



RIVER BEND TOWN COUNCIL AGENDA

Regular Meeting
March 17, 2022
River Bend Town Hall
7:00 p.m.

Pledge: Councilwoman Maurer

1. CALL TO ORDER (Mayor Kirkland Presiding)
2. RECOGNITION OF NEW RESIDENTS
3. ADDITIONS/DELETIONS TO AGENDA
4. ADDRESSES TO THE COUNCIL
5. PUBLIC HEARINGS
6. CONSENT AGENDA

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of the February 10, 2022 Regular Council Meeting
Minutes of the February 17, 2022 Special Council Meeting*

7. TOWN MANAGER'S REPORT – Delane Jackson

Activity Reports

- A. **Monthly Police Report** by Chief Joll
- B. **Monthly Water Resources Report** by Director of Public Works Mills
- C. **Monthly Work Order Report** by Director of Public Works Mills
- D. **Monthly Zoning Report** by Assistant Zoning Administrator McCollum

ADMINISTRATIVE REPORTS:

8. Environment and Waterways – Councilman Brian Leonard
 - A. EWAB Report
 - B. **VOTE** – ECCOG Resolution
9. Planning Board – Councilman Buddy Sheffield
 - A. Planning Board Report
 - B. **VOTE** – Advisory Board Ordinance Amendment
10. Public Safety – Councilman Don Fogle
 - A. Community Watch
 - B. CERT
 - C. **VOTE** – Surplus Property Resolution

11. Parks & Recreation/CAC – Councilwoman Barbara Maurer
 - A. Parks and Rec Report
 - B. CAC Report
 - C. Organic Garden Report
 - D. Library Report
 - E. **VOTE** – Resolution in Support of Grant Application

12. Finance – Councilman Irving Van Slyke, Jr.
 - A. Financial Report - Finance Director

13. MAYOR'S REPORT – Mayor Kirkland

14. PUBLIC COMMENT

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

15. ADJOURNMENT

**River Bend Town Council
Work Session Minutes
February 10, 2022
Town Hall
6:00 p.m.**

Present Council Members:	Mayor John Kirkland Don Fogle Brian Leonard Barbara Maurer Buddy Sheffield Bud Van Slyke
Town Manager:	Delane Jackson
Town Clerk:	Kristie Nobles
Finance Director:	Mandy Gilbert
Town Attorney:	Dave Baxter
Police Chief:	Sean Joll

CALL TO ORDER

Mayor Kirkland called the meeting to order at 6:00 p.m. on Thursday, February 10, 2022 at the River Bend Town Hall with a quorum present.

VOTE – Approval of Agenda

Councilman Sheffield motioned to accept the agenda as presented. The motion carried unanimously.

PUBLIC HEARING – Plantation Drive Site for Public Works Building

Councilman Sheffield moved to open the Public Hearing to discuss the Plantation Drive site for a Public Works Building. The motion carried unanimously.

He then invited anyone who wished to address the proposed Plantation Drive site for the Public Works Building to step to the podium to be heard.

With no one stepping forward, Councilman Sheffield moved to close the Public Hearing. The motion carried unanimously.

DISCUSSION – ARP Funds to Offset Revenue Loss

The Manager stated that the Town is using the American Rescue Plan (ARP) funds to construct the new Public Works Administration Building and recently the US Treasury had approved a standard allowance of up to \$10,000,000. The Manager stated that the entire ARP funding for the new Public Works Administration Building is less than \$1,000,000 so the standard allowance would cover all of the funds. The Manager stated that the School of Government recommends that the Manager get Council approval to utilize this allowance, although it is not required.

VOTE – Use ARP Funds to Offset Revenue Loss

Councilman Van Slyke motioned to approve the use of ARP funds as a standard allowance to offset revenue loss. The motion passed unanimously.

VOTE – Board of Adjustment Appointment

Councilman Sheffield motioned to appoint Jon Hall to the Board of Adjustment for the appropriate term. The motion passed unanimously.

DISCUSSION – Sign Ordinance

Councilman Sheffield stated that the Planning Board is currently reviewing the Town's Sign Ordinance. He stated that he would like to find a way to provide the new restaurant in Town a way to display a sign on property not directly adjoined to the current restaurant property. After discussing multiple options by Council, it was decided to send this issue to the Planning Board to study the signage issue for the restaurant.

VOTE – Direct Planning Board to Study Signage Issue

Councilman Sheffield motioned to direct the Planning Board to study the issue of signage for the marina restaurant. The motion passed unanimously.

Councilman Fogle stated that he would like the Planning Board to also investigate the signage of non-operating businesses within Town limits.

VOTE – Direct Planning Board to Study Non-Operating Business Signage

Councilman Fogle motioned for the Planning Board to consider the status of the Marina Place sign that advertises a business that may or may not exist and if that is something, the Planning Board could modify. The motion passed unanimously.

DISCUSSION – Short-term Rentals

Councilman Leonard stated that the Town of River Bend ordinance does not allow short-term rentals at this time. He feels that the Town should not restrict AIRBNB / FRBO type of short-term rentals. He recommends that the Council send this topic to the Planning Board for their recommendation on what we should do about it. Councilman Leonard stated that he wants short-term rentals to be allowed.

VOTE – Short-term Rentals to Planning Board

Councilman Leonard motioned to direct the Planning Board to study the issue of short-term rentals. The motion passed unanimously.

The Manager asked for a two-minute recess.

DISCUSSION – Advisory Board Ordinance Amendments

The Manager stated that the Council and Advisory Boards have been discussing the Advisory Board Ordinances for a few months now. He stated each Advisory Board and Council have submitted suggestions to amend the ordinance. The Manager stated he had included the changes within the document in the agenda package.

VOTE – Advisory Board Ordinance Amendment - Agenda

Councilman Fogle motioned to retain the language "a written agenda shall be prepared and published no less than" 5 days prior to the meeting. The motion failed. Three nays (Sheffield, Leonard, Maurer)

VOTE – Advisory Board Ordinance Amendment - Minutes

Councilman Fogle motioned to retain the language "and shall include information on attendance, findings, recommendations and actions taken by the board". The motion passed unanimously.

VOTE – Advisory Board Ordinance Amendment – Town Website

Councilman Fogle motioned to add the language "and shall be published on the Town's website" at the end of paragraph C on page 3. The motion passed unanimously.

The Manager reviewed Councilman Fogle's additional recommendations for the Advisory Board Ordinances, which stated that when there are vacancies on an Advisory Board the Council would promote diversity when making a selection. After a consensus of the Council, the Town Attorney

stated he would format the proper wording to be added to the ordinance. Councilman Fogle reviewed his resignation recommendation and after brief discussion, the Council agreed to have the language added to the Advisory Board Ordinance. Councilman Fogle reviewed his annual report recommendation and stated that he feels the Advisory Boards should submit an annual report. The Manager stated that some of the Advisory Boards already submit annual reports and he suggests the reports are submitted by June 30. Councilman Fogle stated he suggested January 15 due to preparation of the budget. After a discussion, the majority of the Council decided that the Town Manager would move forward with incorporating the annual report requirement into the Advisory Board Ordinance.

The Manager reviewed Councilwoman Maurer's recommendations for procedures for applications to Advisory Boards and stated that there is not currently a procedure for applicants to follow. The Council reviewed all of the recommendations and removed item #6 "stating the Council liaison makes motion for an applicant", stating that any Council Member can make the motion. Councilman Fogle stated he recommends adding to the procedure that the applicants are encouraged to attend Council meetings when the applicants are appointed. The Council agreed with adding this statement. The Council agreed to move forward with a procedure for applicants to an Advisory Board.

The Council agreed to table the liaison policy until the Advisory Board Ordinance has been amended.

DISCUSSION – July 4th Activities

Councilwoman Maurer stated that the Parks and Recreation Advisory Board is seeking direction from the Council regarding the Fourth of July celebration. It was determined that the Council wants a celebration with the traditional parade and picnic with a band. Councilman Fogle stated that he would like the Manager to be responsible for securing a band in an amount not to exceed \$2,000. The Council agreed.

REVIEW AGENDA FOR THE MARCH 17, 2022 COUNCIL MEETING

The Council reviewed the agenda for the March 17, 2022 Council meeting.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield moved to adjourn, the motion carried unanimously. The meeting adjourned at 7:46 p.m.

