



**RIVER BEND TOWN COUNCIL AGENDA**  
**Regular Meeting**  
**April 21, 2022**  
**River Bend Town Hall**  
**7:00 p.m.**

Pledge: Mayor Kirkland

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS

Proposed Re-zoning – 5530 US Highway 17 South

6. CONSENT AGENDA

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A. Approve:

*Minutes of the March 10, 2022 Regular Council Meeting  
Minutes of the March 17, 2022 Special Council Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

**Activity Reports**

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Finance – Councilman Irving Van Slyke, Jr.
  - A. Financial Report - Finance Director
  - B. **VOTE** – Audit Contract
9. Environment and Waterways – Councilman Brian Leonard
  - A. EWAB Report
  - B. **VOTE** – Leaf and Limb Ordinance
  - C. **VOTE** – Leaf and Limb Schedule.
10. Planning Board – Councilman Buddy Sheffield
  - A. **VOTE** – Re-Zoning 5530 Highway 17
  - B. **VOTE**- Advisory Board Ordinance Amendment

11. Public Safety – Councilman Don Fogle
  - A. Community Watch
  - B. CERT
  - C. **VOTE**- Waste Water Treatment Plant 10 year Capital Improvement Plan
  - D. **VOTE** – Water and Sewer Fee Schedule
  
12. Parks & Recreation/CAC – Councilwoman Barbara Maurer
  - A. Parks and Rec Report
  - B. CAC Report
  - C. Organic Garden Report
  - D. Library Report
  
13. MAYOR’S REPORT – Mayor Kirkland
  
14. PUBLIC COMMENT

*The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.*

15. ADJOURNMENT



## TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562

T 252.638.3870  
F 252.638.2580

[www.riverbendnc.org](http://www.riverbendnc.org)

TO: Adjacent Property Owner

FROM: Delane Jackson

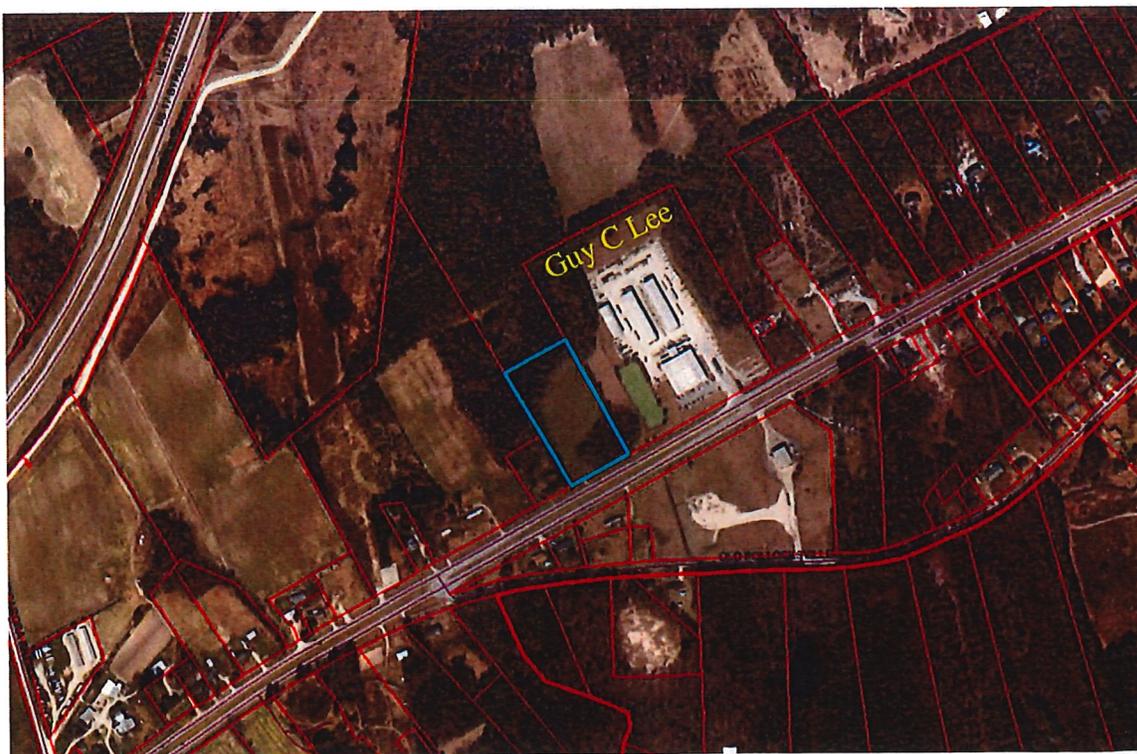
RE: Notice of Public Hearing

DATE: March 29, 2022

You are receiving this because our records indicate that you own property that is adjacent to the property described below.

### NOTICE OF PUBLIC HEARING

The Town Council of the Town of River Bend will conduct a public hearing to gather public comments on a proposed re-zoning request. The subject property, shown in blue below, is located at 5530 US Highway 17 South and is identified by Craven County PIN 8-205-27000. The property is currently zoned Agriculture and has been recommended by the River Bend Planning Board to be re-zoned to Business. The public hearing will be held on April 21, 2022 at 7 p.m. at Town Hall, located at 45 Shoreline Drive, River Bend, NC. More information about the proposed re-zoning can be found on the town's web page at [www.riverbendnc.org](http://www.riverbendnc.org) by clicking on the "Proposed Re-Zoning" tab. The public is invited to attend. The town's rules for conducting a public hearing will be followed.



**River Bend Town Council  
Work Session Minutes  
March 10, 2022  
Town Hall  
5:00 p.m.**

Present Council Members: Mayor John Kirkland  
Don Fogle  
Brian Leonard  
Barbara Maurer  
Buddy Sheffield  
Bud Van Slyke

Town Manager: Delane Jackson  
Town Clerk: Kristie Nobles  
Finance Director: Mandy Gilbert  
Town Attorney: Dave Baxter  
Police Chief: Sean Joll

Members of the Public Present: 1

**CALL TO ORDER**

Mayor Kirkland called the meeting to order at 5:00 p.m. on Thursday, March 10, 2022 at the River Bend Town Hall with a quorum present.

**VOTE – Approval of Agenda**

Councilman Sheffield motioned to accept the agenda as presented. The motion carried unanimously.

**VOTE – Resolution for Water Meter Replacement Project**

Councilman Leonard motioned to approve the Water Meter Replacement Project Resolution as presented. The motion passed unanimously. (see attached)

**DISCUSSION – Eastern Carolina Council of Government (ECCOG) Resolution**

The Manager reviewed the sample resolution that the ECCOG sent for the Council to consider adopting. The Mayor stated that the ECCOG is making changes to restructure and rebuild the Council and that he attended a workshop recently in support of the ECCOG. The Manager stated that the resolution would be presented at the next Council meeting.

**VOTE – Budget Amendment #21-B-05**

Councilman Van Slyke motioned to approve Budget Amendment #21-B-05 as presented. The motion passed unanimously. (see attached)

**DISCUSSION – Arbor Day Proclamation**

The Mayor stated that the Arbor Day Proclamation is an annual proclamation that is needed for the Tree City USA award that the Town has received for the past 11 years. Councilman Fogle asked if the Town could plant a tree in honor of Arbor Day in the Town. The Council supported the suggestion.

### **DISCUSSION – Surplus Property Resolution**

The Manager stated that the Town is now the owner of the Wolfer Property located at 111 Starboard Drive after a public auction. He stated that the Town could sale the property by accepting sealed bids with the right to reject any and all bids if the Town chooses. Councilman Fogle asked if the Council could set a minimum bid. The Council agreed that they would not accept any less than the Town has invested in the property.

### **DISCUSSION – Sign Ordinance and Short-term Rental Updates**

The Manager stated that the Planning Board met on March 3<sup>rd</sup> and approved the rezoning request for property on Highway 17 that will be presented at the April Council meeting along with conducting a Public Hearing. He also stated that the Planning Board discussed the sign ordinance that addresses all signs in general but specifically addresses political signs and the location of signs. He stated that an amended ordinance would be presented at the April Council Meeting. The Manager stated that the Council asked the Planning Board to reevaluate the Town's ordinance involving short-term rentals. He stated that there is currently an on-going court case that could affect the Town's regulations on short-term rentals. He stated that the Planning Board has decided to wait until that court decision has been made to make a decision regarding this ordinance.

### **DISCUSSION – City Vision Conference Update**

The Manager stated that he plans to attend the City Vision Conference in Wilmington on April 27-28. Councilman Leonard and Councilwoman Maurer are interested in attending also.

### **DISCUSSION – Advisory Board Ordinance Amendments**

The Manager stated that the amended Advisory Board Ordinance Amendment presented includes the revised language the Council agreed on previously. Councilman Leonard stated that at the last EWAB meeting the members expressed their concerns about the annual report requirements and its value to the Town. Councilwoman Maurer stated that she feels that the annual report is redundant with regards to the minutes but she is more concerned with the date that the annual report is required. She stated she feels when the advisory boards submit budget request reports for annual funding, is the time to know what the advisory board has accomplished in the past year and what they have planned for the upcoming year. She feels all of this could be included in one report submitted annually. She referred to the Parks and Recreation Advisory Board Ordinance Powers and Duties section E, stating that the advisory board can organize and administer events approved by the Council or Manager, she asked when is it determined the need to get approval. The Manager stated that when the Advisory Board submits their annual budget requests and its approved, if an event is canceled those funds could be used for another event. He stated if the advisory board wants to add additional events, those would need the Council or Managers approval. Councilman Fogle stated that if an advisory board cancels and does not reschedule that event he feels the budget should be adjusted or there should be a commitment from that advisory board to reschedule that event within a certain amount of time. He stated he would address this at the Budget Meetings. Councilman Sheffield referred to the Planning Board Advisory Board Ordinance requiring a written Annual Report by April 1<sup>st</sup>. He asked if that section could be removed from the Planning Board section. He stated that he feels this language should only apply to Advisory Boards receiving Town funding and the Planning Board does not receive funding. The Manager stated that section E could be removed for the Planning Board if the Council wished to remove it.

### **VOTE – Advisory Board Ordinance Amendment**

Councilman Sheffield motioned to remove section E from the Planning Board Advisory Ordinance. The motion failed. Three nays (Leonard, Van Slyke, Fogle) 2 ayes (Maurer, Sheffield)

### **REVIEW AGENDA FOR THE MARCH 17, 2022 COUNCIL MEETING**

The Council reviewed the agenda for the March 17, 2022 Council meeting.

**ADJOURNMENT/RECESS**

There being no further business, Councilman Sheffield moved to adjourn. The motion carried unanimously. The meeting adjourned at 6:15 p.m.

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Kristie J. Nobles  
Town Clerk

**RESOLUTION BY THE TOWN OF RIVER BEND**

- WHEREAS,** the Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Fund have authorized the making of loans and/or grants, as applicable, to aid eligible, drinking-water system owners in financing the cost of construction for eligible, drinking-water infrastructure; and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered a Drinking Water State Revolving Fund (DWSRF) Loan in 2021 in the amount of \$602,500 for the construction of Water Meter Replacement hereafter referred to as the "Project"; and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered another Drinking Water State Revolving Fund (DWSRF) Loan in 2022 in the amount of \$130,310 for the construction of Water Meter Replacement hereafter referred to as the "Project"; and
- WHEREAS,** the Town of River Bend intends to construct said Project in accordance with engineering plans and specifications that have been or will have been approved by the North Carolina Public Water Supply Section.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:**

That the Town of River Bend does hereby accept the DWSRF Loans offered in the total amount of \$732,810; and

That the Town of River Bend does hereby give assurance to the North Carolina Department of Environmental Quality that they will adhere to all applicable items specified in the standard "Conditions" and "Assurances" of the Department's funding offer, awarded in the form of DWSRF Loan; and

That the Town Manager, Delane Jackson, and successors so titled, is hereby authorized and directed to furnish such information, as the appropriate State agency may request, in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application; and

That the Town of River Bend has complied substantially or will comply substantially with all Federal, State and local laws, rules, regulations, and ordinances applicable to the Project, and to Federal and State grants and loans pertaining thereto.

