complete on the new Public Works Building. Councilman Fogle stated that the current Public Works building is located within the 100-year flood plan and the Town has applied for a grant that would pay the Town \$380,000 for demolition of the building. Councilman Van Slyke asked the Manager if the grant is approved, could the funds be applied to the construction of the new building. The Manager said yes and that the Council has discussed that in the past but there was no action on that discussion. Councilman Fogle stated that if the grant were approved, he would like the funds to be applied to the construction of the new Public Works Building but if the grant is denied he would like for the Red Caboose Library to have use of the building. Councilman Sheffield stated that he agrees to postpone any decisions until the decision of the grant is received. Councilwoman Maurer stated that if the building were demolished she would like for the library to be able to use the Town's land to put a permanent building on.

Discussion – Library Services

Councilman Van Slyke stated that the Red Caboose Library has been in Town a long time and the library used to be housed in the actual caboose that is now displayed behind the Municipal Building. He stated that he recommends that the Red Caboose facilities and services be included in the 2023-2024 budget discussion.

VOTE – Library Services

Councilman Van Slyke motioned that the Red Caboose Library become a project of consideration in the budget plan for the upcoming fiscal year. The motion carried unanimously.

Discussion – Lighting for Walking Trail

Councilman Fogle stated that there is a proposal in the agenda package to add area lightening around the walking trail near Town Hall. He stated that the proposal includes that lighting that directs the lighting upwards. He suggested that the Manager get a revised proposal with lighting that faces downward, similar to the lighting at the Municipal Building.

Discussion – Council Code of Ethics

The Manager stated that the Code of Ethics was included in the agenda package with a minor change that the Code of Ethics be adopted with every new Council.

Discussion – Mayor and Town Council Responsibility Chart

The Manager reviewed the Mayor and Town Council Responsibility Chart. The councilmembers and the Mayor agreed to appointments as liaisons to the Advisory Boards and other assignments.

Discussion – 2023 Meeting / Holiday Schedule

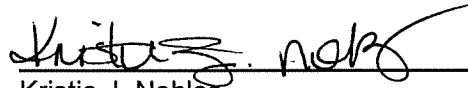
The Manager stated that the 2023 Council Meeting Schedule and the 2023 Town Holiday Schedule was included in the agenda, and the Council would adopt it at the next meeting.

REVIEW – Agenda for the December 8, 2022 Council Meeting

The Council reviewed the agenda for the December 8, 2022 Council Meeting.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield moved to adjourn. The motion carried unanimously. The meeting adjourned at 6:04 p.m.



Kristie J. Nobles
Town Clerk

Webpage policy

The Town of River Bend operates a webpage. The main goal of the webpage is to make information about the Town of River Bend easily available to the public. Additionally, only information about groups, organizations, events or activities that are officially affiliated with or sponsored/sanctioned by the Town of River Bend may be placed on the Town's webpage. The webpage is also used to share time sensitive Town alerts, such as notice of meetings, weather advisories or other emergency/special notices. The Town's webpage can also be used to share information from or about other government units or agencies thereof that may be useful to River Bend residents. For example, information from Craven County, The State of North Carolina or its agencies, such as NCDOT, any U.S. Federal agency such as FEMA, CDC, HUD, The National Weather Service, etc. or any such similar government unit and/or agency. Use of the Town's website for a purpose other than what is stated in this policy is strictly prohibited.