

RED CABOOSE LIBRARY BOARD REGULAR MEETING MINUTES October 13, 2022

BOARD MEMBERS PRESENT: Linda Klopf, Gloria Kelly, Wendy Yager, and Valerie Conaty

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Councilwoman Barbara Maurer

The meeting was called to order on Thursday, October 13, 2022 at 2:04 pm in the Meeting Room of the River Bend Community Building with a quorum present.

Valerie Conaty was introduced as the potential new Secretary. A motion was made by Gloria Kelly and seconded by Wendy Yager to accept her as a member of the board. The motion passed unanimously.

- I. **Approval of 9/1/22 Minutes:** The minutes were distributed and reviewed. A motion to accept the minutes as presented was made by Board Member Gloria Kelly and seconded by Board Member Wendy Yager. The motion passed unanimously. Gloria will get the minutes to the town hall in Linda's absence.

- II. **Library Communications:**

- a. Parks and Rec:

- i. Liaison Report

Team Trivia Night and a Tea Workshop were held in September and National Night Out on October 4th. Team Trivia will continue monthly. All events were well attended.

Getting quotes to build bocce ball and pickle ball courts and to upgrade the playground.

- ii. Trunk or Treat October 29th.

Planned at the Municipal Building from 4-6 pm.

- iii. Library Space Request

The request to use space in the Public Works building was denied. Until the outcome of the potential grant is known, it can't be an option. A portable classroom may be an option, but would require access to all utilities as well as a suitable location.

- b. Town Council:

- i. Review of Town Council Meeting and Work Session

Ongoing and future town council projects were discussed.

- ii. Elections

An election candidate night, organized by an outside organization, is planned for October 19th.

The River Bend Community Action group was recently formed and will be planning events.

III. General Library Operations:

a. Volunteers

There are three new library volunteers.

On very short notice, the library participated in National Night Out by walking around and handing out library flyers and talking to community members. Many people were there with children and were new to River Bend. A local Scout troop was also interested in the library.

b. Patrons List

There are three new patrons to the library. By the next meeting, an updated total patron count will be provided.

c. Inventory Status

The children's book section is going to be redone as well as a complete inventory conducted.

d. Banned Book Display Review

The banned book display was positively received and will be planned again next year.

e. Library Hours Addition

Evening hours for the library were added on a trial basis in October with mixed attendance. Linda will contact the landlord regarding adding library signage out front.

IV. Children's Programs:

a. Review of Open House September 17, 2022

The Children's Open House was not well attended.

b. Halloween Trick or Treat

The library will be open for Trick-or-Treat on October 31st.

The library is on the Homeschooling Howards map for Trick or Treating. There was discussion regarding concerns about parents not taking kids to houses not on the map, even though lights are on.

c. Other Programs

The library will give out wrapped books at the Tree Lighting event.

Made contact with one of the librarians at Ben Quinn Elementary School. It has proven to be a difficult process to get event flyers posted at the school. Hopefully having a librarian contact will provide some assistance in the future.

d. Advertising

Looking for a Board Member to assist in Marketing/Advertising.

V. New Endeavors/Fundraising

a. Community Picnic Fundraising for Library

No donations were received from the Community Picnic as advertised. Kristen Howard was contacted in writing and no response was received.

Discussed the possibility of a chili cook-off, but since the library cannot charge for entry (in accordance with town regulations), idea was abandoned for now.

b. Community Day Book Sale on October 22, 2022

Sold books will be highlighted near the binding for easy identification if ever donated back to the library. Unsold books will be donated to the Salvation Army.

c. Author Program: Jonna Kloster on November 15, 2022

This RSVP event with limited seating will begin at 7:00. Plan to start advertising at the book sale and on the town website soon. Status of A/V equipment will be checked the week before event.

d. Publicity/General Library Promotion

A t-shirt sale was discussed and other ideas for promoting the library.

VI. **Financial:** Financial Report was presented by Board Member Gloria Kelly.

VII. **New Business:** None.

VIII. **Visitor Comments:** None.

IX. **Adjournment:** Motion to adjourn was made by Board Member Linda Klopf and seconded by Board Member Wendy Yager. Motion passed unanimously and the meeting was adjourned at 4:04 pm.

Respectfully submitted by:

Valerie Conaty, Secretary