**Adopted and Effective this the 10<sup>th</sup> day of March, 2022 at River Bend, North Carolina.**

  
\_\_\_\_\_  
John Kirkland, Mayor

Attest:

  
\_\_\_\_\_  
Kristie J. Nobles



**River Bend Town Council  
Regular Meeting Minutes  
March 17, 2022  
Town Hall  
7:00 p.m.**

Present Council Members: Mayor John Kirkland  
Buddy Sheffield  
Don Fogle  
Barbara Maurer  
Irving Van Slyke  
Brian Leonard

Town Manager: Delane Jackson  
Finance Director: Mandy Gilbert  
Police Chief: Sean Joll  
Town Clerk: Kristie Nobles

Members of the Public Present: 3

**CALL TO ORDER**

Mayor Kirkland called the meeting to order at 7:00 p.m. on Thursday, March 17, 2022 in the River Bend Town Hall with a quorum present.

**ADDITIONS/DELETIONS TO AGENDA**

**Vote – Deletion to Agenda** – Councilwoman Maurer moved to delete item 9B Advisory Board Ordinance Amendments from the agenda. The motion carried unanimously.

**Vote – Addition to Agenda** – Councilman Sheffield moved to add Design Fee Proposal to the agenda as item 12B. The motion carried unanimously.

**Vote – Addition to Agenda** – Councilman Fogle moved to add Applicants for Advisory Boards Discussion and Resolution. The motion carried unanimously.

**Vote – Modified Agenda** – Councilman Sheffield moved to approve the Modified Agenda as discussed. The motion carried unanimously.

**CONSENT AGENDA**

The Mayor presented the Council with the Consent Agenda. Councilman Leonard **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion the following items were approved:

A. Approve

*Minutes of the February 10, 2022 Work Session*

*Minutes of the February 17, 2022 Regular Council Meeting*

**TOWN MANAGER'S REPORT**

The Manager stated that he had received the revised Design Fee Proposal from the Walker Group for the construction of a Water / Sewer Administration Building at the Shoreline Drive site. He stated that the Council had instructed the architect and engineer to do more in-depth studies and this revised fee proposal includes those. He stated that the revised proposal includes an additional

cost for a high-density stormwater design versus a low-density stormwater design on the previous proposal.

The Manager stated that he has submitted the Golden Leaf grant application for Phase II of the Channel Run Drainage Project and has since responded to additional questions from the funding agency. He stated that the committee will not meet until June to review applications.

The Manager also stated he has met with the new owners of the restaurant and they are hoping to open very soon. They applied for the ABC permit today and expect it back soon.

## **ADMINISTRATIVE REPORTS**

### **ENVIRONMENTAL AND WATERWAYS ADVISORY BOARD– COUNCILMAN LEONARD**

Councilman Leonard presented the following report.

Chairman Stevens called the meeting to order at 7 PM in the large conference room in the municipal building. There was a quorum. The minutes from the January 2022 meeting were read and approved. Councilman Leonard gave an update of council and town activities.

#### **Old business:**

Bulkhead survey. The board is concerned that the survey will not be done and/or enforced once the ordinance change occurs. The board also had questions about the possibility of having to produce an annual report under the proposed EWAB ordinance.

#### **New business:**

Zoning and code enforcement is not being done in a consistent manner even when brought to the attention of proper authorities. Councilman Leonard will address this issue with the town manager. The issue of flooding behind the cul-de-sac on Masters Court was brought up, Councilman Leonard will check to see who owns that property. The flooding was reported to only occur after heavy rain.

#### **Next meeting:**

April 4<sup>th</sup>, 2022 at 7 PM in the large conference room in the municipal building. The public is welcome to attend.

Councilman Leonard presented a resolution in support of the Eastern Carolina Council of Government.

**Vote – ECCOG Resolution** – Councilman Leonard moved to approve the Eastern Carolina Council of Government resolution as presented. The motion carried unanimously. (see attached)

### **PLANNING BOARD REPORT – COUNCILMAN SHEFFIELD**

Councilman Sheffield presented the following report.

The regular meeting of the Planning board was held on March 3rd at 6:00pm in the Municipal Building. A quorum was present. Manager/zoning admin. Jackson and town attorney Baxter were also present. Chairman Lippert called the meeting to order.

The first order of business was consideration of a zoning change for a property on Highway 17 adjacent to Guy C. Lee. The request was to rezone the 4 acre property from Agricultural to business. The property is owned by the Hoffman family, several of whom were present to support their request.

Zoning administrator Jackson briefed the board on the request. The board voted unanimously to recommend that the town council grant the request. The Hoffman family was excused and the board continued its agenda.

The usual reports were given, including the permit report by Ms. McCollum that included a permit issued for the 3 million dollar SunBelt rentals project.

The board then took up the matter of changes to the town's sign ordinance. Manager Jackson and Attorney Baxter briefed the council on recent rulings by The Supreme Court which impact the sign ordinance as it now stands. At the request of the manager, Mr. Baxter had prepared new language that he felt would comply with the court rulings. The new language relaxes limits on political signs during the election period but limits the number to 2 signs during the rest of the year. The board voted to adopt the changes. The matter now goes to the Town Council.

The next item on the agenda was whether or not to allow temporary rentals such as Air BnB and VRBO in River Bend. There was lengthy discussion. The board decided not to change the current ordinance at this time. Temporary rentals are not currently allowed.

The meeting was adjourned. The next meeting is scheduled for April 7 at 6:00 pm. The public is invited.

### **PUBLIC SAFETY – COUNCILMAN FOGLE**

Councilman Fogle presented the following reports on Community Watch and CERT.

#### **CERT**

CERT did not meet in February. The next meeting is scheduled for March 23, 2022 in the Municipal Building, Large Conference Room. CERT is looking for new members. If you are interested, please contact Chief Joll or Mary Holihan.

#### **Community Watch**

Community Watch meets quarterly and did not meet in February. The next meeting is scheduled for June 15, 2022 in the Municipal Building, Large Conference Room. Community Watch is looking for new members. If you are interested, please contact Chief Joll or Egon Lippert

Councilman Fogle presented the resolution to declare 111 Starboard Drive surplus property and authorize the sale of the property.

**Vote – Surplus Property Resolution** – Councilman Fogle moved to approve the Surplus Property Resolution as presented. The motion carried unanimously. (see attached)

### **PARKS & RECREATION/CAC – COUNCILWOMAN MAURER**

Councilwoman Maurer presented the following reports.

#### **Parks & Recreation**

The February activity, a craft workshop called Repurpose Books, was well received and very successful. The March activity, St Patrick's Day bingo, was held earlier today. The annual Easter Egg Hunt is scheduled for Saturday, April 16 starting at 10:30 am. Volunteers will fill 1,000 eggs for three age groups and special needs children. Next month we'll tell you about the May Sunday in the Park concert. The traditional annual Fourth of July celebration will resume this year. Plans are under way to the and community assistance is needed to engage groups for the parade, to help in the food tent and to supervise some activities. If you are want to help, please contact Gloria Kelly to sign up. She can be reached at 252-876-3267 or [gloriakelly@gmail.com](mailto:gloriakelly@gmail.com) or me at [bmaurer@riverbendnc.org](mailto:bmaurer@riverbendnc.org) or 252-670-0757. The next scheduled meeting is April 6 at 7pm. Parks and Rec has two vacancies. Anyone who would like to participate in planning and presenting activities is invited to file an application.

#### **Community Appearance Commission (CAC)**

The CAC met on Wednesday, March 16 at 4pm. There are two vacancies on this board. If you would like to be a part of the planning process for the town's appearance, come to a meeting or file an application to become a member of the board.

#### River Bend Community Organic Garden (RBCOG)

The regular meeting was held on March 7. Spring planting began with lettuce and onions. The Green Team is scheduled to plant potatoes at their next session. Additional bees will arrive on March 25 to start a second hive. Volunteers filled three pickup truck loads with aged horse manure and obtained 35 bales of hay from a horse owner who is moving from the area. A work day is scheduled for Saturday, March 19. The next meeting is scheduled for April 4 at 1:30 pm.

#### Red Caboose Library (RCL)

The board met on March 3. The agenda included discussion of a young people's reading group with the first session scheduled for Saturday, April 2<sup>nd</sup> from 1-2 pm. Two groups will be offered concurrently, one for pre-school age children and one for ages up to 12 years. Stories will be read to each group, followed by story related activities. An author speaking series is also in the planning stage. The next board meeting is scheduled for Thursday, April 7 at 2 pm. All meetings are open to the public and anyone is welcome to attend.

The Manager stated that the Town had a study and a complete analysis of upgrades to the Waste Water Treatment Plant completed years ago. He stated that the Town had received an authorization to construct for that project and now there is a grant the Town can apply for to fund the project. He stated this resolution is needed to apply for the grant to complete the scope of work included in the agenda package.

**Vote – Grant Application Resolution** – Councilwoman Maurer moved to approve the support of grant application resolution as presented. The motion carried unanimously. (see attached)

Councilwoman Maurer stated that Lawrence Fischer had previously applied for the Parks and Recreation Advisory Board and has since revised his application with more information.

**Vote – Parks & Recreation Advisory Board Appointment** – Councilwoman Maurer moved to appoint Lawrence Fischer to the Parks and Recreation Advisory Board for the appropriate term. The motion carried unanimously.

#### **FINANCE – COUNCILMAN VAN SLYKE, JR.**

**Financial Report** – Finance Director, Mandy Gilbert presented to the Council the financial statement for the month of February. She stated the total of the Town's Cash and Investments as of February 28, 2022 are \$4,226,119 and Ad valorem tax collections for FY21-22 were \$679,367.05 and Vehicle Ad valorem tax collections were \$53,177.96.

Councilman Van Slyke stated that the Revised Walker Group Design Fee Proposal was received earlier today and discussed earlier and added to the agenda.

**Vote – Walker Group Proposal** – Councilman Van Slyke moved to approve the Revised Walker Group Design Fee Proposal as presented. The motion carried unanimously.

#### **MAYOR'S REPORT**

The Mayor presented the following report.

We watch the news broadcast and read the news printed in newspapers and think that the world has never experienced times such as we witness now. Some are old enough to remember the lead-up to WWII. The transmission of news was very much slower than the instant reports being

received today. It is fair to say that our nations reaction to the WWII early days was very much more divided than what we experience today. Certainly, the Ukrainian people have demonstrated exceptional resolve while facing a clearly superior and aggressive attacking national force along a long common border and a long beach on the Black Sea where the aggressor has a much superior naval presence. The armed forces of the Ukrainian military have shown extraordinary resolve in the defense of their homeland. There can be no doubt that the civilian population of the Ukraine have suffered greatly and anything resembling normal family activity has been shattered. The flow of millions of refugees across Europe has impacted all the nations receiving the refugees and the disrupted normal commerce throughout the continent. We all need to pray for God's intervention on behalf of Ukraine and the restoration of peace in Europe.

**PUBLIC COMMENT**

Ms. ET Mitchell of New Bern expressed the importance of voting at the Primary Election on May 17<sup>th</sup>.

**ADJOURNMENT/RECESS**

There being no further business, Councilman Sheffield moved to adjourn, the motion carried unanimously. The meeting adjourned at 7:49 p.m.

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Kristie J. Nobles  
Town Clerk

TOWN OF RIVER BEND RESOLUTION  
IN SUPPORT OF THE EASTERN CAROLINA COUNCIL OF GOVERNMENTS

**WHEREAS**, the Eastern Carolina Council of Governments is one (1) of sixteen (16) multi-county planning and development regions in North Carolina which serve a population of approximately 645,000 residents living in Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne counties; and

**WHEREAS**, the stated mission of the Eastern Carolina Council of Governments is to improve the region's quality of life by providing planning, economic development and senior services to local governments and area residents by maximizing resources and collaborating regionally; and

**WHEREAS**, the Eastern Carolina Council of Governments can serve an invaluable role in being the neutral platform where local governments can come together and shape planning area-wide, be a champion for the entire region and work to strengthen our region's competitive advantage on the national and international stage; and

**WHEREAS**, the Eastern Carolina Council of Governments recognizes the weakness of the organization currently and are conducting a thorough reassessment of its core principles and strategic purpose; and

**WHEREAS**, the Eastern Carolina Council of Governments will make any and all efforts to re-engage their local governments, expand services available to members and make institutional changes needed to recruit the talent and leadership that will build a regional council on par with what is available to other communities across North Carolina; and

**WHEREAS**, true regionalism cannot exist without strong participation and collaboration among local governments, the Eastern Carolina Council of Governments is requesting input, guidance and commitment from its member governments. This level of engagement will ensure that we all have available to us a regional council that can serve the unique needs of each community, while still addressing our shared challenges.