Kristie J. Nobles
Town Clerk

**River Bend Town Council
Regular Meeting Minutes
February 17, 2022
Town Hall
7:00 p.m.**

Present Council Members:	Mayor John Kirkland Buddy Sheffield Don Fogle Barbara Maurer Irving Van Slyke Brian Leonard
Town Manager:	Delane Jackson
Finance Director:	Mandy Gilbert
Police Chief:	Sean Joll
Town Clerk:	Kristie Nobles

CALL TO ORDER

Mayor Kirkland called the meeting to order at 7:00 p.m. on Thursday, February 17, 2022 in the River Bend Town Hall with a quorum present.

ADDITIONS/DELETIONS TO AGENDA

Vote – Deletion to Agenda – Councilman Leonard moved to delete item 12B Advisory Board Ordinance Amendments from the agenda. The motion carried unanimously.

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. Councilman Sheffield **moved to approve the Consent Agenda as presented.** The motion carried unanimously. Within this motion the following items were approved:

A. Approve

*Minutes of the January 20, 2022 Regular Council Meeting
Minutes of the January 28, 2022 Special Council Meeting
Minutes of the January 20, 2022 Closed Session Minutes*

TOWN MANAGER'S REPORT

The Manager stated that he met with the engineering firm that is overseeing the water meter replacement project and has sent a notice of award to the low bidder. He has received the official documentation approving additional funding for this project. He stated that the previously approved resolution would need to be amended to reflect new funding amounts. He also stated that the loan was approved for a zero percent interest rate.

He stated that he had received notification that the Town was not approved for either of the two AIA grants that were applied for. He stated each grant was for \$150,000 each for the water system and sewer system.

The Manager stated that he has received the Offer -to-Purchase for the 2 acre Davis property off Plantation Drive and he has completed the perk application with Craven County. He stated he should have those results within 4 weeks and the Town may be able to close on the property around the end of April.

The Manager stated that he has been working on completing the Golden Leaf Grant application for Phase II storm water improvements in the Channel Run area and the maximum amount that can be requested is \$250,000. He hopes to have the application submitted by the end of February.

The Manager stated that the Mayor and he met with MetroNet regarding service in the Town. At this time, they are waiting on more information from the MetroNet representative.

ADMINISTRATIVE REPORTS

PLANNING BOARD REPORT – COUNCILMAN SHEFFIELD

Councilman Sheffield presented the following report.

The regular meeting of the Planning Board was held on Feb 3rd at 6:00pm in the Municipal Building. A quorum was present. Chairman Lippert called the meeting to order. The usual reports were given. There was only one item on the agenda. The Council has asked the Planning Board to study and make recommendations for the Town's sign ordinance. Assistant Zoning Administrator McCollum explained that parts of our ordinance are now unenforceable due to rulings by The Supreme Court regarding signs as free speech. The Board was asked to study the ordinance with this new information in mind and be prepared to propose changes at the March Meeting.

BOARD OF ADJUSTMENT REPORT – COUNCILMAN SHEFFIELD

Councilman Sheffield presented the following report.

The River Bend Board of Adjustment met Feb. 3rd at 5:45 in the Community Building. Present were Chairman Ackiss and members Weisser and Forrest. Member Leonard participated remotely. The only order of business was the approval of the minutes of the January 4th meeting. A motion was made and seconded. The motion passed. The meeting was adjourned.

PUBLIC SAFETY – COUNCILMAN FOGLE

Councilman Fogle presented the following reports on Community Watch and CERT.

CERT

CERT met on January 26, 2022 with six members and the liaison present. It was decided that future CERT meetings will be focused on training. Also, Mary Holihan will check with other CERTs around the state to see what activities or training events they have had. The next CERT meeting is scheduled for Wednesday, February 23, 2022. It will be held in the Large Conference Room in the Municipal Building and start at 7:00 pm. Check the Town web pages for updates. Anyone interested in joining CERT should contact Mary Holihan.

Community Watch

Community Watch reported 1159 patrol hours for 2021. The next Community Watch meeting is scheduled for February 16, 2022. It will be held in the Large Conference Room in the Municipal Building. Anyone interested in joining Community Watch should contact Egon Lippert.

PARKS & RECREATION/CAC – COUNCILWOMAN MAURER

Councilwoman Maurer presented the following reports.

Parks & Recreation

Parks and Recreation met on February 2. The February activity is a craft workshop called Repurpose Books on Wednesday, February 23 from 1-4 pm. It's amazing what can be created from an old, no-longer wanted book. St Patrick's Day bingo will be offered on March 17, 2022 from 1-4 PM. If you are interested please contact Gloria Kelly to sign up. She can be reached at 252-876-3267 or gloriakelly@gmail.com. That information is posted on the town website and in the weekly River Bend ENews. Plans are in process for the annual Easter Egg Hunt and Sunday in the Park. The Fourth of July celebration will return this year. If you are interested in helping with

planning please contact Gloria or another member of Parks & Rec or me and I will pass your name and contact information to the board. The next scheduled meeting is March 2 at 7pm. Parks and Rec has two vacancies. Anyone who would like to participate in planning and presenting activities is invited to file an application.

Community Appearance Commission (CAC)

The CAC is scheduled to meet on Wednesday, March 19 at 4pm. There are two vacancies on this board. This is an active board. They are working on plans for some significant updates to town owned locations. If you would like to be a part of the process, come to a meeting and file an application to join.

River Bend Community Organic Garden (RBCOG)

The regular meeting was held on February 7. The bees are active. A package of queen and workers has been ordered for the other hive and will arrive in the spring. New beekeeper Denise Kelly has been taking a beekeeping class. The Green Team had 2 productive sessions. Root knot resistant seeds arrived and were delivered to a nurseryman who will be starting them. Volunteer Jackie was thanked for cleaning and organizing the greenhouse and shed. The next meeting is scheduled for March 7 at 1:30 pm.

Red Caboose Library (RCL)

The board met on February 3. The agenda consisted of routine business. Council members recently received a report from the library board. They hoped you found it informative and plan to make it an annual report. They request your feedback with suggestions for any additional information so they can incorporate changes into the next report. The next board meeting is scheduled for Thursday, March 3 at 2 pm. All meetings are open to the public and anyone is welcome to attend.

FINANCE – COUNCILMAN VAN SLYKE, JR.

Financial Report – Finance Director, Mandy Gilbert presented to the Council the financial statement for the month of January. She stated the total of the Town's Cash and Investments as of January 31, 2022 are \$4,116,745 and Ad valorem tax collections for FY21-22 were \$587,708.82 and Vehicle Ad valorem tax collections were \$46,108.34.

ENVIRONMENTAL AND WATERWAYS ADVISORY BOARD– COUNCILMAN LEONARD

Councilman Leonard stated that EWAB did not meet in February. The next scheduled meeting is Monday, March 7th at 7:00 p.m. at the Municipal Building.

MAYOR'S REPORT

The Mayor presented the following report.

Many cities and towns in the United States and most likely around the world are in a period of transition that has not been experienced until recent times. Our River Bend is not immune from that substantial change.

The transition is driven by several forces that have occurred almost at the same time. Those forces would certainly include:

1. The COVID-19 pandemic
2. The rise of the volume of misinformation on social media (SM) postings
3. The seeming willingness of great numbers of citizens to accept as truth the material posted on SM without researching it.
4. The speed we now experience in communication and speed of transportation connecting even the most remote parts of the world.

Looking first at the COVID impact, we have been trying to respond to the many facets imposed by the pandemic while having no recent model of previous threats to provide the path to solutions. Our Manager and staff have been very effective in providing timely information coming from Federal, State and County health departments. Shaping our response to that direction has served the Town well.

A look back at the rise of social media whether it be for the good or the opposite of good: The Pew Research Center published data shows that American adults using the internet in 2000 was just over 50% and by 2015 that number was 80%. We also need to recognize that during this same period several commercial corporations entered the internet field and greatly expanded the public access and use of this communication media. It is likely that few of the persons engaged on social media will spend time in research to validate the truth of what they read on the monitor screen.

The advent of rapid communication and travel and that impact on decisions: Those of us old enough to remember the film "Around the World in Eighty Days" will recall that the film was set in the Victorian era and portrayed the many modes of travel needed to complete their trip. Today, with help of a travel agent one could make the same trip in eighty hours.

Things in 2030 will most certainly be different than today and that difference will likely impact every municipality in the nation. At the same time every level of government will interface with many members of the electorate believing that the norm can go back to "the good old days" if you guy and gals in government would just try.

In closing, we must work together to chart our way into the future without the aid of a guide, and try our honest best to find the right solutions.

