

RED CABOOSE LIBRARY BOARD REGULAR MEETING MINUTES November 3, 2022

BOARD MEMBERS PRESENT: Linda Klopf, Gloria Kelly, Wendy Yager, and Valerie Conaty

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Councilwoman Barbara Maurer

The meeting was called to order by Linda Klopf on Thursday, November 3, 2022 at 2:06pm in the Large Meeting Room of the River Bend Community Building with a quorum present.

- I. **Approval of 10/13/22 Minutes:** The minutes were distributed and reviewed. A motion to accept the minutes as presented was made by Board Member Gloria Kelly and seconded by Board Member Wendy Yager. The motion passed unanimously.

- II. **Library Communications:**
 - a. Parks and Rec:
 - i. Liaison Report

Several members of Parks and Rec have resigned including our liaison rep, Gloria. Wendy volunteered to be our new liaison rep. The Thanksgiving Bingo planned for November 22nd has been cancelled.

- ii. Trunk or Treat

The library board assisted Parks and Rec with this activity held on October 29th at the Municipal building.

- b. Town Council:
 - i. Review of Town Council Meeting and Work Session

The town is working diligently on the three awarded grants as well as other future and ongoing projects.

The Festive Awards for Halloween have been presented by the Community Appearance Commission.

The town dock has been completed.

The shredding event is planned for November 5th.

- ii. Elections Update

No updates; Election day is Tuesday, November 8th. Voting will be in the Community Building.

- III. **General Library Operations:**
 - a. Volunteers

One new volunteer has expressed interest in the library.

b. Patrons List

Eight new patrons have been added.

c. Inventory Status

The inventory is still in progress. Work is currently being done in the Children's section.

d. Library Hours Addition

Tuesday evening community participation has varied from 0 – 8 visitors. There was one patron at the library this past Tuesday. Wendy will send out a reminder every Monday.

IV. Children's Programs:

a. Halloween Trick or Treat

Approximately 60 kids came to the library for Trick-or-Treat.

b. Christmas Book Gifts

The library will have wrapped books to be given out at the Christmas Tree Lighting ceremony.

c. Program Status

A meeting to discuss children's programs is planned for November 17th.

V. New Endeavors/Fundraising

a. Closeout of Community Picnic Fundraising for Library

This event has been closed out.

b. Book Sale on October 22, 2022 Outcome and Analysis

The book sale was held for the first time in the Community Building. It did not do as well as in the past, although it was well advertised and had adequate signage. With being inside, it was so much easier to set up and sort books the day before. The Library Open House had a very good turnout. There was discussion as to having future book sales not in conjunction with the Community Yard Sale.

Since the number of unsold books/DVDs was larger than expected, donations were given to the Salvation Army, Goodwill, and Riverstone. There are still about a dozen boxes remaining.

c. Author Program: Jo Anna Kloster on November 15, 2022, 7:00pm

Linda has been working with Jo Anna on her presentation. Wendy will send out the program flyer along with the library flyer to patrons on November 8th and November 12th.

d. Publicity/General Library Promotion

We are continuing to disseminate basic library information. Most people do not know we are supporting ourselves.

VI. Financial: No report.

VII. New Business: Discussed sending Christmas Cards to the Volunteers and a possible Sweet Sale/Book Sale in February. A luncheon to thank the library volunteers is tentatively planned for January. The menu will be soup, sandwich, and a cookie.

VIII. Visitor Comments: None.

IX. Adjournment: Motion to adjourn was made by Board Member Wendy Yager and seconded by Board Member Gloria Kelly. Motion passed unanimously and the meeting was adjourned at 3:52 pm.

Respectfully submitted by:

Valerie Conaty, Secretary