**NOW THEREFORE BE IT RESOLVED;** that the River Bend Town Council does hereby support the efforts of the Eastern Carolina Council of Governments to preserve the regional partnership and implement necessary changes to build an organization that can more effectively address the needs of the local governments they serve.

Adopted this the 17<sup>th</sup> day of March, 2022

  
\_\_\_\_\_  
John Kirkland, Mayor

ATTEST:

  
\_\_\_\_\_  
Kristie J. Nobles, Clerk



## Resolution Declaring Surplus Property and Authorizing Sale of Real Property

**WHEREAS**, the Town of River Bend desires to dispose of certain surplus real property of the Town;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of River Bend that:

1. The following described property is hereby declared to be surplus to the needs of the Town:

**.351 acre of land located at 111 Starboard Drive  
described by Craven County PIN 8-073-D-162**

2. The Town Manager is authorized and directed to receive, on behalf of the Town Council, sealed bids for the purchase of the property described above and shall conduct the sealed bid process in accordance with NCGS 160A-268.
3. The Town shall retain the right to reject any and all bids.

Adopted this 17<sup>th</sup> day of March, 2022

  
\_\_\_\_\_  
John R. Kirkland  
Mayor

Attest:

  
\_\_\_\_\_

Kristie J. Nobles  
Town Clerk



## RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of wastewater treatment works, and
- WHEREAS, The Town of River Bend has need for and intends to construct or conduct a study on a wastewater treatment works project described as the River Bend Wastewater Treatment Plant Enhancements Project, and
- WHEREAS, The Town of River Bend intends to request State loan and/or grant assistance for the project,

### NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:

That Town of River Bend, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of River Bend to make scheduled repayment of the loan, to withhold from the Town of River Bend any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

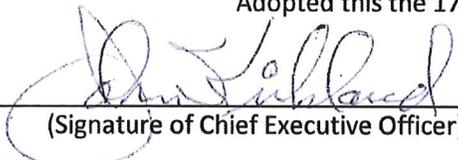
That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Delane Jackson, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 17<sup>th</sup> day of March, 2022 at River Bend, North Carolina.

  
\_\_\_\_\_  
(Signature of Chief Executive Officer)

Mayor

\_\_\_\_\_  
(Title)



**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:  
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of  
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of  
the River Bend Town Council duly held on the 17 day of March, 2022; and,  
further, that such resolution has been fully recorded in the journal of proceedings and records in my  
office. IN WITNESS WHEREOF, I have hereunto set my hand this 17 day of March,  
2022.

Justin S. Nemy  
(Signature of Recording Officer)

Town Clerk  
(Title of Recording Officer)





# RIVER BEND POLICE DEPARTMENT



## MONTHLY ACTIVITY REPORT 2022

	ACTIVITIES	2022	2022	2022	% of Total Calls	% Change Last 2 Mos.
		January	February	March		
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	8	11	4	0.28%	-64.00%
2	ANIMAL COMPLAINTS	1	1	7	0.48%	600.00%
3	ARRESTS	0	1	0	0.00%	-100.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	1	2	2	0.14%	0.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	9	17	27	1.86%	59.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	23	12	20	1.38%	67.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	74	90	153	10.54%	70.00%
8	ASSIST OTHER AGENCIES	1	3	2	0.14%	-33.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	0	0.00%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	4	1	4	0.28%	300.00%
11	DOMESTICS	1	4	0	0.00%	-100.00%
12	FIRES / ALARM	1	6	1	0.07%	-83.00%
13	IDENTITY THEFT / FRAUD	1	2	4	0.28%	100.00%
14	INVOLUNTARY COMMITMENTS	0	1	1	0.07%	0.00%
15	JUVENILE COMPLAINTS	0	0	1	0.07%	0.00%
16	LARCENIES	2	2	0	0.00%	-100.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	1	1	0.07%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	1	2	0	0.00%	-100.00%
20	PROPERTY DAMAGE / VANDALISM	2	2	0	0.00%	-100.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	755	845	1,149	79.13%	36.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	1	0	0.00%	-100.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	0	0	0	0.00%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	9	14	13	0.90%	-7.00%
26	TOWN ORDINANCE CITATIONS	0	4	2	0.14%	-50.00%
27	TOWN ORDINANCE VIOLATIONS	3	6	3	0.21%	-50.00%
28	TRAFFIC ACCIDENTS	2	2	3	0.21%	50.00%
29	TRAFFIC STOPS	34	27	33	2.27%	22.00%
30	TRAFFIC COMPLAINTS-RADAR	4	3	5	0.34%	67.00%
31	DWI	0	1	0	0.00%	-100.00%
32	CHECKPOINTS	0	0	2	0.14%	0.00%
33	DRUG VIOLATIONS	0	0	0	0.00%	0.00%
34	WELFARE CHECKS	4	4	6	0.41%	50.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	2	2	6	0.41%	200.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	9	2	3	0.21%	50.00%
37	TRESPASSING	0	2	0	0.00%	-100.00%
38	OVERDOSE	1	0	0	0.00%	0.00%
39	TOTAL	936	1061	1452	100.00%	37.00%

### Traffic Violations

- 13 State Citations
- 14 Total State Charges
- State Warnings
- 2 Town Citations
- Town Warnings

### Community Watch Checks

- 86 100 Pirates
- 102 100 Plantation
- 88 200 Lakemere
- 95 200 Rockledge

### Phone Calls Answered (638-1108)

156 Incoming Calls



## TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562

T 252.638.3870  
F 252.638.2580

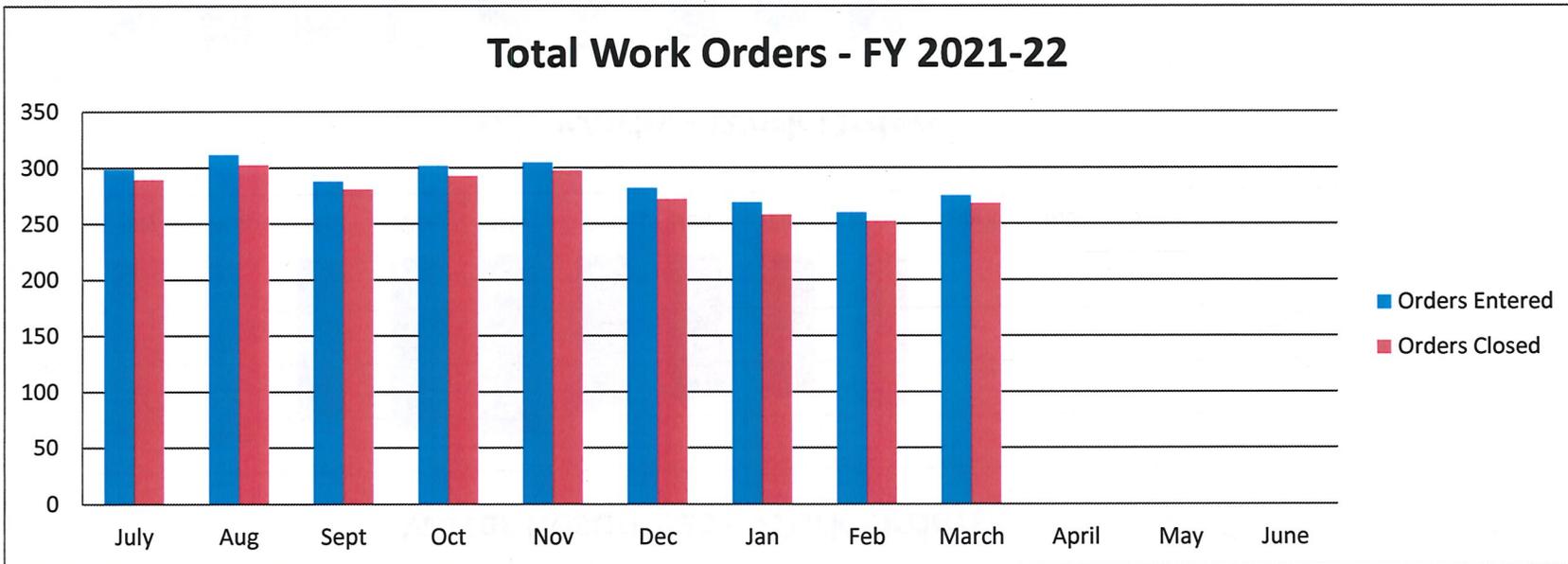
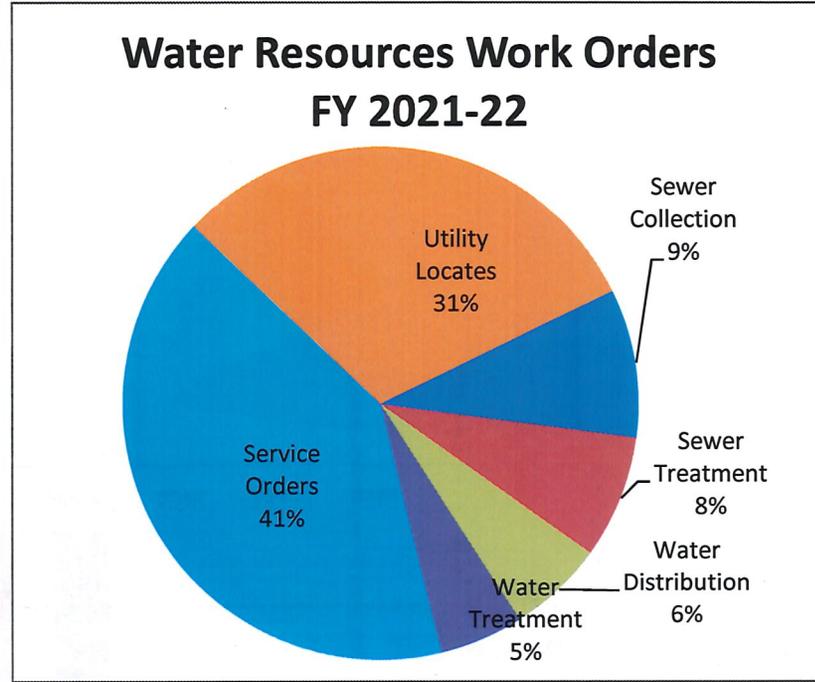
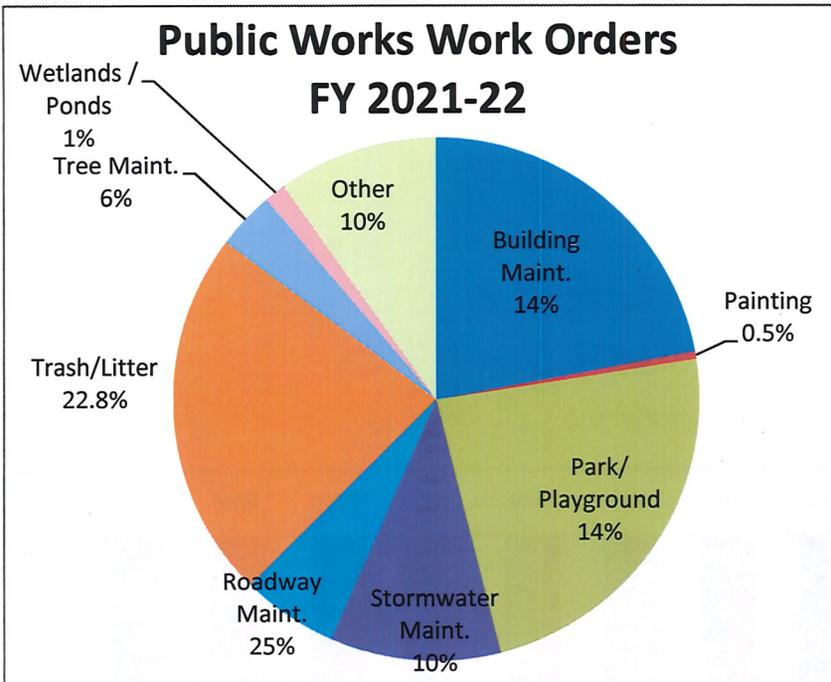
[www.riverbendnc.org](http://www.riverbendnc.org)