PUBLIC COMMENT

No public comments at this time.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield moved to adjourn, the motion carried unanimously. The meeting adjourned at 7:46 p.m.

Kristie J. Nobles
Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2022

	ACTIVITIES	2021 December	2022 January	2022 February	% of Total Calls	Last 2 Mos.
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	8	8	11	1.03%	38.00%
2	ANIMAL COMPLAINTS	4	1	1	0.09%	0.00%
3	ARRESTS	1	0	1	0.09%	0.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	3	1	2	0.19%	100.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	11	9	17	1.59%	89.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	35	23	12	1.12%	-48.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	93	74	90	8.40%	22.00%
8	ASSIST OTHER AGENCIES	1	1	3	0.28%	200.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	0	0.00%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLA	0	4	1	0.09%	-75.00%
11	DOMESTICS	1	1	4	0.37%	300.00%
12	FIRES / ALARM	2	1	6	0.56%	500.00%
13	IDENTITY THEFT / FRAUD	2	1	2	0.19%	100.00%
14	INVOLUNTARY COMMITMENTS	1	0	1	0.09%	0.00%
15	JUVENILE COMPLAINTS	1	0	0	0.00%	0.00%
16	LARCENIES	0	2	2	0.19%	0.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	0	1	0.09%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	1	1	2	0.19%	100.00%
20	PROPERTY DAMAGE / VANDALISM	1	2	2	0.19%	0.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1000	755	845	78.90%	12.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	1	0.09%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	1	0	0	0.00%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	13	9	14	1.31%	56.00%
26	TOWN ORDINANCE CITATIONS	0	0	4	0.37%	0.00%
27	TOWN ORDINANCE VIOLATIONS	2	3	6	0.56%	100.00%
28	TRAFFIC ACCIDENTS	2	2	2	0.19%	0.00%
29	TRAFFIC STOPS	52	34	27	2.52%	-21.00%
30	TRAFFIC COMPLAINTS-RADAR	4	4	3	0.28%	-25.00%
31	DWI	1	0	1	0.09%	0.00%
32	CHECKPOINTS	2	0	0	0.00%	0.00%
33	DRUG VIOLATIONS	0	0	0	0.00%	0.00%
34	WELFARE CHECKS	4	4	4	0.37%	0.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	2	2	2	0.19%	0.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	5	9	2	0.19%	-78.00%
37	TRESPASSING	0	0	2	0.19%	0.00%
38	OVERDOSE	0	1	0	0.00%	-100.00%
39	TOTAL	1242	936	1071	100.00%	14.00%

Traffic Violations

- 4 State Citations
- 7 Total State Charges
- 2 State Warnings
- 4 Town Citations
- 2 Town Warnings

Community Watch Checks

- 67 100 Pirates
- 73 100 Plantation
- 66 200 Lakemere
- 65 200 Rockledge

Phone Calls Answered (638-1108)

218 Incoming Calls



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562

T 252.638.3870
F 252.638.2580

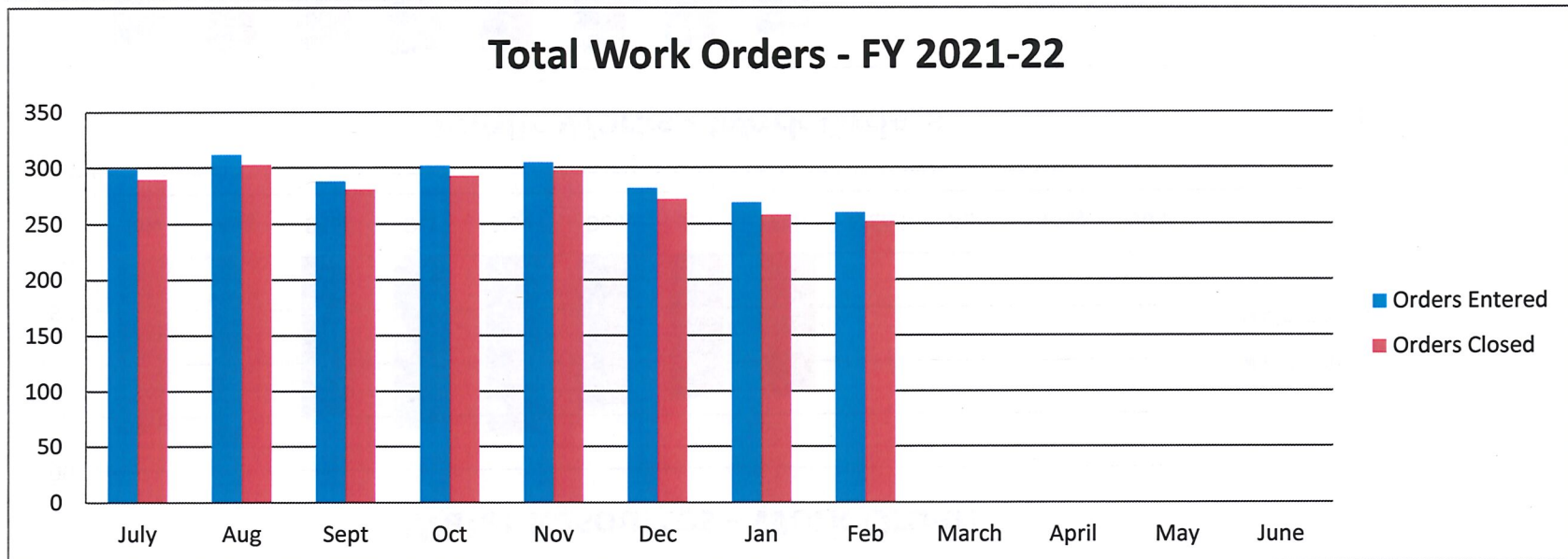
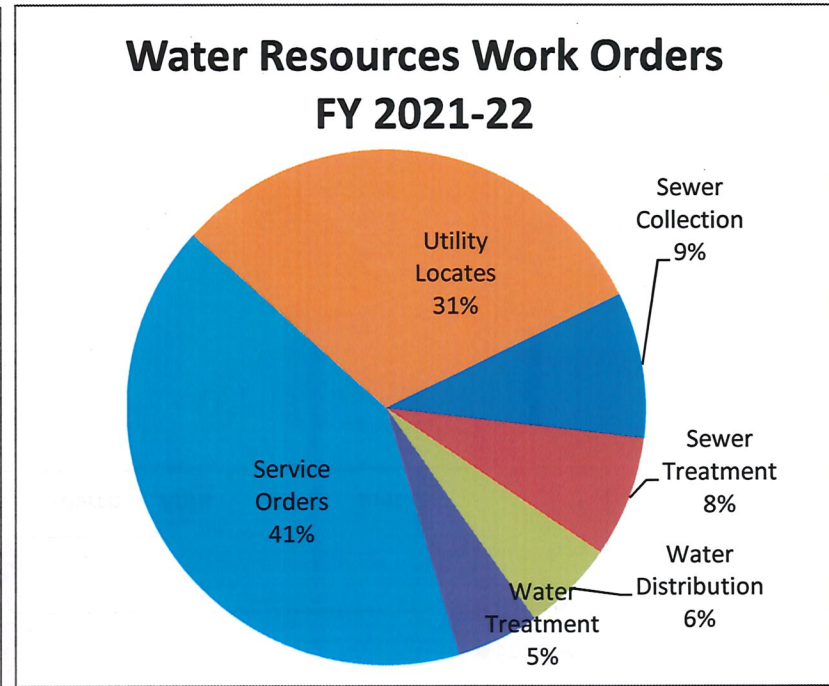
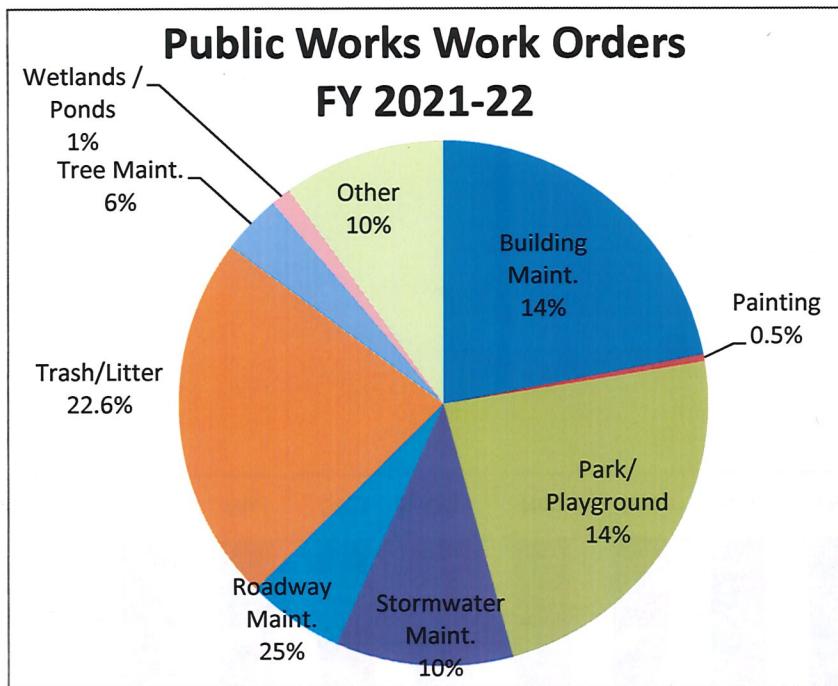
www.riverbendnc.org

