

**River Bend Town Council
Special Meeting Minutes
January 28, 2022
Town Hall
2:00 p.m.**

Present Council Members: Mayor John Kirkland
Don Fogle
Brian Leonard
Barbara Maurer
Buddy Sheffield
Bud Van Slyke

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles

CALL TO ORDER

Mayor Kirkland called the meeting to order at 2:00 p.m. on Friday, January 28, 2022 at the River Bend Town Hall with a quorum present.

The Manager presented the Council with the ASADRA Capital Project Fund Ordinance for the Water Meter Replacement Project.

VOTE – Capital Project Fund Ordinance

Councilman Van Slyke motioned to approve the Capital Project Fund Ordinance as presented. The motion carried unanimously. (see attached)

The Manager presented two new site locations for the Water and Sewer Administration Building that are available for the Town to purchase. The Manager stated that one of the sites is 2 acres of a lot located at 403 Old Pollocksville Road and is owned by Robert and Melba Davis. The Davis' agreed to sale the property for \$60,000. He stated that the only change to the property layout provided is that the owners requested to retain a 10 feet wide stripe on the southwest side of the property and shift the 2 acre tract to the east by 10 feet.

The Manager stated that the second site is also 2 acres of a lot located on Effird Boulevard and owned by Neil Realty and they offered to sell it for \$125,000.

Councilman Leonard asked if the Davis Property has access to sewage and what are the cost of adding utility services. The Manager stated he has received an estimate of around \$20,000 to pump sewage and \$10,000 for a septic tank to be installed. He also stated there has not been a perk test completed and he feels the southeast corner would be suitable for a septic tank. The Manager stated he thinks the development and site prep would cost around the same for both sites.

VOTE – Public Hearing

Councilman Sheffield moved to delay the Public Hearing until after site selection. The motion carried unanimously.

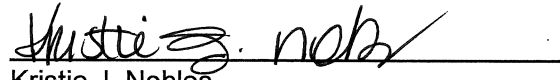
VOTE – Site Selection

Councilman Leonard motioned to authorize the Town Manager to proceed with the acquisition of 2 acres of land from the lot located at 403 Old Pollocksville Road, identified by Craven County Property Identification Number 8-200-029 owned by Robert and Melba Davis at the cost of \$60,000 for the purpose of constructing a new building funded by the ARPA Grant and for the Mayor to sign on behalf of the Town as needed. The motion carried unanimously.

The Manager asked the Council if they wanted to conduct the Public Hearing at the Work Session on February 10, 2022. All agreed.

ADJOURNMENT/RECESS

There being no further business, Councilman Sheffield moved to adjourn, the motion carried unanimously. The meeting adjourned at 2:21 p.m.



Kristie J. Nobles
Town Clerk



**TOWN OF RIVER BEND
ASADRA CAPITAL PROJECTS FUND ORDINANCE**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina:

Section 1. The following amounts are hereby appropriated for the operation of a Town Capital Projects Fund for the replacement of water meters, software and appurtenances:

CAPITAL PROJECTS FUND

Revenues:

Additional Supplement Appropriation for Disaster Relief Act (ASADRA) Loan	602,500
Drinking Water State Revolving Fund (DWSRF) Loan	<u>130,311</u>
	732,811

Appropriations:

Water Meter Replacement	632,201
Contingency	31,610
Engineering	<u>69,000</u>
	732,811

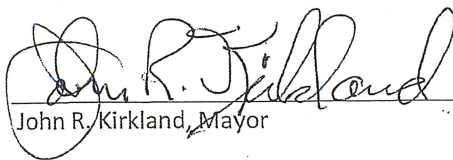
Section 2. It is estimated that revenues in the amounts indicated in the foregoing schedule will be available to support the foregoing appropriations.

Section 3. The Finance Officer is hereby authorized to maintain an appropriate Fund Chart of Accounts.

Section 4. Copies of this Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 5. The capital projects funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project, estimated to be eighteen months, unless subsequently amended by Council action.

Adopted this 28th day of January, 2022.


John R. Kirkland, Mayor



Attest:


Kristie J. Nobles, Town Clerk