### **March 2022 Monthly Report Brandon Mills, Director of Public Works**

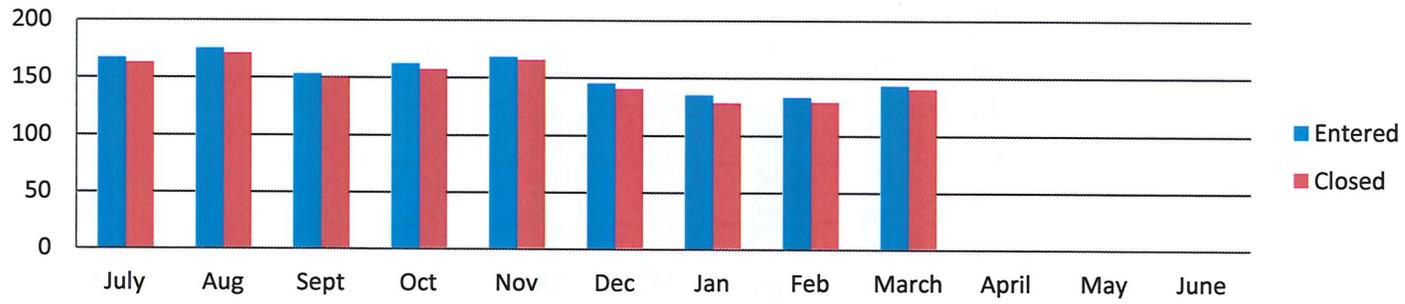
Public Works added playground mulch to the small kiddy playground. We are going to add more at the kiddy park and to our other park areas as soon as possible. Mulch installed on the playing surfaces to soften (cushion) falls that may occur while playing in the playground. Several road edge potholes were also repaired. We use crusher run rock, as it compacts better in the areas that are prone to washing out near the road edge. Compacting the rock prevents the edge of the roadway from cracking which in turn extends its life expectancy. Also two potholes in the roadway were repaired. We use a product that is referred to as a cold patch. This is compacted with gas-powered compactors to prevent road bed damage.

Water Resources repaired a leaky water main located on Efirid Boulevard. To repair this leak the water distribution system had to be shut down and depressurized along Efirid Boulevard and Barbara Drive. Any time a distribution main has to be depressurized, we have to issue a boil water advisory only to the areas affected, and we have to take a bacteriological sample after the distribution piping is put back into service. We followed all rules, regulations, and our sample came back negative for any contamination. Once the sample came back negative, we rescinded the advisory to all the customers affected. I would like to thank the Public Works staff for a job well done.

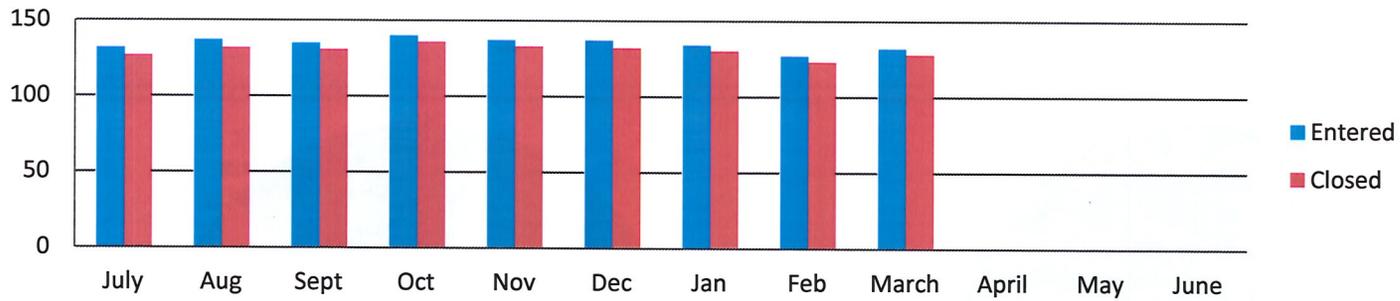
If you have any questions concerning the Water Resources/Public Works Department, please call us at 638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 638-3870. You will be instructed to dial "9" and follow the directions to contact the on call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 638-1108, and they will get in contact with the on-call utility systems operator.



### Water Resources - Work Orders



### Public Works - Work Orders



Town of River Bend  
 FY 2021-2022  
 Work Order Report



**Public Works**

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	30	28	29	30	30	32	30	28	30				267	0
Painting	1	0	1	0	0	1	2	0	1				6	0
Park/Playground	30	34	33	35	30	32	30	28	33				285	3
Roadway Maintenance	15	18	15	14	15	13	15	12	10				127	0
Stormwater Maintenance	9	7	8	9	8	7	9	7	8				72	0
Trash/Litter	31	30	30	31	30	32	31	29	32				276	0
Tree Maintenance	6	8	7	6	5	3	2	3	3				43	0
Wetlands / Ponds	3	2	1	2	1	1	0	3	3				16	1
Other	7	10	11	13	18	16	15	17	12				119	0
<b>TOTAL</b>	<b>132</b>	<b>137</b>	<b>135</b>	<b>140</b>	<b>137</b>	<b>137</b>	<b>134</b>	<b>127</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1211</b>	<b>4</b>
Orders Closed	127	132	131	136	133	132	130	123	128				1172	

**Water Resources**

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	12	13	14	15	16	14	15	14	16				129	0
Sewer Treatment	15	13	12	11	10	11	10	12	13				107	2
Water Distribution	8	9	9	10	9	8	9	10	12				84	1
Water Treatment	9	6	7	8	7	9	10	8	9				73	0
Service Orders	73	79	63	64	74	59	51	47	55				565	0
Utility Locates	50	55	48	54	52	44	40	42	38				423	0
<b>TOTAL</b>	<b>167</b>	<b>175</b>	<b>153</b>	<b>162</b>	<b>168</b>	<b>145</b>	<b>135</b>	<b>133</b>	<b>143</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1381</b>	<b>3</b>
Orders Closed	163	171	150	157	165	140	128	129	140				1343	

TOTAL	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	299	312	288	302	305	282	269	260	275	0	0	0	2592
Orders Closed	290	303	281	293	298	272	258	252	268	0	0	0	2515



# Town of River Bend



## Monthly Financial Report

Printed 4/16/2022

*This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Irving J. "Bud" Van Slyke, Jr. or Finance Director Mandy Gilbert.*

## Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. \*Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.

### Town of River Bend Financial Dashboard



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.



Fund Cash Balances

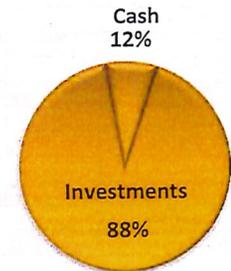
Cash Balances		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	General Fund*	913,105	855,125	844,477	841,523	784,745	1,126,891	1,173,850	1,310,808	1,279,289			
2	Powell Bill	0	0	39,273	39,273	0	0	0	0	0			
3	NCORR Recovery Grant	98,653	98,654	98,654	98,655	98,656	98,657	98,658	20,674	20,676			
4	CDBG OPR Development*	-1,005	-1,443	-1,443	-1,443	-1,443	-1,443	-1,443	-1,443	-1,443			
5	General Capital Reserve	93,607	93,607	93,608	93,609	93,610	93,610	93,611	93,612	93,618			
6	ARPA Grant Fund*	482,189	481,818	482,197	482,201	482,205	482,209	482,213	482,217	482,248			
7	Law Enforcement Separation Allowance*	22,864	22,258	21,954	21,955	21,955	21,955	21,955	21,955	21,957			
8	Water Fund*	788,994	829,337	832,977	827,379	817,133	823,927	829,474	854,025	831,418			
9	Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712	244,728			
10	Sewer Fund*	1,089,186	1,134,578	1,142,734	1,142,372	1,135,389	1,151,184	1,162,468	1,188,310	1,166,941			
11	Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249	11,249			
<b>Total Cash and Investments</b>		<b>3,743,539</b>	<b>3,769,882</b>	<b>3,810,382</b>	<b>3,801,476</b>	<b>3,688,203</b>	<b>4,052,947</b>	<b>4,116,745</b>	<b>4,226,119</b>	<b>4,150,681</b>			
<b>Truist Cash Accounts</b>		<b>751,136</b>	<b>295,260</b>	<b>335,732</b>	<b>326,785</b>	<b>313,246</b>	<b>677,961</b>	<b>498,729</b>	<b>518,075</b>	<b>481,715</b>			

\*These operating funds have equity in the Truist pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Truist). We have two accounts with Truist, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	General Fund	843,038	763,045	763,051	763,058	663,064	663,069	906,076	991,567	991,632			
2	Powell Bill	-	-	-	-	-	-	-	-	-			
3	NCORR Recovery Grant	98,653	98,654	98,654	98,655	98,656	98,657	98,658	20,674	20,676			
4	Capital Reserve (General Fund)	93,607	93,607	93,608	93,609	93,610	93,610	93,611	93,612	93,618			
5	ARPA Grant Fund	0	482,193	482,197	482,201	482,205	482,209	482,213	482,217	482,248			
6	Law Enforcement Separation Allowance	21,954	21,955	21,955	21,955	21,955	21,955	21,956	21,956	21,957			
7	Water Fund	687,487	727,493	727,499	727,517	727,761	727,767	727,773	765,279	735,508			
8	Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712	244,728			
9	Sewer Fund	991,719	1,031,727	1,031,736	1,031,745	1,031,753	1,031,762	1,031,771	1,076,779	1,067,348			
10	Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249	11,249			
<b>Total Investments</b>		<b>2,992,403</b>	<b>3,474,621</b>	<b>3,474,650</b>	<b>3,474,692</b>	<b>3,374,957</b>	<b>3,374,986</b>	<b>3,618,016</b>	<b>3,708,044</b>	<b>3,668,965</b>			