February 2022 Monthly Report Brandon Mills, Director of Public Works

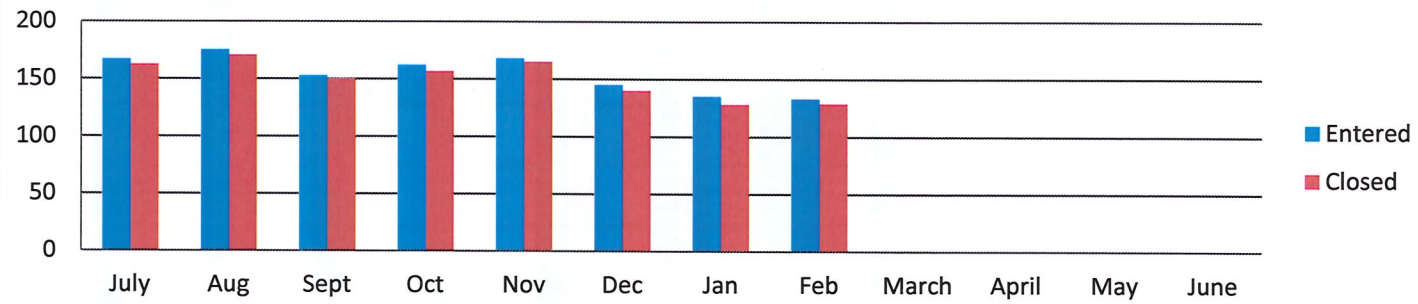
In the month of February, Public Works picked up the backhoe that was budgeted for in this year's budget. We have already used it quite regularly. The first thing on our agenda was to move that massive stump that has been at the front entrance pond since Hurricane Florence. It was too big for any equipment that we had to move it. We were able to move this stump with ease. In addition, we planted four nice oak trees with the aid of the back hoe. Three were planted by the basketball court, and one near the volleyball court. Also Public Works filled in several roadside potholes around town with crush and run rock. This type of rock seems to compact better and last longer than just adding soil to the road edge.

Water Resources also found the new backhoe valuable. We used it to dig up Well #2 raw water line that had sprung a leak. The leak was in a section of 6" pipe that feeds from Well #2 in Quarterdeck to our treatment facility PO1 near Shoreline Drive. This line was quickly repaired and I would like to thank the Water Resources employees for a job well done. We also had to pull and remove debris out of pump two at Starboard lift station. Mike Steffa, Public Works Technician, noticed amps were higher than normal on that pump, so we pulled it before failure. We always strive to be proactive not reactive.

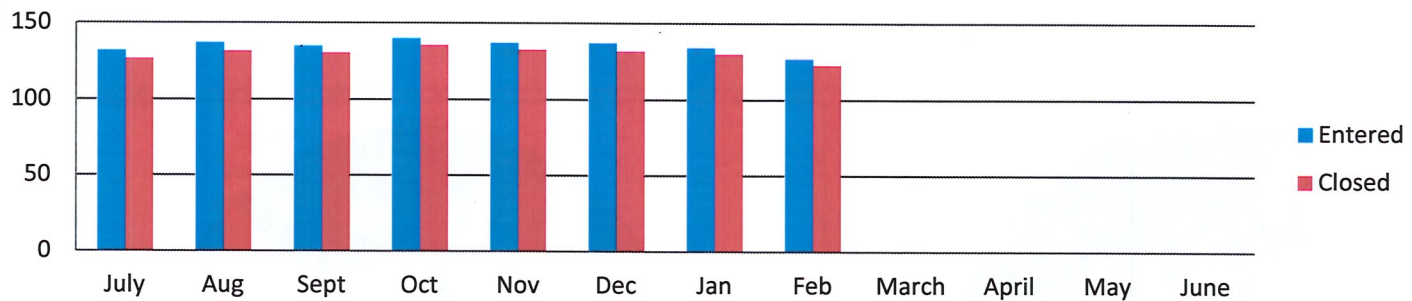
If you have any questions concerning the Water Resources/Public Works Department, please call us at 638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 638-3870. You will be instructed to dial "9" and follow the directions to contact the on call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 638-1108, and they will get in contact with the on-call utility systems operator.



Water Resources - Work Orders



Public Works - Work Orders



Town of River Bend
FY 2021-2022
Work Order Report

**Public Works**

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Building Maintenance	30	28	29	30	30	32	30	28					237	0
Painting	1	0	1	0	0	1	2	0					5	0
Park/Playground	30	34	33	35	30	32	30	28					252	2
Roadway Maintenance	15	18	15	14	15	13	15	12					117	0
Stormwater Maintenance	9	7	8	9	8	7	9	7					64	0
Trash/Litter	31	30	30	31	30	32	31	29					244	0
Tree Maintenance	6	8	7	6	5	3	2	3					40	0
Wetlands / Ponds	3	2	1	2	1	1	0	3					13	1
Other	7	10	11	13	18	16	15	17					107	1
TOTAL	132	137	135	140	137	137	134	127	0	0	0	0	1079	4

Orders Closed	127	132	131	136	133	132	130	123					1044
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Water Resources

Orders Entered	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Pending
Sewer Collection	12	13	14	15	16	14	15	14					113	1
Sewer Treatment	15	13	12	11	10	11	10	12					94	1
Water Distribution	8	9	9	10	9	8	9	10					72	1
Water Treatment	9	6	7	8	7	9	10	8					64	1
Service Orders	73	79	63	64	74	59	51	47					510	0
Utility Locates	50	55	48	54	52	44	40	42					385	0
TOTAL	167	175	153	162	168	145	135	133	0	0	0	0	1238	4

Orders Closed	163	171	150	157	165	140	128	129					1203
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TOTAL	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD
Orders Entered	299	312	288	302	305	282	269	260	0	0	0	0	2317
Orders Closed	290	303	281	293	298	272	258	252	0	0	0	0	2247



MONTHLY ZONING REPORT

MONTH February YEAR 2022

Activity	Monthly	YTD Total
Permit Applications Received	13	84
Permits Issued	13	84
Fees Collected	6712.60	13782.20
Violations Noted During Weekly Patrol	6	73
Complaints Received From Citizens	0	11
Notice Of Violations Initiated *see details below	4	61
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
709 Plantation	Vehicle in grass	16-Feb
76 Shoreline	Trailer	23-Feb
401 Rockledge	Boat	23-Feb
103 Teakwood	Boat	23-Feb

EWAB March 7, 2022

Chairman Stevens called the meeting to order at 7 PM in the large conference room in the municipal building.

There was a quorum.

The minutes from the January 2022 meeting were read and approved.

Councilman Leonard gave an update of council and town activities.

Old business:

Bulkhead survey.

The board is concerned that the survey will not be done and/or enforced once the ordinance change occurs.

The board also had questions about the possibility of having to produce an annual report under the proposed EWAB ordinance.

New business:

Zoning and code enforcement is not being done in a consistent manner even when brought to the attention of proper authorities. Councilman Leonard will address this issue with the town manager.

The issue of flooding behind the cul-de-sac on Masters Court was brought up, Councilman Leonard will check to see who owns that property. The flooding was reported to only occur after heavy rain.

Next meeting:

April 4th, 2022 at 7 PM in the large conference room in the municipal building. The public is welcome to attend.

TOWN OF RIVER BEND RESOLUTION
IN SUPPORT OF THE EASTERN CAROLINA COUNCIL OF GOVERNMENTS

WHEREAS, the Eastern Carolina Council of Governments is one (1) of sixteen (16) multi-county planning and development regions in North Carolina which serve a population of approximately 645,000 residents living in Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne counties; and

WHEREAS, the stated mission of the Eastern Carolina Council of Governments is to improve the region's quality of life by providing planning, economic development and senior services to local governments and area residents by maximizing resources and collaborating regionally; and

WHEREAS, the Eastern Carolina Council of Governments can serve an invaluable role in being the neutral platform where local governments can come together and shape planning area-wide, be a champion for the entire region and work to strengthen our region's competitive advantage on the national and international stage; and

WHEREAS, the Eastern Carolina Council of Governments recognizes the weakness of the organization currently and are conducting a thorough reassessment of its core principles and strategic purpose; and

WHEREAS, the Eastern Carolina Council of Governments will make any and all efforts to re-engage their local governments, expand services available to members and make institutional changes needed to recruit the talent and leadership that will build a regional council on par with what is available to other communities across North Carolina; and

WHEREAS, true regionalism cannot exist without strong participation and collaboration among local governments, the Eastern Carolina Council of Governments is requesting input, guidance and commitment from its member governments. This level of engagement will ensure that we all have available to us a regional council that can serve the unique needs of each community, while still addressing our shared challenges.

NOW THEREFORE BE IT RESOLVED; that the River Bend Town Council does hereby support the efforts of the Eastern Carolina Council of Governments to preserve the regional partnership and implement necessary changes to build an organization that can more effectively address the needs of the local governments they serve.

Adopted this the 17th day of March, 2022

John Kirkland, Mayor

ATTEST:

Kristie J. Nobles, Clerk

Planning Board Report – Mar. 2022

The regular meeting of the Planning board was held on March 3rd at 6:00pm in the Municipal Building. A quorum was present. Manager/zoning admin. Jackson and town attorney Baxter were also present. Chairman Lippert called the meeting to order.

The first order of business was consideration of a zoning change for a property on Highway 17 adjacent to Guy C. Lee. The request was to rezone the 4 acre property from Agricultural to business. The property is owned by the Hoffman family, several of whom were present to support their request.

Zoning administrator Jackson briefed the board on the request. The board voted unanimously to recommend that the town council grant the request. The Hoffman family was excused and the board continued its agenda.

The usual reports were given, including the permit report by Ms. McCollum that included a permit issued for the 3 million dollar SunBelt rentals project.

The board then took up the matter of changes to the town's sign ordinance. Manager Jackson and Attorney Baxter briefed the council on recent rulings by The Supreme Court which impact the sign ordinance as it now stands. At the request of the manager, Mr. Baxter had prepared new language that he felt would comply with the court rulings. The new language relaxes limits on political signs during the election period but limits the number to 2 signs during the rest of the year. The board voted to adopt the changes. The matter now goes to the Town Council.

The next item on the agenda was whether or not to allow temporary rentals such as Air BnB and VRBO in River Bend. There was lengthy discussion. The board decided not to change the current ordinance at this time. Temporary rentals are not currently allowed.

The meeting was adjourned. The next meeting is scheduled for April 7 at 6:00 pm. The public is invited.

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE TOWN OF RIVER BEND

BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title III, Administration, Chapter 3.05, Board and Commissions, be amended as follows:

CHAPTER 3.05: BOARDS AND COMMISSIONS

Parks and Recreation Advisory Board

- 3.05.001 Establishment
- 3.05.003 Powers and duties
- 3.05.004 Composition and terms of office
- 3.05.005 Organization and procedures

Environment and Waterways Advisory Board

- 3.05.015 Establishment
- 3.05.016 Purpose
- 3.05.017 Powers and duties
- 3.05.018 Composition and terms of office
- 3.05.019 Organization and procedures

Planning Board

- 3.05.035 Establishment
- 3.05.036 Purpose
- 3.05.037 Powers and duties
- 3.05.038 Composition and terms of office
- 3.05.039 Organization and procedures

Community Appearance Commission

- 3.05.055 Establishment
- 3.05.056 Purpose
- 3.05.057 Powers and duties

3.05.058 Composition and terms of office

3.05.059 Organization and procedures

Advisory Board Appointments

4.05.001

Advisory Board Liaison

5.05.001

PARKS AND RECREATION ADVISORY BOARD

§ 3.05.001 ESTABLISHMENT.

A Parks and Recreation Advisory Board (the Board) is hereby created and established.

§ 3.05.002 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on parks and recreation issues to include, but not be limited to, town parks and recreation areas, safety matters in town parks and recreation areas, and recreational activities in town parks and recreation areas. The Board shall work on other issues assigned by the Council or Manager

§ 3.05.003 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to parks and recreation issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved parks and recreational activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.
- (F) By April 1st of each year, on a form provided by the town, the Board shall prepare and submit to the Town Manager a written Annual Report. The report shall be forwarded to the Town Council.

§ 3.05.004 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

§ 3.05.005 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 5 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

ENVIRONMENT AND WATERWAYS ADVISORY BOARD

§ 3.05.015 ESTABLISHMENT.

An Environment and Waterways Advisory Board (the Board) is hereby created and established.

§ 3.05.016 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on environmental and waterways issues and to provide recommendations on waterways and environmental issues or concerns relating to use, preservation, conservation and protection of such resources within the town. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.017 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to environmental and waterway issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved projects related to environmental and waterway activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.
- (F) By April 1st of each year, on a form provided by the town, the Board shall prepare and submit to the Town Manager a written Annual Report. The report shall be forwarded to the Town Council.
- (G) To engage in activities to further public education and understanding of the importance of waterways and the environment to the community, and voluntary means by which these resources may be protected.

§ 3.05.018 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

§ 3.05.019 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 5 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

PLANNING BOARD

§ 3.05.035 ESTABLISHMENT.

A Planning Board (the Board) is hereby created and established.

§ 3.05.036 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on planning and zoning issues to include, but not be limited to, establishment or revision of districts, regulation and restriction of the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land in accordance with G.S. § 160D-109. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.037 POWERS AND DUTIES.

Pursuant to G.S. § 160D-109, the Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to planning and zoning issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) By April 1st of each year, on a form provided by the town, the Board shall prepare and submit to the Town Manager a written Annual Report. The report shall be forwarded to the Town Council.

§ 3.05.038 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, six (6) being appointed by the Council for 2-year staggered terms. The seventh member shall be a citizen living in the town's extraterritorial jurisdiction (ETJ) and shall be appointed by the Craven County Commissioners in accordance with G.S. § 160D-109. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All town-appointed members shall be residents of the town.
- (C) The Council may remove a town-appointed Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board. The vacancy shall be filled by the Council as soon as practicable.

- (D) Only the Craven County Commissioners have the authority to remove the ETJ member from the Board. Any ETJ vacancy shall be filled by the Commissioners.
- (E) All members of the Board shall have equal rights, privileges and duties with regards to all matters within the town's planning and zoning jurisdiction.

§ 3.05.039 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 5 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

COMMUNITY APPEARANCE COMMISSION

§ 3.05.055 ESTABLISHMENT.

A Community Appearance Commission (herein after, the Board) is hereby created and established.

§ 3.05.056 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on community appearance issues to include, but not be limited to, enhancing the appearance of the town, making recommendations for planting of trees, shrubs or other planting materials on town owned property including town right-of-ways, and any other matter that affects the overall appearance of the town. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.057 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to community appearance issues.
- (B) At the request of the Council and Manager, assist in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and implement Council and/or Manager approved projects related to community appearance. The Board may be asked to conduct special projects or activities by the Council and/or Manager.
- (F) By April 1st of each year, on a form provided by the town, the Board shall prepare and submit to the Town Manager a written Annual Report. The report shall be forwarded to the Town Council.

§ 3.05.038 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.
- (C) The Council may remove a Board member only by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to

have resigned membership in the Board. The vacancy shall be filled as soon as practicable by the Council.

§ 3.05.059 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at the meeting. A written record of minutes of each meeting shall be kept by the Secretary or, in their absentee, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 5 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 5 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.