Town of River Bend  
Financial Report  
Fiscal Year 2021 - 2022



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	% Budget
	Original	Current														
1 Ad Valorem Taxes	711,163	711,163	0	548	4,778	78,517	38,429	364,792	100,646	91,658	11,136				690,503.44	97.1%
2 Ad Valorem Taxes - Vehicle	85,800	85,800	298	290	16,765	7,284	0	13,870	7,601	7,338	6,616				60,061.98	70.0%
3 Animal Licenses	2,000	2,000	290	90	40	60	10	30	430	330	640				1,920.00	96.0%
4 Local Gov't Sales Tax	322,043	322,043	31,600	33,711	34,881	28,922	30,514	32,695	31,171	33,360	37,762				294,615.93	91.5%
5 Hold Harmless Distribution	86,068	86,068	7,835	7,867	9,369	9,988	8,784	8,336	8,481	9,161	10,309				80,130.43	93.1%
6 Solid Waste Disposal Tax	2,200	2,200	0	550	0	0	558	0	0	574	0				1,681.74	76.4%
7 Powell Bill Fund Appropriation	0	0	0	0	0	0	0	0	0	0	0				-	0.0%
8 Powell Bill Allocation*	76,800	92,539	0	0	39,273	0	0	53,266	0	0	0				92,539.17	100.0%
9 Beer & Wine Tax	13,225	13,225	0	0	0	0	0	0	0	0	0				-	0.0%
10 Video Programming Tax	53,600	53,600	0	0	12,996	0	0	12,828	0	0	12,757				38,580.58	72.0%
11 Utilities Franchise Tax	111,000	111,000	0	0	22,084	0	0	28,888	0	0	26,454				77,426.07	69.8%
12 Telecommunications Tax	9,900	9,900	0	0	2,051	0	0	2,274	0	0	2,175				6,499.80	65.7%
13 Court Cost Fees	500	500	18	14	23	27	0	14	23	14	9				139.50	27.9%
14 Zoning Permits	5,000	5,000	752	607	653	710	1,990	424	352	6,755	830				13,071.80	261.4%
15 Federal Grants*	0	22,170	0	0	0	0	0	0	0	0	0				-	0.0%
16 State Grants	0	0	0	0	0	0	0	0	0	0	0				-	0
17 Cares Act CRF Assistance	0	0	948	0	0	0	0	0	0	0	0				947.72	#DIV/0!
18 Federal Disaster Assistance*	0	35,434	0	0	0	0	35,434	0	0	0	0				35,433.74	100.0%
19 State Disaster Assistance	0	0	0	0	0	0	0	0	0	0	0				-	0.0%
20 Recovery Grant NCORR-FLDG-004	76,445	76,445	0	0	0	0	0	0	0	0	0				-	0.0%
21 Miscellaneous	10,000	10,000	670	836	781	323	1,293	535	2,117	1,952	1,898				10,404.50	104.0%
22 Insurance Settlements	0	0	0	0	0	0	0	0	0	411	0				410.73	#DIV/0!
23 Interest - Recovery Grant NCORR-FLD	30	30	1	1	1	1	1	1	1	0	1				7.39	24.6%
24 Interest - Powell Bill	50	50	0	0	0	0	0	0	0	0	0				0.59	1.2%
25 Interest - Investments	500	500	8	7	7	7	6	7	9	9	67				127.39	25.5%
26 Contributions	421	421	0	0	0	0	0	0	0	0	0				-	0.0%
27 Wildwood Storage Rents	18,144	18,144	1,585	1,615	1,601	1,607	1,575	1,611	1,605	1,545	1,575				14,320.81	78.9%
28 Rents & Concessions	18,000	18,000	1,595	1,620	1,540	1,760	1,640	1,560	1,580	1,540	1,500				14,335.00	79.6%
29 Sale of Capital Assets*	0	31,008	31,008	0	0	0	0	0	0	0	0				31,008.00	100.0%
30 Sales Tax Refund Revenue	0	0	0	0	0	0	0	0	0	0	0				-	0.0%
31 Trans. from Capital Reserve*	43,850	65,342	43,850	0	0	0	0	0	0	0	0				43,850.00	67.1%
32 Trans. from L.E.S.A. Fund	0	0	0	0	0	0	0	0	0	0	0				-	0.0%
33 Appropriated Fund Balance*	244,602	351,272	0	0	0	0	0	0	0	0	0				-	0.0%
<b>Total</b>	<b>1,891,341</b>	<b>2,123,854</b>	<b>120,458</b>	<b>47,755</b>	<b>146,841</b>	<b>129,206</b>	<b>120,234</b>	<b>521,131</b>	<b>154,015</b>	<b>154,646</b>	<b>113,730</b>				<b>1,508,016.31</b>	<b>71.0%</b>

\*Astericked lines represent those budget items that have been amended since Original Budget adoption.  
#DIV/0! indicates revenue was received, but not budgeted for this line item.

Town of River Bend  
Financial Report  
Fiscal Year 2021 - 2022



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
				6,666	2,245	4,131	-527	-470	4,958	-689	-289	4,631				20,656
1 Governing Body	32,000	32,000														
2 Administration*	262,000	271,575	37,436	15,120	21,229	15,674	23,399	43,219	15,565	15,637	23,280				210,560	77.5%
3 Finance*	129,000	192,018	16,568	8,048	8,457	61,280	13,167	18,189	7,477	7,046	7,191				147,423	76.8%
4 Tax Listing	11,200	11,200	298	296	299	785	384	3,373	2,068	1,185	390				9,078	81.1%
5 Legal Services	24,000	24,000	1,947	1,870	963	650	1,513	3,850	1,378	1,049	1,341				14,558	60.7%
6 Elections	3,500	3,500	0	0	0	0	0	0	0	0	0				0	0.0%
7 Public Buildings*	107,000	184,439	17,825	15,578	10,267	4,623	10,058	9,264	1,791	3,950	5,253				78,608	42.6%
8 Police*	551,500	640,114	50,600	39,198	34,067	36,758	56,581	46,220	39,715	39,372	36,204				378,716	59.2%
9 Emergency Management	4,000	4,000	899	15	1,954	15	15	15	15	221	275				2,620	23.7%
10 Animal Control*	11,000	11,056	646	220	183	242	356	335	141						148,402	79.7%
11 Street Maintenance*	191,000	186,141	6,806	470	622	105,108	890	613	436	2,668	30,788				93,509	58.0%
12 Public Works*	161,000	161,197	11,657	9,468	10,359	9,441	11,643	11,084	9,725	10,307	9,824				32,153	73.1%
13 Leaf & Limb, Solid Waste	44,000	44,000	3,332	800	270	245	9,489	1,789	259	8,179	7,792				3,812	10.3%
14 Stormwater Management*	42,000	37,084	969	282	297	272	680	357		335	408				93	3.1%
15 Waterways & Wetlands	3,000	3,000	0	0	0	0	0	0	93	0	0				93	3.1%
16 Planning & Zoning*	50,000	50,563	4,934	4,096	3,424	2,069	5,655	3,906	3,164	3,108	2,962				33,319	65.9%
17 Recovery Grant** NCORR-FLDG-004	76,475	77,602	10,250	7,309	7,469	7,254	10,319	7,873	7,172	7,073	7,043				71,762	92.5%
18 Recreation & Special Events	7,500	7,500	0	0	750	222	384	45	0	0	175				1,577	21.0%
19 Parks*	43,000	44,699	2,452	1,128	4,126	992	8,322	2,391	890	2,459	3,193				25,953	58.1%
20 Transfers	120,500	120,500	120,500	0	0	0	0	0	0	0	0				120,500	100.0%
21 Contingency	17,666	17,666	0	0	0	0	0	0	0	0	0				0	0.0%
<b>Total</b>	<b>1,891,341</b>	<b>2,123,854</b>	<b>293,784</b>	<b>106,143</b>	<b>108,868</b>	<b>245,102</b>	<b>152,385</b>	<b>157,482</b>	<b>89,411</b>	<b>102,314</b>	<b>140,764</b>				<b>1,396,254</b>	<b>65.7%</b>

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
	1 Capital Outlay*	168,403	322,628	9,934	0	1,350	146,151	0	5,100	0	0	30,000				192,535
2 Debt Service - Principle	0	0	0	0	0	0	0	0	0	0	0				-	0.0%
3 Debt Service - Interest	0	0	0	0	0	0	0	0	0	0	0				-	0.0%

\*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



**Water Fund**

Revenue		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Col
		Original	Current															
1	Base Charge	231,472	231,472	39,081	379	39,537	316	39,670	425	39,627	220	39,936					199,191	86.1%
2	Consumption	224,454	224,454	43,431	378	40,075	-105	35,357	253	33,495	68	40,514					193,467	86.2%
3	Other, incl. transfers	19,864	19,864	6	4,856	236	3,517	1,471	3,279	1,256	3,505	-26					18,100	91.1%
4	Hydrant Fee	20,496	20,496	20,679	0	0	0	-226	0	0	0	0					20,453	99.8%
5	Appropriated Fund Bal.*	89,214	177,259	0	0	0	0	0	0	0	0	0					0	0.0%
<b>Total</b>		<b>585,500</b>	<b>673,545</b>	<b>103,197</b>	<b>5,614</b>	<b>79,848</b>	<b>3,729</b>	<b>76,272</b>	<b>3,957</b>	<b>74,378</b>	<b>3,793</b>	<b>80,424</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>431,211</b>	<b>64.0%</b>

Expenses		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Exp
		Original	Current															
1	Admin & Finance*	469,000	520,645	39,286	19,271	21,119	55,896	35,342	38,123	19,370	18,760	49,149					296,317	56.9%
2	Supply & Treatment*	65,000	60,000	2,025	1,340	7,888	1,316	4,837	2,964	3,503	2,084	1,673					27,631	46.1%
3	Distribution*	48,000	89,400	28,781	177	501	1,624	48	1,232	-248	515	1,536					34,166	38.2%
4	Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0	0	0					0	0.0%
<b>Total</b>		<b>585,500</b>	<b>673,545</b>	<b>70,092</b>	<b>20,788</b>	<b>29,507</b>	<b>58,836</b>	<b>40,228</b>	<b>42,320</b>	<b>22,626</b>	<b>21,360</b>	<b>52,358</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>358,114</b>	<b>53.2%</b>

Capital (included above)		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Exp
		Original	Current															
1	Capital Outlay*	25,000	68,793	0	0	0	31,140	0	3,825	0	0	30,000					64,965	94.4%

**Cash Balances**

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	Water Fund	788,994	829,337	832,977	827,379	817,133	823,927	829,474	854,025	831,418			
2	Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712	244,728			

**Water Produced**

FY20-21		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Limit														
1	Total Gallons	8,137,000	7,606,000	7,555,000	7,523,000	7,628,000	8,076,000	8,684,000	7,411,000	8,442,000				71,062,000
2	Average daily gallons	925,000*	262,484	245,355	251,833	242,677	260,516	280,129	264,679	272,323				259,362

\* This is the permitted daily limit.



**Sewer Fund**

	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Col
	1 Base Charge	294,652	294,652	48,543	585	48,479	495	48,540	655	48,455	267	48,867				244,886
2 Consumption	313,234	313,234	59,209	50	54,495	309	50,156	193	47,163	-204	55,951				267,322	85.3%
3 Other, incl. transfers	11,070	11,070	8	1,321	8	1,449	9	1,541	1,259	1,432	60				7,087	64.0%
4 Appropriated Fund Bal.*	40,544	114,627	0	0	0	0	0	0	0	0	0				0	0.0%
<b>Total</b>	<b>659,500</b>	<b>733,583</b>	<b>107,760</b>	<b>1,956</b>	<b>102,983</b>	<b>2,253</b>	<b>98,705</b>	<b>2,389</b>	<b>96,878</b>	<b>1,495</b>	<b>104,878</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>519,295</b>	<b>70.8%</b>

	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
	1 Admin & Finance*	463,000	509,483	40,549	20,284	21,974	56,685	35,668	41,009	20,395	19,989	50,038				306,592
2 Collection*	82,000	109,600	4,755	1,487	1,769	1,291	986	905	1,292	576	2,427				15,488	14.1%
3 Treatment	111,000	111,000	5,742	5,155	9,900	6,320	6,199	4,941	9,955	14,378	3,786				66,377	59.8%
4 Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0	0	0				0	0.0%
<b>Total</b>	<b>659,500</b>	<b>733,583</b>	<b>51,047</b>	<b>26,926</b>	<b>33,643</b>	<b>64,296</b>	<b>42,852</b>	<b>46,856</b>	<b>31,642</b>	<b>34,943</b>	<b>56,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>388,457</b>	<b>53.0%</b>

	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
	1 Capital Outlay*	55,000	98,793	0	0	0	31,140	0	3,825	0	0	30,000				64,965

**Cash Balances**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 Sewer Fund	1,089,186	1,134,578	1,142,734	1,142,372	1,135,389	1,151,184	1,162,468	1,188,310	1,166,941			
2 Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249	11,249			

**Wastewater Treated**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
	Limit												
1 Total Gallons	3,212,000	4,152,000	2,770,000	2,957,000	3,387,000	3,232,000	3,488,000	2,919,000	3,442,000				29,559,000
2 Average daily gallons	330,000*	103,613	133,935	92,333	95,387	112,900	104,258	112,516	104,250	111,032			107,803

\* This is the permitted daily limit.

# PM&P

PETWAY  
MILLS &  
PEARSON, PA

CERTIFIED PUBLIC ACCOUNTANTS

C. Briggs Petway, Jr.  
Phyllis M. Pearson

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*Memberships:*

North Carolina  
Association of  
Certified Public  
Accountants

American Institute  
of Certified Public  
Accountants

February 24, 2021

Margaret Theis, Finance Director  
Town of River Bend

RE: Audit fee proposals

Ms. Theis:

We propose the following audit fees for the indicated years.

2021	\$14,500
2022	\$14,700
2023	\$14,900

Thank you for your inquiry.