§ 4.05.001 APPOINTMENT TO BOARD

- (A) No appointment to fill a vacancy on an Advisory Board shall be made until the vacancy has been advertised for at least 2 weeks. Applicants are encouraged to attend the Council meeting where their consideration of appointment is scheduled, whereby they will be introduced to the Council.
- (B) The Town Council may give preference to minority applicants in order to promote diversity when selecting the membership of the committee
- (C) The following application procedure shall be followed by all applicants:
 - (1) Any person interested in appointment to an Advisory Board shall complete and submit an Advisory Board Application.
 - (2) Before being considered for appointment, an applicant must have attended at least 1 meeting of the Advisory Board they request to be appointed to.
 - (3) All applications for appointment will be reviewed by the Advisory Board. The Advisory Board shall consider all applicants and submit a recommendation for appointment to the Town Council.
 - (4) The Advisory Board Liaison shall submit the appointment recommendation to the Town Council.
- (D) Advisory Board members may resign at any time for any reason. All resignations must be immediately reported in writing or via email to the Town Manager by the Chair, or Liaison. Once a member's resignation becomes effective, that member may only be considered for reappointment following the procedure described herein.

Sections 3.05.075 through 3.05.079- Public Works Advisory Board shall be deleted

This Ordinance shall be in full force and effect upon its adoption

Adopted this the 17th day of March, 2022

John Kirkland, Mayor

ATTEST:

Kristie J. Nobles, Town Clerk

CERT AND COMMUNITY WATCH REPORT – MARCH 2022

CERT

CERT did not meet in February. The next meeting is scheduled for March 23, 2022 in the Municipal Building, Large Conference Room. CERT is looking for new members. If you are interested, please contact Chief Joll or Mary Holihan.

COMMUNITY WATCH

Community Watch meets quarterly and did not meet in February. The next meeting is scheduled for June 15, 2022 in the Municipal Building, Large Conference Room. Community Watch is looking for new members. If you are interested, please contact Chief Joll or Egon Lippert.

Resolution Declaring Surplus Property and Authorizing Sale of Real Property

WHEREAS, the Town of River Bend desires to dispose of certain surplus real property of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of River Bend that:

1. The following described property is hereby declared to be surplus to the needs of the Town:

**.351 acre of land located at 111 Starboard Drive
described by Craven County PIN 8-073-D-162**

2. The Town Manager is authorized and directed to receive, on behalf of the Town Council, sealed bids for the purchase of the property described above and shall conduct the sealed bid process in accordance with NCGS 160A-268.
3. The Town shall retain the right to reject any and all bids.

Adopted this 17th day of March, 2022

John R. Kirkland
Mayor

Attest:

Kristie J. Nobles
Town Clerk

Liaison Report for Council Meeting – 3/17/22

Parks & Recreation

Parks and Recreation met on March 2.

The February activity, a craft workshop called Repurpose Books, was well received and very successful. The March activity, St Patrick's Day bingo, was held earlier today. The annual Easter Egg Hunt is scheduled for Saturday, April 16 starting at 10:30 am. Volunteers will fill 1,000 eggs for three age groups and special needs children. Next month we'll tell you about the May Sunday in the Park concert

The traditional annual Fourth of July celebration will resume this year. Plans are under way to the and community assistance is needed to engage groups for the parade, to help in the food tent and to supervise some activities. If you are want to help, please contact Gloria Kelly to sign up. She can be reached at 252-876-3267 or gloriakelly@gmail.com or me at bmaurer@riverbendnc.org or 252-670-0757.

The next scheduled meeting is April 6 at 7pm.

Parks and Rec has two vacancies. Anyone who would like to participate in planning and presenting activities is invited to file an application.

Community Appearance Commission (CAC)

The CAC met on Wednesday, March 19 at 4pm.

There are two vacancies on this board. If you would like to be a part of the planning process for the town's appearance, come to a meeting or file an application to become a member of the board.

River Bend Community Organic Garden (RBCOG)

The regular meeting was held on March 7.

Spring planting began with lettuce and onions.

The Green Team is scheduled to plant potatoes at their next session.

Additional bees will arrive on March 25 to start a second hive.

Volunteers filled three pickup truck loads with aged horse manure and obtained 35 bales of hay from a horse owner who is moving from the area.

A work day is scheduled for Saturday, March 19.

The next meeting is scheduled for April 4 at 1:30 pm.

Red Caboose Library (RCL)

The board met on March 3.

The agenda included discussion of a young people's reading group with the first session scheduled for Saturday, April 2nd from 1-2 pm. Two groups will be offered concurrently, one for pre-school age children and one for ages up to 12 years. Stories will be read to each group, followed by story related activities. An author speaking series is also in the planning stage.

The next board meeting is scheduled for Thursday, April 7 at 2 pm.

All meetings are open to the public and anyone is welcome to attend.

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of wastewater treatment works, and
- WHEREAS, The Town of River Bend has need for and intends to construct or conduct a study on a wastewater treatment works project described as the River Bend Wastewater Treatment Plant Enhancements Project, and
- WHEREAS, The Town of River Bend intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND:

That Town of River Bend, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of River Bend to make scheduled repayment of the loan, to withhold from the Town of River Bend any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Delane Jackson, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 17th day of March, 2022 at River Bend, North Carolina.

(Signature of Chief Executive Officer)

Mayor

(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Board of Commissioners duly held on the _____ day of _____, 20____; and,
further, that such resolution has been fully recorded in the journal of proceedings and records in my
office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____,
20____.

(Signature of Recording Officer)

(Title of Recording Officer)

February 24, 2016

Mr. Delane Jackson, Town Manager
Town of River Bend
45 Shoreline Drive
River Bend, NC 28562

SUBJECT: River Bend WWTP Enhancement
Rivers File 2014074 C

Dear Delane:

Pursuant to our previous communications, the Town received Authorization to Construct (ATC) No. 030406A02 on January 22nd from the NCDEQ NPDES Unit for the subject WWTP Enhancements project. The Town is able to proceed at their discretion with advertising the project for bids for either Contract I – Clearing and Intermediate Site Grading or Contracts I plus Contract II – WWTP Enhancements.

According to Ron Berry with the NPDES Unit, the ATC is valid for the duration of the Town's current NPDES permit which expires on May 31, 2018. As a reminder, the ATC will become invalid if there are any modifications to the current NPDES Permit. If the Town has not initiated construction of the Enhancements project before May 31, 2018, the ATC will likely need to be renewed.

Attached per your request are updated Opinions of Probable Project Cost for Contracts I and II based on the current permitted construction plans and specifications. Should you have any questions, please feel free to call. I am currently planning to attend the March 10, 2016 Council Meeting to review the project status and address any questions.

We appreciate the opportunity to work with you and the Town on this important infrastructure project.

Sincerely,



Gregory J. Churchill, P.E.
President

cc: File 2014074 C w/encl.

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ENGINEERS

PLANNERS

SURVEYORS

LANDSCAPE ARCHITECTS

**Preliminary Opinion of Probable Project Cost
WWTP Enhancements
Town of River Bend, North Carolina
February 24, 2016**

<u>Item No.</u>	<u>Description</u>	<u>Estimated Cost</u>
Contract I - Clearing and Intermediate Site Grading		
1.	Mobilization	\$4,000
2.	Clearing and Grubbing w/Offsite Disposal	\$10,000
3.	Removal of Aggregate, Debris, Spoil Piles	\$9,000
4.	Muckout Ditches w/ Offsite Disposal	\$8,000
5.	Undercut Excavation w/ Offsite Disposal	\$8,000
6.	Offsite Select Borrow Material	\$15,000
7.	Offsite Borrow & Backfill for WWTP Structures	\$60,000
8.	Unclassified Excavation w/ Onsite Disposal	\$4,800
9.	Erosion Control	\$10,000
10.	Seeding and Mulching	\$1,500
	Subtotal	\$130,300
	Contingencies @ 10% +/-	\$13,700
	Total Estimated Construction Cost - Contract I	\$144,000
	Technical Services:	
	Preliminary & Final Design Phase	\$9,200
	Informal Bidding Phase	\$5,300
	Construction Administration	\$8,200
	Part-time Project Representation	\$13,800
	Subtotal - Technical Services	\$36,500
	Wetland Mitigation Cost	\$29,600
	Total Preliminary Opinion of Probable Project Cost - Contract I	\$210,100

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<u>Item No.</u>	<u>Description</u>	<u>Estimated Cost</u>
Contract II - WWTP Enhancements		
1.	Mobilization	\$113,000
2.	Demolition	\$18,000
3.	Sitework	\$90,000
4.	Yard Piping	\$164,000
6.	Influent Flow Meter and Vault	\$15,000
7.	Preliminary Treatment Unit	\$330,000
8.	Equalization Basin Renovations	\$24,000
9.	Treatment Unit #1 Rehabilitation	\$430,000
10.	Treatment Unit #2 Rehabilitation	\$420,000
11.	Alum Feed System	\$65,000
12.	Filter Feed Pump Station	\$90,000
13.	Methanol Feed System	\$25,000
14.	Tertiary Denitrification Filters	\$730,000
15.	Methanol Sample System	\$31,000
16.	Chlorine Feed System Modifications	\$18,000
17.	Chlorine Contact Tank/Reaeration Basin	\$120,000
18.	Dechlorination Feed System Modifications	\$2,000
19.	Non-potable Water System	\$30,000
20.	Aerobic Digester	\$380,000
21.	Dual Positive Displacement Blowers/Piping	\$50,000
22.	Instrumentation and Controls	\$50,000
23.	Electrical Systems	\$564,000
	Subtotal - Construction	\$3,759,000
	Contingencies @ 10% +/-	\$376,000
	Total Estimated Construction Construction Cost - Contract II	\$4,135,000
	Technical Services:	
	Preliminary & Final Design Phase	\$200,000
	Bidding or Negotiating Phase	\$22,000
	Construction Administration	\$150,000
	Resident Project Representation	\$146,000
	Wetland Delineation & Mapping	\$4,000
	Record Drawing Preparation	\$13,000
	Subtotal - Technical Services	\$535,000
	Total Preliminary Opinion of Probable Project Cost - Contract II	\$4,670,000

Town of River Bend



Monthly Financial Report

Printed 3/14/2022

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Irving J. "Bud" Van Slyke, Jr. or Finance Director Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.

Town of River Bend Financial Dashboard



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.

Town of River Bend
Financial Report
Fiscal Year 2021 - 2022



Fund Cash Balances

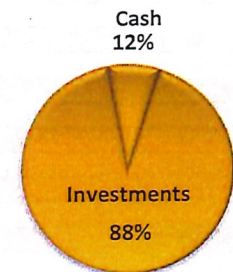
Cash Balances		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	General Fund*	913,105	855,125	844,477	841,523	784,745	1,126,891	1,173,850	1,310,808				
2	Powell Bill	0	0	39,273	39,273	0	0	0	0				
3	NCORR Recovery Grant	98,653	98,654	98,654	98,655	98,656	98,657	98,658	20,674				
4	CDBG OPR Development*	-1,005	-1,443	-1,443	-1,443	-1,443	-1,443	-1,443	-1,443				
5	General Capital Reserve	93,607	93,607	93,608	93,609	93,610	93,610	93,611	93,612				
6	ARPA Grant Fund*	482,189	481,818	482,197	482,201	482,205	482,209	482,213	482,217				
7	Law Enforcement Separation Allowance*	22,864	22,258	21,954	21,955	21,955	21,955	21,955	21,955				
8	Water Fund*	788,994	829,337	832,977	827,379	817,133	823,927	829,474	854,025				
9	Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712				
10	Sewer Fund*	1,089,186	1,134,578	1,142,734	1,142,372	1,135,389	1,151,184	1,162,468	1,188,310				
11	Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249				
Total Cash and Investments		3,743,539	3,769,882	3,810,382	3,801,476	3,688,203	4,052,947	4,116,745	4,226,119				
Truist Cash Accounts		751,136	295,260	335,732	326,785	313,246	677,961	498,729	518,075				

*These operating funds have equity in the Truist pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Truist). We have two accounts with Truist, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	General Fund	843,038	763,045	763,051	763,058	663,064	663,069	906,076	991,567				
2	Powell Bill	-	-	-	-	-	-	-	-				
3	NCORR Recovery Grant	98,653	98,654	98,654	98,655	98,656	98,657	98,658	20,674				
4	Capital Reserve (General Fund)	93,607	93,607	93,608	93,609	93,610	93,610	93,611	93,612				
5	ARPA Grant Fund	0	482,193	482,197	482,201	482,205	482,209	482,213	482,217				
6	Law Enforcement Separation Allowance	21,954	21,955	21,955	21,955	21,955	21,955	21,956	21,956				
7	Water Fund	687,487	727,493	727,499	727,517	727,761	727,767	727,773	765,279				
8	Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712				
9	Sewer Fund	991,719	1,031,727	1,031,736	1,031,745	1,031,753	1,031,762	1,031,771	1,076,779				
10	Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249				
Total Investments		2,992,403	3,474,621	3,474,650	3,474,692	3,374,957	3,374,986	3,618,016	3,708,044				

Town of River Bend
Financial Report
Fiscal Year 2021 - 2022



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Budget
1 Ad Valorem Taxes	711,163	711,163	0	548	4,778	78,517	38,429	364,792	100,646	91,658					679,367.05	95.5%
2 Ad Valorem Taxes - Vehicle	85,800	85,800	298	290	16,765	7,284	0	13,870	7,601	7,070					53,177.96	62.0%
3 Animal Licenses	2,000	2,000	290	90	40	60	10	30	430	330					1,280.00	64.0%
4 Local Gov't Sales Tax	322,043	322,043	31,600	33,711	34,881	28,922	30,514	32,695	31,171	33,360					256,854.37	79.8%
5 Hold Harmless Distribution	86,068	86,068	7,835	7,867	9,369	9,988	8,784	8,336	8,481	9,161					69,821.14	81.1%
6 Solid Waste Disposal Tax	2,200	2,200	0	550	0	0	558	0	0	574					1,681.74	76.4%
7 Powell Bill Fund Appropriation	0	0	0	0	0	0	0	0	0	0					-	0.0%
8 Powell Bill Allocation* -	76,800	92,539	0	0	39,273	0	0	53,266	0	0					92,539.17	100.0%
9 Beer & Wine Tax	13,225	13,225	0	0	0	0	0	0	0	0					-	0.0%
10 Video Programming Tax	53,600	53,600	0	0	12,996	0	0	12,828	0	0					25,823.25	48.2%
11 Utilities Franchise Tax	111,000	111,000	0	0	22,084	0	0	28,888	0	0					50,972.37	45.9%
12 Telecommunications Tax	9,900	9,900	0	0	2,051	0	0	2,274	0	0					4,324.47	43.7%
13 Court Cost Fees	500	500	18	14	23	27	0	14	23	14					130.50	26.1%
14 Zoning Permits	5,000	5,000	752	607	653	710	1,990	424	352	6,755					12,242.20	244.8%
15 State Grants	0	0	0	0	0	0	0	0	0	0					-	0.0%
16 Cares Act CRF Assistance	0	0	948	0	0	0	0	0	0	0					947.72	#DIV/0!
17 Federal Disaster Assistance*	0	35,434	0	0	0	0	35,434	0	0	0					35,433.74	100.0%
18 State Disaster Assistance	0	0	0	0	0	0	0	0	0	0					-	0.0%
19 Recovery Grant NCORR-FLDG-004	76,445	76,445	0	0	0	0	0	0	0	0					-	0.0%
20 Miscellaneous	10,000	10,000	670	836	781	323	1,293	535	2,117	1,952					8,506.50	85.1%
21 Insurance Settlements	0	0	0	0	0	0	0	0	0	411					410.73	#DIV/0!
22 Interest - Recovery Grant NCORR-FLD	30	30	1	1	1	1	1	1	1	0					6.04	20.1%
23 Interest - Powell Bill	50	50	0	0	0	0	0	0	0	0					0.59	1.2%
24 Interest - Investments	500	500	8	7	7	7	6	7	9	9					60.26	12.1%
25 Contributions	421	421	0	0	0	0	0	0	0	0					-	0.0%
26 Wildwood Storage Rents	18,144	18,144	1,585	1,615	1,601	1,607	1,575	1,611	1,605	1,545					12,745.43	70.2%
27 Rents & Concessions	18,000	18,000	1,595	1,620	1,540	1,760	1,640	1,560	1,580	1,540					12,835.00	71.3%
28 Sale of Capital Assets*	0	31,008	31,008	0	0	0	0	0	0	0					31,008.00	100.0%
29 Sales Tax Refund Revenue	0	0	0	0	0	0	0	0	0	0					-	0.0%
30 Trans. from Capital Reserve*	43,850	65,342	43,850	0	0	0	0	0	0	0					43,850.00	67.1%
31 Trans. from L.E.S.A. Fund	0	0	0	0	0	0	0	0	0	0					-	0.0%
32 Appropriated Fund Balance*	244,602	291,272	0	0	0	0	0	0	0	0					-	0.0%
Total	1,891,341	2,041,684	120,458	47,755	146,841	129,206	120,234	521,131	154,015	154,378					1,394,018.23	68.3%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.