*Phyllis M. Pearson, CPA*

Phyllis M. Pearson, CPA

## BURNING OR BURYING SOLID WASTES

Yellow= add    Grey= delete

### § 9.02.030 OPEN BURNING PROHIBITED.

- A. All open burning is prohibited within the town limits, except as provided in divisions (C) and (D) below in accordance with North Carolina Administrative Code, Title 15A, § 1900.
- B.
1. The town ~~may~~ shall provide a minimum of 4 scheduled leaf and limb pickups ~~as deemed appropriate.~~ ~~The goal~~ is to provide with a goal of 6 scheduled pickups per fiscal year. The maximum number of scheduled pickups in a fiscal year shall be 6. The number of scheduled pickups and the dates of these pickups shall be determined by the River Bend Town Council and announced at the beginning of each fiscal year.
  2. Pickups will be provided to residential property within the corporate town limits only. Leaf and limb pickup shall not be provided to any non-residential property or for any contractors, including contractors doing general yard maintenance to residential properties.
  3. For the purpose of this subchapter, leaf and limb is defined as leaves, ~~grass clippings~~, pine cones, and small ~~(as defined below)~~ tree and shrub limbs. Leaf and limb does not include construction material of any kind, trimmings from lot clearing, tree trunks, ~~grass clippings~~ or ~~any material from~~ commercial contractors.
  4. All leaf and limb must be the result of natural defoliation or minor trimming and must observe the following criteria:
    - a) The maximum diameter of limbs is 3 inches and maximum length is 6 feet;
    - b) All leaf and limb debris shall be placed in a pile at the roadside with butt ends towards the street in a flat area away from mailboxes and driveway tiles. There must be room for removal equipment to work without harming adjacent grass or shrubbery;
    - c) ~~Leaves and pine cones shall be bagged.~~ ~~No debris shall be bagged.~~ ~~Any bagged material will not be collected.~~
    - d) Leaf and limb material shall not be placed at the roadside more than 5 days prior to the week of pickup; and
    - e) (1) Pickup shall be done once per street per scheduled pickup week.  
(2) Any leaf and limb placed on the roadside after a street has been cleaned shall be the responsibility of the property owner to clear immediately.
    - f) ~~The town does not provide for collection of any other materials other than those described in Sections B (1-4) above. Items commonly known as brown goods (for example furniture, wood items) and white goods (for example appliances, plumbing fixtures) and all other materials are not collected by the town for disposal. Such materials shall not be placed by the roadside for collection and must be properly disposed of by the owner.~~

- C. Camp fires and fires solely for outdoor cooking and other recreational purposes, or for ceremonial occasions, or for human warmth and comfort and do not use synthetic materials or refuse or salvageable materials for fuel are permitted; provided that the fires are not of the size, character or intensity as to be a danger to surrounding properties, and do not create a nuisance, in accordance with North Carolina Administrative Code, Title 15A, Chapter 2D, § 1903, paragraph (b).
- D. All other open burning for the disposal of material generated as a result of a natural disaster, such as tornado, hurricane, or flood or for any other purpose shall be in accord with the regulations as set forth in the North Carolina Administrative Code, Title 15A, Chapter 2D, § 1903.
- E. All trees, stumps, brush and other vegetation resulting from the clearing of land for roads, houses and other buildings shall not be burned or buried in the town but shall be removed from the town and properly disposed.

(Prior Code, Ch. 4, Art. IV) Penalty, see § 1.01.999

**DRAFT**  
**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES**  
**OF THE TOWN OF RIVER BEND**

BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title IX, General Regulations, Chapter 9.02, Public Nuisance, be amended as follows:

**§ 9.02.030 OPEN BURNING PROHIBITED.**

- A. All open burning is prohibited within the town limits, except as provided in divisions (C) and (D) below in accordance with North Carolina Administrative Code, Title 15A, § 1900.
- B.
  - 1. The town may shall provide a minimum of 4 scheduled leaf and limb pickups as deemed appropriate. The goal is to provide with a goal of 6 scheduled pickups per fiscal year. The maximum number of scheduled pickups in a fiscal year shall be 6. The number of scheduled pickups and the dates of these pickups shall be determined by the River Bend Town Council and announced at the beginning of each fiscal year.
  - 2. Pickups will be provided to residential property within the corporate town limits only. Leaf and limb pickup shall not be provided to any non-residential property or for any contractors, including contractors doing general yard maintenance to residential properties.
  - 3. For the purpose of this subchapter, leaf and limb is defined as leaves, grass clippings, pine cones, and small (as defined below) tree and shrub limbs. Leaf and limb does not include construction material of any kind, trimmings from lot clearing, tree trunks, grass clippings or any material from commercial contractors.
  - 4. All leaf and limb must be the result of natural defoliation or minor trimming and must observe the following criteria:
    - a) The maximum diameter of limbs is 3 inches and maximum length is 6 feet;
    - b) All leaf and limb debris shall be placed in a pile at the roadside with butt ends towards the street in a flat area away from mailboxes and driveway tiles. There must be room for removal equipment to work without harming adjacent grass or shrubbery;
    - c) Leaves and pine cones shall be bagged. No debris shall be bagged. Any bagged material will not be collected.
    - d) Leaf and limb material shall not be placed at the roadside more than 5 days prior to the week of pickup; and
    - e) (1) Pickup shall be done once per street per scheduled pickup week.  
(2) Any leaf and limb placed on the roadside after a street has been cleaned shall be the responsibility of the property owner to clear immediately.
    - f) The town does not provide for collection of any other materials other than those described in Sections B (1-4) above. Items commonly known as brown goods (for example furniture, wood items) and white goods (for example appliances, plumbing

fixtures) and all other materials are not collected by the town for disposal. Such materials shall not be placed by the roadside for collection and must be properly disposed of by the owner.

- C. Camp fires and fires solely for outdoor cooking and other recreational purposes, or for ceremonial occasions, or for human warmth and comfort and do not use synthetic materials or refuse or salvageable materials for fuel are permitted; provided that the fires are not of the size, character or intensity as to be a danger to surrounding properties, and do not create a nuisance, in accordance with North Carolina Administrative Code, Title 15A, Chapter 2D, § 1903, paragraph (b).
- D. All other open burning for the disposal of material generated as a result of a natural disaster, such as tornado, hurricane, or flood or for any other purpose shall be in accord with the regulations as set forth in the North Carolina Administrative Code, Title 15A, Chapter 2D, § 1903.
- E. All trees, stumps, brush and other vegetation resulting from the clearing of land for roads, houses and other buildings shall not be burned or buried in the town but shall be removed from the town and properly disposed.

This Ordinance shall be in full force and effect upon its adoption

**Adopted this the 21 day of April, 2022**

---

John Kirkland, Mayor

ATTEST:

---

Kristie Nobles, Town Clerk

PROPOSED 2022-2023 LEAF & LIMB PICK-UP SCHEDULE

**You MUST have your debris by the road  
BEFORE the pick-up date for your zone.**

Zone 1 Debris Placement	Zone 1 Pick-Up Day
June 29 <sup>th</sup> , 2022	July 5 <sup>th</sup> , 2022
August 31 <sup>st</sup> 2022	September 6 <sup>th</sup> , 2022
October 26 <sup>th</sup> , 2022	October 31 <sup>st</sup> , 2022
January 4 <sup>th</sup> , 2023 (Includes Christmas Trees)	January 9 <sup>th</sup> , 2023 (Includes Christmas Trees)
March 1 <sup>st</sup> , 2023	March 6 <sup>th</sup> , 2023
May 3 <sup>rd</sup> , 2023	May 8 <sup>th</sup> , 2023
Zone 2 Debris Placement	Zone 2 Pick-Up Day
July 6 <sup>th</sup> , 2022	July 11 <sup>th</sup> , 2022
September 7 <sup>th</sup> , 2022	September 14 <sup>th</sup> , 2022
November 2 <sup>nd</sup> , 2022	November 7 <sup>th</sup> , 2022
January 11 <sup>th</sup> , 2023	January 16 <sup>th</sup> , 2023
March 8 <sup>th</sup> , 2023	March 13 <sup>th</sup> , 2023
May 10 <sup>th</sup> , 2023	May 15 <sup>th</sup> , 2023

There are no pick-ups in the months of August 2022, October 2022, December 2022, February 2023, April 2023, and June 2023.

**Yellow**= add      **Grey** – delete

**All leaf & limb debris must be the result of natural defoliation or minor trimming and must observe the following criteria:**

- Maximum diameter of limbs is three inches (3") and maximum length is six feet (6').
- Place all material in a pile at the roadside with butt ends towards the street in a flat area away from mailboxes, driveway tiles and any utility service areas. Leave room for removal equipment to work without harming adjacent grass or shrubbery.
- Leaves and grass clippings must **NOT** be bagged. Bagged material will **NOT** be collected. Limbs must be kept separate from leaves and grass clippings. Leaves and grass clippings will be collected by a vacuum. The vacuum cannot accept limbs. Any leaf or grass clipping piles that also contain limbs will **NOT** be collected.
- No tree trunks, grass clippings or debris left by commercial contractors will be collected.
- Leaf & limb material shall **NOT** be placed at the roadside more than five (5) days prior to the **week day** of pick-up as shown on the schedule above.
- Pickup shall be done once per street per scheduled pick-up week. Any leaf & limb material placed on the roadside after a street has been cleaned shall be the responsibility of the property owner to clear immediately.**
- Pick-ups will be provided to all properties within the corporate Town limits only. Leaf & limb pick-up shall not be provided for contractors, including general yard maintenance contractors working on a resident's property. ~~Additionally, no more than one trailer load of material will be picked up from any one commercial enterprise, and all material for pick up from the commercial enterprise must be in one location.~~
- Leaf & limb is defined as leaves, **grass clippings**, pine cones, and small tree and shrub limbs. It does not include construction material of any kind, trimmings from lot clearing, tree trunks. ~~or debris left by commercial contractors.~~

9. All debris placed upon the public right of way must be placed off the paved portion of the street, and must be placed in the right of way immediately adjacent to the property from which it originates. Debris may be placed in the right of way immediately adjacent to the property of others only with the express permission of the owner of the property.
10. Violation of these rules may subject violators to remedies described in the Town of River Bend Code of Ordinances, Section 1.01.999 General Penalty.

**DRAFT**  
**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES**  
**OF THE TOWN OF RIVER BEND**

BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title III, Administration, Chapter 3.05, Board and Commissions, be amended as follows:

**CHAPTER 3.05: BOARDS AND COMMISSIONS**

***Parks and Recreation Advisory Board***

- 3.05.001 Establishment
- 3.05.003 Powers and duties
- 3.05.004 Composition and terms of office
- 3.05.005 Organization and procedures

***Environment and Waterways Advisory Board***

- 3.05.015 Establishment
- 3.05.016 Purpose
- 3.05.017 Powers and duties
- 3.05.018 Composition and terms of office
- 3.05.019 Organization and procedures

***Planning Board***

- 3.05.035 Establishment
- 3.05.036 Purpose
- 3.05.037 Powers and duties
- 3.05.038 Composition and terms of office
- 3.05.039 Organization and procedures

***Community Appearance Commission***

- 3.05.055 Establishment
- 3.05.056 Purpose
- 3.05.057 Powers and duties

3.05.058      Composition and terms of office

3.05.059      Organization and procedures

***Advisory Board Appointments***

4.05.001

***Advisory Board Liaison***

5.05.001

## **PARKS AND RECREATION ADVISORY BOARD**

### **§ 3.05.001 ESTABLISHMENT.**

A Parks and Recreation Advisory Board (the Board) is hereby created and established.

### **§ 3.05.002 PURPOSE.**

The purpose of the Board is to advise the Town Council (Council) and Manager on parks and recreation issues to include, but not be limited to, town parks and recreation areas, safety matters in town parks and recreation areas, and recreational activities in town parks and recreation areas. The Board shall work on other issues assigned by the Council or Manager

### **§ 3.05.003 POWERS AND DUTIES.**

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to parks and recreation issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved parks and recreational activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.

### **§ 3.05.004 COMPOSITION AND TERMS OF OFFICE.**

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

**§ 3.05.005 ORGANIZATION AND PROCEDURES.**

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2<sup>nd</sup> Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

## **ENVIRONMENT AND WATERWAYS ADVISORY BOARD**

### **§ 3.05.015 ESTABLISHMENT.**

An Environment and Waterways Advisory Board (the Board) is hereby created and established.

### **§ 3.05.016 PURPOSE.**

The purpose of the Board is to advise the Town Council (Council) and Manager on environmental and waterways issues and to provide recommendations on waterways and environmental issues or concerns relating to use, preservation, conservation and protection of such resources within the town. The Board shall work on other issues assigned by the Council or Manager.

### **§ 3.05.017 POWERS AND DUTIES.**

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to environmental and waterway issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved projects related to environmental and waterway activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.
- (F) To engage in activities to further public education and understanding of the importance of waterways and the environment to the community, and voluntary means by which these resources may be protected.

### **§ 3.05.018 COMPOSITION AND TERMS OF OFFICE.**

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

### **§ 3.05.019 ORGANIZATION AND PROCEDURES.**

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2<sup>nd</sup> Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

## PLANNING BOARD

### § 3.05.035 ESTABLISHMENT.

A Planning Board (the Board) is hereby created and established.

### § 3.05.036 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on planning and zoning issues to include, but not be limited to, establishment or revision of districts, regulation and restriction of the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land in accordance with G.S. § 160D-109. The Board shall work on other issues assigned by the Council or Manager.

### § 3.05.037 POWERS AND DUTIES.

Pursuant to G.S. § 160D-109, the Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to planning and zoning issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.

### § 3.05.038 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, six (6) being appointed by the Council for 2-year staggered terms. The seventh member shall be a citizen living in the town's extraterritorial jurisdiction (ETJ) and shall be appointed by the Craven County Commissioners in accordance with G.S. § 160D-109. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All town-appointed members shall be residents of the town.
- (C) The Council may remove a town-appointed Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled by the Council as soon as practicable.

- (D) Only the Craven County Commissioners have the authority to remove the ETJ member from the Board. Any ETJ vacancy shall be filled by the Commissioners.
- (E) All members of the Board shall have equal rights, privileges and duties with regards to all matters within the town's planning and zoning jurisdiction.

**§ 3.05.039 ORGANIZATION AND PROCEDURES.**

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2<sup>nd</sup> Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

## COMMUNITY APPEARANCE COMMISSION

### § 3.05.055 ESTABLISHMENT.

A Community Appearance Commission (herein after, the Board) is hereby created and established.

### § 3.05.056 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on community appearance issues to include, but not be limited to, enhancing the appearance of the town, making recommendations for planting of trees, shrubs or other planting materials on town owned property including town right-of-ways, and any other matter that affects the overall appearance of the town. The Board shall work on other issues assigned by the Council or Manager.

### § 3.05.057 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to community appearance issues.
- (B) At the request of the Council and Manager, assist in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and implement Council and/or Manager approved projects related to community appearance. The Board may be asked to conduct special projects or activities by the Council and/or Manager.

### § 3.05.038 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

**§ 3.05.059 ORGANIZATION AND PROCEDURES.**

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2<sup>nd</sup> Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at the meeting. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

**§ 4.05.001 APPOINTMENT TO BOARD**

- (A) No appointment to fill a vacancy on an Advisory Board shall be made until the vacancy has been advertised for at least 2 weeks. Applicants are encouraged to attend the Council meeting where their consideration of appointment is scheduled, whereby they will be introduced to the Council.
- (B) The Town Council may give preference to minority applicants in order to promote diversity when selecting the membership of the committee
- (C) The following application procedure shall be followed by all applicants:
  - (1) Any person interested in appointment to an Advisory Board shall complete and submit an Advisory Board Application.
  - (2) Before being considered for appointment, an applicant must have attended at least 1 meeting of the Advisory Board they request to be appointed to.
  - (3) All applications for appointment will be reviewed by the Advisory Board. The Advisory Board shall consider all applicants and submit a recommendation for appointment to the Town Council.
  - (4) The Advisory Board Liaison shall submit the appointment recommendation to the Town Council.
- (D) Advisory Board members may resign at any time for any reason. All resignations must be immediately reported in writing or via email to the Town Manager by the Chair, or Liaison. Once a member's resignation becomes effective, that member may only be considered for reappointment following the procedure described herein.

**Sections 3.05.075 through 3.05.079- Public Works Advisory Board shall be deleted**

This Ordinance shall be in full force and effect upon its adoption

**Adopted this the 21 day of April, 2022**

\_\_\_\_\_  
John Kirkland, Mayor

ATTEST:

\_\_\_\_\_  
Kristie Nobles, Town Clerk

## **CERT AND COMMUNITY WATCH REPORT – APRIL 2022**

### CERT

CERT met on March 23, 2022 in the Municipal Building, Large Conference Room. Three people were in attendance. Discussions focused on how to get better attendance and recruit new members. CERT is looking for new members. If you are interested, please contact Chief Joll or Mary Holihan.

### COMMUNITY WATCH

Community Watch meets quarterly and did not meet in March. The next meeting is scheduled for June 15, 2022 in the Municipal Building, Large Conference Room. Community Watch is looking for new members. If you are interested, please contact Chief Joll or Egon Lippert.

**Town of River Bend Resolution**  
**Adopting Sewer Fund 10-year Capital Improvement Plan**

**Whereas**, the Town of River Bend is financially responsible for funding the costs associated with its sewer fund operations, and

**Whereas**, the town recognizes the benefits of long-range planning for capital projects, and

**Whereas**, the town endeavors to project and plan for capital projects at least 10 years into the future;

**Now, therefore be it resolved**, by the Town of River Bend Town Council that a 10-year capital improvement plan, dated April 21, 2022 and extending until June 30, 2032 is hereby adopted.

**Adopted this the 21<sup>th</sup> day of April, 2022**

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**John Kirkland, Mayor**

**ATTEST:**

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**Kristie Nobles, Town Clerk**

**CAPITAL IMPROVEMENT PLAN  
Sewer Fund**

Adopted April 21, 2022

		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2028-2032
<b>Appropriation: Annual</b>		59,500	-	59,500	59,500	59,500	59,500	59,500	297,500
<b>Appropriation: Vehicles (50/50 W/S)</b>		3,500	3,500	3,500	3,500	3,500	3,500	3,500	20,000
<b>FY Appropriations:</b>		\$ 63,000	\$ 3,500	\$ 63,000	\$ 9,171,500	\$ 63,000	\$ 63,000	\$ 63,000	\$ 317,500
<b>Capital Projects</b>		<b>Project Completed</b>							
<i>Administration:</i>									
Vehicle Replacement (split Water/Sewer)	Per schedule	11,000							31,000
Equipment-Backhoe(split with water and general)			30,000						
<i>Collection:</i>									
Upgrade Main Lift Station	13-14						20,000		
Upgrade Lift Station/Manholes/Pumps			30,000						60,000
Backup Generator									
<i>Treatment:</i>									
Unit #1 Clarifier Skimmer Replacement				20,000					
Diverter Boxes									
Unit #2 Clarifier Repair	14-15								25,000
Soft start for WWTP blowers/blower motor	15-16								
WWTP Lift Station repair	15-16							60,000	
Surge Tank rehab									
<b>WWTP Enhancements ( As designed by Rivers &amp; Associates)</b>					9,108,500				
<b>FY Expenditures:</b>		38,600	60,000	20,000	9,108,500	0	20,000	60,000	116,000
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2028-2032
<b>Net Capital Cash:</b>		\$ 24,400	\$ (56,500)	\$ 43,000	\$ 63,000	\$ 63,000	\$ 43,000	\$ 3,000	\$ 201,500



**North Carolina Department of Environmental Quality**  
**Division of Water Infrastructure**  
**Application for Funding**



(Last updated: February 2022)

**1. General Information**

<b>Applicant Name</b>	<b>County</b>	<b>DUNS Number</b>
Town of River Bend	Craven	61-871-3697

<b>Project Name</b>	<b>Federal Tax ID #</b>	<b>PWSID # (if applicable)</b>
Wastewater Treatment Plant Enhancements	56-1291141	04-25-113

<b>Applicant Type</b>	<b>Total Project Cost</b>	<b>Funding Amount Requested</b>
<input checked="" type="checkbox"/> Municipality <input type="checkbox"/> Sanitary District <input type="checkbox"/> County <input type="checkbox"/> Non-Profit Water Corporation <input type="checkbox"/> Water and Sewer District <input type="checkbox"/> Other (Specify:        ) <input type="checkbox"/> Water and Sewer Authority	\$9,108,500	\$9,108,500

**Funding Type(s) Requested**

<input type="checkbox"/> Asset Inventory and Assessment (AIA) Grant	<input checked="" type="checkbox"/> Construction Project
<input type="checkbox"/> Merger/Regionalization Feasibility (MRF) Grant	↳ <input type="checkbox"/> Drinking Water
<input type="checkbox"/> Pre-Construction Planning Grant (without construction)	↳ <input checked="" type="checkbox"/> Wastewater
<input type="checkbox"/> Other: _____	↳ <input type="checkbox"/> CWSRF Green Project: stream restoration, stormwater BMP, reclaim water

**Acceptance of Funding Offer (for Construction Projects only)**

These questions will be used to identify the best funding fit. Funding from the American Rescue Plan Act (ARPA) is available as grants, and principal forgiveness is available from the State Revolving Funds.

- I am willing to accept funding that includes federal conditions.  Yes     No
- I will only accept a funding offer (loan and/or grant) if a minimum of \$5,000,000 is offered as a grant or principal forgiveness. Enter \$0 if you are willing to accept a loan offer with no grant or principal forgiveness.
- Because of the potential hardship related to a State Revolving Fund and/or State Reserve Program loan, this application seeks to replace the \$ \_\_\_\_\_ loan awarded to the Insert Project Name (Insert project number) with grant funding. *Note: loans that have already received disbursements are not eligible.*

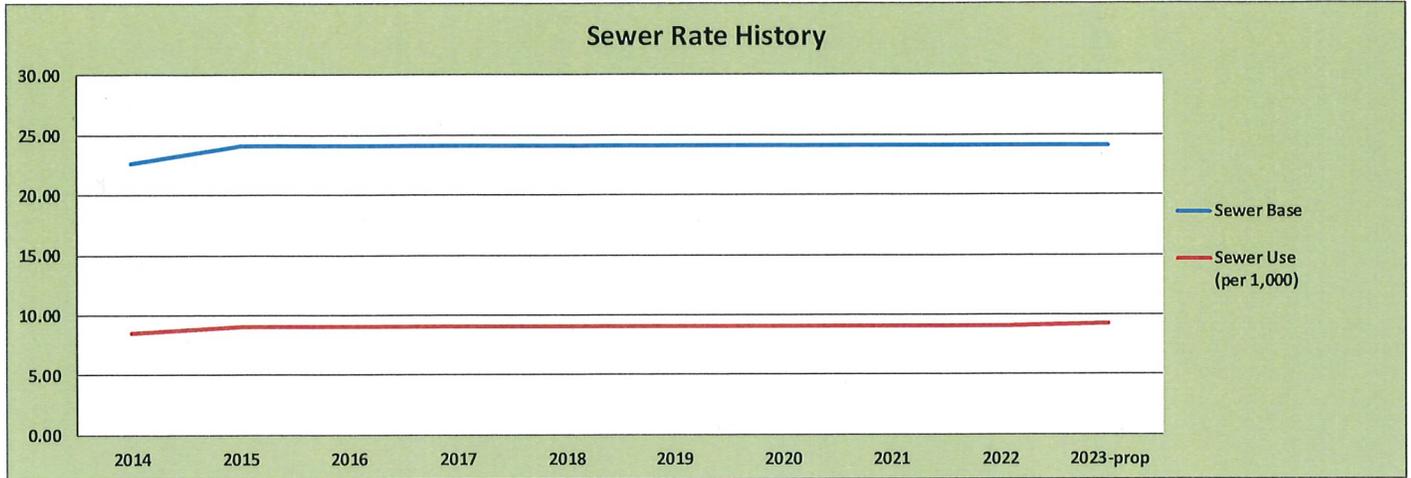
**2. System Parameters**

<b>Residential Sewer Connections</b>	<b>Residential Water Connections</b>
954	1,467
<b>Non-Residential Sewer Connections</b>	<b>Non-Residential Water Connections</b>
12	13
<b>Monthly Sewer Bill per 5,000 gallons</b>	<b>Monthly Water Bill per 5,000 gallons</b>
\$69.58	\$33.34