Town of River Bend
Financial Report
Fiscal Year 2021 - 2022



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Governing Body	32,000	32,000	6,666	2,245	4,131	-527	-470	4,958	-689	-289					16,025	50.1%
2 Administration*	262,000	271,575	37,436	15,120	21,229	15,674	23,399	43,219	15,565	15,637					187,280	69.0%
3 Finance*	129,000	192,018	16,568	8,048	8,457	61,280	13,167	18,189	7,477	7,046					140,232	73.0%
4 Tax Listing	11,200	11,200	298	296	299	785	384	3,373	2,068	917					8,420	75.2%
5 Legal Services	24,000	24,000	1,947	1,870	963	650	1,513	3,850	1,378	1,049					13,217	55.1%
6 Elections	3,500	3,500	0	0	0	0	0	0	0	0					0	0.0%
7 Public Buildings*	107,000	124,439	17,825	15,578	10,267	4,623	10,058	9,264	1,791	3,279					72,684	58.4%
8 Police*	551,500	617,944	50,600	39,198	34,067	36,758	56,581	46,220	39,715	39,372					342,512	55.4%
9 Emergency Management	4,000	4,000	899	15	1,954	15	15	15	15	15					2,942	73.6%
10 Animal Control*	11,000	11,056	646	220	183	242	356	335	141	221					2,344	21.2%
11 Street Maintenance*	191,000	181,141	6,806	470	622	105,108	890	613	436	2,668					117,614	64.9%
12 Public Works*	161,000	161,197	11,657	9,468	10,359	9,441	11,643	7,414	6,667	6,972					73,621	45.7%
13 Leaf & Limb, Solid Waste	44,000	44,000	3,332	800	270	245	9,489	1,789	259	8,179					24,361	55.4%
14 Stormwater Management*	42,000	42,084	969	282	297	272	680	357	211	335					3,404	8.1%
15 Waterways & Wetlands	3,000	3,000	0	0	0	0	0	0	93	0					93	3.1%
16 Planning & Zoning*	50,000	50,563	4,934	4,096	3,424	2,069	5,655	3,906	3,164	3,108					30,357	60.0%
17 Recovery Grant* NCORR-FLDG-004	76,475	77,602	10,250	7,309	7,469	7,254	10,319	8,487	7,172	7,073					65,333	84.2%
18 Recreation & Special Events	7,500	7,500	0	0	750	222	384	45	0	0					1,401	18.7%
19 Parks*	43,000	44,699	2,452	1,128	4,126	992	8,322	2,391	890	2,055					22,357	50.0%
20 Transfers	120,500	120,500	120,500	0	0	0	0	0	0	0					120,500	100.0%
21 Contingency	17,666	17,666	0	0	0	0	0	0	0	0					0	0.0%
Total	1,891,341	2,041,684	293,784	106,143	108,868	245,102	152,385	154,426	86,353	97,637					1,244,697	61.0%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Capital Outlay*	168,403	262,628	9,934	0	1,350	146,151	0	5,100	0	0					162,535	61.9%
2 Debt Service - Principle	0	0	0	0	0	0	0	0	0	0					-	0.0%
3 Debt Service - Interest	0	0	0	0	0	0	0	0	0	0					-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Col
1	Base Charge	231,472	231,472	39,081	379	39,537	316	39,670	425	39,627	220					159,255	68.8%
2	Consumption	224,454	224,454	43,431	378	40,075	-105	35,357	253	33,495	68					152,953	68.1%
3	Other, incl. transfers	19,864	19,864	6	4,856	236	3,517	1,471	3,279	1,256	3,505					18,126	91.3%
4	Hydrant Fee	20,496	20,496	20,679	0	0	0	-226	0	0	0					20,453	99.8%
5	Appropriated Fund Bal.*	89,214	177,259	0	0	0	0	0	0	0	0					0	0.0%
Total		585,500	673,545	103,197	5,614	79,848	3,729	76,272	3,957	74,378	3,793	0	0	0	0	350,787	52.1%

Expenses		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Admin & Finance*	469,000	515,645	39,286	19,271	21,119	55,896	35,342	38,123	19,370	18,760					247,168	47.9%
2	Supply & Treatment	65,000	65,000	2,025	1,340	7,888	1,316	4,837	2,964	3,503	1,395					25,269	38.9%
3	Distribution*	48,000	89,400	28,781	177	501	1,624	48	1,232	-248	515					32,631	36.5%
4	Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0	0					0	0.0%
Total		585,500	673,545	70,092	20,788	29,507	58,836	40,228	42,320	22,626	20,670	0	0	0	0	305,067	45.3%

Capital (included above)		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Capital Outlay*	25,000	63,793	0	0	0	31,140	0	3,825	0	0					34,965	54.8%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 Water Fund	788,994	829,337	832,977	827,379	817,133	823,927	829,474	854,025				
2 Water Capital Reserve Fund (CIF)	244,698	244,700	244,702	244,704	244,706	244,708	244,710	244,712				

Water Produced		FY20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Limit														
1	Total Gallons		8,137,000	7,606,000	7,555,000	7,523,000	7,628,000	8,076,000	8,684,000	7,411,000					62,620,000	
2	Average daily gallons		925,000*	262,484	245,355	251,833	242,677	254,267	260,516	280,129	264,679				257,742	

* This is the permitted daily limit.

Town of River Bend
Financial Report
Fiscal Year 2021 - 2022



Sewer Fund

Revenue		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Col
1	Base Charge	294,652	294,652	48,543	585	48,479	495	48,540	655	48,455	267					196,019	66.5%
2	Consumption	313,234	313,234	59,209	50	54,495	309	50,156	193	47,163	-204					211,371	67.5%
3	Other, incl. transfers	11,070	11,070	8	1,321	8	1,449	9	1,541	1,259	1,432					7,027	63.5%
4	Appropriated Fund Bal.*	40,544	114,627	0	0	0	0	0	0	0	0					0	0.0%
Total		659,500	733,583	107,760	1,956	102,983	2,253	98,705	2,389	96,878	1,495	0	0	0	0	414,417	56.5%

Expenses		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Admin & Finance*	463,000	509,483	40,549	20,284	21,974	56,685	35,668	41,009	20,395	19,989					256,554	50.4%
2	Collection*	82,000	109,600	4,755	1,487	1,769	1,291	986	905	1,292	39					12,524	11.4%
3	Treatment	111,000	111,000	5,742	5,155	9,900	6,320	6,199	4,941	9,955	3,837					52,050	46.9%
4	Transfers / Contingency	3,500	3,500	0	0	0	0	0	0	0	0					0	0.0%
Total		659,500	733,583	51,047	26,926	33,643	64,296	42,852	46,856	31,642	23,865	0	0	0	0	321,128	43.8%

Capital (included above)		Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
		Original	Current													Total	% Exp
1	Capital Outlay*	55,000	93,793	0	0	0	31,140	0	3,825	0	0					34,965	37.3%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 Sewer Fund	1,089,186	1,134,578	1,142,734	1,142,372	1,135,389	1,151,184	1,162,468	1,188,310				
2 Sewer Capital Reserve Fund (CIF)	11,248	11,248	11,248	11,248	11,248	11,248	11,248	11,249				

Wastewater Treated

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
1 Total Gallons	3,212,000	4,152,000	2,770,000	2,957,000	3,387,000	3,232,000	3,488,000	2,919,000					26,117,000	
2 Average daily gallons	330,000*	103,613	133,935	92,333	95,387	112,900	104,258	124,571	94,161				107,645	

* This is the permitted daily limit.

EXTRAORDINARY TIMES

We watch the news broadcast and read the news printed in newspapers and think that the world has never experienced times such as we witness now. Some are old enough to remember the lead-up to WWII. The transmission of news was very much slower than the instant reports being received today. It is fair to say that our nations reaction to the WWII early days was very much more divided than what we experience today.

Certainly the Ukrainian people have demonstrated exceptional resolve while facing a clearly superior and aggressive attacking national force along a long common border and a long beach on the Black Sea where the aggressor has a much superior naval presence. The armed forces of the Ukrainian military have shown extraordinary resolve in the defense of their homeland. There can be no doubt that the civilian population of the Ukraine have suffered greatly and anything resembling normal family activity has been shattered. The flow of millions of refugees across Europe has impacted all the nations receiving the refugees and the disrupted normal commerce throughout the continent.

We all need to pray for God's intervention on behalf of Ukraine and the restoration of peace in Europe.