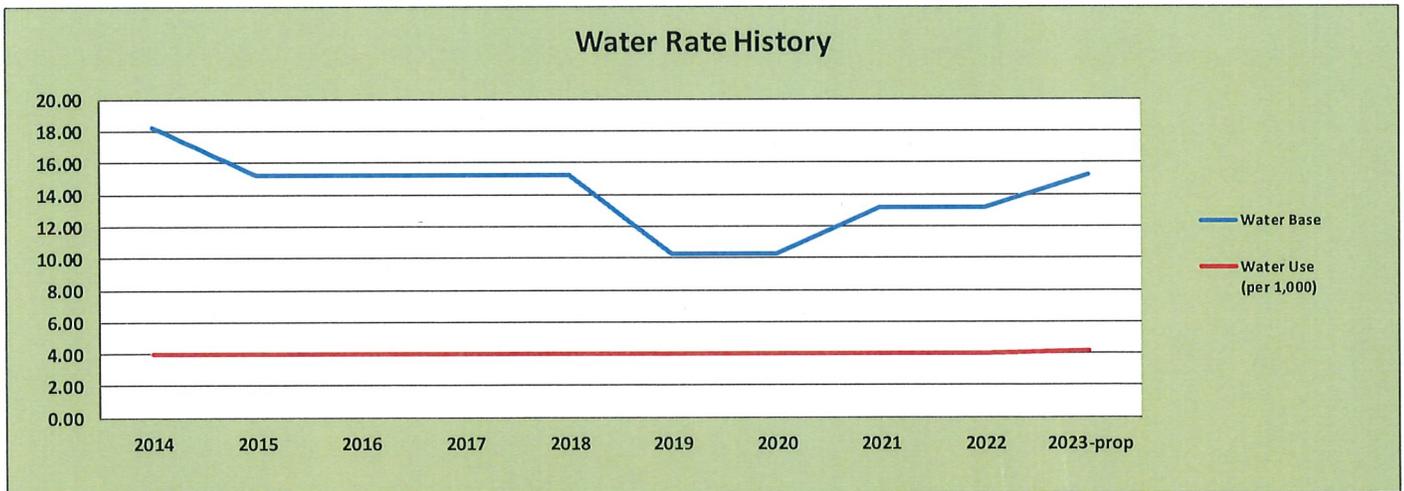
**Percentage of Utility Bills Collected and Rate Increase Percentages**

Year	Percentage of Utility Bills Collected	Rate Increase Percentage
16/17	91.6%	0.0%
17/18	90.4%	0.0%
18/19	87.9%	-4.8%
19/20	86.9%	0.0%
20/21	88.2%	3.0%

Rate History for 3,000 gallons FY 2013-14 to FY 2022-23



2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023-prop
22.63	24.18	24.18	24.18	24.18	24.18	24.18	24.18	24.18	24.18
8.50	9.08	9.08	9.08	9.08	9.08	9.08	9.08	9.08	9.30
48.13	51.42	51.42	51.42	51.42	51.42	51.42	51.42	51.42	52.08



2014	2015	2016	2017	2018	2019	2020	2021	2022	Proposed 2023-prop
18.24	15.24	15.24	15.24	15.24	10.24	10.24	13.24	13.24	15.24
4.02	4.02	4.02	4.02	4.02	4.02	4.02	4.02	4.02	4.22
30.30	27.30	27.30	27.30	27.30	22.30	22.30	25.30	25.30	27.90

## ENTERPRISE FUNDS

### Water and Sewer - Rates and Fees

	Water	Sewer
<b>Class 1 and 2 - Residential<sup>(1)</sup></b>		
Customer Base Charge per month <sup>(2)</sup>	(13.24) 15.24	24.18
Usage per 1,000 gallons up to 4,999 gallons	(4.02) 4.22	(9.08) 9.30
Initial Connection (Tap) charge <sup>(3)</sup>	1,250.00	1,250.00
Nonpayment Fee	70.00	-
<b>Class 3 and 4 - Commercial</b>		
Customer Base Charge per month <sup>(2)</sup>	(72.32) 88.32	141.99
Usage per 1,000 gallons	4.22	9.30
Initial Connection (Tap) charge <sup>(4)</sup>	3,500.00	1,250.00
Nonpayment Fee	100.00	-
<b>Class 5 - Industrial</b>		
Customer Base Charge per month <sup>(2)</sup>	(224.24) 276.24	444.93
Usage per 1,000 gallons	4.22	9.30
Initial Connection (Tap) charge <sup>(4)</sup>	5,000.00	1,250.00
Nonpayment Fee	200.00	-
<b>Class 6 - Early Bird (No longer available)</b>		
<b>Class 7 - Fire Hydrant Charge</b>		
Availability Charge per year	183.00	-
<b>Class 8 - 1" Water Service</b>		
Customer Base Charge per month <sup>(2)</sup>	(25.90) 30.90	49.43
Usage per 1,000 gallons	4.22	9.30
Initial Connection (Tap) charge <sup>(4)</sup>	1,500.00	1,250.00
Nonpayment Fee	100.00	-
<b>Class 9 - Vacant /Out of Use Non-residential Property</b>		
Customer Base Charge per month <sup>(2)</sup>	(13.24) 15.24	24.18
Usage per 1,000 gallons	4.22	9.30
Nonpayment Fee	70.00	-
<b>Class 10 - Vacant Residences</b>		
Customer Base Charge per month <sup>(2)</sup>	(13.24) 15.24	-
Nonpayment Fee	70.00	-

### Special Charges

**Service Call - 2 hour minimum**

\$35 per hour - signed by customer to initiate work outside of scheduled work hours of  
 7:00 a.m. - 4:00 p.m. on weekdays and  
 7:00 a.m. - 3:00 p.m. on weekends

**Meter Testing Charge**

\$25 - no charge if meter defective

**Special Charges (continued)**

**Returned Check Processing Charge**

\$25, as allowed by G.S. §25-3-506

**Late Payment Charge**

10% of amount overdue per month or part of month beginning 30 days after billing date

**Irrigation Connection Inspection**

\$20

(1) Residential customer deposit may apply. Please refer to Water Resources Department Policy Manual.

(2) Base charges do not include any usage.

(3) The published Initial Connection (Tap) charges are based on the historic River Bend average cost that has been experienced in making connections. There will be cases when, because of the local depth of the service main pipe to which the connection is to be made, or other site specific differences from the norm, the published connection fee will not cover the actual cost of the tap. When the Water Resources Superintendent encounters such conditions, he shall notify the applicant requesting the tap that the cost may exceed the published fee. In those cases, a record of cost associated with the specific tap will be accounted for and if the total cost exceeds the published fee, then the applicant shall pay a fee equal to the actual cost.

(4) The necessary equipment will be provided to the resident at cost. The resident is responsible for installing the irrigation meter on the resident's side of the regular water meter. After installation, the work will be inspected by a Water Resources Department employee.

5,000 gallons	17-18	18-19	19-20	20-21	21-22	22-23
water	35.34	30.34	30.34	33.34	33.34	36.34
sewer	69.58	69.58	69.58	69.58	69.58	70.68
<b>TOTAL</b>	<b>104.92</b>	<b>99.92</b>	<b>99.92</b>	<b>102.92</b>	<b>102.92</b>	<b>107.02</b>
3,000 gallons			Average usage for FY 22 YTD is 3,145 gallons			
Current	76.72					
New	79.98					
Difference	3.26					

## **Liaison Report for Council Meeting – 4/21/22**

### **Parks & Recreation**

Parks and Recreation met on April 6. They welcomed new member, Larry Fischer.

The March activity, St Patrick's Day BINGO, was well attended by all new participants. Requests were made to repeat this event.

The annual Easter Egg Hunt took place on a beautiful Saturday. Over one hundred children of different age groups plus special needs children searched for 1200 candy filled eggs. Prize tickets were also included in some eggs.

Sunday in the Park concert will resume on May 15 with Joe Baes, a popular musician and River Bend resident. Music will start at 4:30 pm.

The traditional annual Fourth of July celebration resumes this year with a parade, picnic and live music. Community assistance is needed to engage groups for the parade, to help in the food tent and to supervise some activities. If you want to march in the parade, you can fill out a parade entry form online on the town website, download the form and return it to Town Hall in person or pick up a form at Town Hall. If you want to help in any of these areas, please contact Gloria Kelly to sign up. She can be reached at 252-876-3267 or [gloriakelly@gmail.com](mailto:gloriakelly@gmail.com) or me at [bmaurer@riverbendnc.org](mailto:bmaurer@riverbendnc.org) or 252-670-0757.

The next scheduled meeting is May 4 at 7pm.

Parks and Recreation has one vacancy. Anyone who would like to participate in planning and presenting activities is invited to file an application.

### **Community Appearance Commission (CAC)**

The CAC met on Wednesday, March 16 at 4pm. They are proceeding with projects that were previously approved. One project, the addition of Christmas ball lights for the entrance to the town, will be conducted jointly with Parks & Rec. Several workshops will be scheduled for residents so they can make the balls. Each participant will make two, one to keep and one for the town. The first workshops are scheduled for June. More information will be posted as the project progresses.

A second project the CAC is excited about and one that will be a multi-year effort, is a review and redesign of the Plantation median. The first stage will be an assessment of all the trees and shrubs along the median with recommendations to remove the ones that are diseased and badly damaged and plans to remediate those that are healthy or salvageable.

A third project in the early stages of development is for a landscape award program to recognize residents for the appearance of their front yards.

A new resident attended the meeting and at its conclusion she submitted her application to join the CAC. On April 14, the Council voted to approve her application. Another member submitted his resignation due to family issues. There are still two vacancies. If any of the projects mentioned in this report appeal to you, please contact Brenda Hall or myself to volunteer or submit an application. Applications are available on the town website.

### **River Bend Community Organic Garden (RBCOG)**

The regular meeting was held on April 4.

The Green Team participated in two sessions in March.

Additional bees arrived on March 25 and were successfully installed in a second hive.

Thirteen Volunteers participated in a productive work day on March 19. The next workday is set for April 21.

The next meeting is scheduled for May 2 at 1:30 pm.

### **Red Caboose Library (RCL)**

The board met on April 7.

The first young people's reading group took place on April 2<sup>nd</sup>. It was well attended by children and their parents who enjoyed the reading and activities that followed. Additional sessions will be announced.

Plans are progressing for an authors' reading series. Local authors will be invited to present a reading from their books. The genres identified at an earlier board meeting were discussed, including children and young adult, local history, poetry, mysteries, travel and more. A speakers' series is expected to kick off in June.

You will hear about a special event at the Council meeting.

The next board meeting is scheduled for Thursday, May 5 at 2 pm.

All meetings are open to the public and anyone is welcome to attend.

## THE AGE OF BULLIES

We who live in the twenty first century and are citizens of the United States should occasionally pause and consider the leadership qualities of the “founding fathers” of this great democracy experiment. To read “John Adams” and “Hamilton” by author David Mc McCullough gives excellent insight to the exceptional leadership qualities of the men who framed the U S Constitution.

These men and their colleagues rode horses to arrive at meeting locations and worked without air conditioning through the Philadelphia summers. They couldn't fly home on Thursday afternoons and fly back on Monday then work for a full day on Tuesday and Wednesday. Rather they worked probably more than five days a week. Historic documents demonstrate that these men spoke forcefully in support of their individual positions, however they did not resort to being bullies.

It is amazing that in our time, leaders who parade as bullies attract armies of followers. These followers will join the bully leader and support the turmoil that results to the detriment of quality leadership. We can certainly look abroad today and see the semi-war with the engagement between Russia and Ukraine. The Russian President certainly qualifies as a bully while the president of Ukraine leads from a position of rational thought. The under equipped army of the Ukraine fights with a high sense of morale and are quite effective. The army of Russia, with superior numbers and more weapons, finds it difficult to advance against Ukraine resistance.

We should all pray that the motto of the U S Military Academy (Duty, Honor, Country) will always guide our military and we will be a stronger nation if every citizen would commit to these values. Then we would be free from bullies. These words were the title Gen. Douglas MacArthur used in his farewell speech to Cadets and staff at West Point on 12 May 1962. All Americans would do well to read his speech and ponder shouldn't we all hear the call to Duty, Honor, Country.